



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**March 13, 2017**

**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman, Gene Benson, Treasurer  
Harold Russell, Member John Gorzynski, Member  
Robert Kaplan, Vice Chairman Nadia Rajs, Legislator

Board members absent – Mark, McCarthy, Legislator

Agency representatives: – Brian Brustman, SWCD John Kline, SWCD  
Anthony Capraro, NRCS Brenden Wagner-SWCD/Nev-Rond

**II. MINUTES:** H. Russell made a motion to accept the minutes from the February 13, 2017 board meeting, E. Benson seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports.

A. Capraro (NRCS):

- 10-12 applications were submitted for Sullivan County, 4 projects were funded; 2 high tunnels, 1 forest management plan, and 1 habitat project.
- Applications are in for Conservation Stewardship program. One application has been submitted for the Easement program, which is through the Regional Conservation Partnership Program.

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report

- Working on plans for the S-turn on the west branch of the Neversink project for a wash out on Frost Valley Road. This project would be managed by Ulster County DPW, and their engineers gave an estimate of \$1.4 million for the project. A \$500,000 SMIP grant is being considered to help with this project. This project is slated for 2018.
- The east branch projects are moving along. We have received 60% of design work for two bank erosion sites in the Town of Denning. Denning Town Hall and Blue Hill Lodge.
- Looking to do a restoration project in Sundown in 2018.
- Taking applications for the Watershed Planning Coordinator position and seasonal interns.

B. District Policies: Policies will be tabled to the April meeting.

- Personnel Policy – Health Insurance portion was discussed. It was suggested we only offering single health insurance coverage for all future employees. The employee will be responsible for the additional cost of parent/family insurance coverage if needed. B. Kaplan made a motion to offer only single health insurance coverage to all new employees, with the employee paying the additional cost over single policy if needed, J. Gorzynski seconded the motion, by majority vote the motion was passed.

C. COLA: County, State and Federal COLA’s were reviewed. B. Kaplan made a motion to give District employees a 2% COLA and retroactive to January 1st, H. Russell seconded, by majority vote the motion was passed and carried.

**V. NEW BUSINESS:**

A. Bank Reconciliation: The February bank reconciliation was reviewed.

B. District Programs:

- The Tree & Shrub orders have been coming in and the program is doing well. The distribution is set for April 21 and 22.
- The Bass & Minnow program is in the process of being mailed out.

C. Performance Measures:

- The District met all requirements for Part C funding and will be receiving \$92,447.21 to be used to be expended on qualifying projects for 2017. All unused funds will be returned.
- We are thinking of projects. It was suggested looking into ways to advertise and promote the no-till seeding and the hydroseeding programs.

D. MOU with County:

- An Agreement between Sullivan County and the District for year 2017 funding in the amount of \$220,000, and a MOA between Sullivan County and The District for flood mitigation in the amount of \$100,000, was presented to the Board.
- R. Kaplan made a motion to approve and for Chairman Hughson to sign contracts, H. Russell seconded and the motion was passed and carried. Contracts signed.
- A flood mitigation project for Schoolhouse Road in Jeffersonville is in the planning stages.

**VI. DISTRICT CLAIMS:** R. Kaplan made a motion to approve abstracts, bills and pre-approvals, seconded by H. Russell, the motion was passed and carried.

2017 – 2B	\$ 19,935.57
2017 – 3A	\$ 32,230.37

Bills presented to the Board for pre-approval: See sheet

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. H. Russell made a motion to approve the reports, E. Benson seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, April 10, 2017 at 8:00 p.m.

**X. ADJOURNMENT:** Adjourned at 7:30 p.m. - Motion by E. Benson

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman