

Sullivan County Soil & Water Conservation District 64 Ferndale-Loomis Road Liberty, NY 12754 (845)292-6552 Fax (845)295-9073

Sullivan County Soil & Water Conservation District Board of Directors Meeting December 2, 2013 Minutes

I. <u>Call to Order:</u> Vice-Chairman Kaplan called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:10 p.m.

Board members present –	Robert Kaplan, Co-Chairman John Gorzynski, Member	Harold Russell, Member Eugene Benson, Legislator
	Wilfred Hughson, Chairman Cora Edwards, Legislator	Beverly Martin, Treasurer
Agency representatives: -	Brian Brustman, SWCD John Kline, SWCD	Lisa Schick, SWCD Leslie Kirby, SWCD

II. <u>MINUTES:</u> Harold Russell made a motion to approve the minutes from the September 9, 2013 meeting, Gene Benson seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports.

IV. OLD BUSINESS:

- A. Neversink/Rondout Grant: See written report.
- B. Bonacic Flood Mitigation Contract:
 - Project in Livingston Manor is on hold due to the Town has changed how they want to handle the site. We will look into changing the project site.
- C. Emergency Flood Training Project:
 - All training complete, invoice has been submitted, waiting for check.
- D. Budget:
 - Discuss service fees at January meeting.
 - Directors reviewed income and expenses and accounts receivables for the year.
 - Employee COLA will be discussed at January meeting.

V. <u>NEW BUSINESS</u>:

A. Bank Reconciliation: November bank reconciliation was not received, table to January meeting.

B. Director Terms:

- Legislators terms need renewal.
- Director terms and requirements will be discussed at the January meeting.

VI. <u>DISTRICT CLAIMS</u>: Harold Russell made a motion to approve abstracts and bills, seconded by Gene Benson, the motion was passed and carried.

2013 - 11B	\$ 48,543.70
2013 – 12A	\$ 1,326.54

Bills presented to the Board for pre-approval: See sheet

VII. <u>**TREASURER REPORT:**</u> The Treasurer Report and Balance Sheet were reviewed. John Gorzynski made a motion to approve the Treasurer Report, Gene Benson seconded, the motion was passed and carried.

VIII. <u>NEXT MEETING:</u> Monday, January 13, 2014 at 8:00 p.m.

X. <u>ADJOURNMENT:</u> By regular motion at 9:25 p.m.

Lisa Schick, Program Assistant Robert Kaplan, Vice-Chairman