

## Sullivan County Soil & Water Conservation District Board of Directors Meeting March 8, 2021

## **Minutes**

**I.** Call to Order: Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman Robert Kaplan, Vice Chairman

Justin Sutherland, Farmer Eugene Benson, Treasurer

Nadia Rajsz, Legislator

Board members absent – John Diehl, Farmer George Conklin, Legislator

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD

**II.** MINUTES: E. Benson made a motion to accept the minutes from the January 11, 2021, board meeting, N. Rajsz seconded, no one opposed, the motion was passed and carried.

## III. WRITTEN & VERBAL REPORTS:

NRCS: See written report

FSA: No report was sent.

CCE: See written report.

NYS SWCC: No report was sent.

IV. <u>OLD BUSINESS</u>: See attached written report.

- A. Neversink/Rondout Grant: See written report
  - Working on plans for 2021 projects.
  - The CAT 443 savings account has been closed out, with funds being sent back to NYC DEP.
- B. Program Updates:
  - Tree & Shrub Program is going very well. Have already received 58 orders.
  - Bass & Minnows getting program set up for this year.
  - Ag Assessments have done a lot of soil group worksheets.

## V. <u>NEW BUSINESS</u>:

- A. Bank Statements: The bank statements were reviewed.
- B. MOU With County:
  - The contracts between the county and SWCD are in revision. E. Benson made a motion for Chairman Hughson to sign once the contracts were received, N. Rajsz seconded, no one opposed, motion was passed and carried.
- C. Health Ins. Benefits:
  - R. Kaplan made a motion to offer the Health Insurance buyout to an insured who has reached the age of 65, N. Rajsz seconded, no one opposed, motion was passed and carried.
- D. Tablet-Credit Card:
  - Board discussed accepting credit cards as payment and opted against it at this time.
  - Check with CCE on using Paypal or google pay.
- E. NYS PEE Plan:
  - The NYS PEE Policy was reviewed. E. Benson made a motion to approve the policy once it has been approved by the County Attorney, N. Rajsz seconded, no one opposed, motion was passed and carried.
- F. Excess Funds:
  - Will create a spreadsheet on program budget to look at excess funds.
- G. Solar Installation letters
  - The Board discussed sending out a letter on Solar Fields in an ag District. The Board opted to not send out letters.
- VI. <u>DISTRICT CLAIMS</u>: R. Kaplan made a motion to approve abstracts, bills and pre-approvals, seconded by N. Rajsz, no one opposed, the motion was passed and carried.

| \$ 9 | 27,262.08 |
|------|-----------|
| \$   | 974.44    |
| \$   | 61,709.88 |
| \$   | 1,669.75  |
|      | \$<br>\$  |

Bills presented to the Board for pre-approval: Total - \$ 11,658.09 - See breakdown sheet

**VII.** TREASURER REPORT: The Profit and Loss and the Balance Sheet were reviewed. R. Kaplan made a motion to approve the reports, W. Hughson seconded, no one opposed, the motion was passed and carried.

Sullivan County SWCD March 8, 2021 Board of Directors Meeting Page 3

VIII. NEXT MEETING: The next meeting will be held on Monday, April 12, 2021 at 6:00 p.m.

X. <u>ADJOURNMENT:</u> Adjourned at 7:15 p.m. - Motion by R. Kaplan

Lisa Schick, Wilfred Hughson, Program Assistant Chairman