

Sullivan County Head Start, Inc.

Board of Directors Meeting

October 14, 2010

I. Call to order

Charles Davis called to order the regular meeting of the S.C.H.S. Board of Directors at 5:40 p.m.

II. Attendance

The following persons were present: Charles Davis, Della Rodriguez, Sharon Hornbeck, Kulli Kask, Carl Silverstein, Karen Cooke, Bertha Williams and Yvette McIntosh

III. Approval of minutes from last meeting

Minutes read. Motion made by Sharon Hornbeck to accept minutes of September 16, 2010 meeting. 2nd by Kulli Kask- Motion carried.

IV. Open issues

- a) The UPK contract with Fallsburg School district has been signed and we will serve 4 children for 16,176 this school year.
- b) The construction project at Riverside has slowed down. Hope to have the 2 additional classrooms open by mid November
- c) Yvette attended Camp Finance at Mohonk Mountain House in New Paltz. Focus on non-profits and the issues they are facing as they continue to provide services.

V. Executive Directors Report

- a) Full enrollment for both centers.
- b) Program report discussed and reviewed.
- c) NYS Head Start Association Conference will be held at the Sagamore 11/7-10
- d) Risk management call went well.
- e) There is a roof problem at the Waverly avenue center. There are leaks and ceiling tiles are having to be constantly replaced. We had someone look at the roof and they are saying that the trusses are sagging. We will discuss with architect who did renovations at Waverly and is familiar with roof, as to how to proceed.
- f) Karen Cooke has retired from Sullivan County Child Care Council. Her retirement party will be held on October 28, 2010 at the Eagle's Nest.
- g) Mrs. Williams has provided a list of children served by township.
- h) Adele Reynolds suggested a replacement board member. Her name is Arlene Lambert. Invite to 11/18 meeting

- i) Karen Cooke suggested Donna Willi from Sullivan County Child Care Council to be the child care expert on the board. Invite to 11/18 meeting

VI. Financial Report

- a) Monies that are left in the expansion grant has already been obligated.
- b) UPK funds will be \$16,176, One on One aide is estimated at \$20,000
- c) In-Kind needed is \$250,000 for the expansion. We need new ways to generate In-Kind.

Motion to accept the financial report was made by Carl Silverstein, 2nd by Sharon Hornbeck –
Motion carried.

VII. New Business

VIII. Adjournment

Meeting Adjourned at 7:50 p.m.

Minutes submitted by:

Della Rodriguez