

Sullivan County Head Start, Inc.

Board of Directors Meeting

June 10, 2010

I. Call to order

Meta Sorge called to order the regular meeting of the S.C.H.S. Board of Directors at 5:35 p.m.

II. Attendance

The following persons were present: Sylvia Diaz-Kohloa, Meta Sorge, Anthony Perito, Della Rodriguez, Sharon Hornbeck, Kulli Kask, Charles Davis, Carl Silverstein, Yvette McIntosh, Bertha Williams

III. Approval of minutes from last meeting

Minutes read. Motion made by Sharon Hornbeck to accept minutes of May13, 2010 meeting. 2nd by Anthony Perito- Motion carried.

IV. Open issues

a) Construction on the Riverside building has stopped. Regional Office had a problem with the change. Conference call scheduled. Half of the project 2 classrooms are complete. Regional Office is scrutinizing everything although the contract was signed off on. A facility checklist needed to be signed off on by Board Chairperson. Building plans will be sent to the Regional Office and a CO is required. We are still required to serve the funded enrollment even though the center is not complete. We will serve these children home based till center is complete. According to Regional Office it will take at least a month for the plans to be signed off on. EHS ARRA expansion must be fully enrolled before September. Teacher will be hired to serve children home base until center is ready. Carl is requesting a breakdown of the children by township.

V. Executive Directors Report

a) Attendance is usually lower this time of year. Board reviewed monthly report.

Carl Silverstein moved to accept Executive Directors report. 2nd by Meta Sorge. Motion carried.

VI. Financial Report

a) Yvette stated that the credit card bills need to be reviewed by the Board. Bills are currently reviewed by the Treasurer and Chairperson.

b) CACFP – pays for food costs for children. Mrs. Williams explained how this program works and that we are audited every 3 years.

c) The Riverside building is almost paid off (this is the original project)

- d) Bus has been ordered for the expansion and will be delivered soon. Most of the start up money has been spent.
- e) Head Start/Early Head Start ARRA funds for COLAs are shown separately on financial statements.
- f) Everything running smoothly. A lot of money was given for trainings.

Motion made by Carl Silverstein to accept Financial Report, 2nd by Sharon Hornbeck – Motion carried.

VII. New Business

- a) Motion made by Anthony Perito to temporarily add a home-based component to the program for Early Head Start Expansion. Seconded by Meta Sorge, Motion Carried.
- b) Self Assessment was discussed and results shared with everyone. Motion made to accept Self Assessment of the program by Sharon Hornbeck. Seconded by Meta Sorge, Motion Carried.

VIII. Adjournment

Carl Silverstein moved to adjourn meeting at 6:45 p.m. Meeting adjourned at 6:45 p.m.

Minutes submitted by:

Sylvia Diaz-Kohloa