

# ***Sullivan County Head Start, Inc.***

## **Board of Directors Meeting**

**April 8, 2010**

### **I. Call to order**

Charles Davis called to order the regular meeting of the S.C.H.S. Board of Directors at 5:35 p.m.

### **II. Attendance**

The following persons were present: Charles Davis, Gladys Walker, Meta Sorge, Della Rodriguez, Sylvia Diaz-Kohloa, Karen Cooke, Bertha Williams and Yvette McIntosh.

### **III. Approval of minutes from last meeting**

Minutes read. Motion made by Sylvia Diaz-Kohloa to accept minutes of March 11, 2010 meeting. 2<sup>nd</sup> by Meta Sorge Motion carried.

### **IV. Open issues**

- a) ARRA Expansion – Bertha reported as follows: Riverside and Realtor building renovations – Pre bid meeting held attended by 3 contractors; 5 have picked up plans.
- b) Bid openings scheduled for Monday 4/12/2010 @ 2 p.m. References will be obtained and contract to be awarded as soon as possible.
- c) Moving Riverside classroom into main administrative building this weekend.
- d) Self Assessment training scheduled for Tuesday, 4/13/2010 @ 5 p.m.
- e) Gladys read correspondence from Carl Silverstein he will be returning to the area this month.

### **V. Executive Directors Report**

- a) All Head Start teacher assistants enrolled in the CDA training program this year have completed the course. Regulations had required all EHS to complete CDA or AA within 1 year of hire. This regulation expires in Sept. 2010. After that date they must already have CDA or AA in ECE.
- b) Program Report was distributed.

Motion made by Gladys Walker to accept Executive Director report, 2<sup>nd</sup> by Meta Sorge - Motion Carried.

### **VI. Financial Report**

- a) Funds separated – EHS ARRA expansion, Head Start, Early Head Start
- b) Pension to be funded at the end of grant year.

- c) Universal Pre-kindergarten (UPK) – Funded for 4 children in collaboration with Fallsburg School District
- d) Speech Services – Also, discussed fact that Head Start grants are not enough to pay expenses. UPK funding, Speech Services, one-to-one aide paid by county, county revenue, state grant, CACFP revenue and donations, all help to defray program costs.
- e) 2 new buses coming in June or July 2010.

Motion made by Karen Cooke to accept Financial Report, 2<sup>nd</sup> by Meta Sorge – Motion carried.

## VII. New Business

- a) Notice of grant award from HHS in the amount of \$2,498,348 (Head Start & Early Head Start for 2010-2011 year.
- b) HHS sent letter re: ARRA COLA last year. HHS has decided to annually fund the ARRA COLA \$35,565 – HS \$8,355 EHS totaling \$43,920. This year we have received the full COLA plus a pro rated COLA for 9 months.

Gladys Walker moved to apply for ARRA COLA fund in the amount of \$32,940 for the period beginning 7/1/10 – 3/31/11 which represents the 9 month proration 2<sup>nd</sup> by Karen Cooke Motion carried.

Karen Cooke moved to apply for \$43,920 full ARRA COLA allocation. Meta Sorge 2<sup>nd</sup> Motion carried.

Sylvia Diaz-Kohloa moved to accept the full financial report, 2<sup>nd</sup> by Karen Cooke – Motion carried.

## VIII. Adjournment

Meta Sorge moved to adjourn meeting at 6:55 p.m.

Minutes submitted by:

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Gladys Walker