



*Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
(845)292-6552 Fax (845)295-9073*

**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
June 13, 2011
Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman
Beverly Martin, Treasurer
Harold Russell, Member
Elwin Wood, Vice Chairman
Robert Kaplan, Member
John Gorzynski, Member

Board members absent: David Sager, Legislator

Agency representatives: – Brian Brustman, SWCD
Lisa Schick, SWCD
Karen Rauter, SWCD
Les Kirby, SWCD
John Kline, SWCD

- II. MINUTES:** Harold Russell made a motion to approve the minutes from the May 9, 2011 meeting, Elwin Wood seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written report.

- Karen received the temporary license agreement for the restoration project in Ulster County at the highway garage. It is a 5-year agreement, which needs Brian's signature. Elwin Wood made a motion to sign the contract agreement, Harold Russell seconded, the motion was passed and carried.
- Held the first informational meeting at the Town Hall for the Neversink SMP. About a dozen landowners were in attendance. She is waiting for the final revisions from DEP before it gets distributed to landowners. Karen is looking to have another meeting in July and around Labor Day.
- An intern is working on knotweed removal on the Chestnut Creek. He is going through the process of pesticide certification for the Neversink.

VII. TREASURER REPORT: The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, John Gorzynski seconded, the motion was passed and carried.

VIII. NEXT MEETING: Monday, July 11, 2011 at 8:00 p.m.

IX. ADJOURNMENT: By regular motion at 9:06 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman



*Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
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**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
July 11, 2011
Minutes**

Due to District employees not in attendance, the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors was not held.

Board members present – Elwin Wood, Vice Chairman
David Sager, Legislator

John Gorzynski, Member
Robert Kaplan, Member

Board members absent: Beverly Martin, Treasurer
Harold Russell, Member

Wilfred Hughson, Chairman

Agency representatives: –Les Kirby, SWCD

John Kline, SWCD



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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
July 11, 2011
Minutes

Due to District employees not in attendance, the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors was not held.

Board members present – Elwin Wood, Vice Chairman
David Sager, Legislator

John Gorzynski, Member
Robert Kaplan, Member

Board members absent: Beverly Martin, Treasurer
Harold Russell, Member

Wilfred Hughson, Chairman

Agency representatives: –Les Kirby, SWCD

John Kline, SWCD



*Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
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**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
August 8, 2011
Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman
Beverly Martin, Treasurer
Harold Russell, Member
Elwin Wood, Vice Chairman
Robert Kaplan, Member
John Gorzynski, Member

Board members absent: David Sager, Legislator

Agency representatives: – Brian Brustman, SWCD
John Kline, SWCD
Trish Westenbroek, CCE
Les Kirby, SWCD
Meredith Maglio, SWCD

- II. MINUTES:** Beverly Martin made a motion to approve the minutes from the June 13, 2011 meeting, Elwin Wood seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports

Trish Westenbroek (CCE) –

- Lydia Reidy, the Ulster County Executive Director, has taken over as the acting Executive Director for Sullivan County CCE. She is on a 6-month renewable contract and is planning to be here for a year.
- CCE is participating in a statewide monitoring program for the Western Bean Cutworm. There have not been any cutworms caught to date.
- CCE would like to partner with the SWCD for a No-Till Drill Education Program and write a co-proposal for the program. The tentative cost is approximately \$50,000. The cost would be utilized from the Millennium Funds. The District would maintain ownership of the equipment and CCE would hold the educational programs. Brian will go to Empire Farm Days to look at equipment options. Robert Kaplan made a motion to proceed with the No-Till Drill proposal, Beverly Martin seconded, the motion was passed and carried. John Gorzynski voiced concern on liability and insurance. The District will look into insurance.

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written report.

- Bids for the Ulster County Highway Garage project site were sent out. The A-1 section is a separate contingency for dewatering the site in case of heavy rain and may not be needed.

Bids received for the project construction only were as follows:

Osterhoudt	\$318,813.
Jorrey Excavating	\$328,800.
RMS Gravel	\$387,194.
Maple Ridge Enterprises	\$398,970.

Robert Kaplan made a motion to award the bid to Osterhoudt, Harold Russell seconded, the motion was passed and carried.

- John Perrella, previously hired as a temporary part/time District employee, to oversee the project.
- A personnel discrepancy has come about with the Neversink/Rondout team, Meredith Maglio and Karen Rauter. Elwin Wood made a motion to move to Executive Session, Beverly Martin seconded, motion to move to Executive Session was passed and carried. Elwin Wood made a motion to come out of Executive Session, Harold Russell seconded, the motion to come out of Executive Session was passed and carried.
- The District has submitted two invoices for prepayment in the amount of \$350,000 for the Ulster County Garage project, and \$250,000 for invoice/salary payments. We are awaiting on these payments from the NYC DEP auditors. All project payments will be on hold until funding is received.

B. Flood Mitigation Work:

- We are looking to clean up the woody debris under the bridge in Roscoe as soon as possible.
- The high water channel in Callicoon will be cleaned out, when the summer program is over.
- Working with Bob Meyer on culvert upgrades and replacements. We just completed a replacement with the Town of Delaware, where we purchased the pipe and the town did the work. These funds will eventually be paid through the Upper Delaware Flood Mitigation Grant.

C. Chestnut Creek Grant: We are closing out the grant and most of the remaining funds are being utilized. We purchased the new engineer copier/plotter.

D. DEC Fracking: Moved to September's Board meeting.

V. NEW BUSINESS:

A. Bank Reconciliation: The June and July bank reconciliations were reviewed by the Board.

B. Trout Program:

- Hickling's Fish Farm will be the Supplier. Trout being offered will be Rainbow, Brook and Brown.

- Deadline for ordering will be September 16, with the distribution pick-up being held on Saturday, September 24th, between 10 and 11 am.
- The District will need to pay the supplier for the fish when delivered.

C. District Dinner:

- Over the last year the economical hardship has caused most farm projects to be put on hold. Due to this fact, it would be difficult to choose a farmer of the year awardee.
- The Board suggested we have the annual dinner with any awardees this year, but instead have just a guest speaker.

VI. **DISTRICT CLAIMS:** Elwin Wood made a motion to approve abstracts and bills, seconded by Robert Kaplan, the motion was passed and carried.

2011 - 6B	\$ 46,555.09
2011 - 7A	\$ 10,569.64
2011 - 7B	\$ 52,858.48
2011 - 8A	\$ 456.65

Bills presented to the Board for pre-approval:

Sullivan County DPW (vehicle)	\$ 772.29
Quill Corp. (Chestnut Creek)	\$ 428.29
Quill Corp. (Office Exp.)	\$ 471.02
Card Member Services (Chestnut)	\$ 425.26
CRSR Designs, Inc. (Chestnut)	\$ 5,000.00
Fabia Wargin Design (Chestnut)	\$ 375.00
Fabia Wargin Design (Chestnut)	\$ 300.00
Dell Marketing (Chestnut)	\$ 3,515.60
Arctic Rental & Leasing(Nev/Rond)	\$ 750.00
Steingart Printing (Chestnut)	\$ 1,441.14

VII. **TREASURER REPORT:** The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, John Gorzynski seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, September 12, 2011 at 8:00 p.m.

IX. **ADJOURNMENT:** By regular motion at 10:00 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman



*Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
(845)292-6552 Fax (845)295-9073*

**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
September 12, 2011
Minutes**

- I. **Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman
Beverly Martin, Treasurer
Harold Russell, Member
David Sager, Legislator
Elwin Wood, Vice Chairman
Robert Kaplan, Member
John Gorzynski, Member

Agency representatives: – Brian Brustman, SWCD
Meredith Maglio, SWCD
Lisa Schick, SWCD
Trish Westenbroek, CCE

- II. **MINUTES:** Elwin Wood made a motion to approve the minutes from the August 8, 2011 meeting, Robert Kaplan seconded, the motion was passed and carried.

- III. **WRITTEN & VERBAL REPORTS:** See attached written reports

Trish Westenbroek (CCE) – See written report

- Corn days were held at the Dave Peters farm in Hortonville on September 12th.
- A strategic livestock marketing class will be held on September 15, 22, 2 and October 6th in Liberty.
- The Maple Syrup Production class will be held on September 22nd in Liberty.
- The Cornell Annual meeting will be held on October 28th at the Jeffersonville Fire House.
- CCE will hold an Ag Summit on November 28th.
- Finishing up the proposal for the millennium funds and should be done by tomorrow.
- Feed prices will remain high due to the inclement weather. There will also be a shortage of feed.
- Due to the recent tropical storms the NYS DEC has lifted the CAFO SPDES permit from August 27th to September 23rd so that farmers can spread manure.

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written reports.

- The demonstration project for the Rondout has started today. John Perrella is our site supervisor for the project. The two water pumps are not handling the water. Brian suggested to ignore the pumps, do the work, and get out of the water.
- The Claryville area was the worst hit spot from the tropical storms in Sullivan County. There was a small section through Mountaindale and Spring Glen on County Route 55. County DPW has done some work. We have looked at two sites with one more to look at for emergency flood work.
- There were some flooding issues in the Rondout area from the storms. Brian and John met with Gary and Cathy Capella of Ulster County SWCD. They had issues above the Sullivan County line and they are working on obtaining FEMA monies or Emergency Watershed Protection monies if available. The MOU between our counties for the Neversink/Rondout grant gives them the right to fix flood related issues should they arise.
- A letter was drafted to Mark Vian, and Beth Reichheld to take monies for the Neversink Demonstration project and use the funds for Emergency Response projects. There is about \$640,000 available for this project. The DEP is in the process of writing up a new agreement with the EPA for additional funding, which should keep the project going until December 2017, which would also replace the funds for the Neversink projects.
- The Denning Road has five sites that they are working on. The Peekamoose Road was washed out. Town of Denning Supervisor, Bill Bruning, is concerned with getting something done around Claryville so that they have one route open going into Claryville.

B. Flood Mitigation Work:

- Brian & John have been assessing flood damage from the storms. It is hoped that some of the flood mitigation funds can be used for these projects.
- The County is working on Falls Mills to fix the shoulder that was taken out. There was a lot of debris there in the river. A lot of secondary channels are blocked with debris and we have a contractor scheduled to remove the debris tomorrow so that the water will move away from the road.
- There is one spot across from the Town hall that runs down past the Claryville Firehouse and cuts across the road.
- The Frost Valley Road is not open yet.
- The Governor has issued a statement forgiving all permits to do emergency stream work.

C. District Dinner:

- There will be no awardees this year.
- Michael Angelo and Rockland House were the two restaurants that we received bids. The Rockland House has prime rib and drinks, Michael Angelo's would be a buffet and we would need to bring in a dessert. Michael Angelo's may put other diners in the room with us. The Board decided to have the dinner at the Rockland House. Lisa will call and look for a date for the end of October or the beginning of November on a Saturday.

- Brian suggested raising funds for local farmers damaged by the storms. It was suggested that there would not be enough funds raised to help many farms. Elwin Wood mentioned that there is going to be a fund raiser to help the Neversink little league park. The board suggested that would be a good idea.

V. NEW BUSINESS:

- A. Bank Reconciliation: The August bank reconciliation was reviewed by the Board.
- B. RC& D Invoice: After reviewing the letter from RC&D, which stated the organizations uncertain future, Elwin Wood made a motion that the District should not join the organization at the present time, Harold Russell seconded, and the motion was passed and carried.
- C. The electric bill has almost doubled over the summer months. The Board suggested looking into the bill for possible reasons. It is possible that the CCE's refrigerator is causing the increase. The utility pole by the building should also be looked at.
- D. Elwin Wood made a motion to go into Executive Session to discuss an employee. Robert Kaplan seconded, the motion to go into Executive Session was passed and carried. Elwin Wood made a motion to come out of Executive Session, Harold Russell seconded, and the motion to come out of Executive Session was passed and carried.
- E. DEC Gas Drilling:
- The comment period is open until the middle of December.
 - There is talk to have the Soil & Water District's available for site visits.
 - John Gorzynski suggested that the Board review the regulation document and to determine how it will affect the Soil & Water Districts. John feels that after reviewing the document then the District Board of Directors should make a comment.
 - Trish stated that the Cornell University has a program work team that is reviewing the regulations. Harold stated that the Farm Bureau is in the process of also reviewing the regulations.
 - The Board suggested that Lisa call the DEC for a copy of the regulations. If they do not have one available then Lisa will print one copy for the office. Brian will review the different sections to see what ones are relevant to Sullivan County.

VI. DISTRICT CLAIMS: Harold Russell made a motion to approve abstracts and bills, seconded by Elwin Wood, the motion was passed and carried.

2011 - 8B	\$ 42,248.05
2011 - 9A	\$ 11,875.36

Bills presented to the Board for pre-approval:

Cardmember Services (Nev/Rond)	\$ 692.44
Farm Tek (Nev/Rond)	\$ 909.68
Griffen Greenhouse (Nev/Rond)	\$ 1,515.17

Osterhoudt Excavating (Nev/Rond)	\$10,830.00
(Bob requested that someone sign off on the completed project items before payment)	
Arctic Rental (Nev/Rond)	\$ 750.00
Dawn & Peter Erwlein (Round 14)	\$ 2,420.00

VII. TREASURER REPORT: The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, John Gorzynski seconded, the motion was passed and carried.

VIII. NEXT MEETING: Monday, October 10, 2011 at 8:00 p.m.

IX. ADJOURNMENT: By regular motion at 9:35 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman



Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
(845)292-6552 Fax (845)295-9073

**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
October 12, 2011
Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Elwin Wood, Vice Chairman Beverly Martin, Treasurer John Gorzynski, Member	David Sager, Legislator Robert Kaplan, Member
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Board members absent – Wilfred Hughson, Chairman	Harold Russell, Member
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Agency representatives: – Brian Brustman, SWCD John Kline, SWCD	Lisa Schick, SWCD Karen Rauter, SWCD
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- II. MINUTES:** Robert Kaplan made a motion to approve the minutes from the September 12, 2011 meeting with the change John Gorzynski stated of moving the gas drilling under Old Business instead of New Business, Beverly Martin seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written reports.

- The demonstration has started at the Sundown site. John Perrella remains on site to supervise the construction. The contractor should be done in approximately two weeks. There have been no problems. Neversink/Rondout staff has been coordinating with contractors for the plant materials for the live timber crib wall.
- The refrigerated trailer that was used for the willows has been released and has been picked up by the owner.
- A tour of the site was set for the EPA and Dept. of Health.
- The stream buffer projects are on hold until there is more protection at the toe of the streambed.
- There will be a small planting at the Town Hall to show what the plants look like for landowners.

- The Demonstration on the Neversink was delayed for one construction season due to floods. These funds were not able to be used for the Town on FEMA projects and flood projects. We will look at budget line items to see if there are some funds to help the town on matches.
- Outreach events planned: There was a meeting to speak to Neversink area landowners held last weekend at the Old Stone House. The Neversink Stream Management Plan has not been mailed to landowners. Aerial photographs were taken of the area. The partnership with the Tri Valley School is working out well.
- Brenden Wagner was the summer intern and the District has retained him as an employee until November to finish the plant materials and do some knotweed injections.
- Robert Hayes and the Tri-Valley FFA students took the Neversink/Rondout display to the state fair and won a Blue Ribbon. Robert Kaplan suggested that the District send a certificate to them. The EPA regulators who came want to nominate Robert Hayes for an award. Karen will be attending a Tri-Valley school board meeting in the future to give a report on all the events that have occurred.

B. Flood Mitigation Work:

- Brian, John & Les have visited a lot of sites. It is a good time for landowners to address their flood issues while the emergency stream work permits are lifted.
- Looked at a couple culverts on Brook Road in the Town of Bethel that were washed out with the flooding. This will be a good project for the Upper Delaware grant.

C. District Dinner:

- Lisa will check the dates available for this year's dinner.
- The funds raised will go to the Neversink baseball field.

D. Electric Bill:

- Compare this year's and last year's electric. Check with electric company if the bill seems a lot higher. Check to see if the cost is estimated or actual.
- CCE has an old refrigerator in the building that will be unplugged next month. They held summer programs in the building.
- Is the District eligible to utilize the special rate programs that NYSEG has available?

E. DEC Gas Drilling:

- The NYS DEC did have a paper copy of the gas drilling draft available. Lisa printed one out so that there is a copy in the office. A copy of this draft will be put onto CD's and sent out to Board members.
- Brian spoke with Mike Latham at the NYS Soil & Water Conservation Committee. He sent a memo on the Committee's position on the draft, which states that the Committee is taking a neutral position. John Gorzynski and Dave Sager stated that the District should make a statement of the District's position on this matter.
- Beverly will be attending a meeting in Albany where gas drilling will be an issue discussed.
- The District needs to make a statement by the end of the comment period ends on December 12th.

V. NEW BUSINESS:

- A. Bank Reconciliation: The September bank reconciliation was not received and will be reviewed at the next meeting.

VI. DISTRICT CLAIMS: Dave Sager made a motion to approve abstracts and bills, seconded by John Gorzynski, the motion was passed and carried.

2011 - 9B	\$ 126,849.40
2011 - 10A	\$ 8,774.50

Bills presented to the Board for pre-approval:

Osterhoudt Excavating (Nev/Rond)	\$ 89,106.50
Robert Hayes (Nev/Rond)	\$ 483.00
Steven Vogler (Nev/Rond)	\$ 864.33
Steingart Printing (Nev/Rond)	\$ 575.00
Hoag Riparian Restoration(Nev/Rond)	\$ 9,995.30
EJ Giering Consultant (Nev/Rond)	\$ 8,585.45
Sullivan County DPW (Nev/Rond)	\$ 398.63
Tree Protection Supply (Nev/Rond)	\$ 1,976.40

VII. TREASURER REPORT: The Treasurer report and Balance Sheet were reviewed. Dave Sager made a motion to approve the Treasurer Report and Balance Sheet, Robert Kaplan seconded, the motion was passed and carried.

Executive Session: Robert Kaplan made a motion made a motion for the Board to go into Executive Session, David Sager seconded, and the motion was passed and carried.

VIII. NEXT MEETING: Monday, November 14, 2011 at 8:00 p.m.**IX. ADJOURNMENT:** By regular motion at 9:35 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman



Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
(845)292-6552 Fax (845)295-9073

**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
November 14, 2011
Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:10 p.m.
- Board members present – Wilfred Hughson, Chairman
Harold Russell, Member
John Gorzynski, Member
- Elwin Wood, Vice Chairman
Robert Kaplan, Member
- Board members absent – David Sager, Member
- Beverly Martin, Treasurer
- Agency representatives: – Brian Brustman, SWCD
John Kline, SWCD
- Lisa Schick, SWCD
- II. MINUTES:** Harold Russell made a motion to approve the minutes from the October 12, 2011 Meeting, Elwin Wood seconded, the motion was passed and carried.
- III. WRITTEN & VERBAL REPORTS:** See attached written reports
- IV. OLD BUSINESS:**
- A. Neversink/Rondout Grant: See written reports.
- Lisa handed out the Neversink/Rondout budget for the Board to review.
- B. Flood Mitigation Work:
- The District is still waiting for payments from the County for previously completed work. The submitted vouchers keep getting bounced from audit for various reasons. Brian suggested creating a one page check off list of paperwork needed for submission.
 - There has been approximately \$170,000 submitted for projects to date. There are a few more bills to come in from projects that need to be submitted to DPW.
- C. District Dinner:
- The District Dinner was postponed until next spring. A reservation at the Rockland House was set for Saturday, May 5th, 2012.

Bills presented to the Board for pre-approval continued:

Lee Truck Broker (Nev/Rond)	\$	520.00
The Cosmopolitan Hotel (Nev/Rond)	\$	425.00
Project Native (Nev/Rond)	\$	900.00

VII. TREASURER REPORT: The Treasurer report and Balance Sheet were reviewed. Elwin Wood made a motion to approve the Treasurer Report and Balance Sheet, Harold Russell seconded, the motion was passed and carried.

VIII. NEXT MEETING: Monday, December 12, 2011 at 8:00 p.m.

IX. ADJOURNMENT: By regular motion at 9:30 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman



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December Board of Director minutes have not been approved and will be reviewed at the January Board Meeting on January 9th.



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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
December 12, 2011
Minutes

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman Elwin Wood, Vice Chairman
 Harold Russell, Member

Board members absent – David Sager, Member Beverly Martin, Treasurer
 Robert Kaplan, Member John Gorzynski, Member

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD
 John Kline, SWCD Leslie Kirby, SWCD
 Karen Rauter, SWCD Nev/Rond Patricia Westenbroek, CCE

- II. MINUTES:** The Directors present reviewed and approved the minutes from the November 14, 2011 meeting.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports

Patricia Westenbroek, CCE:

- CCE Executive Director L. Reidy has renewed the contract to remain as Executive Director until June 30, 2012. The positions of Ag Issue Leader and Master Gardener Program Coordinator have been added, and the position of horticulture and natural resources has been eliminated.
- CCE held an Ag Summit on November 28th, where over 170 people participated.
- Ag Day 2012 will be held in Honesdale, PA. Educational booths will include gas drilling and water testing.
- Tri-Valley Central School will host the new Youth Buzz on Biz Class with the 4-H and FFA programs.

IV. OLD BUSINESS:**A. Neversink/Rondout Grant: See written reports.**

- Karen, Meredith, SUNY Ulster interns and DEP help are re-walking the Neversink to assess major changes, and the Neversink Stream Management Plan will be amended. It is hoped to distribute the plan to landowners this winter.
- The Schiffer property is on the list for a possible stream buffer work and will be going back in the spring to look at property. Brian has spoken with Mr. Schiffer.
- The Chestnut Creek Stream Management Plan is being updated and should be ready for distribution this winter.
- The Watershed Advisory Group will meeting Tuesday, December 20 at 10 am at Neversink Town Hall. The Neversink Plan for town adoption will be looked at and which grant adoption model will best fit our program. It is hoped to increase admin hours to help with grant.
- The Sundown Rondout demo project has been completed. The upstream erosion sites plantings should be completed this week.
- The Van Aken site became a post-flood project. Progress was made in directing the channel away from the road. Will return in spring to work on a road embankment erosion treatment project.
- Karen attended a Tri-Valley School Board meeting and gave a presentation on how the students have been helping on the projects. Possible grant programs for the school were explained to them.
- A tour for Ulster County legislators was held last week in the Ashokan basin. We are planning on having a legislative tour here in the new year.
- The native plants exhibit is currently at Morgan Outdoors in Livingston Manor until February. After that it will go to the Sullivan Renaissance winter event with the Tri Valley students.
- Tote bags have been made and are being sold to raise funds for the NY State Covered Bridge Association to be used for the Halls Mills Covered Bridge. All profits from the sales will be donated on behalf of the District.
- Brian and Karen will be holding Meredith Maglio's 6-month Performance Evaluation on Friday, December 16th. Evaluations were presented for Board review and the three Directors present, and two Directors via e-mail, have stated that Meredith's employment be terminated if she is not working out in the position. The Directors present approved extending Meredith's probation period for up to 60 days until a full quorum can be held. A letter will be given to Meredith tomorrow extending her probation period, which is before her 6-month probation period expires.

B. Flood Mitigation Work:

- The Catskill Watershed Corp will be receiving a grant for \$2.5 million to do woody debris removal in streams. Brian Drum from DEC has asked the District to put together possible project sites.

Sullivan County SWCD

December, 2011 Board of Directors Meeting

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C. Director Terms:

- Five Director terms expire as of December 31st, 2011, Wilfred Hughson, Beverly Martin and John Gorzynski; and the two legislators, Elwin Wood and David Sager. This will not allow for a quorum for the Board of Directors, and the meeting to be held in January, which is the District's re-organization meeting.
- Directors present requested sending over a resolution to the County Legislators office tomorrow in order to have the non-legislative Directors re-appointed before the end of December and the January Board of Directors meeting.

V. NEW BUSINESS:

- A. **Bank Reconciliation:** The November bank reconciliations were reviewed by the Board of Directors.

VI. DISTRICT CLAIMS: Directors present reviewed and approved the abstracts and bills for pre-approval.

2011 - 11B	\$ 189,362.72
2011 - 12A	\$ 10,686.18

Bills presented to the Board for pre-approval:

NYS Local Retirement (Emp Ben)	\$ 53,253.00
Sullivan County DPW (Nev/Rond)	\$ 403.64
Cardmember Services (Nev/Rond)	\$ 588.26
Duba Design (Nev/Rond)	\$ 490.00
Logos Unlimited (Nev/Rond)	\$ 1,415.00
J Hughson Excavating (NYS Grant)	\$ 6,000.00 & 4,275.00
Robert Dubas Contracting(Nev/Rond)	\$ 800.00
H. Osterhoudt Excav. (Nev/Rond)	\$ 10,076.50

VII. TREASURER REPORT: The Treasurer report and Balance Sheet were reviewed by Directors present.**VIII. NEXT MEETING:** Monday, January 9, 2012 at 8:00 p.m.**IX. ADJOURNMENT:** at 9:30 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman