



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
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**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**December 12, 2011**  
**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman Elwin Wood, Vice Chairman  
Harold Russell, Member

Board members absent – David Sager, Member Beverly Martin, Treasurer  
Robert Kaplan, Member John Gorzynski, Member

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD  
John Kline, SWCD Leslie Kirby, SWCD  
Karen Rauter, SWCD Nev/Rond Patricia Westenbroek, CCE

**II. MINUTES:** The Directors present reviewed and approved the minutes from the November 14, 2011 meeting.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports

Patricia Westenbroek, CCE:

- CCE Executive Director L. Reidy has renewed the contract to remain as Executive Director until June 30, 2012. The positions of Ag Issue Leader and Master Gardener Program Coordinator have been added, and the position of horticulture and natural resources has been eliminated.
- CCE held an Ag Summit on November 28<sup>th</sup>, where over 170 people participated.
- Ag Day 2012 will be held in Honesdale, PA. Educational booths will include gas drilling and water testing.
- Tri-Valley Central School will host the new Youth Buzz on Biz Class with the 4-H and FFA programs.

**IV. OLD BUSINESS:****A. Neversink/Rondout Grant:** See written reports.

- Karen, Meredith, SUNY Ulster interns and DEP help are re-walking the Neversink to assess major changes, and the Neversink Stream Management Plan will be amended. It is hoped to distribute the plan to landowners this winter.
- The Schiffer property is on the list for a possible stream buffer work and will be going back in the spring to look at property. Brian has spoken with Mr. Schiffer.
- The Chestnut Creek Stream Management Plan is being updated and should be ready for distribution this winter.
- The Watershed Advisory Group will meeting Tuesday, December 20 at 10 am at Neversink Town Hall. The Neversink Plan for town adoption will be looked at and which grant adoption model will best fit our program. It is hoped to increase admin hours to help with grant.
- The Sundown Rondout demo project has been completed. The upstream erosion sites plantings should be completed this week.
- The Van Aken site became a post-flood project. Progress was made in directing the channel away from the road. Will return in spring to work on a road embankment erosion treatment project.
- Karen attended a Tri-Valley School Board meeting and gave a presentation on how the students have been helping on the projects. Possible grant programs for the school were explained to them.
- A tour for Ulster County legislators was held last week in the Ashokan basin. We are planning on having a legislative tour here in the new year.
- The native plants exhibit is currently at Morgan Outdoors in Livingston Manor until February. After that it will go to the Sullivan Renaissance winter event with the Tri Valley students.
- Tote bags have been made and are being sold to raise funds for the NY State Covered Bridge Association to be used for the Halls Mills Covered Bridge. All profits from the sales will be donated on behalf of the District.
- Brian and Karen will be holding Meredith Maglio's 6-month Performance Evaluation on Friday, December 16<sup>th</sup>. Evaluations were presented for Board review and the three Directors present, and two Directors via e-mail, have stated that Meredith's employment be terminated if she is not working out in the position. The Directors present approved extending Meredith's probation period for up to 60 days until a full quorum can be held. A letter will be given to Meredith tomorrow extending her probation period, which is before her 6-month probation period expires.

**B. Flood Mitigation Work:**

- The Catskill Watershed Corp will be receiving a grant for \$2.5 million to do woody debris removal in streams. Brian Drum from DEC has asked the District to put together possible project sites.

## C. Director Terms:

- Five Director terms expire as of December 31<sup>st</sup>, 2011, Wilfred Hughson, Beverly Martin and John Gorzynski; and the two legislators, Elwin Wood and David Sager. This will not allow for a quorum for the Board of Directors, and the meeting to be held in January, which is the District's re-organization meeting.
- Directors present requested sending over a resolution to the County Legislators office tomorrow in order to have the non-legislative Directors re-appointed before the end of December and the January Board of Directors meeting.

V. **NEW BUSINESS:**

- A. Bank Reconciliation: The November bank reconciliations were reviewed by the Board of Directors.

VI. **DISTRICT CLAIMS:** Directors present reviewed and approved the abstracts and bills for pre-approval.

2011 - 11B	\$ 189,362.72
2011 - 12A	\$ 10,686.18

## Bills presented to the Board for pre-approval:

NYS Local Retirement (Emp Ben)	\$ 53,253.00
Sullivan County DPW (Nev/Rond)	\$ 403.64
Cardmember Services (Nev/Rond)	\$ 588.26
Duba Design (Nev/Rond)	\$ 490.00
Logos Unlimited (Nev/Rond)	\$ 1,415.00
J Hughson Excavating (NYS Grant)	\$ 6,000.00 & 4,275.00
Robert Dubas Contracting(Nev/Rond)	\$ 800.00
H. Osterhoudt Excav. (Nev/Rond)	\$ 10,076.50

VII. **TREASURER REPORT:** The Treasurer report and Balance Sheet were reviewed by Directors present.VIII. **NEXT MEETING:** Monday, January 9, 2012 at 8:00 p.m.IX. **ADJOURNMENT:** at 9:30 p.m.

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman