

Sullivan County Head Start, Inc.

Board of Directors Meeting

January 2012

I. Call to order

Charles Davis called to order the meeting of the S.C.H.S. Board of Directors at 12:20 p.m.

II. Attendance

The following persons were present: Charles Davis, Donna Willi, Meta Sorge, Arlene Lambert, Jean Van Lowe, Jesse Hinton, Gladys Walker, Bertha Williams, and Yvette McIntosh.

III. Approval of minutes from last meeting

Motion made by Meta Sorge to approve 12/08/11 minutes, 2nd by Sharon Hornbeck. Motion Carried

IV. Open Issues

- a) The parking lot at the Waverly Avenue center is in need of repair. Will speak with Woodbourne Lawn & Garden to get an estimate for repair.
- b) Woodbourne site needs security system. Mrs. Williams will be looking into this and reporting back at the next board meeting
- c) Letter was sent to Regional office on the status of the realtor building explaining costs associated with building. We have not received a response yet.
- d) Resolution from the County of Sullivan for \$39,000 needs to be signed and returned. Donna Willi made a motion to approve motion 2nd by Kulli Kask Motion carried.

V. Executive Director's Report

- a) Program report handed out and discussed Mrs. Williams answered questions.
- b) MOU's have been sent to all the school districts. So far Fallsburg & TriValley have signed. We have some problems getting the districts to sign. Liberty had some problems, Donna offered to help.

Meta Sorge made a motion to accept the Executive Director's report Jean Van Lowe 2nd – motion carried.

VI. Financial Report

- a) Financial Report handed out and discussed.

Sharon Hornbeck motioned to approve financial report, 2nd by Meta Sorge – Motion Carried.

VII. New Business

None

VIII. Adjournment

Meeting adjourned at 12:55 p.m.

Minutes submitted by Donna Willi _____