

Sullivan County Head Start, Inc.

Board of Directors Meeting January 25, 2011

Please note, the regularly scheduled Board Meeting for January 13, 2011 had to be rescheduled due to inclement weather.

I. Call to order

Charles Davis called to order the regular meeting of the S.C.H.S. Board of Directors at 12:30 p.m.

II. Attendance

The following persons were present: Charles Davis, Jean Van Lowe, Meta Sorge, Sharon Hornbeck, Bertha Williams, and Yvette McIntosh.

III. Approval of minutes from last meeting

Minutes read. Motion made by Jean Van Lowe to accept minutes of December 9, 2010 meeting. 2nd by Sharon Hornbeck - Motion carried.

IV. Financial Reporting

- a) Form 990 the organization return for year ending 3/31/10 was handed out and reviewed. Sharon Hornbeck motioned to accept and approve the form 990 for year ending 3/31/10, 2nd by Meta Sorge - Motion Carried.
- b) This year the County has cut funding to all outside agencies by 10%. That means a reduction of \$5,130 for us. Sharon Hornbeck motioned to approve resolution with County for \$46,170 to help defray cost of program operations for 2011, 2nd by Jean Van Lowe – Motion Carried.
- c) Monthly financials for December 2010 was distributed and reviewed. Expansion 1st year fully closed out and all three programs are doing well financially. Meta Sorge motioned to accept December financial report, 2nd by Jean Van Lowe – Motion Carried.

V. Open Issues

- a) Bertha reported that the new roof for Waverly Avenue has been completed. We are still having some icing problems. After much discussion it was suggested that we may have to remove the awnings over each exit door and install gutters or extend the roof overhang to cover the sidewalk, thus preventing ice build up on the roof. Bertha will continue to monitor the situation.
- b) The U.V. system at Waverly shorted out and had to be replaced. Waverly Avenue was closed for a few days for children until the problem was fixed.

VI. Executive Director's Report

- a) Community Assessment passed out to be discussed at next meeting.
- b) Annual Report distributed. Meta Sorge motioned notice be put in newspaper that Annual Program/Fiscal Report for 2009/2010 is available upon request. 2nd by Sharon Hornbeck.
- c) Monthly program report distributed and discussed.

VII. New Business

- a) none

VIII. Adjournment

Motion made by Jean Van Lowe to adjourn meeting at 1:10 p.m. 2nd by Meta Sorge.

Minutes submitted by:

Sharon Hornbeck