

**Sunset Lake Local Development Corporation**  
**SunsetLakeLDC@co.sullivan.ny.us**  
**845-807-0147**

## **AGENDA**

**March 31, 2022**

**4:30pm**

- 1. Call to Order**
- 2. Approval of February 17<sup>th</sup> Minutes**
- 3. Approvals**
  - Authorize payment to Garigliano Law Offices, LLP for legal services rendered in the amount of \$18,670.
  - Authorize payment to the County of Sullivan Industrial Development Agency for an agency fee of \$1,000.
- 4. Resolution**
  - Resolution to approve the 2021 annual audit.
  - Resolution to approve the 2021 annual report.
  - Resolution to adopt the 2023 annual budget.
- 5. Any other business**
- 6. Adjournment**

**Sunset Lake Local Development Corporation**  
SunsetLakeLDC@co.sullivan.ny.us  
845-807-0147

Lowell Feldman, Chairman  
William Chellis, Vice Chairman  
Vacant Member

Nicholas Salomone, Treasurer  
Albee Bockman, Secretary

**Sunset Lake Local Development Corporation Meeting**  
**February 17, 2022 at 12:30 PM**

**Present:** William Chellis, Lowell Feldman, Nicholas Salomone, Albee Bockman

**Absent:** Joshua Potosek

The Sunset Lake Local Development Corporation Organizational Meeting was called to order by Chairman Feldman at 1:06 pm.

**Approval of Minutes:**

William Chellis made a motion to approve the November 5, 2021 minutes, seconded by Lowell Feldman, put to a vote and carried 4-0 with Nicholas Salomone abstaining as he was not a member of the board at this time.

**Public Comment:**

Larisa Dryska made a public comment at this time.

Lou Setren made a public comment at this time.

Ken Walter made a public comment at this time.

Catherine Scott made a public comment at this time.

**Discussions:**

Chairman Feldman gave a brief update on the reporting on the PARIS website that is required of the LDC and also welcomed Nicholas Salomone as a member of the LDC.

Shawn Griffin, Esq. of Harris Beach, PLLC, at this time explained the process that they have been authorized to take on behalf of the Sunset Lake LDC when it comes to the tax issue with the Town of Liberty and the exemption of the taxes on the Care Center at Sunset Lake. Approve a lease, lease back transaction

**Proposed Resolutions:**

1. To authorize Harris Beach, PLLC to move forward with addressing the real property tax issue with the Town of Liberty and to authorize the Sunset Lake LDC to enter into a lease, lease back, and payment-in-lieu tax agreement, with the County of Sullivan Industrial Development Agency.  
**Motion made by Lowell Feldman to approve proposed resolution, seconded by Nicholas Salomone, all in favor, motion carries 4-0.**

**Nominations:**

Due to the vacancy of Michelle Huck on the LDC board there is a need to nominate new members to hold the office of Treasurer and Secretary.

At this time Lowell Feldman nominated Nicholas Salomone to hold the title of Treasurer on the LDC, nomination seconded by William Chellis, all in favor.

At this time Lowell Feldman nominated Albee Bockman to hold the title of Secretary on the LDC, nomination seconded by Nicholas Salomone, all in favor.

**Adjournment:**

Nicholas Salomone made a motion to adjourn, seconded by Lowell Feldman, meeting adjourned at 1:39pm.

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Albee Bockman, Secretary

GARIGLIANO LAW OFFICES, LLP  
449 BROADWAY - PO DRAWER 1069  
MONTICELLO, NEW YORK 12701-1069

WALTER F. GARIGLIANO  
-----  
BARBARA A. GARIGLIANO

PHONE (845) 796-1010  
-----  
FAX (845) 796-1040

February 25, 2022

Sunset Lake Local Development Corporation  
100 North Street  
Monticello, New York 12701

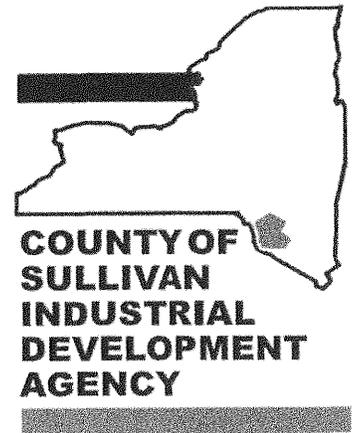
Re: County of Sullivan Industrial Development Agency with Sunset Lake Local  
Development Corporation  
Our File No. 6274.785

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Legal Fee:		\$18,000.00
Disbursements:		
Recording Fees (estimated):		
Memo of Lease + TP584	\$ 80.00	
Memo of Leaseback+ TP584	\$ 80.00	
E-filing Fee:	\$ 10.00	
Closing Books (\$100 x 5)	<u>\$500.00</u>	
Total Disbursements:	\$670.00	
TOTAL AMOUNT DUE:		\$18,670.00

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548 Broadway  
Monticello, NY 12701  
(845) 428-7575  
(845) 428-7577 FAX  
TTY 711



February 25, 2022

Sunset Lake Local Development Corporation  
100 North Street  
Monticello, New York 12701

Re: County of Sullivan Industrial Development Agency with Sunset Lake Local  
Development Corporation  
Our File No. 6274.785

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Agency Fee:	\$1,000.00
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70320-012v2

**RESOLUTION TO APPROVE THE 2021 ANNUAL INDEPENDENT AUDIT OF THE CORPORATION**

**WHEREAS**, it is required that the Sunset Lake Local Development Corporation (the “Corporation”) have an annual independent audit of its financial records on a yearly basis, and

**WHEREAS**, RBT, LLP has performed the 2021 audit for the Corporation.

**NOW, THEREFORE, BE IT RESOLVED**, that the attached Independent Auditor’s Report as prepared by RBT, LLP is hereby approved.

FINANCIAL REPORT  
Audited  
**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION**  
(A Component Unit of Sullivan County, New York)  
December 31, 2021

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*Audited for:*

Board of Directors  
Sunset Lake Local Development Corporation

*Audited by:*

RBT CPAs, LLP  
11 Racquet Road  
Newburgh, NY 12550  
(845) 567-9000

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LIMITED LIABILITY PARTNERSHIP  
CERTIFIED PUBLIC ACCOUNTANTS BUSINESS DEVELOPMENT CONSULTANTS

## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Sunset Lake Local Development Corporation  
100 North Street  
Monticello, New York 12701

### Report on the Audit of the Financial Statements

#### Opinion

We have audited the financial statements of the Sunset Lake Local Development Corporation (the "Corporation"), a component unit of Sullivan County, New York, as of and for the year and period, respectively, ended December 31, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the Corporation's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Sunset Lake Local Development Corporation, as of December 31, 2021 and 2020, and the changes in financial position and its cash flows for the year and period, respectively, then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards* ("GAS"), issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Corporation, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Corporation's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

rbtcpas.com

11 Racquet Road  
Newburgh, NY 12550  
T: (845) 567-9000  
F: (845) 567-9228

2678 South Road, Suite 101  
Poughkeepsie, NY 12601  
T: (845) 485-5510  
F: (845) 485-5547

P.O. Box 209  
51 Sullivan Street  
Wurtsboro, NY 12790  
T: (845) 888-5656  
F: (845) 888-2789

555 Madison Avenue  
5th Floor  
New York, NY 10022  
T: (718) 772-0850  
F: (718) 772-0851

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and GAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and GAS, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Corporation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, on pages 4-5, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Report on Other Legal and Regulatory Requirements**

In accordance with GAS, we have also issued our report dated March 28, 2022, on our consideration of the Sunset Lake Local Development Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Corporation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Sunset Lake Local Development Corporation's internal control over financial reporting and compliance.

*RBT CPAs, LLP*

Newburgh, New York  
March 28, 2022

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
REQUIRED SUPPLEMENTARY INFORMATION  
MANAGEMENT’S DISCUSSION AND ANALYSIS**

The following Management’s Discussion and Analysis report (“MD&A”) provides the reader with an introduction and overview to the financial activities and performance of the Sunset Lake Local Development Corporation (the “Corporation”) for the year and period, respectively, ended December 31, 2021 and 2020. This information should be reviewed in conjunction with the Corporation’s audited financial statements.

**FINANCIAL POSITION SUMMARY**

Net position may serve as an indicator of the Corporation’s financial position. The Corporation’s net position was \$1,082,801 and \$1,342,023 at December 31, 2021 and 2020, respectively. In December 2020, Sullivan County transferred the building and land associated with the Sunset Lake Nursing Facility to the Corporation to effectively engage a private operator to run the facility. A request for proposal to operate the facility was issued during 2021 and awarded to Infinite Care Management.

For details of the Corporation’s finances, see the accompanying financial statements and notes thereof.

**SUMMARY OF NET POSITION**

	<u>2021</u>	<u>2020</u>
<b>Assets</b>		
Current Assets	\$ 100,060	\$ 24,000
Non-Current Assets	<u>1,160,897</u>	<u>1,318,273</u>
<b>Total Assets</b>	<u>1,260,957</u>	<u>1,342,273</u>
<b>Liabilities</b>		
Current Liabilities	<u>178,156</u>	250
<b>Net Position</b>		
Unrestricted	<u>1,082,801</u>	<u>1,342,023</u>
<b>Total Net Position</b>	<u>\$ 1,082,801</u>	<u>\$ 1,342,023</u>

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
REQUIRED SUPPLEMENTARY INFORMATION  
MANAGEMENT’S DISCUSSION AND ANALYSIS**

**FINANCIAL OPERATIONS HIGHLIGHTS**

The decrease in net position in 2021 of \$(251,722) reflects the Corporation’s “loss” for 2021 along with a prior period adjustment of \$(7,500). The loss is due the County not funding depreciation expense.

	<u>2021</u>	<u>2020</u>
<b>Operating Revenues:</b>		
Administrative Fees	\$ 100,000	\$ -
Contribution from County	273,875	-
<b>Total Operating Revenues</b>	<u>373,875</u>	<u>-</u>
<b>Operating Expenses:</b>		
Depreciation Expense	324,798	24,099
Professional Fees and Service Contracts	75,183	1,250
Real Estate Taxes	225,651	-
<b>Total Operating Expenses</b>	<u>625,632</u>	<u>25,349</u>
<b>Operating Loss</b>	<u>(251,757)</u>	<u>(25,349)</u>
<b>Non-Operating Revenues:</b>		
Interest Income	35	-
Contributed Assets	-	1,367,372
<b>Net Non-Operating Revenue</b>	<u>35</u>	<u>1,367,372</u>
<b>Change in Net Position</b>	<u>\$ (251,722)</u>	<u>\$ 1,342,023</u>

**FINANCIAL STATEMENTS**

The Corporation’s financial statements are prepared in accordance with generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (“GASB”). The Corporation is structured as a proprietary fund. It is a component unit of Sullivan County, New York because the County Manager appoints the Corporation’s five-member Board.

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
SULLIVAN COUNTY, NY  
STATEMENT OF NET POSITION**

<u>As of December 31</u>	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Current Assets:		
Cash and Cash Equivalents	<u>\$ 100,060</u>	<u>\$ 24,000</u>
Total Current Assets	<u>100,060</u>	<u>24,000</u>
Non-Current Assets:		
Capital Assets (Note II)	<u>1,160,897</u>	<u>1,318,273</u>
Total Non-Curent Assets	<u>1,160,897</u>	<u>1,318,273</u>
<b>TOTAL ASSETS</b>	<u><b>1,260,957</b></u>	<u><b>1,342,273</b></u>
<b>LIABILITIES</b>		
Current Liabilities:		
Accounts Payable and Accrued Liabilities	<u>178,156</u>	<u>250</u>
<b>NET POSITION</b>		
Unrestricted	<u>1,082,801</u>	<u>1,342,023</u>
<b>TOTAL NET POSITION</b>	<u><b>\$ 1,082,801</b></u>	<u><b>\$ 1,342,023</b></u>

See Notes to the Financial Statements

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
SULLIVAN COUNTY, NY  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**

<b>For the Year and Period, Respectively, Ended December 31</b>	<b>2021</b>	<b>2020</b>
<b>Operating Revenues:</b>		
Administrative Fees	\$ 100,000	\$ -
Contribution from County	273,875	-
<b>Total Operating Revenues</b>	<u>373,875</u>	<u>-</u>
<b>Operating Expenses:</b>		
Depreciation Expense	324,798	24,099
Insurance Expense	1,000	1,250
Professional Fees	74,183	-
Real Estate Taxes	225,651	-
<b>Total Operating Expenses</b>	<u>625,632</u>	<u>25,349</u>
Operating (Loss)	<u>(251,757)</u>	<u>(25,349)</u>
<b>Non-Operating Revenue:</b>		
Interest Income	35	-
Contributed Assets	-	1,367,372
<b>Net Non-Operating Revenues</b>	<u>35</u>	<u>1,367,372</u>
Change in Net Position	<u>(251,722)</u>	<u>1,342,023</u>
<b>Net Position - Beginning</b>	<u>1,342,023</u>	<u>-</u>
Prior Period Adjustment (Note IV)	<u>(7,500)</u>	<u>-</u>
<b>Net Position - Beginning Restated</b>	<u>1,334,523</u>	<u>-</u>
<b>Net Position - Ending</b>	<u>\$ 1,082,801</u>	<u>\$ 1,342,023</u>

See Notes to the Financial Statements

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
SULLIVAN COUNTY, NY  
STATEMENT OF CASH FLOWS**

<b>For the Year and Period, Respectively, Ended December 31</b>	<b>2021</b>	<b>2020</b>
<b>Cash Flows from Operating Activities</b>		
Receipts from Providing Services	\$ 100,000	\$ -
Receipts from County	273,875	-
Payments to Vendors	(130,428)	(1,000)
<b>Net Cash Provided by/(Used in) Operating Activities</b>	<b>243,447</b>	<b>(1,000)</b>
<b>Cash Flows from Non-Capital Financing Activities:</b>		
Funds Received from Non-Operating Activities	-	25,000
<b>Net Cash Provided by Non-Capital Financing Activities</b>	<b>-</b>	<b>25,000</b>
<b>Cash Flows from Capital and Related Financing Activities:</b>		
Purchase of Fixed Assets	(167,422)	-
<b>Net Cash Used in Capital and Related Financing Activities</b>	<b>(167,422)</b>	<b>-</b>
<b>Cash Flows from Investing Activities</b>		
Interest Income	35	-
<b>Net Cash Provided by Investing Activities</b>	<b>35</b>	<b>0</b>
<b>Net Increase in Cash and Cash Equivalents</b>	<b>76,060</b>	<b>24,000</b>
<b>Cash and Cash Equivalents - Beginning</b>	<b>24,000</b>	<b>-</b>
<b>Cash and Cash Equivalents - Ending</b>	<b>\$ 100,060</b>	<b>\$ 24,000</b>
<b>Reconciliation of Operating Loss to Net Cash Provided by/(Used in) Operating Activities:</b>		
Operating (Loss)	\$ (251,757)	\$ (25,349)
Adjustments to Reconcile Operating Loss to Net Cash Provided by Operating Activities:		
Depreciation	324,798	24,099
<b>Changes in Assets and Liabilities</b>		
Increase in Accounts Payable and Accrued Liabilities	170,406	250
<b>Net Cash Provided by/(Used in) Operating Activities</b>	<b>\$ 243,447</b>	<b>\$ (1,000)</b>

See Notes to the Financial Statements

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
SULLIVAN COUNTY, NY  
NOTES TO THE FINANCIAL STATEMENTS**

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Organization and Purpose**

The Sunset Lake Local Development Corporation (the “Corporation”) was formed by the Sullivan County Legislature (the “County”) on September 3, 2020 pursuant to Section 1411 of the New York State Not-for-Profit Corporation Law. Under Section 4.02(b) of IRS Rev. Proc. 95-48, the Corporation is treated as an affiliate of a governmental unit and is subject to the provisions of the New York State Public Authorities Law. The Corporation is comprised of four Board Members and one Chairman.

The mission of the Corporation is to aid the County in the solicitation of bids and the identification of a private nursing home operator to run the Care Center at Sunset Lake in Liberty, New York (the “Care Center”) on behalf of the County. In January 2021, the Corporation received three \$100,000 refundable deposits from providers interested in leasing the operations of the Care Center and made a recommendation to the Legislature of its primary choice to run the facility. The refundable deposits were returned to the providers not selected during 2021 and Infinite Care Management was awarded title of provider.

**B. The Reporting Entity**

The Corporation is considered a component unit of the financial reporting entity known as Sullivan County, New York. Inclusion in the financial reporting entity, Sullivan County, New York, is determined based on financial accountability as defined by the Governmental Accounting Standards Board (“GASB”) Codification Section 2100, Defining the Financial Reporting Entity. Component units are legally separate entities for which Sullivan County, is financially accountable. The County Manager appoints all of the Corporation’s Board Members. This level of control meets the criteria for financial accountability as defined by GASB Codification Section 2100.

**C. Basis of Accounting**

The financial statements of the Corporation have been prepared in conformity with generally accepted accounting principles (“GAAP”), as applied to government units. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Under standards set by GASB, the Corporation is presented as a proprietary fund. Proprietary fund financial statements are prepared on the accrual basis of accounting, which records the financial effects of transactions and other events when these transactions and events occur. Revenues are recognized when they are earned and expenses are recognized when they are incurred. The measurement focus is the flow of economic resources.

**D. Cash and Cash Equivalents**

Corporation monies are deposited in FDIC insured commercial banks or trust companies located within the State of New York. The Corporation is authorized to use demand deposits, time and money market savings accounts, and certificates of deposit. GASB Codification Section C20, *Deposits with Financial Institutions*, directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance, or collateralized by securities held by the Corporation or its agent in the Corporation’s name. As of December 31, 2021, the Corporation’s cash balances were fully collateralized and not subject to custodial credit risk.

For the purpose of presenting the Statement of Cash Flows, the Corporation considers all demand deposits, time and savings accounts, and certificates of deposit with an original maturity of three months or less to be cash or cash equivalents.

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
SULLIVAN COUNTY, NY  
NOTES TO THE FINANCIAL STATEMENTS**

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**E. Use of Estimates**

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**F. Subsequent Events**

The date to which events occurring after December 31, 2021, the date of the most recent statement of net position, have been evaluated for possible adjustment to the financial statements or disclosure is March 28, 2022, which is the date on which the financial statements were available to be issued.

**II. CAPITAL ASSETS**

Capital assets consisted of the following at December 31:

	<b>Beginning Balance</b>			<b>Ending Balance</b>
	<b>December 31, 2020</b>	<b>Increases</b>	<b>Decreases</b>	<b>December 31, 2021</b>
Building and Improvements	\$ 12,249,367	\$ 128,882	\$ -	\$ 12,378,249
Land Improvements	513,193	-	-	513,193
Construction in Progress	-	38,540	-	38,540
	<u>12,762,560</u>	<u>167,422</u>	<u>-</u>	<u>12,929,982</u>
Less: Accumulated Depreciation	<u>(11,444,287)</u>	<u>(324,798)</u>	<u>-</u>	<u>(11,769,085)</u>
Total Capital Assets, Net	<u>\$ 1,318,273</u>	<u>\$ (157,376)</u>	<u>\$ -</u>	<u>\$ 1,160,897</u>

Per GASB 48, intra-entity transfers of assets should be recognized by the transferee at the carrying value of the transferor. Accordingly, the Corporation has recorded the capital assets received from the County at the carrying amount recognized by the County at the transfer date.

**III. LEASE AGREEMENT**

In December 2020, the Corporation entered into a lease agreement to lease the real property known as the Care Center at Sunset Lake in Liberty, New York (the "Nursing Home") to the County of Sullivan which owns the license to operate the Nursing Home. The term of the lease is to end at the earlier of two years or at such time that the Corporation is able to identify and qualify a third-party operator to assume control of the operations of the Nursing Home. There are no rental payments due under this lease agreement.

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
SULLIVAN COUNTY, NY  
NOTES TO THE FINANCIAL STATEMENTS**

**IV. PRIOR PERIOD ADJUSTMENT**

The Corporation has restated its 2020 financial statements by decreasing beginning net position in the amount of \$(7,500), representing expenses recorded in 2021 that were related 2020.

**V. NEW REPORTING STANDARDS**

GASB has issued Statements 84-97, none of which are expected to have any substantive effects on the Corporation's net position.

**OTHER REPORTING REQUIRED by**  
**GOVERNMENT AUDITING STANDARDS**



LIMITED LIABILITY PARTNERSHIP  
CERTIFIED PUBLIC ACCOUNTANTS BUSINESS DEVELOPMENT CONSULTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Sunset Lake Local Development Corporation  
100 North Street  
Monticello, New York 12701

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Sunset Lake Local Development Corporation (the "Corporation"), a component unit of Sullivan County, New York, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Corporation's basic financial statements, and have issued our report thereon dated March 28, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Corporation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

rbicpas.com

11 Racquet Road  
Newburgh, NY 12550  
T: (845) 567-9000  
F: (845) 567-9228

2678 South Road, Suite 101  
Poughkeepsie, NY 12601  
T: (845) 485-5510  
F: (845) 485-5547

P.O. Box 209  
51 Sullivan Street  
Wurtsboro, NY 12790  
T: (845) 888-5656  
F: (845) 888-2789

555 Madison Avenue  
5th Floor  
New York, NY 10022  
T: (718) 772-0850  
F: (718) 772-0851

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*RBT CPAs, LLP*

Newburgh, New York  
March 28, 2022

**SUNSET LAKE LOCAL DEVELOPMENT CORPORATION  
SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

A. Internal Control Findings

No internal control findings noted.

B. Compliance Findings

No compliance findings noted.

**RESOLUTION TO APPROVE THE 2021 ANNUAL REPORT OF THE CORPORATION**

**WHEREAS**, it is required that the Sunset Lake Local Development Corporation (the “Corporation”) annual approve an annual report, and

**WHEREAS**, it is required that the President and Treasurer of the Corporation certify the report and the report is required to be filed with the New York State Authority Budget Office via the Public Authorities Reporting Information System and with the appropriate local officials.

**NOW, THEREFORE, BE IT RESOLVED**, that the attached 2021 Annual Report of the Corporation is hereby approved.

**Sunset Lake Local Development Corporation  
2021 Annual Report**

**Operations and Accomplishments**

Successful fiscal audit with no findings

**Compensation Scheduled**

The officers of the corporation are not compensated

**Projects Undertaken During Past Fiscal year**

The Board reviewed responses to a Request for Proposals issued in 2020 and recommended to the Sullivan County Board of Legislators, a consultant to lease and operate the Care Center at Sunset Lake.

**Listing of Real Property Owned**

256 Sunset Lake Road, Liberty NY 12754

**Authority's Code of Ethics**

Policy in place with no known violations of the policy.

**Assessment of the Effectiveness of Internal Controls**

This statement certifies that management has assessed the internal controls structure and procedures of the Sunset Lake LDC for the year ending December 31, 2021. This assessment found the authority's internal controls to be adequate, and to the extent that deficiencies were identified, the authority has developed correction action plans to reduce any corresponding risk.

**Receipts and Disbursements**

See Financial Statements

**Assets and Liabilities**

See Financial Statements

**Schedule of Bonds and Notes Outstanding**

See Financial Statements

**Procurement Report**

Directors and Officers Liability Insurance  
Auditing firm to perform annual fiscal audit

**RESOLUTION TO APPROVE THE SUUNSET LAKE LOCAL DEVELOPMENT CORPORATIONS 2022-2026 BUDGET**

**WHEREAS**, it is required that the Sunset Lake Local Development Corporation (the “Corporation”) adopt a budget for fiscal year 2022 through 2026; and

**WHEREAS**, the Corporation’s board of directors has reviewed the 2022-2026 budgets.

**NOW, THEREFORE, BE IT RESOLVED**, that the 2022-2026 Budgets are hereby approved as the budget for the Sunset Lake Local Development Corporation for the fiscal year 2022-2026.

Sunset Lake Local Development Corporation

2021 Budget

	2021 Actual	2022 Adopted	2023 Adopted	2024 Adopted	2025 Adopted	2026 Adopted
<b>Revenue &amp; Financial Sources</b>						
<b>Operating Revenues</b>						
Other Operating Revenue	\$ 373,875	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000
<b>Nonoperating Revenues</b>						
Investment Earnings	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
<b>Total Revenues &amp; Financing Sources</b>	\$ 373,910	\$ 375,035	\$ 375,035	\$ 375,035	\$ 375,035	\$ 375,035
<b>Expenditures</b>						
<b>Operating Revenues</b>						
Professional Service Contracts	\$ 75,183	\$ 76,000	\$ 76,000	\$ 76,000	\$ 76,000	\$ 76,000
Other Operating Expenditures	\$ 550,449	\$ 551,000	\$ 551,000	\$ 551,000	\$ 551,000	\$ 551,000
<b>Nonoperating Expenditures</b>						
Interest and other financing charges	\$ -					
<b>Total Expenditures</b>	\$ 625,632	\$ 627,000	\$ 627,000	\$ 627,000	\$ 627,000	\$ 627,000
Excess (deficiency) of revenues over expenditures	\$ (251,722)	\$ (251,965)	\$ (251,965)	\$ (251,965)	\$ (251,965)	\$ (251,965)