



2023

COUNTY OF SULLIVAN

**TENTATIVE BUDGET
EXECUTIVE SUMMARY**



Sullivan
COUNTY CATSKILLS
Mountains of Opportunities



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INTRODUCTION



Transmittal Letter

Joshua Potosek, County Manager

JOSHUA A. POTOSEK, MBA
COUNTY MANAGER

MICHELLE HUCK
ASSISTANT COUNTY MANAGER

TEL: 845-807-0450



OFFICE OF THE SULLIVAN COUNTY MANAGER

SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701

November 2022

Dear Legislators:

I am pleased to present to you the 2023 Sullivan County Tentative Budget.

Thanks in part to your actions and legislation, Sullivan County continues to benefit from a healthy level of economic activity. We've again been leading the State in job growth while experiencing an unprecedented increase in sales tax revenue. Other revenue sources remain reliably stable, and the latest Census data indicates our County is growing in population, as well.

Considering the impacts of COVID-19 and other diseases (not to mention the vagaries of the stock market), a robust financial situation was not guaranteed, and I am gratified to be sending the Tentative Budget to you under such circumstances.

Nevertheless, due to the uncertain fiscal outlook nationally, we must continue a prudent course that is mindful of our taxpayers. This Tentative Budget proposes no tax increase for the first time in many years.

Yet there are significant proposals in the 2023 Budget, including historic expenditures on infrastructure (without bonding), strategic increases in staffing and wages, expansion of services to youth, new investment in our parks, and the continued retirement of debt far ahead of schedule. The overarching goal is to position us to nimbly respond to future challenges.

The County remains focused on making all our communities attractive and vibrant places to live, work and visit. As you will see in the attached detail, this will be accomplished through well-thought-out investments in staff, materials, facilities, equipment, and our partner agencies and community organizations.

I look forward to working with you and our County employees & citizens to review, refine and ultimately carry out the goals and initiatives contained within this Tentative Budget.

Sincerely,

Joshua A. Potosek
Sullivan County Manager

GFOA - Distinguished Budget Award for 2022 Edition



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**County of Sullivan
New York**

For the Fiscal Year Beginning

January 01, 2022

Christopher P. Morill

Executive Director

Legislators 2023

2023 TENTATIVE BUDGET FOR SULLIVAN COUNTY

SULLIVAN COUNTY LEGISLATURE

Luis Alvarez
District 6

George Conklin III
District 5

Michael Brooks, Vice Chair
District 3

Joseph Perrello
District 7

Ira Steingart
District 8

Alan Sorensen
District 9

Robert Doherty, Chairman
District 1

Nadia Rajsz
District 2

Nicholas Salomone Jr
District 4

Committee Chairs

2023 TENTATIVE BUDGET FOR SULLIVAN COUNTY CHAIRS OF STANDING COMMITTEES OF COUNTY LEGISLATURE

Robert Doherty	<ul style="list-style-type: none">• Executive Committee
Ira Steingart	<ul style="list-style-type: none">• Planning, Community Development, Real Property, Capital Planning & Budgeting Committee
Alan Sorensen	<ul style="list-style-type: none">• Human Resources Committee
Nick Salomone	<ul style="list-style-type: none">• Health and Family Services• Public Safety and Law Enforcement Committee
Mike Brooks	<ul style="list-style-type: none">• Government Services Committee
George Conklin	<ul style="list-style-type: none">• Management & Budget Committee• Public Works Committee
Luis Alvarez	<ul style="list-style-type: none">• Veteran's Committee

Elected Officials

2023 TENTATIVE BUDGET FOR SULLIVAN COUNTY SULLIVAN COUNTY ELECTED OFFICIALS

County Treasurer	<ul style="list-style-type: none">• Nancy Buck
County Clerk	<ul style="list-style-type: none">• Russell Reeves
District Attorney	<ul style="list-style-type: none">• Meagan Galligan
Sheriff	<ul style="list-style-type: none">• Michael A. Schiff
Coroners	<ul style="list-style-type: none">• Michael J. Speer• Elton Harris• Alan Kesten• Albee Bockman

Introduction

The Sullivan County Operating Budget document (“Budget”) is meant to provide a roadmap for the delivery of services by Sullivan County departments and organizations for the upcoming fiscal year. The development of the Budget provides elected officials, administrators, department heads, and staff with the opportunity to assess current County operations, review relevant data, evaluate available resources and determine how to maintain and improve the delivery of services to the public that we serve.

This document has been designed to provide its reader with a better understanding of County government operations, the issues that County officials are currently facing (and how they are addressing those issues), and how decisions for the County are made. We strive to make this document user friendly in order to ensure our citizens have the opportunity to become educated on matters pertaining to their local government.

History

Founded in 1809, Sullivan County was originally part of neighboring county, Ulster. Named for Major General John Sullivan, the County thrived at the height of the Industrial Revolution as factories and manufacturing began to enter the area driven by water power along the streams, bringing a population increase as workers began to migrate into the County. Civil war era Sullivan County saw a boom of business as local tanneries produced leather boots, bridles, holsters and belts for the army of the time.[1] At the Southeastern end of the County, the D & H Canal built up many towns as goods were transported up and down the waterways via tow paths. Progress gave way to change when the canal closed in 1898, giving the now bustling rail travel industry a boost. The O&W Railway was a popular mode of transportation at the time, making stops in Livingston Manor, Ferndale, Fallsburg and Monticello[2].

The conversion from manufacturing to tourism thrived with the ease of travel made possible by the rail industry in the early 20th century. Famously nicknamed the Borscht Belt, resort hotels featured many famous acts and thrived as a getaway for city dwellers of the time, seeking fresh air, open space and recreation. While a handful of hotels did stay open through the 1990s, most of the over 500 hotels in the area closed by 1970, with the height of the hotel boom ending in 1965[3].

Perhaps the most famous event within Sullivan County occurred as a stroke of luck when the town of Woodstock, NY (located in Ulster County) decided it would not host the Woodstock Festival of 1969. Instead, the festival was moved to Max Yasgur's dairy farm in Bethel in August of that year, with over 400,000 attendees and famous young legends performing such as Carlos Santana, Jimi Hendrix and Bob Dylan, just to name a few. Today, the site is home to Bethel Woods Center for the Arts, featuring a museum, 400 seat event gallery and 15,000 capacity outdoor staging area[4]. In February of 2018, Resorts World Catskill Casino and Hotel opened in the Town of Thompson, followed by the Kartrite Resort & Indoor Waterpark in April of 2019. While there has been a downturn in their ability to operate as a result of the COVID-19 pandemic, the added tourism these properties have brought to the County have been a great asset. Interest in buying locally produced foods has continued its surge in popularity, and agritourism has become a staple recreational option. Combined with steady growth in the healthcare industry, as well as investment in the expansion of several existing businesses, recent economic activity has given Sullivan County reason to be highly optimistic about its future[5].

[1] Bethel Woods Center for the Arts

[2] Sullivan County Visitors Association

[3] Sullivan County Historical Society

[4] Sullivan County NY Wikipedia page

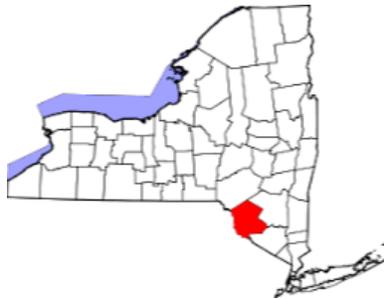
[5] New York, Ontario and Western Railway Wikipedia page



Geography

Sullivan County is a 968-square-mile rural county in New York State located approximately 90 miles northwest of New York City in the Catskill Mountains. Its western border is shared with Pennsylvania and is marked by the Delaware River. Neighboring counties include Delaware County to the north, Ulster County to the east and Orange County to the south. In addition to the Delaware River, notable features include the Catskill Park in the northeast, the Shawangunk Ridge and Bashakill Wetlands in the southeast, and farmland in the western and northwestern portion of the County[1].

[1] Sullivan County NY Wikipedia page

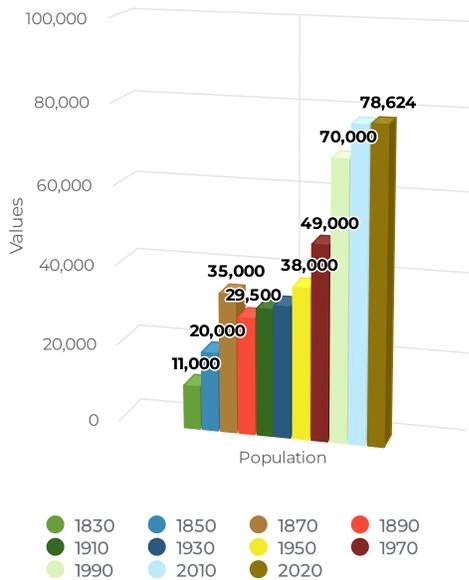


Population

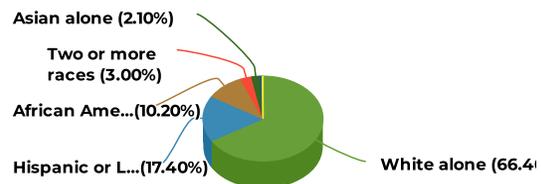
As of the 2020 U.S. Census, Sullivan County has a full-time population of 78,624. This number is estimated to triple during the summer season, when the County experiences an influx of second homeowners and vacationers. The median household income was \$60,433 from 2016-2020, and 16.2% of the population was estimated to live below the poverty level for the same period. There were a total of 51,270 housing units in the County, and the homeownership rate was 67.7%.

In the early days of Sullivan County, the population was at around 6,100 residents. That number slowly grew as manufacturing and tourism developed. In 2020, the U.S. Census estimated a population of 78,624. In 2020, 61% of the population was working age (between 16 and 64).

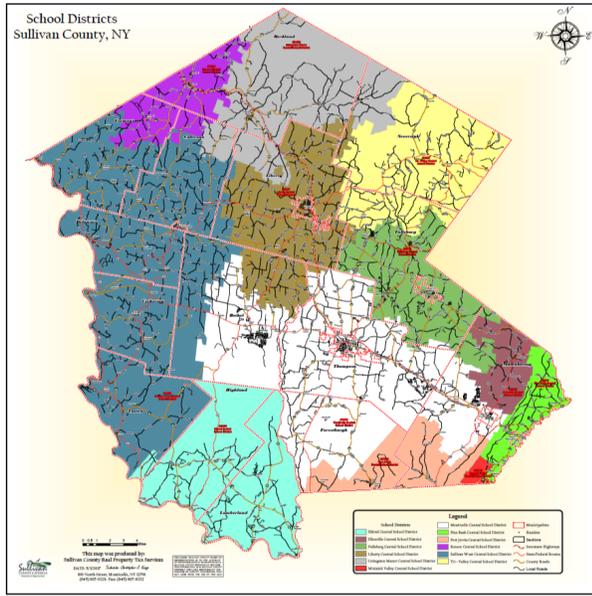
Sullivan County Population 1810-2020



Population by Race 2020



Education



With 8 school districts, making up 21 schools and servicing over 10,000 students, Sullivan County has a well-oiled infrastructure for Kindergarten to Grade 12 education. Sullivan County Community College enrolls an average of 1,600 students at any time with 71% of these students representing County residents. According to the 2019 U.S. Census, 86.2% of the population of Sullivan County have a high school diploma or higher, with 23.2% of the population obtaining a bachelor' degree or higher[1].

[1] New York Schools statistics

Transportation



Our County Transportation Department offers open public transportation with two round-trip runs to various County hot spots on Thursdays and Fridays[1]. In 2020, those services were expanded to include Move Sullivan, a service that offers 72 stops between its four routes and express and local routes. This service operates Monday through Friday. There are also several local taxi companies as well as medical transportation services available. A Shortline bus station servicing several locations within New York State is located in Monticello[2], home of the County seat, and NJ Transit rail services are available in nearby Orange County, approximately 27 miles away[3]. Given that Sullivan County is fairly rural, having the means to provide your own transportation is the best way to get around the County. Mean travel time to work is 29.2 minutes, just under the New York State mean travel time of 32.3 minutes.

[1] Sullivan County Government

[2] CoachUSA

[3] NJ Transit

Government

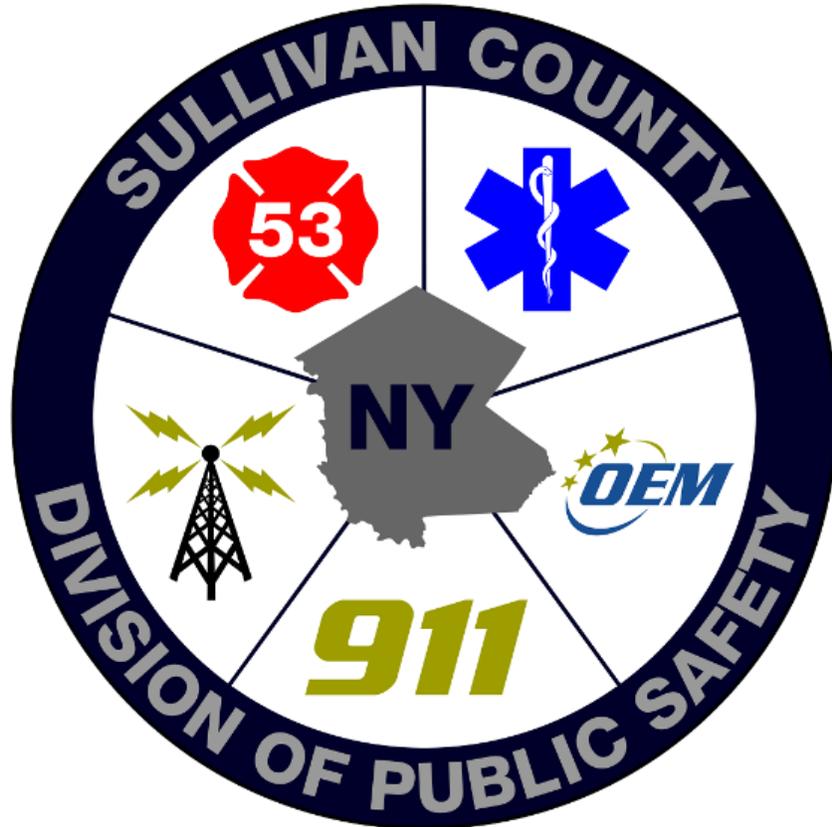
The Sullivan County Charter currently provides for a government consisting of nine elected County Legislators, each representing one legislative district within the County. The nine-member board of legislators appoints a County Manager to oversee the day-to-day County operations. County departments each fall into one of seven divisions, which are overseen by a Commissioner who reports directly to the County Manager:

1. Human Resources – Commissioner Julie Diescher
2. Community Resources – Commissioner Laura Quigley
3. Information Technology Services – Commissioner Lorne Green
4. Public Works – Commissioner Edward McAndrew
5. Public Safety – Commissioner Thomas Farney
6. Planning and Environmental Management – Commissioner Freda Eisenberg
7. Health and Family Services – Commissioner John Liddle

The County Manager directly oversees the Purchasing and the Budget Office, which do not fall into any divisions mentioned above.

The County Manager, with the assistance of his Commissioners, Elected Officials, those appointed by the Legislature and Department Heads, must ensure that County Operations are functioning in a manner that is consistent with the policy established by the County Legislature. An organizational chart of County operations is provided in the following section.

Public Safety



In the area of public safety, Sullivan County has 42 fire departments and a 911 Call Center. There are 17 EMS providers handling 12,000 calls per year with an average response time of 13 minutes, with 1 company providing Medivac services with an average of 70 completed flights per year. There are 4 local police departments and 1 sheriff's office^[1].

The Sullivan County District Attorney's Office currently employs one elected District Attorney with 10 Assistant District Attorneys. These attorneys are responsible for the prosecution and investigation of all criminal offenses within the County. Crime prevention, through public education and public speaking at schools and community gathering to educate and make residents aware of matters of public importance which impact their safety, are also of primary concern to the District Attorney's office.

[1] Sullivan County, NY police, fire and EMS departments by Google maps

Arts, Culture & Entertainment



Sullivan County is home to the original Woodstock site, now transformed into the Bethel Woods Center for the Arts since 2006. Their outdoor amphitheater houses several concerts throughout the summer season with a capacity of 15,000. An outdoor terrace stage space can hold up to 1,000 people. A year round museum exploring the 1969 Woodstock Music and Art Fair consists of audio/visual experiences, informative displays, and a collection of artifacts.

The Forestburgh Playhouse provides several Broadway quality shows featuring Actor's Equity performers throughout the summer season and has been in business since 1947. The Catskill Arts Society, founded in 1971 and located in Livingston Manor, is home to a gallery, 56 seat performance space, pottery studio and more. Classes are offered in music, theatre, dance and film. Since 1976, the Delaware Valley Arts Alliance (DVAA) has given artists a platform to share their voice, whether it's in their galleries, on their stages or at their festivals. They fund local creatives and cultural organizations through their role as the Arts Council of Sullivan County.

The North American Culture Library or NACL Theatre, is a professional, non-profit theatre arts company that has developed 20 original ensemble theatre productions and countless public spectacles, located in Highland Lake. Nesin Cultural Arts in Monticello supports artistic growth providing year round education programs in music, dance and visual arts and presents the professional Sullivan County Chamber Orchestra (SCCO) Concert Series. The Hurleyville Arts Centre offers weekly movies, yoga classes, live performances and family programs, in a beautiful state of the art building located in the downtown Hurleyville.

Outdoor recreation opportunities exist in the form of hiking trails, local parks, a ski hill, several farms, rail trails and historical sites, such as the Stone Arch Bridge and Fort Delaware Museum of Colonial History^[1].

[1] Sullivan County Visitor's Association

Economic Outlook

The 2020 U.S. Census estimated a civilian labor force of 58.2% of the total population of Sullivan County or 43,901 people. Total retail sales per capita were \$10,047. New York State Department of Labor statistics indicate that Sullivan County has a lower rate of unemployment compared with other Counties within the state at a range of 6.6% unemployed. A look at private sector jobs by area in New York State indicate that Sullivan County is gaining jobs faster than the state rate of between 0.9% and 1.3%[1].

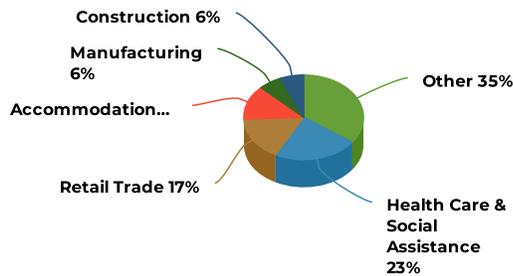
The 2020 assessed values for property in Sullivan County totaled \$5.6 billion with a 2021 estimated property tax revenue of \$69.9 million expected[2].

Employment by sector is broken down as follows:

[1] U.S. Census

[2] Sullivan County 2020 Assessment Rolls

Employment by Sector



	Wages	Employment
Private Sector	\$28,384	19,300
Manufacturing	\$29,006	1,200
Construction	\$36,366	1,200
Agriculture	\$28,816	300
Mining	\$49,349	100
Utilities	NA	NA
Wholesale Trade	\$36,881	600
Retail Trade	\$22,968	3,200
Transportation & Warehousing	\$25,054	500
Information	\$36,982	200
Finance & Insurance	\$56,228	900
Real Estate: Rental & Leasing	\$19,953	400
Professional & Technical	\$29,297	600
Management of Companies	\$43,100	200
Administrative & Waste Services	\$24,779	500
Educational Services	\$14,454	200
Health Care & Social Assistance	\$33,063	4,400
Arts, Entertainment & Recreation	\$21,010	600
Accommodation & Food Services	\$16,033	2,500
Other Services	\$18,739	1,200
Government Sector	\$43,807	6,300
Federal	\$44,220	200
State	\$56,707	1,200
Local	\$40,679	4,900

Healthcare



Two hospitals in the area provide 24 hour emergency departments. Garnet Health Medical Center - Catskills has 2 locations, Harris and Callicoon.

Location	Patients/Year	Delivered by Ambulance
Harris	28,500	7,200
Callicoon	3,600	300

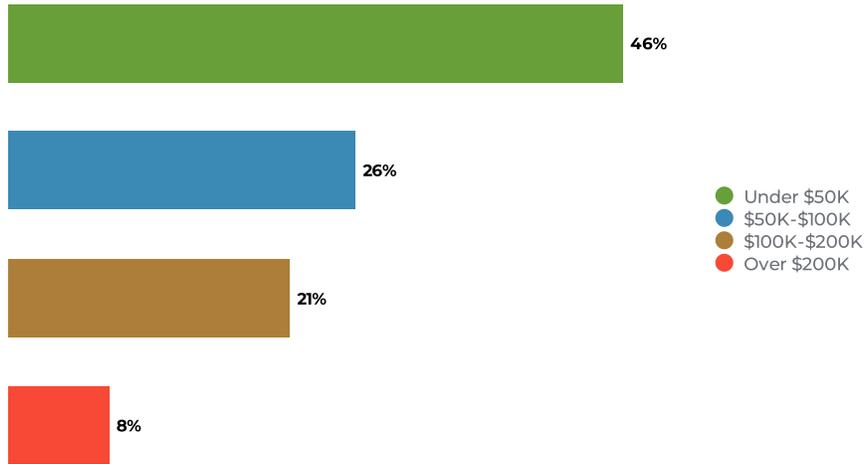
The Sullivan County Department of Public Health provides a variety of programs and health related services in Sullivan County. Sullivan County Public Health Services works within the framework of the Ten Essential Public Health Services, from the National Public Health Performance Standards which outline the type of work expected of public health departments throughout the U.S. (Centers for Disease Control):

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure competent public and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems[1].

[1] Sullivan County Government

Income

2021 Household Income



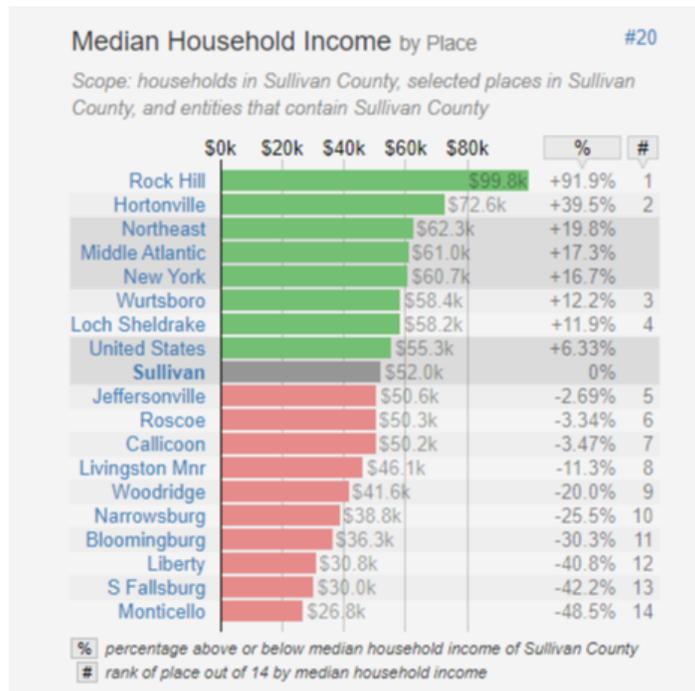
Percent (%)

Per capita income for Sullivan County is \$32,346 with median household income at \$60,433. The poverty rate is 12.7% within the County, while the New York State poverty rate was 13.6% in 2018. Poverty status is determined by comparing annual income to a set of dollar values that vary by family size, number of children and the age of the household. If a family's before-tax money income is less than the dollar value of their threshold, then that family and every individual in it are considered to be in poverty. For people not living in families, poverty status is determined by comparing the individual's income to his or her poverty threshold[1].

Household demographics with relation to income are as follows:

[1] U.S. Census

Median Household Income by Place



Readers Guide

This 2023 Tentative Budget Executive Summary represents a supplement, intended to be used in conjunction with the 2023 Tentative Budget Detail, and meant to supply a rounded understanding of the workings of the Sullivan County Government. The summary below describes each section of the book to help the reader find and understand the information contained within.

Organization of the Budget Book

Executive Summary- Provides information about Sullivan County with regard to the geography, population, etc. It is meant to give the reader an overview of the area itself.

County Org Chart- Illustrates the structure of the County, outlining various departments and who they report to.

Budget Overview- This section goes over the budget process, including an explanation of fund structures and through the process behind budget development. A strategy map outlines the priorities and issues for 2023 and clarifies the reasoning behind some of the spending for 2023. Included in the Budget Overview section are the following:

1. Strategy Map
2. Priorities and Issues
3. Budget Calendar and Timeline
4. Budget Adoption and Amendment Process
5. Sullivan County Fund Structure & Categories
6. Financial policies

Fiscal Summary- A breakdown and discussion of appropriations and revenues will be found here along with various financial reports. The Sullivan County Assessor's Exemption impact report is shown in this section, along with authorized positions and employee counts and any debt that the County is managing.

Department Summaries- An overview of each department by division, with the 2023 Tentative revenues and expenses, position counts and performance measures can be found here.

Glossary- The glossary can be found at the end of the book and is meant to clarify the meaning behind terminology commonly used in the world of budgeting, government and finance.

Population Overview



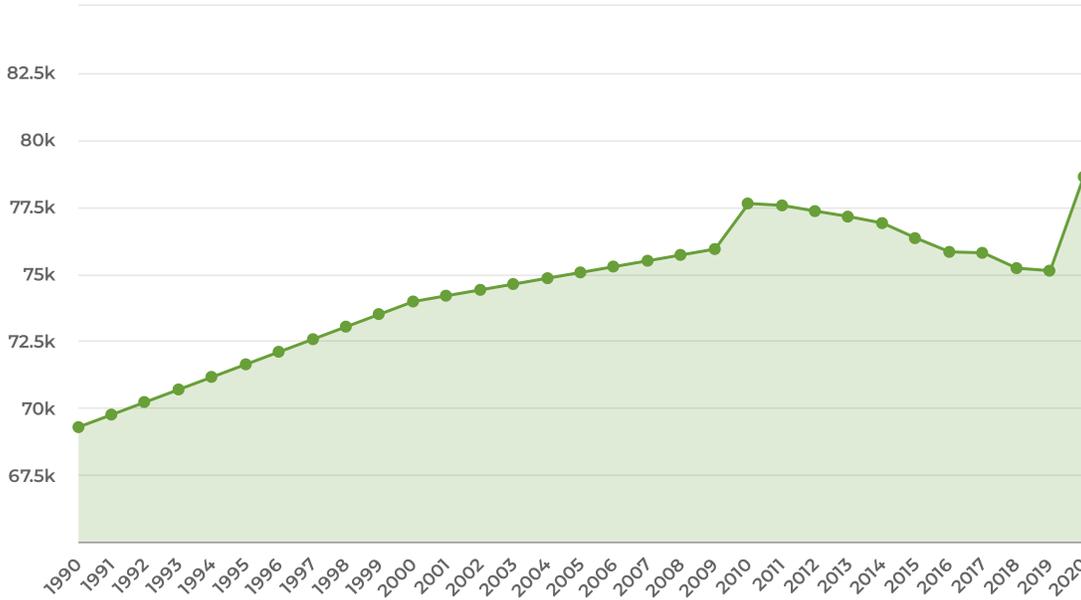
TOTAL POPULATION

78,624

▲ **4.7%**
vs. 2019

GROWTH RANK

3 out of **58**
Counties in New York



* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



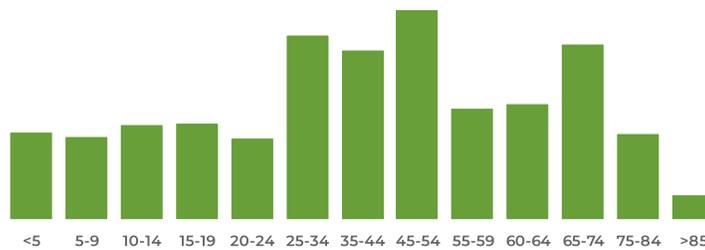
DAYTIME POPULATION

70,066

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



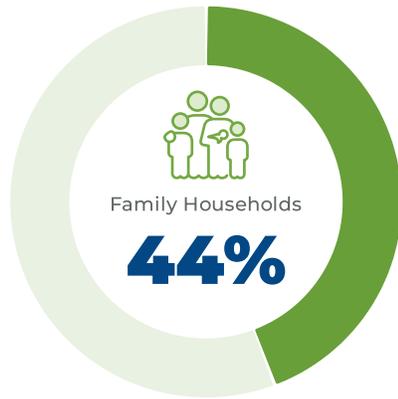
Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

* Data Source: American Community Survey 5-year estimates

Household Analysis

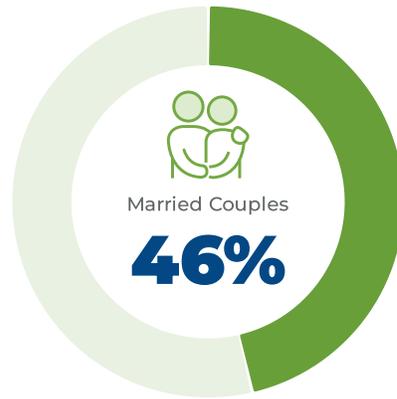
TOTAL HOUSEHOLDS
28,762

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▲ .5%

higher than state average



▲ 5%

higher than state average



▲ 1%

higher than state average



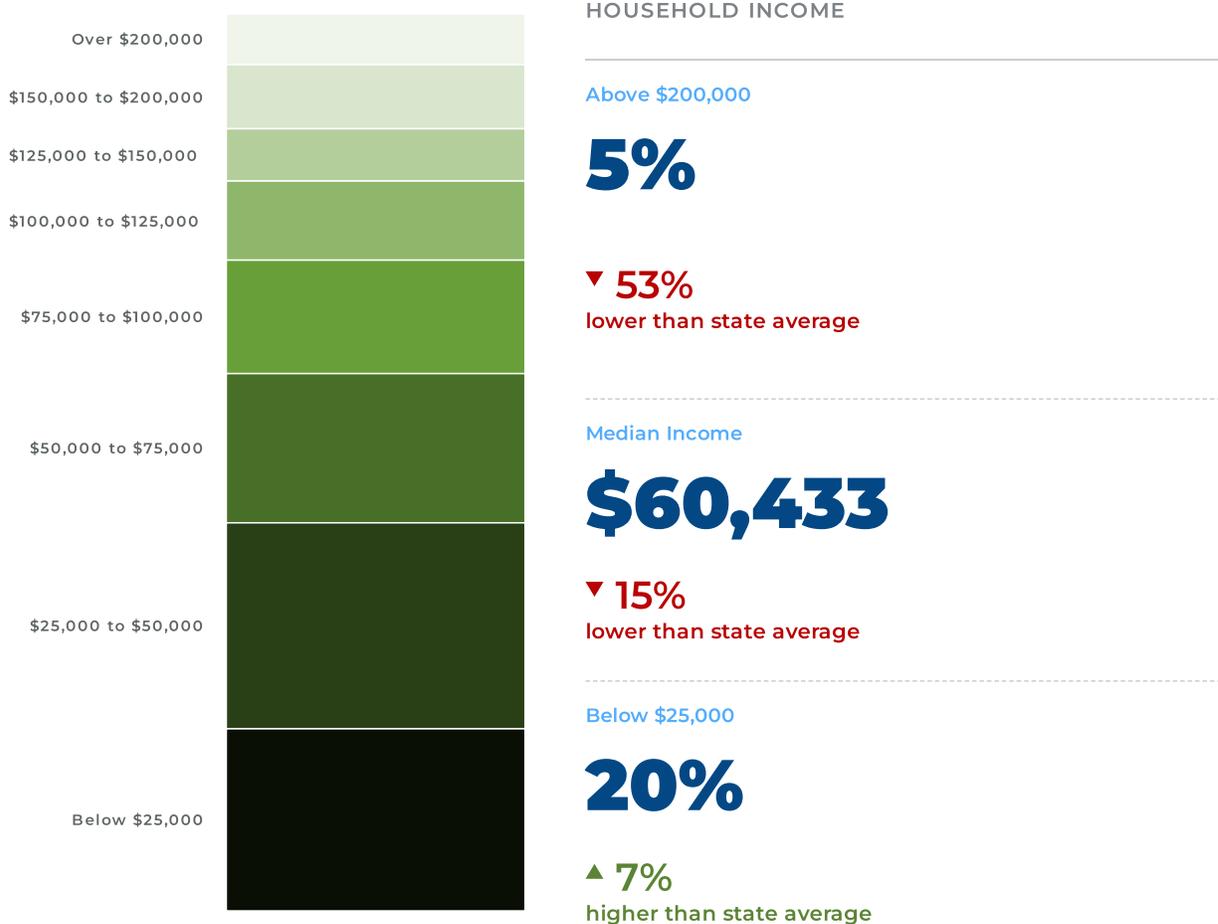
▼ 1%

lower than state average

** Data Source: American Community Survey 5-year estimates*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



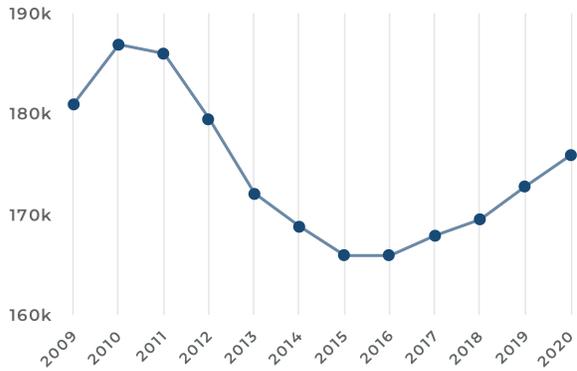
* Data Source: American Community Survey 5-year estimates

Housing Overview



2020 MEDIAN HOME VALUE

\$175,900

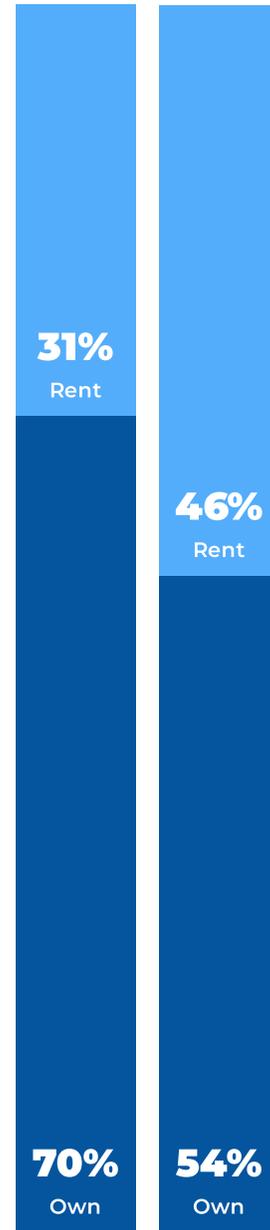


* Data Source: 2020 US Census Bureau

(<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS

Sullivan State Avg.



HOME VALUE DISTRIBUTION



* Data Source: 2020 US Census Bureau

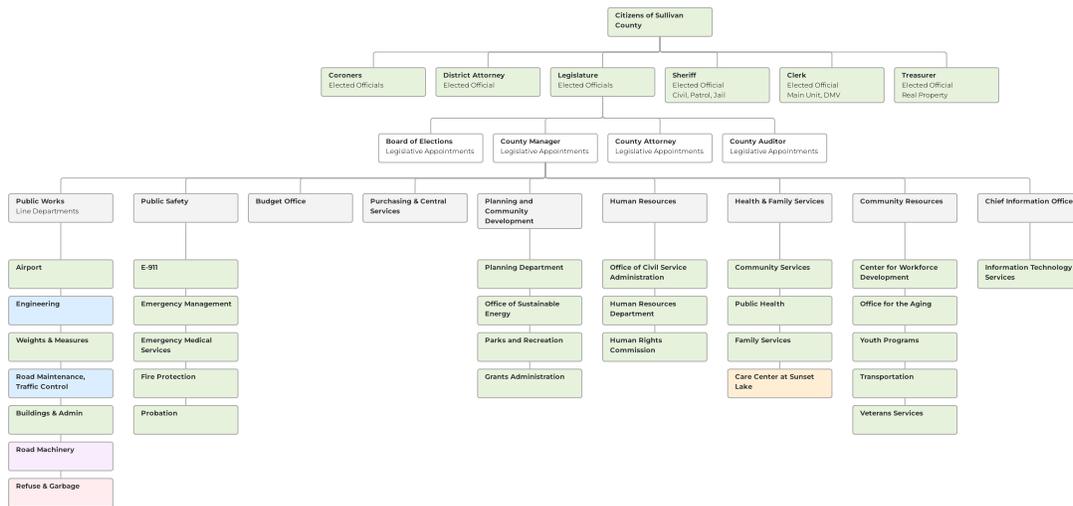
(<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

* Data Source: 2020 US Census Bureau

(<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

County Government Organization Chart

1. The Org Chart is sorted in hierarchy, to illustrate the structure of County government. Towards the top, you can see elected officials report to the Citizens of Sullivan County. Under that are positions appointed by those elected parties. Commissioners and Line Departments report up to the County Manager's office.
2. The colors represent the 5 funds currently utilized by Sullivan County where employees are housed. The majority of expenses are paid through the General Fund which is why the majority of departments are shown in green boxes. Blue boxes represent the County Road Fund (D), the pink box indicates the Refuse and Garbage Fund (CL), the purple box represents the Road Machinery Fund (DM) and the orange box represents the Enterprise Fund (EI).
3. Two larger segments of Sullivan County are Public Works and the Care Center at Sunset Lake. These two entities make up four funds shown. Public Works has some departments where appropriations are paid from the General Fund, but others use the Refuse and Garbage Fund, County Road Fund and Road Machinery Fund. The Care Center at Sunset Lake uses the EI Fund. This is an Enterprise Fund, meaning that it's run like a business and self-supporting for revenues and expenses.



Sullivan County Fund Structure & Categories

A. **Governmental Funds:** Governmental funds are those through which most general government functions are financed. The acquisition, use of balances of expendable financial resources, and the related liabilities are accounted for through governmental funds. The following are the County's Major governmental funds:

- a. **General Fund:** The general fund constitutes the primary operating fund of the County and is used to account for and report all financial resources not accounted for and reported in another fund.
- b. **Special Revenue Funds:** Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.
 - i. **County Road Fund:** The County road fund is used to account for the maintenance and repair of County roads and bridges and snow removal costs, as defined in New York State Highway Law, and is funded by New York State Revenue and local support.
 - ii. **Refuse and Garbage Fund:** The refuse and garbage fund is used to account for the activity of the County's solid waste operations, and is funded primarily by user fees.
- c. **Capital Projects Fund:** The capital projects fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of major capital facilities and other capital assets, other than those financed by proprietary funds.

The following are the non-major governmental funds:

- d. **Special Revenue Funds:** Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.
 - i. **Road Machinery Fund:** The road machinery fund is used to account for the purchase, repair and maintenance of highway machinery, tools and equipment for the construction, purchase and maintenance of buildings for the storage and repair of highway machinery and equipment.
 - ii. **Community Development Fund:** The community development fund is used to account for projects financed by entitlements from the U.S. Department of Housing and Urban Development.
- e. **Debt Service Fund:** The debt service fund is provided to account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest and for financial resources that are being accumulated for principal and interest maturing in future years.

B. **Proprietary Funds:** Proprietary funds include enterprise and internal service funds.

- a. **Enterprise Funds:** Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is necessary for management accountability. Enterprise funds are used to account for operations that provide services to the public.
 - i. **Sullivan County Adult Care Center:** The Adult Care Center is a skilled nursing facility established and operated under provisions of Article 6 of the General Municipal Law.
 - ii. **Sullivan County Tobacco Asset Securitization Corporation:** The Sullivan County Tobacco Securitization Corporation holds bonds that are payable by revenues from tobacco manufacturers that participated in the Master Settlement Agreement.
- b. **Internal Service Funds:** Internal service funds are used to account for those operations that provide services to other departments or agencies of the government, or to other governments, on a cost reimbursement basis.
 - i. **Workers' Compensation Benefits Fund:** The Workers' Compensation Fund is used to account for the revenues and expenses of all of the participating jurisdictions in the plan.
 - ii. **Self-Insured Dental Fund:** The Self-Insured Dental Fund is used to account for the expenses and revenues of the County's dental plan for employees.

C. **Fiduciary Funds:** Fiduciary funds are used to account for assets held by the County in an agency capacity on behalf of others.

a. **Trust and Agency:** The trust and agency fund is used to account for payroll withholdings and various other deposits that are payable to other individuals or entities.

Funds Subject to Appropriation

The Sullivan County operating budget includes the General Fund (A), County Road Fund (D), Refuse and Garbage Fund (CL), Road Machinery Fund (DM), Debt Service Fund (M), and the Sullivan County Adult Care Center Fund (EI). The Workers' Compensation Fund budget is adopted by the Legislature separate from the operating budget. The Sullivan County Tobacco Asset Securitization Corporation has a board, separate and distinct, from the Sullivan County Legislature, which adopts their own budget on an annual basis. The Community Development Fund budget is determined by grant related revenue that is accepted through resolution by the Sullivan County Legislature. The Capital Project Fund budget is determined by the adoption of the capital plan and through bond resolutions or transfers of money from other funds.

Basis of Budgeting

The governmental funds (A, D, CL, DM, and V) are budgeted and recorded in the financial statements based upon the modified accrual basis of accounting. Revenue is recognized as soon as they are both measurable and available. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. A ninety day availability period is used for revenue recognition for all governmental fund revenue except property taxes. Property taxes are considered to be available if collected within sixty days of the fiscal year end. Expenditures generally are recorded when a liability is incurred. However, certain expenditures, such as debt services expenditures, compensated absences, certain pension costs, landfill closure costs, certain claims and postemployment benefit obligation are recorded only when payment is due.

The proprietary fund (E1) is budgeted on a modified accrual basis of accounting. The audited financial statements are recorded on a full accrual basis. The budget does not appropriate money for future debt service payments, the unfunded portion of post-retirement benefits, future pension obligation, and depreciation. Under a full accrual basis of accounting, revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Financial Policies

Capital Budget and Planning

The Sullivan County Legislature has adopted a Capital Planning & Budget Policy (resolution 322 of 2007) which shall be a plan of capital projects proposed to be undertaken during the succeeding six-year period.

Policy:

- The County Manager shall annually cause the Capital Program to be prepared and shall submit said Capital Program to the County Legislature together with the Tentative Budget.
- The Capital Program shall be a plan of capital projects proposed to be undertaken during the succeeding six-year period.
- The Capital Program shall be arranged in such a manner as to indicate the order of priority of each project, and to state for each project:
 - a description of the proposed project and the estimated total cost thereof;
 - the proposed method of financing, indicating the amount proposed to be financed by direct budgetary appropriation or duly established reserve funds; the amount, if any, estimated to be received from the federal and/or state governments; and the amount to be financed by the issuance of obligations, showing the proposed type or types of obligations, together with the period of probable usefulness for which they are proposed to be issued;
 - an estimate of the effect, if any, upon operating costs of the municipal corporation within each of the three fiscal years following completion of the project.
- The Tentative Budget shall include the amount proposed for the Capital Program to be financed by direct budgetary appropriation during the fiscal year to which such Tentative Budget pertains.
- There shall be included in the budget message, if any, a general summary of the financial requirements for the Capital Program for the fiscal year to which the budget message relates. Additional comments and recommendations of any other board, officer or agency may also be included in the budget message.
- The County Legislature shall annually, as applicable, adopt the Capital Program after review and revisions, if any. The provisions of any law relating to a public hearing on the tentative budget, and to the adoption of the budget, shall apply to the Capital Program.
- At any time during the fiscal year for which the Capital Program was adopted, the County Legislature by the affirmative vote of a majority of its total membership, may amend the Capital Program by adding, modifying or abandoning capital projects, or by the affirmative of two-thirds of its total membership, may modify the methods of financing. No capital project shall be authorized or undertaken unless it is included in the Capital Program as adopted or amended.
- Nothing in this section shall be construed to authorize the County to incur indebtedness for which obligations may be issued except as provided by the Local Finance Law.

Debt Management & Investment

The Sullivan County Legislature has adopted an Investment and Debt Management Policy (resolution 180 of 2013) which aims to standardize and support the issuance and management of debt by the County of Sullivan ("County"). Their primary objective is to establish conditions for the use of debt and to create procedures and policies that minimize the County's debt service and issuance costs, maintain the highest practical credit rating, and provide full and complete financial disclosure and reporting. The policies apply to all general obligation debt issued by the County.

Purpose:

The County recognizes that the foundation of any well-managed debt program is a comprehensive debt policy. A debt policy sets forth the parameters for issuing debt and managing outstanding debt. It provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, methods of sale that may be used and structural features that may be incorporated. The debt policy should recognize a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into capital markets. Adherence to a debt policy helps to ensure that a government maintains a sound debt position and that credit quality is protected. Adoption of and compliance with a sound debt policy bestows significant benefits including:

- The enhancement of the quality of decisions by imposing order and discipline;
- The promotion of consistency and continuity in decision making;
- The expression and demonstration of commitment to long-term financial planning objectives;
- The enhancement of the County's profile and recognition and for fiscal responsibility by the rating agencies and the general public in reviewing the credit quality of the County.

Fund Balance

The Sullivan County Legislature has adopted a Fund Balance Policy (resolution 388 of 2021) which targets a specific fund balance level in the General Fund to ensure accounting and fiscal stability. The fund balance policy is important because:

- Fund balance size and stability are important factors to credit markets when they determine the credit rating of Sullivan County debt instruments, which in turn affects the interest rate that taxpayers must pay for borrowed funds for many years;

- An adequate fund balance enables the County to respond to unforeseen negative events and to level out the impact of those events on taxpayers and service-delivery recipients;
- An adequate fund balance makes possible a cash position that is viewed by credit markets as healthy and avoids unnecessary staff time for accounting;
- Adequate reserves avoid the costs of borrowing, and generate interest earnings;
- Fund balance policy should ensure the County maintains adequate fund balance and reserves to provide the capacity to provide sufficient cash flow for daily financial needs, and to provide adequate reserves to offset significant economic downturns or revenue shortfalls.

All of the above results in lower taxes over the long run. Proposals to reduce the fund balances below target levels in order to avoid higher taxes should always be viewed in this light, lower taxes once can mean repeated future tax increases.

Policy:

- When resources have been spent, the County deems that they have been first spent from the highest constraint level available; therefore, they are considered to have been spent in the following order: restricted, committed, assigned and unassigned.
- The County will maintain an adequate fund balance in its general fund to provide flexibility and to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures), to ensure stable tax rates, to provide for one time opportunities, and to retain favorable credit ratings. The County will endeavor to maintain assigned and unassigned fund balances in its general fund of 2 months of regular general fund operating expenditures including appropriations for transfers to the County Road and Road Machinery Funds.
- The actual level of fund balance in the County's general fund is determined in its annual financial statement, several months after the end of the fiscal year. The County's budgeting process, which culminates both in the establishment of the following year's tax rate and the use of any appropriated fund balance, begins approximately two years in advance of the financial statement that will show the budgets results. Because of this time lag and because of the uncertainties of the budgeting process (such as the amounts of appropriated fund balance actually used each year), it is not possible to guarantee in advance a specific level of fund balance at the close of any fiscal year.

Operating Budget

The County must adopt an operating budget no later than December 20th of the year immediately preceding the fiscal year for which the document is developed. The Operating Budget is developed with the following guidelines:

- Maintain at least 2 months of regular general fund operating expenses in accordance with the adopted Fund Balance Policy.
- The County will rely on internally generated funds and/or grants and contributions from other governments (i.e. federal, state and local) to finance its capital needs whenever available. Debt will be issued for a capital project when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries.
- Adopt operating budgets that are balanced and that limit the reliance of one-shot revenues to fund ongoing expenditures.
- Continually address fees for services to ensure that they are adequately funding operations.
- Strive to submit a budget that is at or lower than the New York State imposed Tax Cap.
- Budget revenues and expenses conservatively, so as to not create budget shortfalls.

Long-Range Financial Planning

Long range financial planning allows the County to evaluate the long term impacts of present day decisions. Long range financial planning is achieved through the following:

- Include a 6 year multiyear budget as part of the Tentative Operating Budget, incorporating projected revenues and expenses and debt service costs associated with the Tentative Capital Budget.
- Include a 6 year multiyear capital budget as part of the Tentative Operating Budget.
- Maintain adequate fund balance levels in the General Fund in accordance with the adopted Fund Balance Policy.
- Analyze services provided by the County to determine where cost efficiencies and/or consolidation of services can be implemented.
- Analyze services provided to determine potential of shared services with other municipalities.
- Continually monitor the local, regional, and national economy to determine any potential impacts on economically sensitive revenues.
- Analyze the impact and affordability of debt issuance in relation to the New York State Constitutional Debt Limit.
- Analyze the impact and affordability of the tax levy in relation to the New York State Constitutional Tax Limit.
- Strive to adopt an operating budget that stays within the New York State Tax Cap while maintaining vital services.

Budget Adoption and Amendment Process

Operating Budget Adoption

The Sullivan County operating budget includes the General Fund (A), County Road Fund (D), Refuse and Garbage Fund (CL), Road Machinery Fund (DM), Debt Service Fund (V), and the Sullivan County Adult Care Center Fund (EI).

- During the month of June, operating budget instructions are sent to County departments and external agencies that receive County funding.
- During the month of July, operating budget requests from County departments and external agencies are received. External agencies have a deadline of September 30 to submit their budget requests to the County Manager, in accordance with Resolution 327 of 201.
- The County Manager submits the outside agency requests to the Sullivan County Legislature at the same time that the Tentative Budget is submitted.
- During the month of August, September, and October, the County Manager and Management and Budget staff review budget requests and meet with departments to discuss their requests.
- The Sullivan County Charter requires that the County Manager file the tentative operating budget no later than Nov 15 of each year. The Sullivan County Legislature has requested that it be submitted by October 21 to allow for more time to review the tentative budget.
- The Sullivan County Charter requires that the Sullivan County Treasurer certify revenues for the upcoming budget year no later than October 21 of each year. If the Sullivan County Treasurer, County Manager, and Commissioner of Management and Budget disagree on the revenue estimates, a public hearing is required. After the public hearing, the Sullivan County Legislature is required to determine the estimate of revenues.
- During the period of October 21 through December 20, the Sullivan County Legislature, normally through the Management and Budget Committee, reviews the tentative budget. The Management and Budget Committee meet with commissioners, department heads, and external agencies to discuss their budget request and the County Manager's recommendation for their department or agency.
- The Sullivan County Legislature holds two public hearings on the tentative budget to obtain taxpayer comments.
- All line item changes are made through majority vote by the County Legislature.
- After the two public hearings and on or before December 20, the Legislature holds a meeting to consider the adoption of the budget.
- The County Legislature has established legal control of the budget at the departmental level of expenditures and revenues. Transfers within departments can be performed administratively so long as total revenues or total expenses are not increasing. Transfers that require increases in total revenues or total expenses require a majority vote of the Legislature.

Operating Budget Amendment Process

Throughout the year, departments may have a necessity to make changes to their budget as the need arises. As noted above, transfers within departments can be performed administratively so long as total revenues or total expenses are not increasing. Transfers that require increases in total revenues or total expenses require a majority vote of the Legislature.

Transfers within departments

Typically, a department will decide to move money from one budget area to another, to cover expenses. An example would be moving money from office supplies to advertising, once you know that you are finished with all advertising spending for the year and you have a surplus. This can be accomplished via email to the Office of Management and Budget, with details regarding the "to" and "from" for the funds to be reallocated. No resolution is needed to make a change of this nature.

Transfers requiring increases in total revenue/expense

When a department needs to make a change to their adopted budget which will increase in expenses or revenues, a formal resolution is needed to accomplish this. A common example of monetary changes occurs when a department receives more revenue than expected. This will change their overall budget and need to be modified in order to properly convey the state of the department. The initial request will be sent to the Office of Management and Budget for review, then go on to the Management and Budget Committee of the Legislature. This will include the details regarding all general ledger changes for review. If the Management and Budget Committee approves the resolution, it will then go to the full Legislature for final approval.

Capital Plan Budget Adoption Process

- During the month of March, capital plan instructions are sent to County departments.
- During the month of May, the capital plan department requests are submitted to the Management and Budget office.
- The Sullivan County Charter requires that the capital plan department requests are submitted to the Sullivan County Legislature no later than June 1.
- During the months of July, August, September, and October, the Capital Planning and Budgeting Committee meet with commissioners, department heads, and external agencies to discuss their budget request.
- The County Manager includes the tentative capital budget in the operating budget submission to the Legislature. This is submitted no later than October 21.
- During the period of October 21 through December 20, the Sullivan County Legislature, through the Capital Planning and Budgeting Committee, reviews the tentative capital budget. The Management and Budget Committee meet with commissioners and department heads to discuss their budget requests and the County Manager's recommendation for their department.
- The Sullivan County Legislature holds two public hearings on the tentative capital budget to obtain taxpayer comments.
- All line item changes are made through majority vote by the County Legislature.
- After the two public hearings and on or before December 20, the Legislature holds a meeting to consider the adoption of the capital budget.
- The County Legislature has established legal control of the capital budget at the project level of expenditures. Transfers within projects can be performed administratively so long as total expenses do not increase. Transfers that require increases in total expenses require a two-thirds majority vote of the Legislature.

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BUDGET OVERVIEW



Priorities and Issues

The Sullivan County 2023 Tentative Budget was developed in the wake of an unprecedented period in recent history – a global pandemic. While the worldwide impact was significant and too often tragic, local consequences counterintuitively proved more positive than negative.

Devastating death tolls and fiscal losses never materialized. Businesses and schools reopened with minimal health scares. Federal and State aid, soaring sales tax revenues and prudent fiscal management created an environment where Sullivan County could pay for the present and plan for the future without dipping into reserves or borrowing money.

As 2021 gave way to 2022, the County's real estate market remained one of the hottest in the region, boosted not just by pandemic-fueled interest but our County's natural setting and less expensive cost of living compared to our downstate counterparts. Visitors, too, kept coming, and lodging revenue from room taxes arrived from all corners of the County.

Online sales increased exponentially, a sign of consumers' growing preference for the wide selection and near-same-day delivery offered by Internet-based retailers. Local merchants, offering more unique items, experienced a much-needed increase as well. Sullivan County captured 4% of every sale, shooting well past historic highs and easily offsetting potential losses from the early sunset of the 4% Energy Tax.

The \$267 million 2023 Tentative Budget proposes no increase in the tax levy, which will actually result in a slight decrease in the estimated tax rate: .127%. In addition, the Solid Waste Access Fee is proposed to be completely eliminated, annually saving taxpayers between \$45 and \$750 per parcel.

This Tentative Budget does not include any layoffs and strategically recommends adding staff to better serve the public and fulfill our municipal mandate. Notably, this Budget also does NOT propose any short- or long-term borrowing, nor does it appropriate General Fund fund balance, continuing a trend initiated last year.

The budgetary focus remains on stabilizing County finances so that we are prepared for future economic downturns without relying as much on property taxpayers, particularly by maintaining a healthy fund balance, reducing debt and investing in our aging infrastructure.

Our strategic focus areas are:

- Accountable government
- Transportation, mobility and infrastructure
- Economic opportunities
- Safe communities
- Healthy communities

ACCOUNTABLE GOVERNMENT

Eliminating the Solid Waste Access Fee

Unpopular ever since its initiation a dozen years ago, the Solid Waste Access Fee was designed to pay down the debt for our now-closed landfill and to make the solid waste system self-sustaining. That has now been accomplished, and so the fee – currently \$50 per residential parcel and up to \$750 per commercial parcel – is proposed to be completely eliminated for 2023.

Getting Rid of Debt

With the full support of the Legislature, the County has determinedly decreased its debt ahead of schedule over the last several years, to the tune of \$18.3 million, representing short- and long-term debt, pension debt and loans. It is the County's intention to avoid borrowing as much as possible, and the 2023 Budget makes no provision for further indebtedness (though a prudent amount of funds are set aside for contingency purposes).

A Right-Sized Fund Balance

The County's Fund Balance Policy stipulates that at least two months' worth of operating funds be available in the County Budget at all times, per best-practices recommendations from the NYS Comptroller's Office and the Government Finance Officers Association. The goal is to maintain at least 16% of gross appropriations in fund balance. Significant strides will be made in 2023 to ensure that target is achieved by the end of the year.

Finalizing Collective Bargaining Agreements

With seven of the eight labor union contracts now settled, the 2023 Budget provides funding sufficient to cover the anticipated agreements with the remaining union. The County is negotiating in good faith, eager to provide the unionized workforce with fair compensation and a supportive work environment that encourages superior service to taxpayers. In fact – independent of collective bargaining – the County increased the starting salaries of all Teamsters positions and substantially raised the pay of much-needed mental health clinicians.

Better Serving the Public

The 2023 Budget includes funding for smoothing out the workflow at one of the County's busiest offices – the Department of Motor Vehicles – making visits quicker and easier for both customers and staff. Funding has also been set aside to renovate and expand the County Clerk's Office to provide a more customer-friendly setting.

Training and Retaining Employees

Sullivan County is leading the State in job growth, but potential employees have a wide array of employer choices. The County must be competitive to attract and retain high-quality candidates, and the 2023 Budget will invest \$200,000 in such retention and training. The County is committed to the development of employees and the belief that education is a lifelong process which enhances work performance and increases career mobility within the organization, thereby helping employees provide better service to the public.

Fostering Fiscal Transparency

Debuting with this document, an online “budget book” allows anyone to easily browse the intricacies of the 2023 Budget – or just skim the surface, searching for exactly what they want to understand. The County Budget should not be a mystery to those we serve.

TRANSPORTATION, MOBILITY AND INFRASTRUCTURE

Investing in Roads and Bridges

The County currently maintains 385 centerline miles of highways and 400 bridges. The 2023 Budget provides \$10.55 million for roadwork, of which \$5.11 million is the County's share – none of which will be bonded but instead paid out of 2023 operating funds. This represents the second year in a row not borrowing for road infrastructure. Historically the County has routinely bonded millions of dollars for roadwork, racking up thousands of dollars in interest and finance fees.

An additional \$10.63 million is earmarked for work on bridges Countywide in 2023. Just over \$3.16 million of that will be the County's share, again paid for without bonding and the attendant interest charges. The proposed Budget also provides for two fully staffed bridge crews, to ensure work is done on time and within budget.

This outlay, larger than in previous years, represents a solid foundation from which the County can continue a paving and bridge program that keeps pace with needs, rather than lagging behind.

It should be noted that, to the benefit of the towns with whom we partner, the 2023 Budget sets aside \$1.36 million to maintain, repair and replace bridges on town-level roads.

Planning for the Future of Our Buildings

The County's Building Master Plan was reactivated in 2022. For 2023, more than \$5 million is proposed to be earmarked toward a 20-year plan to address aging County structures and to cover the County's share of a to-be-constructed indoor sports and swim arena at SUNY Sullivan – without bonding and the attendant interest payments.

A complete listing of all 2023 proposed capital projects can be found in the capital budget narrative.

ECONOMIC OPPORTUNITIES

Addressing the Housing Crisis

With a white-hot real estate market, it's been difficult for even middle- and high-income-earners to find housing in Sullivan County. It's become nearly impossible for our low-income-earners, even if all they want to do is rent. So the 2023 Budget sets aside \$200,000 to implement the recommendations of our recently completed Housing Study, including hiring a full-time Housing Coordinator in our Department of Social Services. Only \$70,000 of that, however, will come from the County – \$130,000 will be used from American Rescue Plan Act (ARPA) monies received from the Federal government. It is recommended that the Legislature identify a recurring source of funding to address long-term the pressing needs listed in the Housing Study – perhaps dedicating a portion of the proceeds of the Annual Tax Auction.

Thinking Ahead with Move Sullivan

Over \$1 million has been allocated to the increasingly popular Move Sullivan public transportation system, which in 2022 doubled the amount of routes and buses, plus instituted fare-free rides for all.

Tearing Down and Building Up

The 2023 Budget continues the 2022 levels of support for the Sullivan County Land Bank, including \$200,000 to demolish blighted buildings.

SAFE COMMUNITIES

Bolstering Emergency Management

The Office of Emergency Management is proposed to have a deputy commissioner with additional support staff, for which the 2023 Budget makes provision. Also, the Bureau of EMS staff and the Bureau of Fire's investigative team will be paid for the first time in County history.

The proposed Budget also allocates \$5,000 for efforts to recruit firefighters via the Join Sullivan Fire group under the aegis of the Bureau of Fire.

Increasing 911's Reach

As part of the 2023 Budget, the 911 Center will mount new emergency communications equipment on the just-built cell tower at our Emerald Corporate Park in Rock Hill, providing reliable, consistent coverage in one of our growing population centers.

HEALTHY COMMUNITIES

Investing in and Retaining Our Young Adults

Continuing a well-utilized and appreciated "Sullivan Promise" initiative, the 2023 Budget proposes to double the funding for local high school graduates who wish to start their higher-education pursuits at SUNY Sullivan. Thus, instead of just one year of college tuition being covered, the County will cover two full years, with the twin goals of keeping our young people in Sullivan County and boosting the enrollment at our incredibly valuable community college.

Investing in Our Children

The 2023 Budget proposes doubling the funding for the Youth Bureau from \$100,000 to \$200,000. Under new leadership, the Bureau has already begun expanding its role and offerings – including a successful internship program. An intergenerational program is also in the works, allowing for healthy, productive and fun collaborations between youth and seniors.

Providing for Our Veterans

The County proposes to take over the transportation service offered by the separate, nonprofit Sullivan County Veterans Coalition, in order to ensure local vets get to medical appointments within or close to Sullivan County. To that end, a new van will be acquired, along with hiring a dedicated driver.

Keeping the County Clean

The 2023 Budget sustains the popular municipal cleanups, roadside litterpluck and household hazardous waste events coordinated through our Department of Solid Waste and Recycling.

Expanding Access to the Outdoors

The Office of Parks, Recreation and Beautification plans a busy year ahead, with \$150,000 set aside in the 2023 Budget to create a Parks Master Plan for the County's six park properties. The Plan will address more than infrastructure and landscaping by also pioneering ways to attract more youth.

Another \$150,000 – completely paid for by a grant – will launch the conversion of the former Upper Delaware Campgrounds in Callicoon into a Delaware Riverside park, the County's newest. Matched by \$150,000 from County funds, these monies will help create signage, undertake landscaping and build a parking lot. When opened, the Callicoon Riverside Park will offer 47.5 acres of recreation within walking distance of downtown Callicoon.

Approximately \$50,000 is being earmarked for an attractive education center at the County-maintained Lake Superior State Park in Bethel, along with \$25,000 to continue trail design and development around arguably the most popular and visited lake in Sullivan County.

CONCLUSION

This Tentative Budget balances need versus capability. While the 2023 Budget essentially proposes a slight tax decrease, a key goal remains attainable: building a solid foundation for growth and to weather a potential recession.

The 2023 Budget was crafted amidst a moment of fiscal stability and plentiful resources, but my office's approach to the Budget adhered to time-honored planning and processes intended to ensure we are prepared to face whatever financial storms may loom. For example, the budget is conservative in its sales tax estimations, as the coming year's fiscal picture is uncertain.

While I remain pleased with the economic growth we're experiencing, I recognize the County continues to lead in undesirable areas, particularly poor health outcomes and the per-capita tax burden. If the 2020s are to be as transformative as we desire, it is incumbent upon County government to aggressively pursue growth and development without overburdening taxpayers.

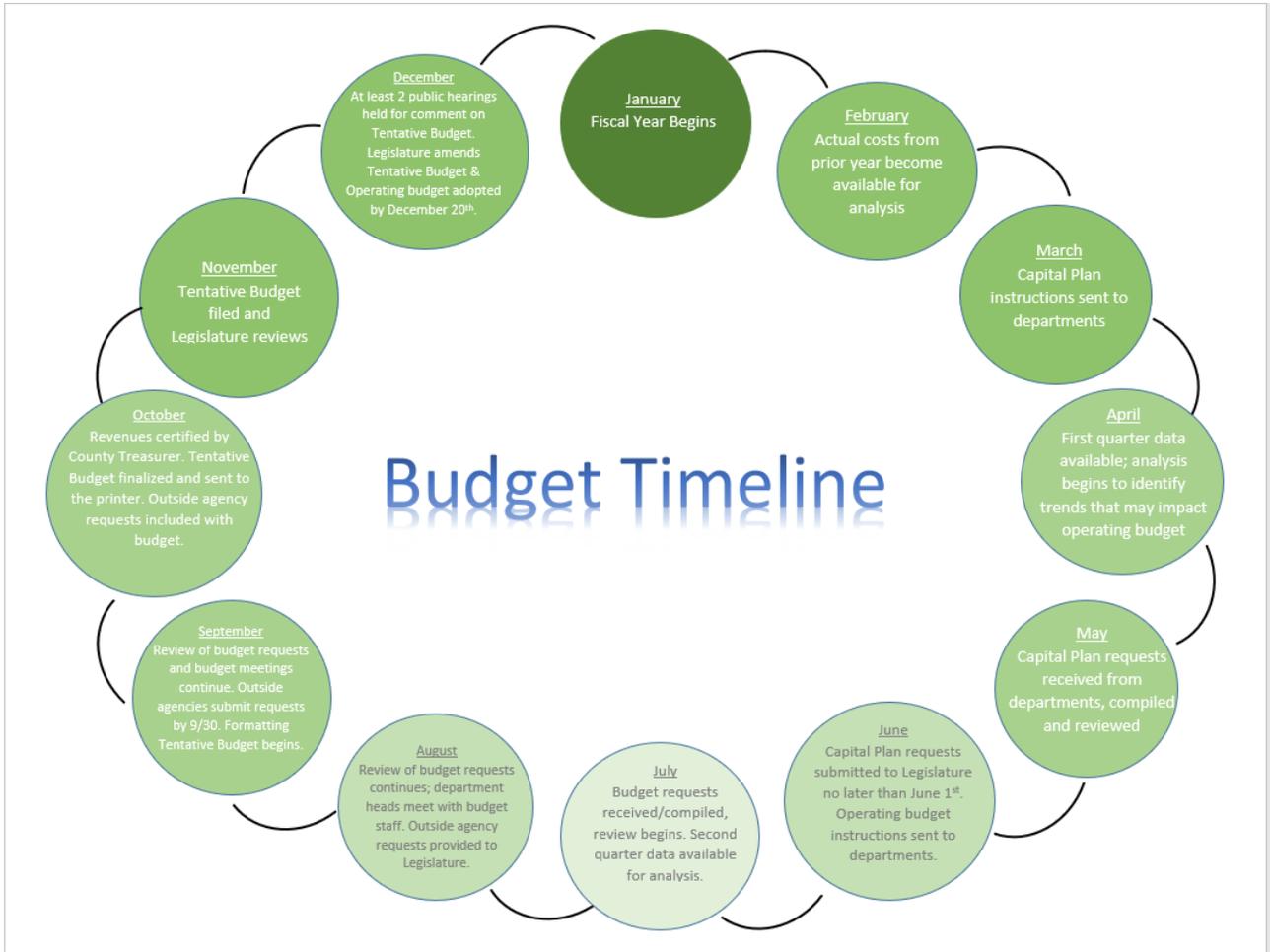
We continue to "right the ship" as we emerge from the pandemic-induced storm, and I am confident this 2023 Budget, as proposed, positions Sullivan County for such progress in a fiscally sound and responsible manner.

Joshua A. Potosek
County Manager
November 2022

Budget Calendar for Fiscal Year 2023

Date	Activity
February 1-28	Analysis of actual costs from prior years begins
March 1-31	Capital Plan instructions sent to departments
April 1-30	First quarter data available, trend analysis begins
May 1-31	Capital Plan requests received, compiled and reviewed
June 1st	Capital Plan requests submitted to Legislature
June 1-30	Operating budget instructions sent to departments
July-September	Budget requests received/compiled. Review begins.
August-September	Meetings between department heads and budget staff commence
September 30th	Outside agency requests are provided to the Legislature for review.
September 1-30	Tentative Budget formatting begins
October 21st	County Treasurer certifies revenues
November 10th	Tentative Budget submitted to Legislature for review
November 11-30	Legislature reviews Tentative Budget
December 1-19	Two public hearings for comment on Tentative Budget
December 20th	Legislature submits amendments to budget and operating budget adopted.

Budget Timeline



Summary of Budget - All Funds

2023 Tentative Budget for Sullivan County

Summary of Budget - All Funds

Total Appropriations - Excluding Interfund Items	267,069,580
Less: Estimated Revenues - Excluding Interfund Items	193,689,904
Appropriated Fund Balance-Road Machinery Fund	407,892
Appropriated Fund Balance - County Road	1,784,561
Appropriated Fund Balance-Refuse and Garbage	1,787,501
	<u>197,669,858</u>
Real Property Tax Levy For Current Budget	69,399,722
Add: Allowance for Uncollectible Taxes*	<u>750,000</u>
Total Tax Levy	<u>70,149,722</u>
Medicaid	17,959,357
Welfare Mandates	11,620,188
Other State Mandates	20,438,690
County Levy	20,131,487

*Tax Levy Delineation is required by Local Law #3 of 2011

*Chapter 350, Laws of 1978, effective 10/1/1978, requires counties to provide a reserve for taxes at least equal

Summary of Budget - By Fund

2023 Tentative Budget for Sullivan County

Summary of Budget - By Fund

	Total	General Fund	County Road Fund	Road Machinery Fund	Enterprise Fund <i>Adult Care Center</i>	Refuse & Garbage Fund	Debt Service Fund
Appropriations - Excluding Interfund Items	267,069,580	188,183,399	31,136,592	5,361,329	18,233,439	12,397,223	11,757,598
Interfund Appropriations	41,444,289	34,845,546	3,736,143	675,099	1,400,000	787,501	
Total Appropriations	308,513,869	223,028,945	34,872,735	6,036,428	19,633,439	13,184,724	11,757,598
Less:							
Estimated Revenues, other than Real Estate Taxes and excluding Interfund Items	193,689,904	152,229,223	11,781,700	702,000	18,470,981	10,506,000	
Interfund Revenue, etc.	41,444,289	1,400,000	21,306,474	4,926,536	1,162,458	891,223	11,757,598
Appropriated Fund Balance - Road Machinery	407,892			407,892			
Appropriated Fund Balance - County Road	1,784,561		1,784,561				
Appropriated Fund Balance - Refuse & Garbage	1,787,501					1,787,501	
Total Revenues, etc.	239,114,147	153,629,223	34,872,735	6,036,428	19,633,439	13,184,724	11,757,598
Appropriations to be raised by Real Property Tax	69,399,722	69,399,722					
Allowance for Uncollectible Taxes	750,000	750,000					
Total Tax Levy	70,149,722	70,149,722					
Medicaid	17,959,357						
Welfare Mandates	11,620,188						
Other State Mandates	20,438,690						
County Levy	20,131,487						

2023 Tax Cap Calculation

2023 Recommended Budget for Sullivan County

2023 TAX CAP CALCULATION		
2022 Tax Levy		\$71,657,952.00
Tax Base Growth Factor*	x	1.0084
	=	\$72,259,878.80
Estimated PILOTS in 2022	+	\$1,770,047.00
	=	\$74,029,925.80
Allowable Levy Growth (1.02%)**	x	1.02
	=	\$75,510,524.31
Estimated PILOTS in 2023	-	\$1,620,286.40
Available Carryover	+	
Maximum Tax Levy to remain within the cap	=	\$73,890,237.91
Allowable Increase in Tax Levy within the Tax Cap before chargebacks		\$2,232,285.91
Chargeback - 2023 Town Portion of Worker's Comp Costs	-	\$1,361,379.00
Chargebacks - Other (Estimated)	-	\$146,850.60
2023 Total Tax Levy Cap after chargebacks	=	\$72,382,008.31
2022 Total Tax Levy after chargebacks	-	\$70,149,722.00
Allowable Increase in Tax Levy within the Tax Cap after chargebacks		\$2,232,286.31
2023 Tentative Tax Levy		\$70,149,722.00
* Provided by NYS Taxation & Finance		
** Provided by NYS Comptroller's Office		

Consolidated Financial Schedule 2023

	General Fund	County Road Fund	Special Revenue Fund (Refuse and Garbage)	Enterprise Fund (ACC)	Road Machinery Fund	Debt Service Fund	Total All Funds
Revenues							
Real Property Taxes (*)	69,399,722	-	-	-	-	-	69,399,722
Other Tax Items	8,120,286	-	-	-	-	-	8,120,286
Non-Property Taxes	70,912,000	-	-	-	-	-	70,912,000
Departmental Income	18,982,889	-	10,206,000	-	700,000	-	29,888,889
Intergovernmental Charges	645,247	373,309	-	-	-	-	1,018,556
Use of Money and Property	240,224	-	-	88	-	-	240,312
Licenses and Permits	3,052,100	4,000	-	-	-	-	3,056,100
Fines and Forfeitures	130,500	-	-	-	-	-	130,500
Sales of Property and Compensation for Loss	822,300	50	250,000	-	-	-	1,072,350
Miscellaneous Local Sources	1,958,713	500	-	18,470,893	2,000	-	20,432,106
Interfund Revenue	-	-	-	-	-	-	-
State Aid	24,992,211	4,684,283	50,000	-	-	-	29,726,494
Federal Aid	22,372,753	6,719,558	-	-	-	-	29,092,311
Transfers	1,400,000	21,306,474	891,223	1,162,458	4,926,536	11,757,598	41,444,289
Fund Balance	-	1,784,561	1,787,501	-	407,892	-	3,979,954
Total Revenues	\$ 223,028,945	\$ 34,872,735	\$ 13,184,724	\$ 19,633,439	\$ 6,036,428	\$ 11,757,598	\$ 308,513,869
Expenditures - By Function							
General Government Support	44,569,156	-	-	-	-	-	44,569,156
Education	6,175,000	-	-	-	-	-	6,175,000
Public Safety	33,051,179	1,013,320	-	-	-	-	34,064,499
Health	28,786,621	-	-	19,633,439	-	-	48,420,060
Transportation	4,041,775	30,123,272	-	-	5,361,329	-	39,526,376
Economic Opportunity and Development	64,280,191	-	-	-	-	-	64,280,191
Culture and Recreation	4,462,208	-	-	-	-	-	4,462,208
Home and Community Services	2,817,269	-	13,184,724	-	-	-	16,001,993
Debt Service	-	-	-	-	-	11,757,598	11,757,598
Other Financing Uses	34,845,546	3,736,143	-	-	675,099	-	39,256,788
Total Expenditures	\$ 223,028,945	\$ 34,872,735	\$ 13,184,724	\$ 19,633,439	\$ 6,036,428	\$ 11,757,598	\$ 308,513,869
Expenditures - By Category							
Personal Services	52,858,836	4,479,118	1,182,791	8,333,792	1,286,814	-	68,141,351
Fixed Equipment	1,655,000	-	810,000	-	664,000	-	3,129,000
Contracted Services	101,850,866	23,418,256	9,733,712	4,550,295	2,535,085	-	142,088,214
Employee Benefits	31,818,697	3,239,218	670,720	5,349,352	875,430	-	41,953,417
Debt Service	-	-	-	-	-	-	-
Principal	-	-	-	-	-	8,260,000	8,260,000
Interest	-	-	-	-	-	3,497,598	3,497,598
Transfers	34,845,546	3,736,143	787,501	1,400,000	675,099	-	41,444,289
Total Expenditures	\$ 223,028,945	\$ 34,872,735	\$ 13,184,724	\$ 19,633,439	\$ 6,036,428	\$ 11,757,598	\$ 308,513,869
Fund Balance							
2022 Beginning Balance	28,520,086	3,160,864	4,712,960	(6,085,432)	2,343,564	-	-
Appropriated Fund Balance	-	1,784,561	1,787,501	-	407,892	-	-
2023 Surplus/(Deficit)	4,000,000	1,000,000	780,000	-	500,000	-	-
Change in Balance	4,000,000	(784,561)	(1,007,501)	-	92,108	-	-

(*) Total Tax Levy less a \$750,000 allowance for uncollectible taxes

Summary of Financial Resources and Uses 2021-2023

Summary of Financial Resources and Uses 2021 - 2023

*In thousands of dollars

	General Fund			County Road Fund			Special Revenue Fund (Refuse and Garbage)			Enterprise Fund (ACC)			Road Machinery Fund			Debt Service Fund			Total All Funds		
	2021 Actual	2022 Amended Budget	2023 Tentative Budget	2021 Actual	2022 Amended Budget	2023 Tentative Budget	2021 Actual	2022 Amended Budget	2023 Tentative Budget	2021 Actual	2022 Amended Budget	2023 Tentative Budget	2021 Actual	2022 Amended Budget	2023 Tentative Budget	2021 Actual	2022 Amended Budget	2023 Tentative Budget	2021 Actual	2022 Amended Budget	2023 Tentative Budget
Revenues																					
Real Property Taxes (*)	69,787	69,400	69,400																69,787	69,400	69,400
Other Tax Items	7,386	8,270	8,120																7,386	8,270	8,120
Non-Property Taxes	70,968	60,888	70,912																70,968	60,888	70,912
Departmental Income	16,316	19,840	18,983																16,316	19,840	18,983
Intergovernmental Charges	746	422	645	142	155	373													888	577	1,018
Use of Money and Property	233	270	240																234	270	240
Licenses and Property	2,900	2,802	3,052	4	5	4													2,904	2,807	3,056
Fines and Forfeitures	116	209	131																116	209	131
Sales of Property and Compensation for Loss	892	587	822																1,314	817	1,072
Miscellaneous Local Sources	1,437	2,610	1,959	85	1	1													9,503	25,164	20,433
Interfund Revenue																			145		
State Aid	21,006	24,848	24,992	5,577	4,741	4,684	20	10	50										27,503	29,599	29,726
Federal Aid	19,470	22,815	22,373	161	2,248	6,720													20,129	25,063	29,093
Miscellaneous																			-	-	-
Transfers	2,270		1,400	18,830	25,477	21,306	126												43,028	45,459	40,552
Other Financing Sources																			-	-	891
Fund Balance	(28,427)	10,560		(1,526)	1,366	1,785	(120)	1,922	1,788	1,308	628		(823)	1,913	408				(29,588)	16,389	3,981
Total Revenues	\$ 186,000	\$ 223,521	\$ 223,029	\$ 29,279	\$ 89,999	\$ 84,873	\$ 12,459	\$ 13,553	\$ 13,185	\$ 15,887	\$ 22,528	\$ 19,693	\$ 4,688	\$ 7,588	\$ 6,036	\$ 16,944	\$ 13,180	\$ 11,758	\$ 259,196	\$ 314,963	\$ 308,514
Expenditures - By Function																					
General Government Support	32,239	47,890	44,569																32,239	47,890	44,569
Education	5,446	5,675	6,175																5,446	5,675	6,175
Public Safety	29,812	32,008	33,051	924	1,062	1,014													30,736	33,070	34,065
Health	24,671	26,750	28,787																40,508	49,278	48,420
Transportation	2,323	2,734	4,042	17,684	21,988	30,123													23,919	31,218	39,526
Econ. Opportunity and Development	53,175	61,316	64,280																53,175	61,316	64,280
Culture and Recreation	3,100	3,704	4,463																3,100	3,704	4,463
Home and Community Services	1,857	2,707	2,817																14,316	16,260	16,002
Debt Service	2,666	1,776	-	990	7,193	-													20,706	22,557	11,758
Other Financing Uses	30,711	38,961	34,845	3,675	3,750	3,736													35,051	43,305	39,256
Total Expenditures	\$ 186,000	\$ 223,521	\$ 223,029	\$ 29,279	\$ 89,999	\$ 84,873	\$ 12,459	\$ 13,553	\$ 13,185	\$ 15,887	\$ 22,528	\$ 19,693	\$ 4,688	\$ 7,588	\$ 6,036	\$ 16,944	\$ 13,180	\$ 11,758	\$ 259,196	\$ 314,963	\$ 308,514
Expenditures - By Category																					
Personal Services	43,241	47,882	52,859	3,950	3,999	4,479	1,046	1,098	1,183	5,858	9,353	8,334	1,068	1,191	1,287				55,163	63,523	68,142
Fixed Equipment	206	2,254	1,855		55			794	810		27		5	2,176	864				211	5,296	3,129
Contracted Services	77,559	102,732	103,851	11,160	15,650	23,419	8,399	8,812	9,754	6,210	6,953	4,550	1,849	2,115	2,535	3,693			108,842	136,772	142,889
Employee Benefits	31,429	29,846	31,819	3,499	3,346	3,239	816	769	671	3,769	6,195	5,349	990	1,005	875				40,503	41,161	41,953
Debt Service																			-	-	-
Principal	2,158	1,652	-	813	7,087	-													12,146	18,456	8,260
Interest	507	125	-	176	106	-													4,865	4,101	3,498
Transfers	30,920	30,030	34,945	3,675	3,750	3,736	2,206	2,090	787										37,466	45,554	41,443
Total Expenditures	\$ 186,000	\$ 223,521	\$ 223,029	\$ 29,279	\$ 89,999	\$ 84,873	\$ 12,459	\$ 13,553	\$ 13,185	\$ 15,887	\$ 22,528	\$ 19,693	\$ 4,688	\$ 7,588	\$ 6,036	\$ 16,944	\$ 13,180	\$ 11,758	\$ 259,196	\$ 314,963	\$ 308,514

(*) \$750,000 allowance for uncollectible taxes addition

Sullivan County Multiyear Budget

Sullivan County Multiyear Budget

2023-2028

	2023 Tentative Budget	2024	2025	2026	2027	2028
Revenues						
Real Property Taxes (*)	69,399,722	70,787,716	72,203,470	73,647,539	75,120,490	76,622,900
Other Tax Items	8,120,286	8,120,286	8,120,286	8,120,286	8,120,286	8,120,286
Non-Property Taxes	70,912,000	72,330,240	73,776,845	75,252,382	76,757,430	78,292,579
Departmental Income	18,982,889	18,982,889	18,982,889	18,982,889	18,982,889	18,982,889
Intergovernmental Charges	645,247	645,247	645,247	645,247	645,247	645,247
Use of Money and Property	240,224	240,224	240,224	240,224	240,224	240,224
Licenses and Permits	3,052,100	3,052,100	3,052,100	3,052,100	3,052,100	3,052,100
Fines and Forfeitures	130,500	130,500	130,500	130,500	130,500	130,500
Sales of Property and Compensation for Loss	822,300	822,300	822,300	822,300	822,300	822,300
Miscellaneous Local Sources	1,958,713	1,958,713	1,958,713	1,958,713	1,958,713	1,958,713
Interfund Revenue						
State Aid	24,992,211	24,992,211	24,992,211	24,992,211	24,992,211	24,992,211
Federal Aid	22,372,753	22,372,753	22,372,753	22,372,753	22,372,753	22,372,753
Miscellaneous						
Transfers	1,400,000					
Other Financing Sources						
Fund Balance						
Total Revenues	\$ 223,028,945	\$ 224,435,179	\$ 227,297,538	\$ 230,217,144	\$ 233,195,143	\$ 236,232,702
Expenditures - By Category						
Personal Services	52,858,836	53,916,013	54,994,333	56,094,220	57,216,104	58,360,426
Fixed Equipment	1,655,000	1,655,000	1,655,000	1,655,000	1,655,000	1,655,000
Contracted Services	101,850,866	103,887,883	105,965,641	108,084,954	110,246,653	112,451,586
Employee Benefits	31,818,697	33,409,632	35,080,114	36,834,120	38,675,826	40,609,617
Debt Service						
Principal						
Interest						
Transfers	34,845,546	35,194,001	35,545,941	35,901,400	36,260,414	36,623,018
Total Expenditures	\$ 223,028,945	\$ 228,062,529	\$ 233,241,029	\$ 238,569,694	\$ 244,053,997	\$ 249,699,647
Debt Schedule Additions/(Subtractions)						
Changes in Debt Payments - Existing Schedule	-	(87,940)	(2,576,152)	(54,501)	(143,659)	(33,094)
2022 Borrowing	-	-	-	-	-	-
2023 Borrowing	-	-	-	-	-	-
2024 Borrowing	-	-	-	-	-	-
2025 Borrowing	-	-	-	-	-	-
2026 Borrowing	-	-	-	-	-	-
Total New Debt - Tentative Capital Budget	-	-	-	-	-	-
Total Net New Debt Payment	\$ -	\$ (87,940)	\$ (2,576,152)	\$ (54,501)	\$ (143,659)	\$ (33,094)

(*) \$750,000 allowance for uncollectible taxes additional

Assumptions Used For Multiyear Budget

Revenues

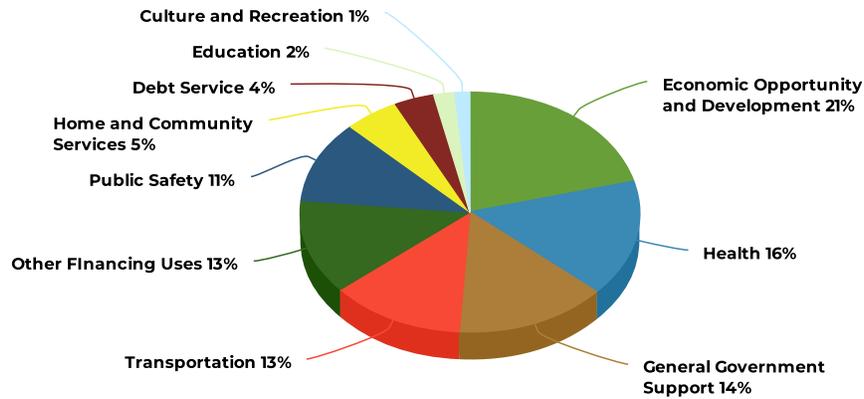
- Real Property Tax: 2% Annual Growth
- Other Property Tax Items: 0% Growth
- Non-Property Tax Items: 2024 through 2028 2% Annual Growth
- Departmental Income: 0% based upon historic trend
- Intergovernmental Charges: 0% based upon historic trend
- Use of Money and Property: 0% based upon historic trend
- Licenses and Permits: 0% based upon historic trend
- Fines and Forfeitures: 0% based upon historic trend
- Sale of Property and Comp. for Loss: 0% based upon historic trend
- Misc. Local Sources: 0% based upon historic trend
- State and Federal Aid: 0%
- Casino Resort Mitigation Payment: 2023 - \$3 million; 2024 through 2028 \$3 million based upon New York State Department of Budget estimates
- Fund Balance

Expenses:

- Personal Services: 2% growth
- Fixed Equipment: 0%
- Contracted Services: 2% growth based upon historic average
- Employee Benefits: 5% growth based upon historic average
- Debt Service (BANs): Payments based upon proposed capital plan.
- Transfers: 1 % growth based upon historic average
- Debt Schedule: Payments based upon proposed capital plan

Total Appropriations by Function - 2023 Tentative Budget

Total Appropriations by Function



Five Year Trend

Expenditures- By Function	2019	2020	2021	2022	2023
General Government Support	31,711,598	35,457,039	35,646,510	41,038,754	44,569,156
Education	5,675,000	5,675,000	5,675,000	5,675,000	6,175,000
Public Safety	30,452,920	30,710,749	31,084,244	31,867,327	34,064,499
Health	44,433,489	44,452,965	42,476,111	48,491,140	48,420,060
Transportation	27,067,129	20,184,648	24,429,458	28,363,104	39,526,376
Economic Opportunity and Development	64,016,036	64,767,464	64,074,282	63,960,974	64,280,191
Culture and Recreation	3,765,038	3,859,047	3,580,997	3,565,453	4,462,208
Home and Community Services	15,647,928	15,587,752	14,012,847	15,659,226	16,001,993
Debt Service	14,410,079	14,525,645	17,058,596	22,557,908	11,757,598
Other Financing Uses	30,318,513	31,831,885	32,140,884	43,280,786	39,256,788
Total Expenditures	267,497,730	267,052,194	270,178,929	304,459,672	308,513,869

Expenditures- By Function	2020	2021	2022	2023
General Government Support	11.81%	0.53%	15.13%	8.60%
Education	0.00%	0.00%	0.00%	8.81%
Public Safety	0.85%	1.22%	2.52%	6.89%
Health	0.04%	-4.45%	14.16%	-0.15%
Transportation	-25.43%	21.03%	16.10%	39.36%
Economic Opportunity and Development	1.17%	-1.07%	-0.18%	0.50%
Culture and Recreation	2.50%	-7.21%	-0.43%	25.15%
Home and Community Services	-0.38%	-10.10%	11.75%	2.19%
Debt Service	0.80%	17.44%	32.24%	-47.88%
Other Financing Uses	4.99%	0.97%	34.66%	-9.30%
Total Expenditures	-0.17%	1.17%	12.69%	1.33%

Definition of Expenditures

These categories are established by the New York State Comptroller's office and include the following*:

Expenditure Function	What is included under this heading?
General Government Support	Expenses for legislative, judicial, and executive functions, and centralized services including finance, clerks, elections, etc.
Education	For counties this will include expenditures for community colleges
Public Safety	Generally, this includes all expenditures for the protection of persons and property, such as sheriff and police departments, fire protection, animal control, and traffic control
Health	Includes public health programs, mental health and addiction control programs, public hospitals, nursing homes, etc.
Transportation	Includes highway expenditures (in towns and counties, these are usually in a separate fund) and public transportation
Economic Assistance and Opportunity	Includes social service expenditures (this is where Medicaid – a major county expenditure – is shown), job training, industrial development, veterans services, etc.
Culture and Recreation	Includes parks, recreation, libraries, historians, etc.
Home and Community Service	Includes zoning and planning, sewage and water, sanitation, power, urban renewal, conservation, cemeteries, etc.
Employee Benefits	Includes items such as health insurance, retirement, unemployment insurance, etc.
Debt Service	Reflects principal and interest payments on local government debt
Interfund Transfer	Used to show transfer of any money between local government funds

*Source: Office of the New York State Comptroller: Citizens Guide to Local Budgets

Expense Discussion

The following operational expenses represent those areas with significant, recurring increases that will impact the 2023 Operating budget as well as future budgets.

Employee Related Costs

Employee related costs total over \$110 million and represent 36% of total appropriations. Salaries and Wages total \$68 million and employee benefits total \$41.9 million. Employee benefits as a percentage of wages equal 62%.

The elevated and rapidly increasing cost of health benefits has made it difficult to be able to adequately compensate our County employees while holding spending to a level that is responsible to the taxpayers of Sullivan County. The County and eight bargaining unions have had ongoing negotiations for contracts of various lengths in 2022. Sullivan County participates in the New York Health Insurance Plan (NYSHIP). This plan (or a plan that is comparable) is required to be provided for county employees as detailed in the various collective bargaining agreements. NYSHIP administers the program and determines the applicable employer contribution rates. The adopted budget anticipates a 5% increase in contribution rates for active and retired employees for 2023. The 2022 budget anticipated total employer contributions of \$26.5 million. The 2023 tentative budget anticipates contributions of \$26.3 million, representing a decrease of \$199,291. This can be attributed to a shift in NYSHIP insurance plans, agreed to in many of the settled collective bargaining agreements.

Sullivan County employees are participants in the New York State Retirement System. The New York State Comptroller is the sole trustee of the plan. He and his office administer the program and set employer contribution rates as a percentage of payroll, with the goal of ensuring that the plan is fully funded. The plan is heavily invested in the stock and bond markets. As these markets underperform, employer contribution rates can increase dramatically. This was evidenced during the last global recession when contribution rates went from the low single digits to over twenty percent. The tentative budget appropriates \$8.9 million for pension contributions. This represents an average contribution rate of 13.1% of payroll.

Sullivan County along with all of the towns and villages in the county are part of a self-insured Worker's Compensation plan. Total plan contributions from all entities for the year are set at \$3.65 million. This represents the same dollar level as 2022. Total plan contributions are set based upon estimated claim expenses and administrative costs. The County's portion of the plan cost is \$1.33 million.

New York State Mandates

New York State mandates various programs that County governments must run. However, the State does not fully fund the costs of the programs. Examples of such programs are the Early Intervention program in Public Health, Social Service Programs, and the County Jail. The costs of these mandates equal \$32 million. In addition to the requirement that each county maintain these programs, New York State bills its counties for a portion of the state's share of Medicaid. In 2023 that bill equals \$19.7 million. Mandated programs and our share of Medicaid costs represents 45.7 % of the 2023 tax levy.

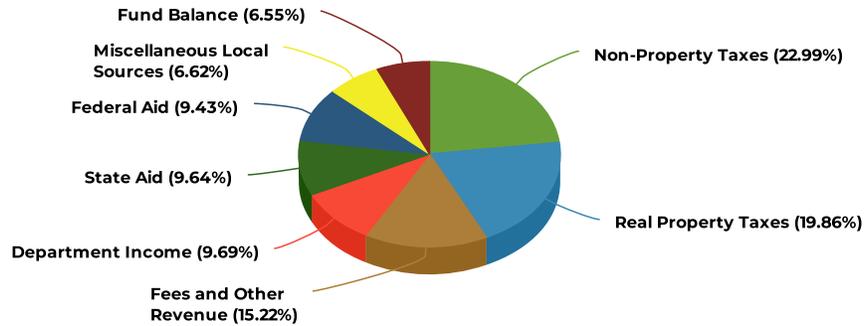
County of Sullivan Employee Workforce Costs

2018-2022 Adopted Budgets, 2023 Tentative Budget

Employee Costs	2018	2019	2020	2021	2022	2023	Five Yr Inc	Avg Yrly Inc
All Positions at Adoption	1220	1240	1260	1164	1235	1229		
Salaries and Wages								
Salaries	53,063,436	55,801,127	59,587,870	55,897,261	59,113,734	63,857,272	10,793,836	3.38%
Overtime	2,245,100	2,449,370	2,424,020	2,041,024	2,760,300	2,707,000	461,900	3.41%
Longevity	1,140,905	1,077,575	1,053,556	998,831	1,026,031	1,011,561	(129,344)	-2.56%
Shift Differential	400,429	299,461	269,141	231,227	247,956	283,300	(117,129)	-8.27%
Other Pay	621,383	365,366	303,750	354,978	330,178	282,218	(339,165)	-24.04%
Total Salaries and Wages	57,471,253	59,992,899	63,638,337	59,523,321	63,478,199	68,141,351	10,670,098	3.13%
Employee Benefits								
Health Insurance								
Active Employees	20,521,976	20,920,467	20,908,276	19,683,786	20,599,967	19,952,321	(569,655)	-0.57%
Retired Employees	5,677,759	5,490,760	5,903,085	6,257,269	5,762,469	6,165,366	487,607	1.58%
Buyout	51,750	117,000	95,881	125,250	115,001	160,459	108,709	13.55%
Pension	8,782,416	8,982,053	9,043,464	10,423,409	8,348,545	8,922,128	139,712	0.31%
Workers Comp	2,101,685	1,350,023	1,388,082	1,410,299	1,461,729	1,348,501	(753,184)	-11.17%
FICA & Medicare	4,439,566	4,650,992	4,918,728	4,597,455	4,733,890	5,123,213	683,647	2.67%
Disability	115,779	111,294	107,635	103,363	110,465	113,619	(2,160)	-0.38%
Unemployment	25,000	25,000	-	6,850	6,000	6,000	(19,000)	-63.33%
Other	1,728	44,200	-	80,300	136,000	161,810	160,082	19.79%
Total Employee Benefits	41,717,659	41,691,789	42,365,151	42,687,981	41,274,066	41,953,417	235,758	0.11%
Total Salaries and Wages	99,188,912	101,684,688	106,003,488	102,211,302	104,752,265	110,094,768	10,905,856	1.98%

Total Revenues by Function - 2023 Tentative Budget

Total Revenues by Type - 2023 Tentative Budget



Five Year Trend

Revenues	2019	2020	2021	2022	2023
Real Property Taxes	63,963,292	65,615,677	67,819,592	69,403,281	61,279,436
Fees and Other Revenue	44,106,005	46,683,171	47,991,289	57,800,021	46,962,107
Non-Property Taxes	49,462,000	52,432,000	52,590,000	57,360,000	70,912,000
Department Income	37,571,152	37,858,199	35,520,656	29,174,776	29,888,889
Miscellaneous Local Sources	11,440,770	11,657,684	8,369,336	25,163,412	20,432,106
State Aid	25,766,951	25,633,198	25,368,053	27,702,396	29,726,494
Federal Aid	23,905,246	20,410,166	23,325,743	24,753,411	29,092,311
Fund Balance	11,282,314	6,762,099	9,194,260	13,102,375	20,220,526
Total Revenues	267,497,730	267,052,194	270,178,929	304,459,672	308,513,869

Revenues	2020	2021	2022	2023
Real Property Taxes	2.58%	3.36%	2.34%	-11.71%
Fees and Other Revenue	5.84%	2.80%	20.44%	-18.75%
Non-Property Taxes	6.00%	0.30%	9.07%	23.63%
Department Income	0.76%	-6.17%	-17.87%	2.45%
Miscellaneous Local Sources	1.90%	-28.21%	200.66%	-18.80%
State Aid	-0.52%	-1.03%	9.20%	7.31%
Federal Aid	-14.62%	14.28%	6.12%	17.53%
Fund Balance	-40.06%	35.97%	42.51%	54.33%
Total Revenues	-0.17%	1.17%	12.69%	1.33%

Definition of Revenues

These categories are established by the New York State Comptroller's office and include the following*:

Revenue Category	What is included under this heading?
Real Property Taxes	Includes revenue from property tax assessments, payments in lieu of taxes, and other property tax items. It is the main source of locally raised revenue for most local governments.
Fees and Other Revenue	Monies collected for the use of money and property, licenses and permits, fines and forfeitures and the sale of property and compensation for loss.
Non-Property Taxes	Includes sales taxes, utility taxes, and any other locally imposed tax. Sales taxes provide a major source of revenue for counties, cities, and some other local governments.
Department Income	Includes fees paid for local services, tolls, fines, etc.
Miscellaneous Local Sources	Charges paid by other governments for services provided.
State Aid	Includes all aid provided to local governments from the State. State aid makes up a substantial portion of the revenues of some local governments, in many cases paying for some part of State-mandated programs.
Federal Aid	Includes all aid provided to local governments from the federal government.
Fund Balance	Includes any revenue transferred from other funds of the local government, and any proceeds from borrowing.

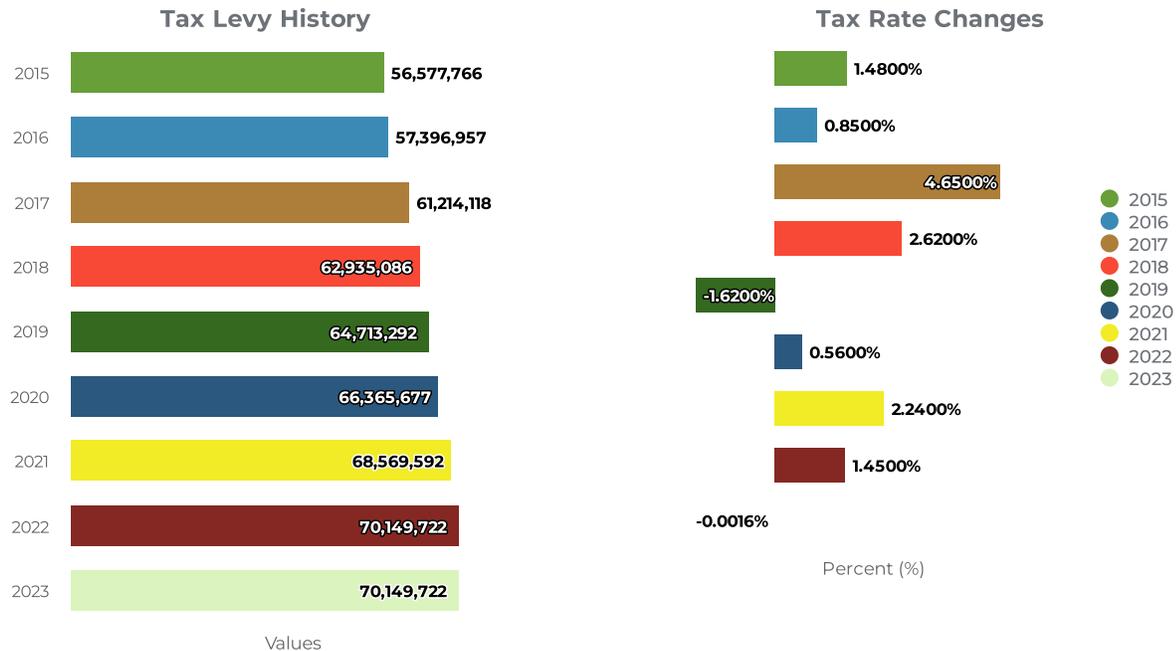
*Source: Office of the New York State Comptroller: Citizens Guide to Local Budgets

Property Tax

Property Taxes are the largest source of revenue for the County and the only primary revenue that we have direct control over.

The property tax levy for 2023 is \$70,149,722 and the tax rate per thousand is 12.33. This represents a tax rate decrease of -.127365%. For every \$100,000 worth of assessment, the annual decrease in taxes would be approximately \$1.57 per year.

The tax levies for the period 2015 through 2023 are listed below.



New York State Tax Cap - Tax Levy/Tax Rate

On June 24, 2011 the New York State Property Tax Cap program was enacted and became effective for the 2012 Sullivan County Budget. In 2016 the law was extended by New York State for another five-year period. The law requires that municipalities raise taxes no more than 2 percent or the rate of inflation, whichever is less. The County cannot legally adopt a budget that has a tax levy above the tax cap threshold unless a two thirds majority of the Legislature has enacted a local law for such a purpose. The Legislature adopted a tax cap override for the 2017 budget due to the construction of a new county jail. There are other factors that can result in an actual levy growth higher than 2 percent or inflation. Examples could be an increase in the quantity change factor for the county or a change in Payment in Lieu of Taxes. The allowable tax levy growth for Sullivan County equates to 2% for 2023. Increasing the tax levy up to the tax cap would increase the levy by \$2.2 million. The Tentative Budget does not include a growth in the levy. For every \$100,000 worth of assessment the annual decrease in taxes would be approximately \$1.57 per year.

Sales Tax

Sales tax is the County's second largest revenue source behind property taxes. Taxable sales in Sullivan County are charged an 8% sales tax rate. New York State and the County each retain 4%. The only exception to this is the State does not charge their portion of sales tax on clothing and footwear with a cost of under \$110. All Counties in New York State are authorized to charge a 3% sales tax. Every two years Sullivan County must request special State legislation to be able to continue to charge an additional 1%. The rate for Sullivan County increased from 3% to 3.5% on June 1, 2003. The rate increased again on June 1, 2007 from 3.5% to 4%.

The County has collected \$51.8 million in sales tax in 2022 so far. Through the end of September the County has seen a 4% increase in collections as compared to 2021.

Sales tax receipts will reflect what is happening in the local economy as well as the national economy. Collections plummeted during the recent recession, dropping from a high of \$36.4 million to a low of \$32.6 million in 2010. With economic activity accelerating in the County, sales tax has steadily been increasing. However, this is based on several one-time-only generators: stimulus payments from the Federal government, enhanced unemployment benefits, and the County's Energy Tax, an additional 4% sales tax on residential electricity and home heating fuel purchases that will sunset December 1, 2021 (explained further below).

The 2023 Tentative Budget anticipates \$66 million in sales tax. This is an increase of \$12.5 million over the 2022 Adopted budget. Final 2022 figures will not be known until March of 2023 as we get final data from the State on 2022 taxable sales. The anticipated changes are due to the economic impact of the COVID-19 pandemic and the influx of people moving into the area and receiving internet orders at their local address. Another large driver of increased sales tax stems from the 2018 Wayfair vs South Dakota case, requiring third party sellers on large sites, like Amazon and Walmart, to remit sales tax to local municipalities. This took time to implement, and municipalities began to see the impact of this decision in early 2020. Coupled with stimulus money received by the public and the need to procure goods without leaving home, Sullivan County has seen record sales tax revenue since the pandemic began.

Historic sales tax collections are graphed below for the period that the County has had a 4% rate. 2013 through 2021 represent actual receipts. 2022 reflects collections of \$72 million based upon the percentage increase we have seen through the month of October.

The 2023 budget anticipates collecting \$66 million.

It is likely that the County will see an increase in sales tax growth next year and beyond due to the economic prospects on the horizon. However, it is fiscally prudent to budget this revenue item relatively conservatively, as it is sensitive to what is happening in the national and regional economy.

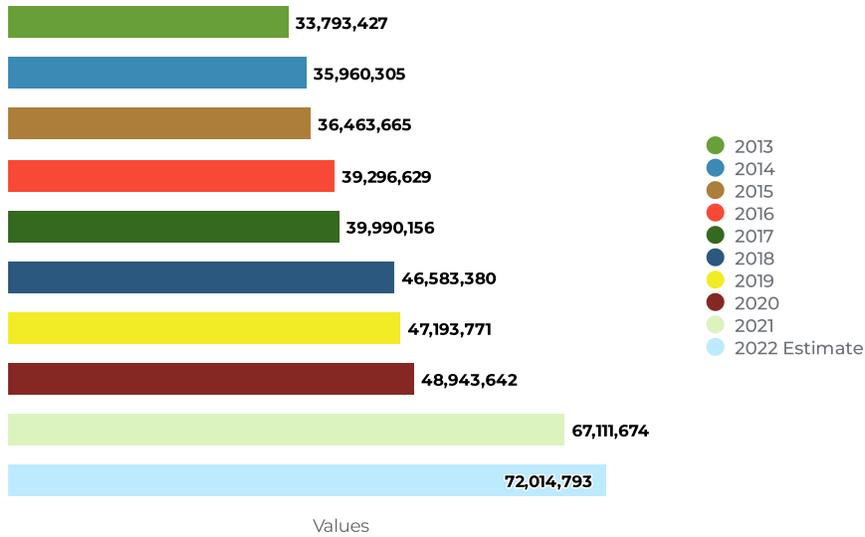
National Economic Indicators

- GDP
- Inflation
- Consumer Spending
- Consumer Debt load

Sullivan County Economic Indicators

- Unemployment Rate
- Job Growth

2013-2022 Sales Tax Receipts

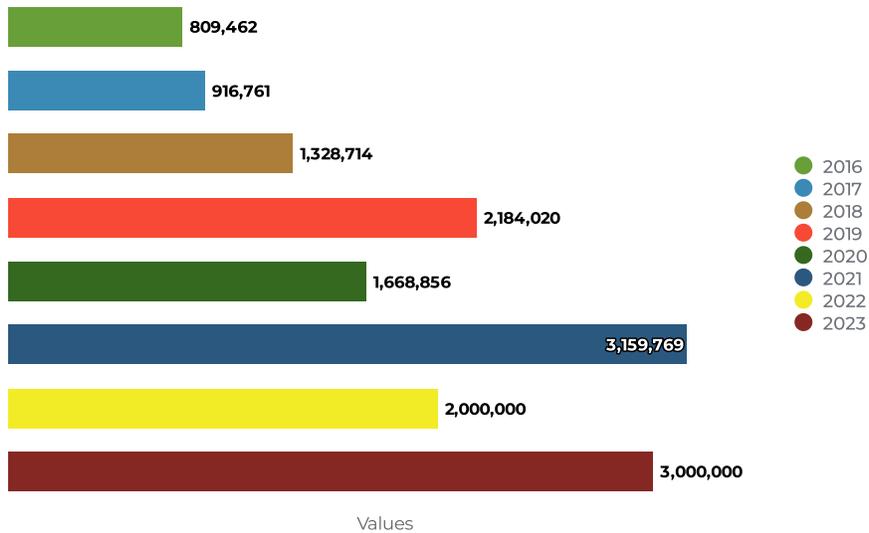


Room Tax

New York State Law allows the County to charge a 5% room and occupancy tax rate. This revenue stream is relatively stable and does not fluctuate significantly, at least historically. With more lodging facilities scheduled to open in the near future, it is certain this revenue stream will see a significant increase.

At least 85% of the money must be used to promote tourism-related activities within the County. The 2023 Budget anticipates \$3M. The following graph depicts 2016 through 2021 actual receipts and 2022 and 2023 budget figures.

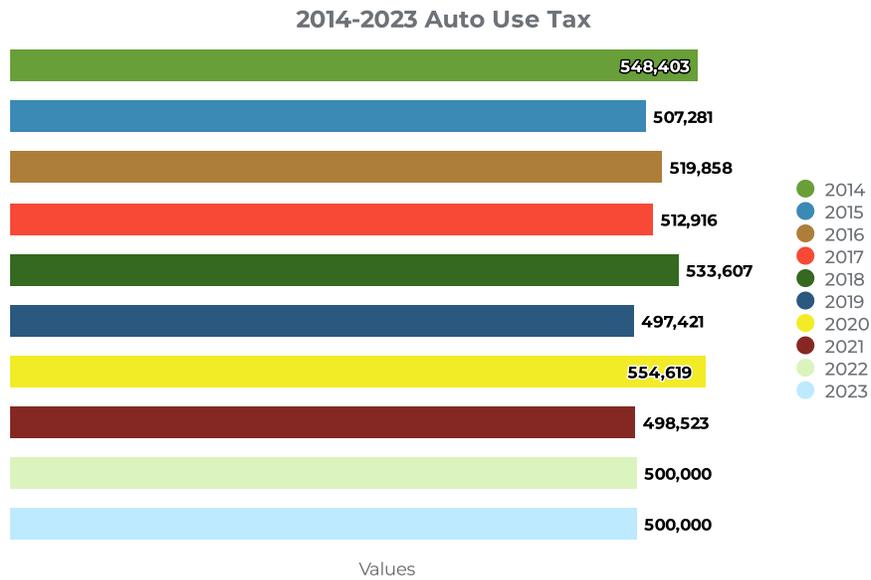
2016-2023 Room Tax



Auto Use Tax

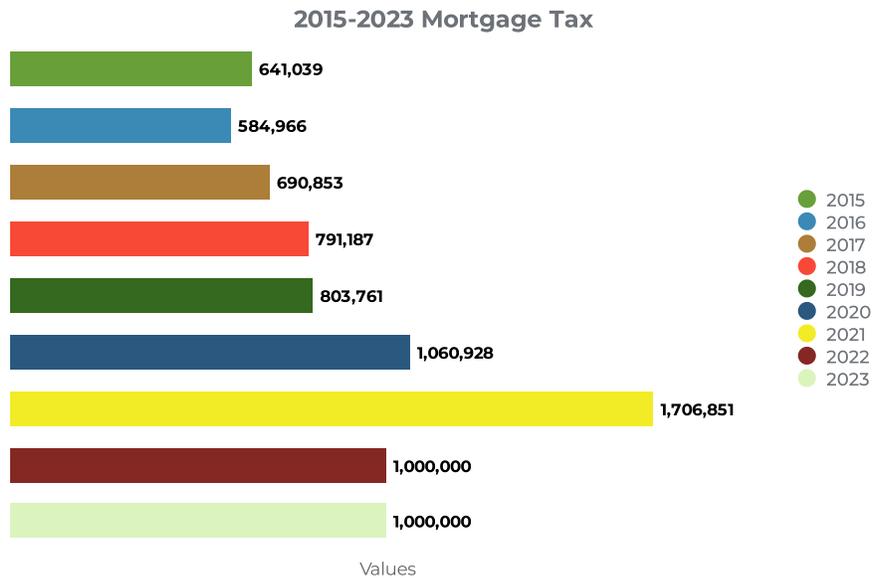
New York State Tax Law section 1201(e) allows Counties to impose a vehicle use tax on individuals and businesses when registering a vehicle with the New York State Department of Motor Vehicles. In accordance with Tax Law section 1201(e), Sullivan County imposes a fee of \$5 per year for vehicles weighing 3,500 lbs. and under and \$10 per year for vehicles over 3,500 lbs. In fiscal year 2016, Sullivan County received \$512,916 through this revenue source. The 2022 budget conservatively anticipates \$500,000. The following graph depicts 2014 through 2021 actual receipts and 2022 and 2023 budget figures.

Currently, several Counties have been authorized by New York State to set their vehicle use tax at a rate higher than what is authorized in law. These three counties charge \$15 for vehicles weighing 3,500 lbs. and under and \$30 per year for vehicles over 3,500 lbs. If Sullivan were authorized to increase our fee to \$15 and \$30 we would receive over \$1,500,000, giving us an additional \$1,000,000 in revenue to be able to fund the repair and maintenance of our road and bridge infrastructure.



Mortgage Tax

Sullivan County imposes a mortgage tax on mortgages issued for property located within Sullivan County. The tax rate is 1 percent of original principal. Principal that is refinanced is not taxed a second time. Similar to sales tax, mortgage tax is economically sensitive. In 2008 the County collected over \$1.1 million in mortgage tax. Since then, the County has experienced a dramatic reduction in mortgage tax collections, until the COVID19 pandemic when a large influx of new residents purchased homes in the area. The 2023 Budget takes a conservative approach and anticipates \$1M. The following graph depicts 2015 through 2021 actual receipts and 2022 and 2023 budget figures.



State Aid & Federal Aid

State Aid and Federal Aid are generally received by the County as reimbursement for providing services, most notably in the Division of Health and Family Services. Typically, the County receives this based upon units of service. The State and Federal government will reimburse the County for a percentage of what it costs to provide a specific service. The level of aid will go up and down in proportion to the amount of services being provided. These revenues are continuously monitored, and adjustments are made when funding methodologies change.

Departmental Income

Various County departments collect fees for providing services. Fees range from tipping fees at the landfill, to pavilion rental fees at various County parks. These fees are analyzed yearly to determine if they are competitive and appropriate for the service being provided.

The other large portion of departmental income is revenues related to services provided in the health-related programs. The County provides various health and mental health related services. The County charges fees for utilizing those services either to the individual or to an insurance carrier.

Fund Balance

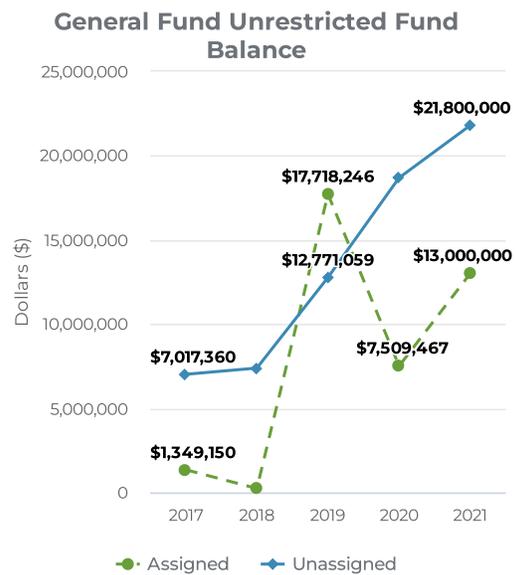
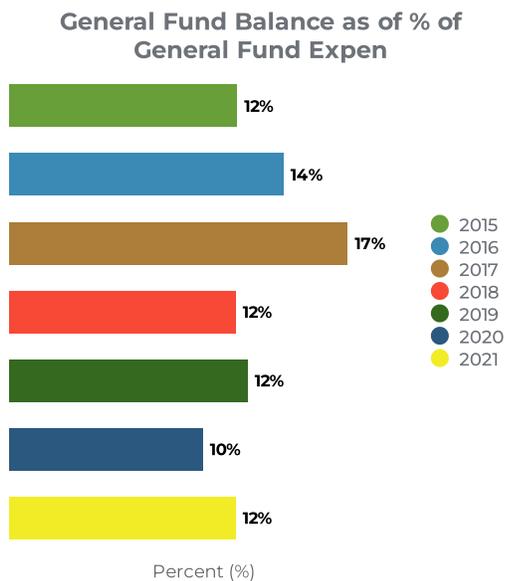
Fund balance can be considered a source of funds to mitigate unforeseen cost increases or revenue shortfalls. Fund balance is useful in times of emergency or an economic downturn. It is generally recommended that between 5 and 15 percent of fund balance should be maintained as a percentage of appropriations. However, the Sullivan County Legislature in 2021 adopted a revised Fund Balance Policy, stipulating that at least two months' worth of operating funds be available in the County Budget at all times, per best-practices recommendations from the NYS Comptroller's Office and the Government Finance Officers Association. The 2023 Budget thus aims to maintain at least 16% of gross appropriations in fund balance.

FUND BALANCE DEFINITIONS:

GASB has replaced the earlier reserved and unreserved fund balance classifications with the following:

- A. **FUND BALANCE:** Consists of the measurement of available resources and represents the difference between total assets and total liabilities.
- B. **NONSPENDABLE:** Consists of assets that are inherently non-spendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principle of endowments.
- C. **RESTRICTED:** Consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.
- D. **COMMITTED:** Consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and the same level of formal action is required to remove the constraint.
- E. **ASSIGNED:** Consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest decision-making authority, or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund assigned fund balance represents the residual amount of fund balance.
- F. **UNASSIGNED:** Represents the residual classification for the government's general fund, and could report a surplus or a deficit. In funds other than the general fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for the specific purposes for which amounts had been restricted, committed or assigned.

At the end of 2021, unassigned fund balance for the General Fund was \$21.8M or 11.72% of the total General Fund expenditures or transfers out. This amount constitutes approximately 62.6% of the General Fund's total fund balance of \$34.8M at the end of December 31, 2021 and is available for spending per the County's policy on fund balance. The five-year history of General Fund Balance as a percent of General Fund Expenditures is detailed in the below chart.



Care Center at Sunset Lake

In July 2020, the County authorized the formation of the Sunset Lake Development Corporations (the “LDC”) for the purpose of transferring the Centers capital assets and identifying a management company to assume operations of the Center through a lease agreement. On December 5, 2020 the Center’s building and land improvements in the amount of \$1,342,391 were transferred to the LDC and a lease agreement was entered into between the LDC and the County.

Effective May 1, 2021, the LDC entered into a temporary contract with Infinite Care, Inc. to manage the operations of the Center. A permanent management contract was signed into effect on September 20, 2021, transferring the management of the facility to Infinite Care. The financial impact of this contract allows for the management company to keep any revenues received from billing, but also requires that the management company take on the majority of expenses in relation to the Care Center. These expenses include the majority of employee related expenses, any expenses related to patient care and the operation of the facility.

To put this into perspective, the following figures represent the county share before the management agreement and after:

2021 Adopted County Share \$6,744,491
2022 Adopted County Share \$3,370,217
2023 Tentative County Share (\$238,000)

The county share is the difference between revenue coming in and expenses going out that the taxpayer will have to cover. The \$(238,000) county share above represents the benefits the county is obligated to pay towards retiree health insurance for past employees of the Care Center, as well as the portion of benefits that the county will still have to cover for active employees, netted with intergovernmental transfers (see explanation in next paragraph) the County anticipated for the period of time in question. All other expenses are fully covered by the management company. In 2023, the County is anticipating a gain of \$238,000 as we recognized \$1.4M in revenue from IGT against \$1.162M in requires benefits to be paid through County funds.

In past years, the Care Center has received monies referred to as Intergovernmental Transfers (IGT). This money is specific to government, as is indicated in its name, and not every nursing home is entitled to this funding. Subdivision 12(e-1) of Section 2808 of the Public Health Law authorizes supplemental payments to non-state operated public nursing facilities each year. The number allocated to Sullivan County is determined by the Centers for Medicare and Medicaid Services and the NYS DOH informs Sullivan County of its payment amount. The County must then front half of the money through its general fund, to receive the full payment. These payments will continue until Infinite Care receives their Certificate of Need and fully takes over the facility. This will not happen for a year or more.



2020-2023 Paving Summary

	2020	2021	2022	2023***
# of miles paved	24.80	26.50	30.73	32.50
# of miles surface treated	24.70	19.00	35.65	25.00
Previous Years Rollover	308,384.14	876,966.16	1,475,711.16	394,819.82
Paving				
CHIPS Used/Expensed	2,218,840.44	3,966,177.48	5,473,333.76	2,830,000.00
Operating Funds*	46,400.56	14,637.94	2,734,069.04	3,250,000.00
Bonded Funds	3,500,000.00	-	-	-
ARPA monies	-	2,836,882.47	913,117.53	-
Other Federal/State Funding	-	-	-	-
Paving Completed	5,765,241.00	6,817,697.89	9,120,520.33	6,080,000.00
Surface Treatment				
CHIPS Received**	847,278.07	1,046,345.38	-	-
Operating Funds	-	-	1,822,819.68	1,600,000.00
Bonded Funds	-	-	-	-
ARPA monies	-	-	-	-
Other Federal/State Funding	-	-	-	-
Surface Treatment Completed	847,278.07	1,046,345.38	1,822,819.68	1,600,000.00
CHIPS Rollover	876,966.16	562,593.63	394,819.82	-
ARPA Rollover	-	913,117.53	-	-

*Excluding ancillary items (guiderales, pipes, etc)

** Includes PaveNY and Extreme Weather Funding

***Based on 2023 Tentative Budget

Assessor's Report

NYS - Real Property System
County of Sullivan

Assessor's Report - 2022 - Current Year File
S495 Exemption Impact Report
County Summary

RPS221/V04/L001
Date/Time - 10/11/2022 14:57:05
Total Assessed Value 7,311,440,256

Equalized Total Assessed Value 14,136,932,651

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
10100	SPEC DIST USED FOR PURPOSE ESTAB	RPTL 410	67	28,922,999	0.20
10110	O/S SPEC DIST - SEWER OR WATER	RPTL 410-a	8	573,218	0.00
12100	NYS - GENERALLY	RPTL 404(1)	105	384,962,499	2.72
12350	PUBLIC AUTHORITY - STATE	RPTL 412	9	471,135	0.00
13100	CO - GENERALLY	RPTL 406(1)	90	197,875,766	1.40
13101	CO - GENERALLY	RPTL 406(1)	14	134,498	0.00
13240	CO O/S LIMITS - SEWER OR WATER	RPTL 406(3)	1	210,161	0.00
13350	CITY - GENERALLY	RPTL 406(1)	2	7,867,140	0.06
13500	TOWN - GENERALLY	RPTL 406(1)	383	136,991,884	0.97
13510	TOWN - CEMETERY LAND	RPTL 446	9	208,323	0.00
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	7	24,995	0.00
13650	VG - GENERALLY	RPTL 406(1)	91	18,918,550	0.13
13730	VG O/S LIMITS - SPECIFIED USES	RPTL 406(2)	3	315,968	0.00
13740	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	25	10,959,353	0.08
13741	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	2	551,392	0.00
13742	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	2	2,788,784	0.02
13800	SCHOOL DISTRICT	RPTL 408	35	217,802,886	1.54
13850	BOCES	RPTL 408	1	7,303,060	0.05
13870	SPEC DIST USED FOR PURPOSE ESTAB	RPTL 410	67	28,702,500	0.20
13890	PUBLIC AUTHORITY - LOCAL	RPTL 412	2	4,237,742	0.03
14100	USA - GENERALLY	RPTL 400(1)	8	9,783,736	0.07
14110	USA - SPECIFIED USES	STATE L 54	9	3,451,688	0.02
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	188	815,651,290	5.77
18060	URBAN REN: OWNER-MUN U R AGENCY	GEN MUNY 555 & 560	1	42,358	0.00
18080	MUN HSNAG AUTH-FEDERAL/MUN AIDED	PUB HSNAG L 52(3)&(5)	3	5,133,922	0.04
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	14	2,726,672	0.02
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	587	407,616,952	2.88
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	206	237,329,111	1.68
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	51	38,094,173	0.27
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	5	70,399,863	0.50
25220	NONPROF CORP-CEMETERY	RPTL 420(1)(a)	9	295,499	0.00
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	79	37,915,196	0.27
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	47	28,565,688	0.20

Equalized Total Assessed Value 14,136,932,651

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
25600	NONPROFIT HEALTH MAINTENANCE ORG	RPTL 486-a	2	737,785	0.01
25900	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	51	3,163,097	0.02
26050	AGRICULTURAL SOCIETY	RPTL 450	1	458,333	0.00
26100	VETERANS ORGANIZATION	RPTL 452	5	709,480	0.01
26250	HISTORICAL SOCIETY	RPTL 444	1	136,400	0.00
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	19	9,058,310	0.06
26600	CORP/ASSN DEV GOOD SPORTSMANSHIP	RPTL 476	1	421,327	0.00
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	190	5,246,705	0.04
28120	NOT-FOR-PROFIT HOUSING CO	RPTL 422	1	817,097	0.01
29700	PROP WITHDRAWN FROM FORECLOSURE	RPTL 1138	26	1,221,374	0.01
32252	NYS OWNED REFORESTATION LAND	RPTL 534	7	1,430,110	0.01
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	RPTL 536	12	2,106,903	0.01
33201	TAX SALE - COUNTY OWNED	RPTL 406(5)	24	292,060	0.00
33701	TAX SALE - VG OWNED	RPTL 406(5)	3	120,968	0.00
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	55	1,845,892	0.01
41120	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1,088	27,694,355	0.20
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	29	700,366	0.00
41130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	824	34,976,734	0.25
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	29	1,277,313	0.01
41140	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	463	23,928,645	0.17
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	15	942,349	0.01
41160	COLD WAR VETERANS (15%)	RPTL 458-b	1	15,725	0.00
41161	COLD WAR VETERANS (15%)	RPTL 458-b	231	3,325,826	0.02
41162	COLD WAR VETERANS (15%)	RPTL 458-b	80	955,111	0.01
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	26	665,803	0.00
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	4	72,422	0.00
41300	PARAPLEGIC VETS	RPTL 458(3)	1	276,290	0.00
41400	CLERGY	RPTL 460	19	104,633	0.00
41690	VOLUNTEER FIREFIGHTERS AND AMBULANCE	RPTL 466-c,d,e,f,g,h&i	172	586,086	0.00
41691	VOLUNTEER FIREFIGHTERS AND AMBULANCE	RPTL 466-c,d,e,f,g,h&i	57	197,284	0.00
41692	VOLUNTEER FIREFIGHTERS AND AMBULANCE	RPTL 466-c,d,e,f,g,h&i	9	32,961	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	49	3,589,335	0.03
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	995	67,901,205	0.48

Equalized Total Assessed Value 14,136,932,651

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG MKTS L 306	50	3,371,496	0.02
41800	PERSONS AGE 65 OR OVER	RPTL 467	337	24,385,881	0.17
41801	PERSONS AGE 65 OR OVER	RPTL 467	431	21,681,068	0.15
41802	PERSONS AGE 65 OR OVER	RPTL 467	50	1,906,660	0.01
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	51	1,043,419	0.01
42120	TEMPORARY GREENHOUSES	RPTL 483-c	9	303,615	0.00
44210	HOME IMPROVEMENTS	RPTL 421-f	39	1,026,694	0.01
44211	HOME IMPROVEMENTS	RPTL 421-f	12	411,882	0.00
44212	HOME IMPROVEMENTS	RPTL 421-f	1	3,409	0.00
46450	INC ASSN OF VOLUNTEER FIREMEN	RPTL 464(1)	1	9,507	0.00
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	12	1,459,070	0.01
47200	RAILROAD - PARTIALLY EXEMPT	RPTL 489-d&dd	6	31,675,358	0.22
47450	FOREST/REF LAND - FISHER ACT	RPTL 480	26	2,566,727	0.02
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	893	126,924,408	0.90
47550	STEEL MFG PROP - CITY POP<50000	RPTL 485-a	5	876,119	0.01
47610	BUSINESS INVESTMENT PROPERTY POST 8/5	RPTL 485-b	32	2,818,300	0.02
47611	BUSINESS INVESTMENT PROPERTY POST 8/5	RPTL 485-b	11	733,258	0.01
48100	URB DEV ACTION AREA PROJECT	GEN MUNY L 696	1	4,821,801	0.03
48660	HOUSING DEVELOPMENT FUND CO	P H F I L 577,654-a	5	22,515,323	0.16
48670	REDEVELOPMENT HOUSING CO	P H F I L 125 & 127	4	8,756,992	0.06
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	183	16,481,641	0.12
49501	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	38	4,192,256	0.03
49502	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	1	52,200	0.00
49505	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	7	288,200	0.00
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	9	1,273,856	0.01
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	11	264	0.00

Equalized Total Assessed Value 14,136,932,651

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	4	440	0.00
Total Exemptions Exclusive of System Exemptions:			8,825	3,180,142,589	22.50
Total System Exemptions:			24	1,274,560	0.01
Totals:			8,849	3,181,417,149	22.50

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Authorized Positions - A Few Pointers

The next few pages will outline the total authorized positions within each County department and the authorized full time equivalents for each County department.

You may be asking yourself, what's the difference?

Authorized Position Counts: This indicates the count of positions within a department. For example, if the Parks and Rec Department has 36 Full Time and 1 Shared authorized position, the count for their department will be 36.5.

Authorized Positions- Full Time Equivalents: This considers all positions and the work schedule of said position.

The calculation is as follows: Full Time = 1, Regular Part Time = .5, Temporary Full Time = .5, Part Time, Per Diem or 3 month Temps = .2, Seasonal= .25

An example of this is evident in Parks and Recreation. You can see that the Position Counts total is 26.00, while the FTE is only 9.35.

Parks and Recreation has 4 Full Time Employees, 19 Seasonal Employees and 3 Part Time or Per Diem Employees. The exact calculation is as follows:

Employee Type	Count	Value	Total
Seasonal	19	0.25	4.75
Full Time	4	1	4
PD or PT	3	0.2	0.6
Totals	26		9.35

Dept #	Department Name	2021 Adopted Position Counts	2022 Adopted Position Counts	2023 Tentative Position Counts
Division of Planning and Community Development ⁶				
A-7110	Parks and Recreation	35.00	24.00	26.00
A-1244	County Administration	2.00	2.00	2.00

Dept #	Department Name	2021 Adopted FTE	2022 Adopted FTE	2023 Tentative FTE
A-7110	Parks and Recreation	10.85	8.15	9.35

Authorized Position Counts by Department				
Dept #	Department Name	2021 Adopted Position Counts	2022 Adopted Position Counts	2023 Tentative Position Counts
Elected Officials				
A-1010	County Legislature	11.00	11.00	11.00
A-1185	Coroners	4.00	4.00	4.00
A-1165	District Attorney	19.00	22.00	23.00
A-3150	Sheriff's Office- Jail	113.82	109.82	109.32
A-3110-29	Sheriff's Office- Patrol	58.00	64.00	68.00
A-3110-30	Sheriff's Office- Civil	14.18	14.18	15.00
A-3110-31	Sheriff's Office- Security	8.00	7.00	7.00
A-1410-10	County Clerk- Main Unit	15.00	15.00	17.00
A-1410-11	County Clerk- DMV	15.00	18.00	19.00
A-1460	County Clerk - Records Management	1.00	1.00	1.00
A-1325-1330	County Treasurer	12.50	12.50	12.50
A-1355	Real Property Tax Map	4.50	3.50	5.00
Elected Officials Totals		276.00	282.00	291.82
Legislative Appointments				
A-1420	County Attorney	6.00	11.00	12.00
A-1230	County Manager	5.00	6.00	7.00
A-1450	Elections	6.00	6.00	8.00
A-1320	Audit and Control	7.00	7.00	7.00
Legislative Appointment Totals		24.00	30.00	34.00
Line Departments				
Division of Public Works				
A-1490	Public Works Administration	6.00	5.00	5.00
A-1620	Public Works Building Department	42.00	41.00	41.00
A-5610	Sullivan County International Airport	5.00	5.00	5.00
A-6610	Consumer Affairs- Weights and Measures	1.00	1.00	1.00
CL-8160	Public Works- Refuse and Garbage	17.00	18.00	18.00
D-3310	County Road Fund-Public Works- Traffic Control	7.00	7.00	7.00
D-5110	County Road Fund-Public Works- Road Maintenance	52.00	51.00	53.00
D-5020	County Road Fund-Public Works- Engineering	6.00	6.00	7.00
DM-5130	Public Works- Road Machinery	19.00	19.00	19.00
Division Total		155.00	153.00	156.00
Division of Public Safety				
A-1170	Public Defense	1.00	1.00	1.00
A-3010	Public Safety Administration	3.70	3.00	5.00
A-3010-212	Public Safety Administration - EMS	4.00	3.00	3.00
A-3020	Public Safety Communications E911	20.00	20.00	21.00
A-3140	Department of Probation	32.00	29.00	29.00
A-3410	Fire Protection ³	7.30	8.00	16.00
Division Total		68.00	64.00	75.00

Dept #	Department Name	2021 Adopted Position Counts	2022 Adopted Position Counts	2023 Tentative Position Counts
Division of Planning and Community Development				
A-7110	Parks and Recreation	35.00	24.00	26.00
A-1341	Grants Administration	2.00	2.00	2.00
A-8090	Office of Sustainable Energy	3.00	3.00	3.00
	Division Total	45.00	38.00	39.00
Division of Human Resources				
A-1430	Human Resources ⁴	11.00	17.00	14.00
A-8040	Human Rights Commission	0.00	1.00	1.00
A-1342	Risk Management ²	0.00	4.00	2.00
	Division Total	11.00	22.00	17.00
Division of Health & Family Services				
A-4010-4082	Department of Public Health Services ⁵	61.00	77.00	80.00
A-4220-4322	Department of Community Services ⁶	46.00	54.00	47.00
A-6010-6142	Department of Family Services	177.00	177.00	176.00
EI-6020	Care Center at Sunset Lake ⁷	179.00	210.00	190.00
	Division Total	463.00	518.00	493.00
Division of Community Resources				
A-6293	Center for Workforce Development ¹	33.00	48.00	29.00
A-7310	Youth Programs	1.00	1.00	2.00
A-7610	Office for the Aging	30.00	30.00	30.00
A-6510	Veterans Service Agency	4.00	4.00	4.00
A-5680	Transportation	10.00	10.00	11.00
	Division Total	78.00	93.00	76.00
Division of Information Technology				
A-1680	Information Technology Services	19.00	21.00	21.00
	Division Total	19.00	21.00	21.00
	Total Position Counts	1163.00	1247.00	1229.82
¹ The Youth Intern positions are being abolished as this program has been taken over by Sullivan Renaissance ² Reduction in county as a result of some reorganization within the division, accompanied by employee changes ³ Fire Investigator positions not counted in 2022 as they had zero compensation. Newly receiving compensation in 2023 budget. ⁴ The 2022 Adopted Budget included several new student intern positions authorized, though not all positions have been created. These positions have only been created when the need arose. ⁵ Additional therapy positions being created with 2023 budget ⁶ Addiction Control department positions being abolished or relocated. Service being contracted out. ⁷ Several nursing positions which have never been filled, were abolished. Contract nurses have been largely supplementing need of the facility since COVID-19 pandemic began				

Authorized Position FTE's by Department				
Dept #	Department Name	2021 Adopted FTE	2022 Adopted FTE	2023 Tentative FTE
Elected Officials				
A-1010	County Legislature	11.00	11.00	11.00
A-1185	Coroners	0.80	0.80	0.80
A-1165	District Attorney	19.00	22.00	22.50
A-3150	Sheriff's Office- Jail	113.00	110.02	109.32
A-3110-29	Sheriff's Office- Patrol	58.00	64.00	67.00
A-3110-30	Sheriff's Office- Civil	14.20	13.18	13.38
A-3110-31	Sheriff's Office- Security	8.00	7.00	7.00
A-1410-10	County Clerk- Main Unit	14.20	14.20	17.00
A-1410-11	County Clerk- DMV	15.00	17.20	18.20
A-1460	Records Management	1.00	1.00	1.00
A-1325-1330	County Treasurer	12.50	12.50	12.50
A-1355	Real Property Tax Map	4.50	3.50	3.50
Elected Officials Totals		271.20	276.40	283.20
Legislative Appointments				
A-1420	County Attorney	6.00	11.00	12.00
A-1230	County Manager	5.00	6.00	7.00
A-1450	Elections	6.00	6.00	6.40
A-1320	Audit and Control	7.00	7.00	7.00
Legislative Appointments Totals		24.00	30.00	32.40
Line Departments				
Division of Public Works				
A-1490	Public Works Administration	6.00	5.00	5.00
A-1620	Public Works Building Department	39.75	38.75	38.75
A-5610	Sullivan County International Airport	4.25	4.25	4.25
A-6610	Consumer Affairs- Weights and Measures	1.00	1.00	1.00
CL-8160	Public Works- Refuse and Garbage	16.25	17.25	17.25
D-3310	County Road Fund-Public Works- Traffic Cont	5.50	5.50	5.50
D-5110	County Road Fund-Public Works- Road Maint	52.00	51.00	53.00
D-5020	County Road Fund-Public Works- Engineering	6.00	6.00	7.00
DM-5130	Public Works- Road Machinery	19.00	19.00	19.00
Division Total		149.75	147.75	150.75
Division of Public Safety				
A-1170	Public Defense	1.00	1.00	1.00
A-3010	Public Safety Administration	2.10	2.20	3.90
A-3010-212	Public Safety Administration - EMS	0.60	0.60	0.60
A-3020	Public Safety Communications E911	17.10	17.90	18.90
A-3140	Department of Probation	32.00	29.00	29.00
A-3410	Fire Protection	1.70	1.60	3.30
Division Total		54.50	52.30	56.70

Dept #	Department Name	2021 Adopted FTE	2022 Adopted FTE	2023 Tentative FTE
A-7110	Parks and Recreation	10.85	8.15	9.35
A-1341	Grants Administration	2.00	2.00	2.00
A-8090	Office of Sustainable Energy	1.40	2.00	2.00
	Division Total	18.45	19.60	20.55
Division of Human Resources				
A-1342	Risk Management	0.00	3.50	2.00
A-8040	Human Rights Commission	0.00	0.20	0.50
A-1430	Human Resources	10.50	9.50	12.00
	Division Total	10.50	13.20	14.50
Division of Health & Family Services				
A-4010-4082	Department of Public Health Services	56.20	61.20	69.60
A-4220-4322	Department of Community Services	45.20	46.80	43.30
A-6010-6142	Department of Family Services	177.00	174.60	175.20
EI-6020	Care Center at Sunset Lake	171.80	181.60	166.40
	Division Total	450.20	464.20	454.50
Division of Community Resources				
A-6293	Center for Workforce Development	17.25	20.30	19.50
A-7310	Youth Programs	1.00	1.00	2.00
A-7610	Office for the Aging	21.80	21.80	21.80
A-6510	Veterans Service Agency	4.00	4.00	4.00
A-5680	Transportation	6.90	8.50	11.00
	Division Total	50.95	55.60	58.30
Division of Information Technology				
A-1680	Information Technology Services	19.00	21.00	21.00
	Division Total	19.00	21.00	21.00
	Total Full Time Equivalents	1073.55	1106.05	1118.90

Overtime Analysis

Department	2020 Actual Amount	2021 Actual Amount	2022 Adopted Budget	2022 Actual Amount	2023 Tentative Budget
ADULT CARE CENTER	904,390.24	872,390.31	908,600.00	578,905.30	858,900.00
AGING PROGRAMS	-	71.39	-	-	-
AUDIT AND CONTROL	323.50	43.20	-	0.55	-
BUDGET OFFICE	-	-	-	5.34	-
CENTER FOR WORKFORCE DEVELOPMENT	799.59	297.13	-	495.87	-
COMMUNITY SERVICES	22,742.78	22,526.18	5,000.00	13,225.83	-
CORONERS	893.99	-	-	-	-
COUNTY ATTORNEY	15.01	-	-	-	-
COUNTY CLERK	12,140.53	3,143.92	4,600.00	2,976.25	4,600.00
COUNTY LEGISLATURE	-	-	-	13.19	-
COUNTY MANAGER	-	47.22	-	-	-
COUNTY TREASURER	-	-	-	5.92	-
DISTRICT ATTORNEY	15,520.86	24,116.41	-	14,914.46	-
ELECTIONS	22,465.51	5,359.64	-	8,979.10	7,500.00
FAMILY SERVICES ADMINISTRATION	298,590.99	256,607.21	441,500.00	235,606.21	314,900.00
FIRE PROTECTION	3,748.45	-	-	-	-
HUMAN RESOURCES	5,671.97	215.60	2,500.00	202.39	500.00
INFORMATION TECHNOLOGY SERVICES	12,946.61	6,825.21	10,000.00	8,848.72	10,000.00
PARKS & RECREATION	815.67	885.55	1,500.00	2,110.67	2,000.00
PLANNING	17.50	222.29	-	348.30	-
PROBATION	768.48	11.27	1,000.00	1,115.81	3,000.00
PUBLIC HEALTH	77,048.97	95,754.33	24,900.00	85,267.56	72,000.00
PUBLIC SAFETY ADMINISTRATION	8,561.73	-	500.00	-	-
PUBLIC SAFETY COMMUNICATION E911	46,086.67	67,919.19	50,000.00	33,155.36	55,000.00
PUBLIC WORKS	112,444.61	69,353.70	82,200.00	49,071.73	85,100.00
PURCHASING	100.79	-	-	-	-
REAL PROPERTY TAX MAP	3,160.33	-	-	-	-
RECORDS MANAGEMENT	177.66	-	-	-	-
SC INTERNATIONAL AIRPORT	9,211.92	11,868.16	4,500.00	8,250.67	12,000.00
SHERIFF	1,015,970.70	1,159,316.83	1,078,500.00	1,203,560.06	1,108,500.00
SNOW REMOVAL	122,257.13	177,545.35	125,000.00	85,032.05	150,000.00
SOLID WASTE	31,434.82	28,153.21	20,000.00	10,978.83	23,000.00
TRANSPORTATION	1,687.28	3,440.32	-	4,881.45	-
VETERANS SERVICES	60.48	10.12	-	40.63	-
Grand Total	2,730,054.77	2,806,123.74	2,760,300.00	2,347,992.25	2,707,000.00

Statement of Debt - As of October 20, 2022 - Outstanding

2023 BUDGET FOR SULLIVAN COUNTY
STATEMENT OF DEBT - AS OF DECEMBER 31, 2022 - NOTES

BOND ANTICIPATION NOTES OUTSTANDING	DATE OF ISSUE	RATES%	AMOUNT	DUE DATE	SCHEDULED PAYMENT
TOTAL BANS OUTSTANDING AT DECEMBER 31, 2022*			\$ 0		\$ 0
TAX ANTICIPATION NOTES					
TOTAL TANS OUTSTANDING AT DECEMBER 31, 2022			\$ 0		

* Sullivan County currently has no outstanding BANS or TANS

Statement of Debt - As of October 20, 2022 - Bonds

2023 BUDGET FOR SULLIVAN COUNTY
STATEMENT OF DEBT - AS OF DECEMBER 31, 2022 - BONDS

BOND OUTSTANDING	ORIGINAL ISSUE	DATE OF ISSUE	RATE %	TOTAL BOND SALE	TOTAL BALANCE STILL DUE	PRINCIPAL PAYABLE 2023	ANNUAL PAYMENT SCHEDULE	
PUBLIC IMPROVEMENT		2010	3.110% - 5.932%	\$17,185,000	\$3,080,000	\$1,510,000	\$1,510,000 IN 2023	5.932%
SCCC RENOVATION	\$544,337.95						\$1,570,000 IN 2024	5.932%
08 ROAD & BRIDGE RECONSTRUCTION	\$2,765,577.02							
DPW EQUIPMENT	\$1,897,406.58							
DPW EQUIPMENT	\$167,967.14							
DPW EQUIPMENT	\$72,951.01							
SCCC RENOVATION	\$583,219.24							
LANDFILL PHASE II	\$388,812.82							
10 ROAD PAVING	\$7,406,649.07							
10 BRIDGE RECONSTRUCTION	\$777,625.65							
LANDFILL EQUIPMENT	\$758,185.01							
10 DPW EQUIPMENT	\$1,773,958.51							
10 DPW EQUIPMENT	\$48,309.99							
PUBLIC IMPROVEMENT		2014	2.0%-2.25%	\$11,315,000	\$2,515,000	\$1,245,000	\$1,245,000 IN 2023	2.125%
GOVT CTR/LIBERTY FACILITY	\$439,000.00						\$1,270,000 IN 2024	2.250%
HURLEYVILLE MUSEUM	\$215,000.00							
TRANSPORTATION VEHICLES	\$80,000.00							
AIRPORT	\$77,000.00							
COMMUNICATIONS UPGRADE	\$1,920,000.00							
SOLID WASTE EQUIPMENT	\$817,000.00							
ROADS/BRIDGES	\$6,122,000.00							
DPW EQUIPMENT	\$1,645,000.00							
PUBLIC IMPROVEMENT		2016	2.0%-5.0%	\$23,822,000	\$14,680,000	\$1,695,000	\$1,695,000 IN 2023	5.00%
AIRPORT IMPROVEMENTS	\$174,000.00						\$1,730,000 IN 2024	4.00%
BLDG RECONSTRUCTION	\$1,559,000.00						\$1,770,000 IN 2025	4.00%
DPW EQUIPMENT	\$1,137,000.00						\$1,810,000 IN 2026	2.00%
HIGHWAY BRIDGE RECONS	\$6,300,000.00						\$1,855,000 IN 2027	2.00%
PUBLIC SAFETY	\$6,878,000.00						\$1,895,000 IN 2028	2.00%
ROAD RECONSTRUCTION	\$7,774,000.00						\$1,940,000 IN 2029	2.25%
							\$1,985,000 IN 2030	2.25%

JAIL CONSTRUCTION		2016	3.00%-3.25%	\$85,000,000	\$74,670,000	\$2,240,000	\$2,240,000	IN 2023	3.00%
JAIL CONSTRUCTION - H69	\$85,000,000.00						\$2,300,000	IN 2024	3.00%
							\$2,365,000	IN 2025	3.00%
							\$2,425,000	IN 2026	3.00%
							\$2,495,000	IN 2027	3.00%
							\$2,565,000	IN 2028	3.00%
							\$2,635,000	IN 2029	3.00%
							\$2,705,000	IN 2030	3.00%
							\$2,780,000	IN 2031	3.00%
							\$2,855,000	IN 2032	3.00%
							\$2,935,000	IN 2033	3.00%
							\$3,015,000	IN 2034	3.00%
							\$3,100,000	IN 2035	3.00%
							\$3,185,000	IN 2036	3.00%
							\$3,270,000	IN 2037	3.00%
							\$3,360,000	IN 2038	3.00%
							\$3,455,000	IN 2039	3.13%
							\$3,550,000	IN 2040	3.13%
							\$3,645,000	IN 2041	3.13%
							\$3,745,000	IN 2042	3.13%
							\$3,850,000	IN 2043	3.25%
							\$3,955,000	IN 2044	3.25%
							\$4,065,000	IN 2045	3.25%
							\$4,175,000	IN 2046	3.25%
PUBLIC IMPROVEMENT		2018	3.0%-3.5%	\$15,140,000	\$12,900,000	\$620,000	\$620,000	IN 2023	3.00%
JAIL CONSTRUCTION	\$10,000,000.00						\$630,000	IN 2024	3.00%
ROADS AND BRIDGES	\$4,000,000.00						\$815,000	IN 2025	3.00%
BUILDING RECONSTRUCTION	\$1,140,000.00						\$815,000	IN 2026	3.00%
							\$835,000	IN 2027	3.00%
							\$835,000	IN 2028	3.00%
							\$835,000	IN 2029	3.00%
							\$835,000	IN 2030	3.00%
							\$835,000	IN 2031	3.00%
							\$835,000	IN 2032	3.13%
							\$835,000	IN 2033	3.25%
							\$835,000	IN 2034	3.25%
							\$835,000	IN 2035	3.38%
							\$835,000	IN 2036	3.38%
							\$835,000	IN 2037	3.38%
							\$835,000	IN 2038	3.50%
2023 BUDGET FOR SULLIVAN COUNTY									
STATEMENT OF DEBT - AS OF DECEMBER 31, 2022 - BONDS									
PUBLIC IMPROVEMENT		2019	3%	\$6,000,000	\$5,130,000	\$305,000	\$305,000	IN 2023	3.00%
ROAD AND BRIDGE RECON	\$6,000,000.00						\$315,000	IN 2024	3.00%
							\$320,000	IN 2025	3.00%
							\$330,000	IN 2026	3.00%
							\$340,000	IN 2027	3.00%
							\$350,000	IN 2028	3.00%
							\$360,000	IN 2029	3.00%
							\$370,000	IN 2030	3.00%
							\$380,000	IN 2031	3.00%
							\$390,000	IN 2032	3.00%
							\$400,000	IN 2033	3.00%
							\$410,000	IN 2034	3.00%
							\$425,000	IN 2035	3.00%
							\$435,000	IN 2036	3.00%
PUBLIC IMPROVEMENT		2021	2-4%	\$3,350,000	\$2,715,000	\$645,000	\$645,000	IN 2023	4.00%
CO. JAIL LAND PURCHASE 1&2	\$703,870.00						\$675,000	IN 2024	2.00%
TRANSFER STATION & MRF	\$2,646,130.00						\$685,000	IN 2025	4.00%
							\$710,000	IN 2026	4.00%
TOTAL BONDS				\$161,812,000	\$115,690,000	\$8,260,000			

Capital Project Plans Authorized but Not Issued

**2023 BUDGET FOR SULLIVAN COUNTY
STATEMENT OF DEBT - AS OF DECEMBER 31, 2022 - BONDS**

CAPITAL PROJECT PLANS AUTHORIZED BUT UNISSUED

PROJECT	AS OF 12/31/21	RESOLUTION	12/31/2022
SUNY SULLIVAN ATHLETIC FACILITY COMPLEX	\$ -	382-22	\$ 20,000,000
			\$ -
			\$ -
TOTAL	\$ -		\$ 20,000,000

Debt Payments by Year

DEBT PAYMENTS BY YEAR

YEAR	AMOUNT
2023	\$ 8,260,000.00
2024	\$ 8,490,000.00
2025	\$ 5,955,000.00
2026	\$ 6,090,000.00
2027	\$ 5,525,000.00
2028	\$ 5,645,000.00
2029	\$ 5,770,000.00
2030	\$ 5,895,000.00
2031	\$ 3,995,000.00
2032	\$ 4,080,000.00
2033	\$ 4,170,000.00
2034	\$ 4,260,000.00
2035	\$ 4,360,000.00
2036	\$ 4,455,000.00
2037	\$ 4,105,000.00
2038	\$ 4,195,000.00
2039	\$ 3,455,000.00
2040	\$ 3,550,000.00
2041	\$ 3,645,000.00
2042	\$ 3,745,000.00
2043	\$ 3,850,000.00
2044	\$ 3,955,000.00
2045	\$ 4,065,000.00
2046	\$ 4,175,000.00
	\$ 115,690,000.00

Current Debt Levels and Legal Debt Limits

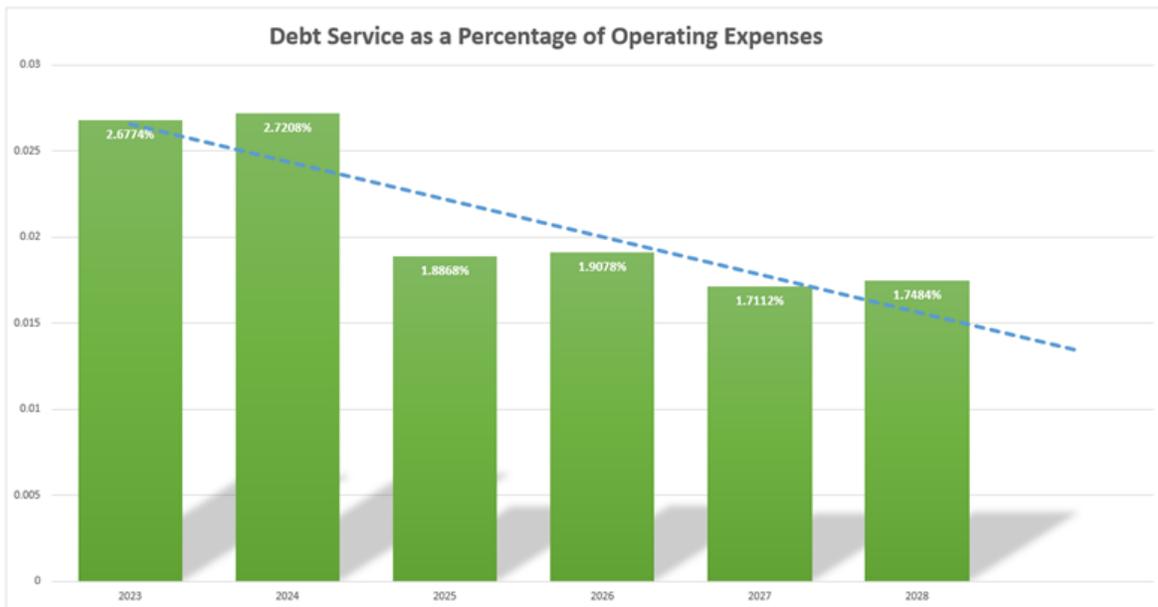
Current Debt Obligations

The 2023 Tentative Budget includes a total of \$8.26 million in debt repayment. A breakdown of principal and interest payments by fund is detailed in the below chart.

Sullivan County 2023 Debt Payments

	General Fund	County Road Fund	Road Machinery Fund	ACC	Solid Waste Fund	Total
Debt Payments by Fund						
BANs						
Principal	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total TANs/BANs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Long Term Debt						
Principal	3,793,981	3,147,147	618,713		700,159	8,260,000
Interest	2,764,873	588,996	56,386		87,342	3,497,597
Total Long Term Debt	\$ 6,558,855	\$ 3,736,143	\$ 675,099	\$ -	\$ 787,501	\$11,757,597
Total Debt Payments	\$ 6,558,855	\$ 3,736,143	\$ 675,099	\$ -	\$ 787,501	\$11,757,597

Long term debt obligations by year and amount to be repaid are listed in detail in the preceding pages. A quick look at debt service as a percentage of operating expenses can be see here:



Effect of Existing Debt Levels on Current Operations of Government

In order for government to continue to run efficiently and effectively, large capital projects require an influx of money as part of the puzzle. The responsible management of debt levels helps government to maintain consistency and continuity in decision making, while allowing for room to act if a fiscal emergency arises. The irresponsible management of debt could lead to a disruption of services and poor infrastructure for our residents. The Sullivan County Legislature has adopted an Investment and Debt Management Policy (resolution 180 of 2013) which aims to standardize and support the issuance and management of debt by the County of Sullivan ("County"). Their primary objective is to establish conditions for the use of debt and to create procedures and policies that minimize the County's debt service and issuance costs, maintain the highest

practical credit rating, and provide full and complete financial disclosure and reporting. The policies apply to all general obligation debt issued by the County. More detail on this policy can be found at our website under the Legislative tab.

New York State Constitutional Debt Limit

New York State imposes a constitutional debt limit which constrains the amount of debt that a local government can incur. Counties have a limit of 7 percent of the five-year average full valuation of taxable property.

Sullivan County, based upon the 2022 calculation for the five-year full valuation of taxable property, and the 2023 proposed debt outstanding is at 29% of our debt limit in 2023. The County's debt limit is \$397 million for 2023, while the outstanding bonds equal \$116 million.

Sullivan County Constitutional Debt Limit 2023-2028

	2023 Tentative Budget	2024	2025	2026	2027	2028
Legal Debt Margin Calculation						
Five Year- Full Valuation	28,422,342,895	28,422,342,895	28,422,342,895	28,422,342,895	28,422,342,895	28,422,342,895
Average Full Valuation	5,684,468,579	5,684,468,579	5,684,468,579	5,684,468,579	5,684,468,579	5,684,468,579
Debt Limit- 7% of Average Full Value	397,912,801	397,912,801	397,912,801	397,912,801	397,912,801	397,912,801
Existing Bans	-	-	-	-	-	-
New Bans	-	-	-	-	-	-
Existing Bonds	115,690,000	107,430,000	98,940,000	92,985,000	86,895,000	81,370,000
New Bonds	-	-	-	-	-	-
Total Indebtedness - Serial Bonds and BANs	115,690,000	107,430,000	98,940,000	92,985,000	86,895,000	81,370,000
Less Exclusions:						
Indebtedness Subject to Debt Limit	115,690,000	107,430,000	98,940,000	92,985,000	86,895,000	81,370,000
Constitutional Debt Margin	\$ 282,222,801	\$ 290,482,801	\$ 298,972,801	\$ 304,927,801	\$ 311,017,801	\$ 316,542,801
*Total Indetbedness assumes year end figures						
*Valuations are as of 2022 and are held constant						

DEPARTMENTS

Division of Community Resources

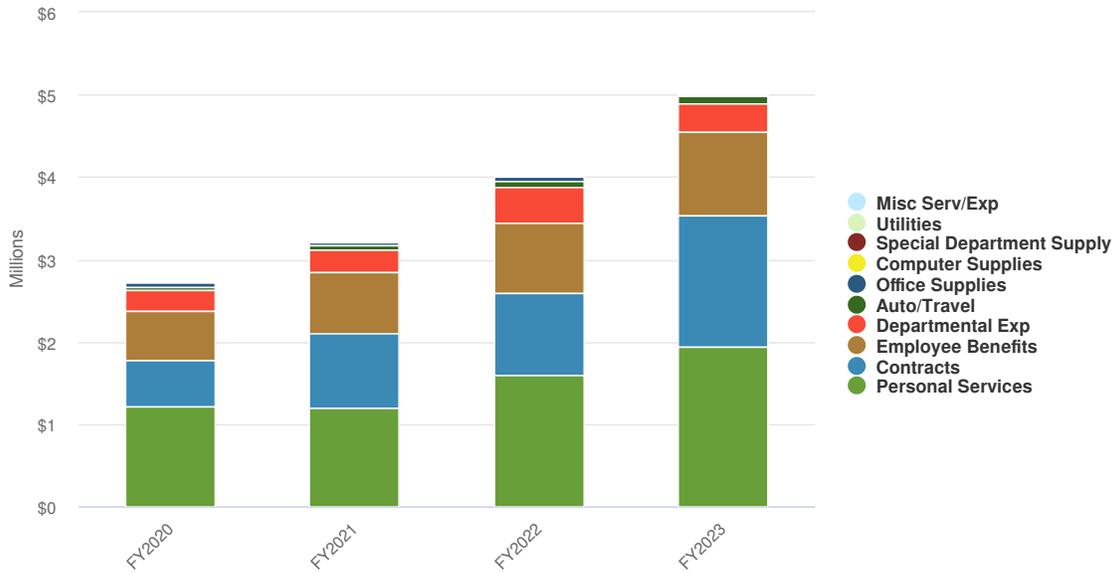
Laura Quigley
Commissioner

The Division of Community Resources is comprised of the following departments:

- Center for Workforce Development [↗](#)
- Office for the Aging [↗](#)
- Transportation [↗](#)
- Veterans [↗](#)
- Youth Programs [↗](#)

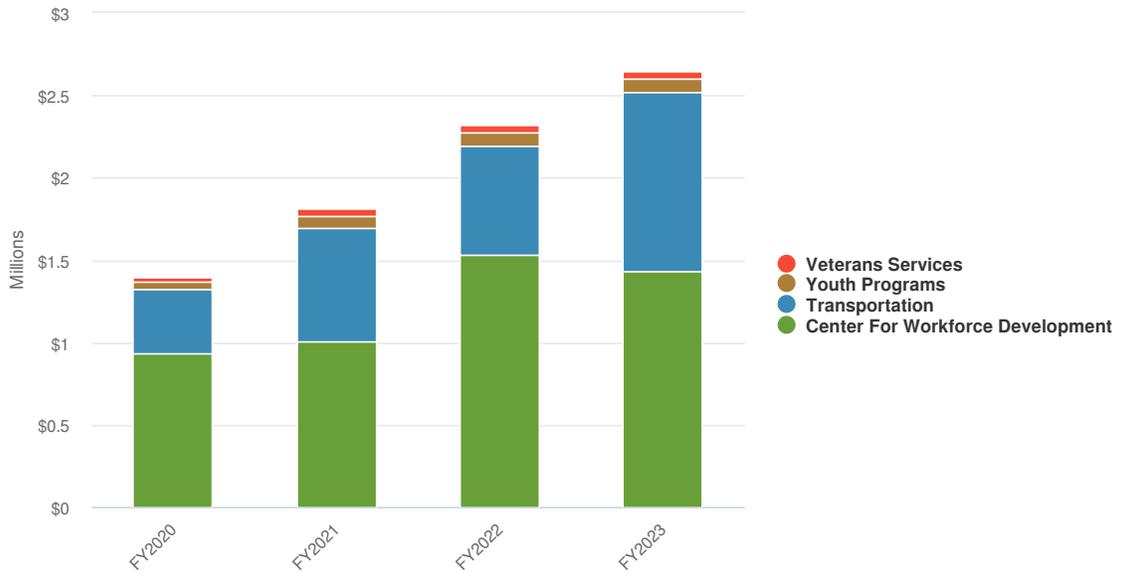
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



Center for Workforce Development

Loreen Gebelein

Director

The mission of the Sullivan County Center for Workforce Development is to be the recognized leader in providing high quality employment related resources and services to our community's individuals and businesses.

CWD currently oversees and implements employment and training related programs. In addition, the Center for Workforce Development staffs the Workforce Development Board. CWD works closely with the NYS Department of Labor staff and other local partners to provide services to individuals and businesses in Sullivan County. CWD also manages the One Stop Center and is an integral member of the One Stop Operating Consortia.

The Center for Workforce Development is primarily funded with federal dollars. Federal funding is passed to the NYS Department of Labor, which in turn passes the funding through to the County. The Federal Workforce Investment Act mandates the creation of a local Workforce Investment Board. One Board for each Workforce Investment Area is required, and Sullivan County remains its own workforce area. Board responsibilities include development and oversight of local One Stop system, selection and certification of One Stop operator and center(s), oversight of Youth Council (Emerging Worker Council), partnering with economic development efforts, setting benchmarks for the system, and ensuring compliance with Federal and State rules and regulations. The Workforce Investment Act requires the creation of at least one physical One Stop Center. Mandated programs include Title I Administration, Adult, Dislocated Worker and Youth Programs, Welfare to Work, and Title V Senior Community Service Employment Program.

Core Services

Functions of the Center for Workforce Development include:

- *Administration:* The administration funds cover the fiscal duties required under the Workforce Investment Act. This includes the filing of monthly state reports, processing of vouchers, auditing of outside contracts, drawing down of funds, procurement, meeting with state monitors/auditors and other related fiscal functions.
- *Title I Adult Program & Dislocated Worker:* Assist individuals in achieving self-sufficiency by providing opportunities to increase their income through higher wage employment, education and/or training, as well as to assist individuals who have been laid off to rapidly reattach to the workforce.
- *Title I Youth Program:* Provide youth with opportunities for education, training and employment. Focus is on education and skills development. Employment is a focus for older youth.
- *TANF/SN Employment & Training Program (Welfare to Work):* Assist individuals in transitioning off of public assistance and into the labor force while complying with mandated activities. Applicants/recipients of public assistance receive orientation, assessment of skills, development of Individual Employment Plan, direct job referrals, placement in education and /or occupational skills training, placement in work experience, monitoring and case management, coordination of supportive services such as transportation and child care.
- *Title V Senior Community Service Program:* Provide part time paid public sector work experience, job referral and placement services, and case management services.
- *Summer Youth Employment Program:* Six weeks of paid work experience and work readiness skills development
- *Catskill Ramapo Library System:* Provides job search, resume review, preparation and career counseling to Sullivan County residents at various libraries.
- *Sullivan Renaissance Youth Internship Program:* Provides paid internships to youth to work for various groups participating in the Sullivan Renaissance beautification program.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Account Clerk	1	1	1
Account Clerk (Temp)	1	1	1
Asst Director of Workforce Dev	1	0	0
Clerk	12	13	12
Crew Leader	3	2	2
CWD Projects Coordinator	1	1	1
DEI Resource Coordinator	1	1	1
Director of CWD	1	1	1
Empl & Training Specialist	4	4	4
Empl & Training Supervisor	1	1	1
Employment Center Coordinator	1	1	1
Junior Accountant	1	1	1
Senior Crew Leader	2	2	2
Youth Intern	17	0	0
Youth Workforce Coordinator	1	1	1
Totals	48	30	29

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Economic Opportunity and Development				
Economic Opportunity and Development				
Center For Workforce Development				
Personal Services	\$664,843	\$676,257	\$801,812	\$1,013,603
Contracts	\$67,820	\$61,866	\$98,800	\$61,800
Auto/Travel	\$910	\$75	\$4,129	\$5,400
Office Supplies	\$33,774	\$31,073	\$58,070	\$17,097
Computer Supplies	\$18,597	\$21,876	\$18,302	\$22,750
Utilities	\$2,896	\$2,412	\$3,840	\$2,000
Special Department Supply	\$22,629	\$1,070	\$5,600	\$4,000
Misc Serv/Exp	\$1,594	\$897	\$14,125	\$400
Departmental Exp	\$130,631	\$134,010	\$255,293	\$159,080
Employee Benefits	\$260,160	\$367,374	\$368,981	\$444,010
Total Center For Workforce Development:	\$1,203,854	\$1,296,909	\$1,628,952	\$1,730,140
Total Economic Opportunity and Development:	\$1,203,854	\$1,296,909	\$1,628,952	\$1,730,140
Total Economic Opportunity and Development:	\$1,203,854	\$1,296,909	\$1,628,952	\$1,730,140
Total Expenditures:	\$1,203,854	\$1,296,909	\$1,628,952	\$1,730,140

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Income				
Economic Assistance and Opportunity Income				
ECONOMIC ASSIST MISC FEE/REIMBURSMNT	\$52,480	\$39,821	\$82,842	\$101,000
ECONOMIC ASSIST TANF EMPLOY PROGRM	\$163,931	\$180,000	\$180,000	\$221,000
Total Economic Assistance and Opportunity Income:	\$216,411	\$219,821	\$262,842	\$322,000
Total Income:	\$216,411	\$219,821	\$262,842	\$322,000
Federal Aid				
Economic Assistance and Opportunity				
FED AID OTHR ECONOMIC ASSIST DEPARTMENTL AID	\$53,875	\$35,305	\$358,990	\$126,529
FED AID OTHR ECONOMIC ASSIST NURSING OPPORTUNITY	\$737			
FED AID OTHR ECONOMIC ASSIST TANF SUMMER YOUTH	\$126,828	\$143,182	\$187,851	\$171,640
FED AID OTHR ECONOMIC ASSIST WHEELS TO WORK	\$3,735	\$2,625	\$2,000	\$2,000
FED AID WIA/WIOA ADMINISTRATION - POOL	\$37,555	\$57,405	\$50,602	\$60,044
FED AID WIA/WIOA DISLOCATED WORKER	\$185,205	\$137,834	\$169,851	\$252,987
FED AID WIA/WIOA YOUTH	\$108,068	\$207,075	\$266,156	\$263,647
FED AID WIA/WIOA ADULT	\$202,015	\$198,933	\$230,910	\$230,179
Total Economic Assistance and Opportunity:	\$718,019	\$782,359	\$1,266,360	\$1,107,026
Total Federal Aid:	\$718,019	\$782,359	\$1,266,360	\$1,107,026
Total Revenue Source:	\$934,430	\$1,002,180	\$1,529,202	\$1,429,026

Strategies, Key Performance Indicators and Initiatives

Strategies and Key Performance Indicators

Strategy: Increase number of residential and businesses that know about CWD services.

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Number of Job Fairs held	Scheduling and tracking events & participants	18 for year 2023
Increased Business contacts	Increase year over-ED & Planning Dept. presence	monthly reviews & attendance at meetings

Strategy: Work with partners to develop trades programs to increase skill levels and opportunities.

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Launch one trade program	Start date with minimum/maximum enrollment	Jun-23

Key Initiatives for 2022

Strategy: WIOA Youth In-School Program

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Number of I/S Youth Served	Implementation of I/S Youth Program	30 Youth Served
Number of I/S Youth completed	Computation of number served	70%

Annual Actions:

1. Increase advertising and social media posts with boostings.
2. Annual calendar of events scheduled.
3. Monthly meetings with BOCES & SUNY Sullivan
4. Monthly progress report on I/S Youth.

Office for the Aging

Lise-Anne Deoul

Director

The mission of the Sullivan County Office for the Aging is to provide information and assistance, in-home and other supportive services to the elderly and their caregivers to enable the elderly to continue to live as independently as possible in their homes and communities.

The Office for the Aging provides many services to Sullivan County residents or property owners 60 years of age and older & who are registered with our office. Some examples are: meals both congregate & home bound, transportation both shopping & medical, legal services, caregiver services, assistive equipment loan, volunteer services, homemaker services, case management, Medicare insurance counseling, information & assistance, HEAP & the Point of Entry program. Our services are ongoing, funded yearly by the New York State Office for the Aging based on allocations by population, & there is no charge to our clients. As our senior population is growing we hope to be able to continue to provide these much needed services to our community.

The Office for the Aging receives funding for its programs from federal and state sources, as well as local donations. It is responsible for the administration of one mandated program, Point of Entry, which is mandated by NYS Elder Law 203 (8).

Core Services

Functions of the Office for the Aging include:

- AAA Transportation
 - Supplemental program to cover costs of medical transportation & special needs transportation which includes some ambulette transports out of the county.
- Caregiver Resource Center
 - This service provides information & counseling to caregivers through a contract with the Cornell Cooperative Extension.
- Community Services for the Elderly (CSE)
 - Medical Transportation, Information & Assistance, & Case Management
- Nutrition Program Congregate Service Initiative (CSI)
 - Required Dietician provides Nutrition Education & development of menus
- Expanded In-home Services for the Elderly Program (EISEP)
 - Homecare, medical alerts, medical equipment & case management
 - Program is designed to help keep seniors in their own homes.
- Health Insurance Information, Counseling and Assistance Program (HIICAP)
 - Health insurance counseling & referral program
 - Provides key assistance to seniors who are Medicare eligible
- MIPPA SHIP/ADRC
 - Outreach, Information & Assistance with Medicare Beneficiaries, LIS/MSP & Part D counseling
 - Medicare preventive Services.
- Nutrition Services Incentive Program (NSIP)
 - Reimburses 69 cents per meal for eligible meals served to both congregate & home bound clients
- Point of Entry
 - Assist clients, regardless of age, with information for all aspects of Long Term Care
- Retired Senior Volunteer Program (Federal)
 - Reimburses administrative costs associated with the volunteer program
- Retired Senior Volunteer Program (State)
 - Reimburses some costs for volunteers providing medical transportation out of the County
- Supplemental Nutrition Assistance Program (SNAP)
 - Home delivered meals to home bound clients
 - Provides a valuable service to our most vulnerable clients, who often do not see anyone other than the driver who delivers their meal
 - Majority of clients are checked on daily Monday thru Friday
- Title III B
 - Shopping bus service; legal services; case management; information & assistance.
- Title III C-1
 - Serving congregate meals to clients at 13 Nutrition Sites.
- Title III C-2
 - Home delivered meals to home bound clients
 - Provides a valuable service to our most vulnerable clients, who often do not see anyone other than the driver who delivers their meal
 - Majority of clients are checked on daily Monday thru Friday
- Title III D
 - Evidence-Based Disease & Disability Prevention Program
 - Must provide a service as outlined by NYSOFA which may include fall prevention, physical activities, nutrition & diet.
- Title III E
 - Caregiver services through Cornell Cooperative Extension
 - Medical alerts
 - Information & Assistance

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
AG - Main Unit			
Administrative Aide	0	1	0
Aging Services Aide	1	1	1
Aging Services Assistant	1	1	1
Aging Services Specialist	2	2	2
Case Management Spec - EISEP	1	1	1
Case Management Specialist	1	1	1
Coord of Svcs for the Aging	1	1	1
Director of Aging Services	1	1	1
Full Charge Bookkeeper	1	1	1
Point of Entry Assistant	2	2	2
AG Main Unit Total	11	12	11
AG - Nutrition			
Aging Services Aide	1	1	1
Aging Services Assistant	1	1	1
Aging Services Specialist	1	1	1
Chauffeur	5	5	5
Chauffeur/Floater	1	1	1
Nutrition Site Operator	8	8	8
Nutrition Services Coordinator	1	1	1
AG Nutrition Total	18	18	18
AG - RSVP			
RSVP Coordinator	2	1	1
AG RSVP Total	2	1	1
Grand Totals	31	31	30

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Culture and Recreation				
Culture				
Aging Programs				
Ag - Main Unit				
Personal Services	\$594,744	\$531,032	\$568,186	\$594,707
Contracts	\$295,907	\$314,442	\$355,966	\$385,166
Auto/Travel	\$729	\$2,483	\$6,850	\$6,315
Office Supplies	\$47,004	\$53,661	\$73,195	\$63,075
Computer Supplies	\$7,504	\$16,315	\$8,500	\$12,500
Utilities	\$1,520	\$1,869	\$2,000	\$2,000
Misc Serv/Exp	\$4,724	\$0	\$4,120	\$4,750
Departmental Exp	\$23,489	\$12,377	\$22,250	\$16,400
Employee Benefits	\$346,624	\$395,629	\$344,824	\$372,717
Total Ag - Main Unit:	\$1,322,246	\$1,327,807	\$1,385,891	\$1,457,630
Ag - Nutrition				
Personal Services	\$371,577	\$355,025	\$395,217	\$472,186
Contracts	\$308,315	\$231,119	\$367,428	\$367,428

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Auto/Travel	\$27,565	\$38,369	\$41,810	\$48,810
Office Supplies	\$1,520	\$1,671	\$1,700	\$2,100
Computer Supplies	\$2,754	\$2,754	\$2,800	\$2,800
Utilities	\$788	\$1,124	\$1,220	\$1,220
Special Department Supply	\$309	\$11,758	\$9,697	\$4,545
Misc Serv/Exp	\$0	\$0	\$30	\$30
Departmental Exp	\$948	\$0	\$800	\$800
Employee Benefits	\$179,435	\$199,304	\$192,782	\$219,105
Total Ag - Nutrition:	\$893,210	\$841,124	\$1,013,484	\$1,119,024
Ag - Rsvp				
Personal Services	\$90,562	\$51,250	\$66,669	\$51,753
Auto/Travel	\$23,053	\$28,481	\$63,655	\$66,140
Office Supplies	\$1,167	\$1,149	\$1,729	\$2,329
Computer Supplies	\$1,195	\$989	\$1,402	\$1,402
Utilities	\$263	\$0	\$300	\$500
Special Department Supply	\$0	\$495	\$1,200	\$1,200
Misc Serv/Exp	\$0	\$301	\$350	\$350
Departmental Exp	\$1,962	\$5,376	\$7,300	\$7,500
Employee Benefits	\$66,280	\$55,060	\$47,171	\$29,772
Total Ag - Rsvp:	\$184,482	\$143,099	\$189,776	\$160,946
Total Aging Programs:	\$2,399,937	\$2,312,030	\$2,589,151	\$2,737,600
Total Culture:	\$2,399,937	\$2,312,030	\$2,589,151	\$2,737,600
Total Culture and Recreation:	\$2,399,937	\$2,312,030	\$2,589,151	\$2,737,600
Total Expenditures:	\$2,399,937	\$2,312,030	\$2,589,151	\$2,737,600

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Transportation Income	\$331,836	\$371,382	\$465,175	\$313,175
Economic Assistance and Opportunity Income	\$2,643	\$16,371	\$39,500	\$39,500
Misc	\$28,009	\$23,173	\$63,400	\$63,400
Total Income:	\$362,488	\$410,925	\$568,075	\$416,075
State Aid				
Transportation	\$11,003	\$322,976	\$188,263	\$593,500
Economic Assistance and Opportunity	\$492,110	\$524,650	\$726,095	\$726,710
Total State Aid:	\$503,114	\$847,626	\$914,358	\$1,320,210

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Federal Aid				
Transportation	\$45,693	\$0	\$15,000	\$188,263
Economic Assistance and Opportunity	\$769,031	\$561,016	\$721,616	\$724,313
Total Federal Aid:	\$814,724	\$561,016	\$736,616	\$912,576
Total Revenue Source:	\$1,680,325	\$1,819,567	\$2,219,049	\$2,648,861

Key Performance Indicators and Initiatives

Strategies and Key Performance Indicators

Strategy: Provide greater outreach & information to public

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Public engagement, tabling, events	Number of outreach events in each town either through OFA, NY Connects or in partnership with other CBO's.	Increase 50% over 2022 events.
Initiative by Long Term Care Council	Development of an initiative to deepen the effectiveness of the LTCC in the community.	Initiative decided upon by early 2023 and implemented by mid 2023

Strategy: Strengthen Internal customer service within OFA

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Increasing employee competency/cross training	Development of training tools to support all staff having comfort level in appropriate referral sources both internal and external to OFA.	"Cheat sheet" or manual for all employees to utilize created and implemented by early 2023
Employee development	Additional trainings available through OneGroup & EAP to enhance skill set for all employees, both assigned and recommended modules.	Increase of employee trainings by 50% over 2022

Key Initiatives for 2022

Strategy: Outreach

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Monthly Newsletter	"Monthly Hoot" debuted August 2022, currently circulating 2000 paper copies at various distribution sites, online, through our website and email blasts.	Increase ad sales by consultant with contracted company will allow for expansion of additional 4 pages, continue to inform local businesses of opportunity to reach targeted clients.
Library outreach	In 2022 we had outreach days at libraries. Extremely well received, had other community partners request to join for events as well.	To become a permanent outreach presence in all Sullivan County Libraries.

Annual Actions:

1. Performance and review process with each employee to support their development and training needs.
2. Cross training of all employees to facilitate best internal and external customer experience.

Transportation

Ruthann Hayden
Director

The mission of Sullivan County Transportation is to provide safe transport to residents of Sullivan County.

The Public Works Transportation Department provides daily transportation for Veterans to Castle Point and Albany VA hospitals. It also provides in-county medical transportation to seniors through an agreement with the Office for the Aging, and assists with the nutrition program including delivery of homebound meals. A shopping bus service with 2 bus routes daily throughout the County and 2 shopping bus routes are open to the general public.

Transportation receives funding through the State Transportation Operating Assistance (STOA) program administered by NYSDOT. It is a non-mandated department.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Administrative Assistant	1	1	1
Bus Driver	7	7	7
Comm of Community Resources	1	1	1
Director of Transportation	1	1	1
Transportation Dispatcher	0	1	1
Totals	10	11	11

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Transportation				
Public Transport				
Transportation				
Personal Services	\$247,598	\$250,182	\$456,703	\$573,842
Contracts	\$254,410	\$642,339	\$670,000	\$1,187,000
Auto/Travel	\$35,897	\$44,649	\$55,150	\$61,350
Office Supplies	\$6,595	\$4,616	\$10,080	\$7,900
Utilities	\$3,050	\$2,979	\$6,500	\$8,500
Special Department Supply	\$1,327	\$0	\$550	\$650
Misc Serv/Exp	\$4,300	\$4,930	\$8,425	\$9,025
Departmental Exp	\$66,059	\$69,039	\$96,671	\$127,267
Employee Benefits	\$108,502	\$131,296	\$236,118	\$318,445
Total Transportation:	\$727,738	\$1,150,029	\$1,540,197	\$2,293,979
Total Public Transport:	\$727,738	\$1,150,029	\$1,540,197	\$2,293,979
Total Transportation:	\$727,738	\$1,150,029	\$1,540,197	\$2,293,979
Total Expenditures:	\$727,738	\$1,150,029	\$1,540,197	\$2,293,979

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Transportation Income	\$331,836	\$371,382	\$465,175	\$313,175
Total Income:	\$331,836	\$371,382	\$465,175	\$313,175
State Aid				
Transportation	\$11,003	\$322,976	\$188,263	\$593,500
Total State Aid:	\$11,003	\$322,976	\$188,263	\$593,500
Federal Aid				
Transportation	\$45,693	\$0	\$15,000	\$188,263
Total Federal Aid:	\$45,693	\$0	\$15,000	\$188,263
Total Revenue Source:	\$388,532	\$694,357	\$668,438	\$1,094,938

Veterans Service Agency

Stephen Walsh
Director

The mission of the Sullivan County Veterans Service Agency is to provide members of the Armed Forces, Veterans, and their dependents and survivors with professional, sympathetic, and courteous advocacy in matters relating to federal, state, and local benefits.

The Veterans Service Agency exists to provide assistance to veterans and their surviving dependents; to advise members of the Armed Forces, Veterans, their Dependents and Survivors of benefits available, changes to laws affecting benefits, and assist them with applying for benefits to which they may qualify; and to verify eligibility of veterans and dependents to be buried in Sullivan County Veterans Cemetery and assign plots.

The Veterans Service Agency receives some funding from the State for training and proficiency needs (\$8,654 in 2011). They also receive reimbursement from Medicaid for indigent burials at the Veterans Cemetery. The Veterans Service Agency is mandated to provide general assistance to local veterans as per New York State Executive Law - Article 17 Part 357.

Core Services

Functions of the Veterans Service Agency include:

- Explanation of Federal, State and County Veterans Programs
- Assistance with submission of benefit claims
- Represent claimants to VA
- Outreach and education programs
- Home and residential facility visits
- Coordinate with local Veterans organizations to deliver assistance to Veterans and families in need.
- Administrative functions of the Veterans Cemetery including assignment of burial plots, process requests for grave markers, process burial benefit requests to VA, coordinate ground maintenance with funeral directors and cemetery ground staff, attend to family concerns and requests.
- Administrative functions related to veteran transportation including establishing eligibility for transportation, recording reservations for transmittal to DPW, assisting Veterans with medical appointments at VA medical facilities, and acting as liaison between Veterans and DPW for physical transportation. Veteran's Service Agency has a contract with Public Works for transportation.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Administrative Assistant	1	1	1
Director of Veterans Services	1	1	1
Veterans Service Officer	3	3	2
Totals	5	5	4

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Economic Opportunity and Development				
Economic Opportunity and Development				
Veterans Services				
Personal Services	\$221,813	\$208,405	\$219,471	\$245,045
Contracts	\$169,469	\$135,575	\$135,575	\$135,575

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Auto/Travel	\$474	\$1,275	\$5,050	\$6,600
Office Supplies	\$4,877	\$3,093	\$3,567	\$3,818
Special Department Supply	\$93	\$720	\$1,500	\$1,500
Misc Serv/Exp	\$0	\$0	\$0	\$60
Departmental Exp	\$18,235	\$25,778	\$20,320	\$20,320
Employee Benefits	\$170,740	\$182,017	\$169,338	\$171,774
Total Veterans Services:	\$585,701	\$556,863	\$554,821	\$584,692
Total Economic Opportunity and Development:	\$585,701	\$556,863	\$554,821	\$584,692
Total Economic Opportunity and Development:	\$585,701	\$556,863	\$554,821	\$584,692
Total Expenditures:	\$585,701	\$556,863	\$554,821	\$584,692

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Economic Assistance and Opportunity Income	\$228	\$5,850	\$1,350	\$4,500
Misc		\$425	\$0	\$0
Total Income:	\$228	\$6,275	\$1,350	\$4,500
State Aid				
Health	\$25,800	\$34,600	\$45,000	\$45,000
Total State Aid:	\$25,800	\$34,600	\$45,000	\$45,000
Total Revenue Source:	\$26,028	\$40,875	\$46,350	\$49,500

Youth Programs

Kristen Kitson
Manager

The mission of the Youth Bureau is to promote the well-being of all youth ages 0-21 and to advance positive youth development.

The Youth Bureau's goals are to advance the physical, moral, mental, and social development of youth through positive youth activities; aid agencies in addressing the risk factors that lead to juvenile delinquency and youth crime; and encourage towns and villages to provide youth activities by giving them funds and technical assistance. The Youth Bureau functions and essential tasks are defined by NYS executive law and NYS Office of Children and Family Services (OCFS) policies and procedures.

The Youth Bureau receives funding from the State which is passed through to local youth programs, as well as some funding which is utilized by the County for administration of the department. The Youth Bureau is a non-mandated office.

Core Services

Functions of the Youth Bureau include:

- Program Funding and Oversight – The Youth Bureau is the agency at the county level through which NYS OCFS directs funds to youth development and prevention. This function includes:
 - Observation and evaluation
 - Technical assistance with grant proposals
 - Measurement and reporting
 - Data entry into State computer system and reporting to State in accordance with State deadline
 - Fiscal monitoring
 - Assistance with and processing of fiscal claims, and oversight of programs granted special funds by Sullivan County Legislature
- Planning – The Youth Bureau participates actively in cross-systems strategic planning groups, which include:
 - Conducting needs assessment and countywide strategic planning through the State-mandated Child and Family Services Plan (CFSP)
- Promoting Opportunities and Collaboration – The Youth Bureau actively promotes positive youth-development opportunities through sharing information and resources, and through outreach and advocacy to youth-serving programs.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Manager of Youth Services	1	1	1
Youth Internship Coordinator	1	1	1
Totals	2	2	2

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Culture and Recreation				
Recreation				
Youth Programs				
Personal Services	\$78,560	\$53,572	\$119,172	\$114,471
Contracts	\$72,855	\$81,324	\$145,000	\$200,000
Auto/Travel	\$28	\$169	\$950	\$1,900
Office Supplies	\$1,111	\$1,612	\$1,759	\$1,759

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Special Department Supply		\$0	\$0	\$4,500
Departmental Exp	\$46,366	\$51,029	\$50,158	\$52,658
Employee Benefits	\$49,106	\$47,712	\$73,578	\$76,394
Total Youth Programs:	\$248,026	\$235,417	\$390,617	\$451,682
Total Recreation:	\$248,026	\$235,417	\$390,617	\$451,682
Total Culture and Recreation:	\$248,026	\$235,417	\$390,617	\$451,682
Total Expenditures:	\$248,026	\$235,417	\$390,617	\$451,682

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
State Aid				
Culture and Recreation	\$46,121	\$72,982	\$72,982	\$72,982
Total State Aid:	\$46,121	\$72,982	\$72,982	\$72,982
Total Revenue Source:	\$46,121	\$72,982	\$72,982	\$72,982

Division of Health and Human Services

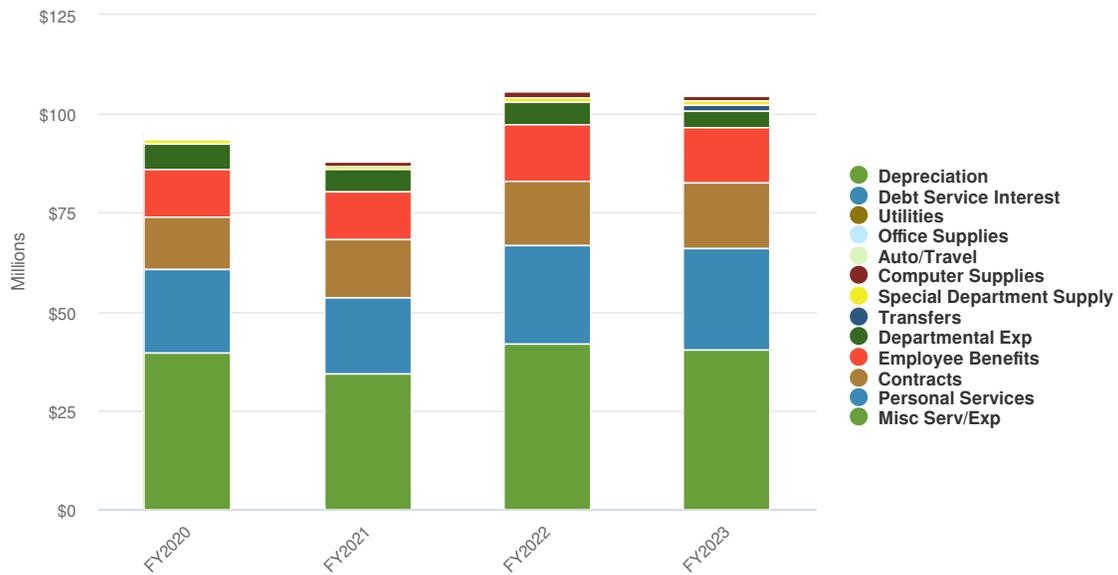
John Liddle
Commissioner

The mission of the division is to provide consolidated, efficient and cost-effective services for county residents. The commissioner provides administrative oversight for the following departments:

- Care Center at Sunset Lake [↗](#)
- Department of Community Services [↗](#)
- Department of Family Services [↗](#)
- Public Health [↗](#)

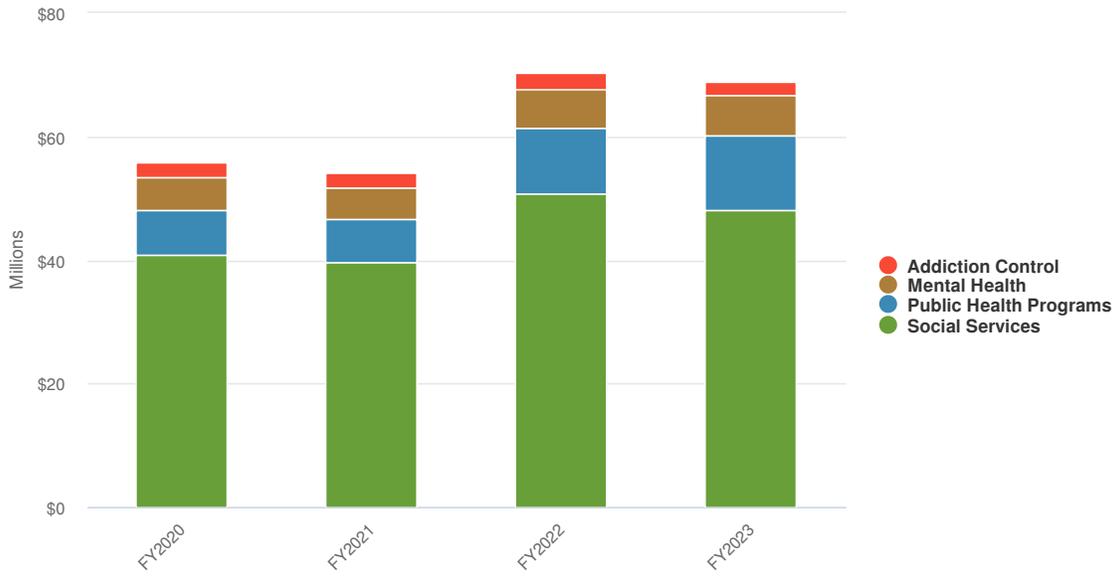
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



Care Center at Sunset Lake

Megan Holton

Administrator

The mission of Sullivan County Public Health is to keep the residents of Sullivan County safe and healthy through the provision of various programs and health-related services.

Public Health Services (PHS) provides a variety of programs and health related services in Sullivan County. Sullivan County Public Health Services works within the framework of the Ten Essential Public Health Services, from the National Public Health Performance Standards which outline the type of work expected of public health departments throughout the U.S. (Centers for Disease Control):

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure competent public and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

Public Health receives outside funding from several sources, including State and Federal aid, as well as grants and third party payers. Article 6 state aid is provided for items such as bilingual outreach, maternal child health care activities, community health assessment, and the Community Health Improvement Plan which replaced the Municipal Public Health Services plan starting in 2013, as well as Diagnostic and Treatment. Medicaid, Medicare and private insurance provide revenue to the CHHA (Medicaid also covers portions of Long Term Home Health Care, and Early Care receives funding from both Medicaid and private insurance). Grants through various state and federal agencies fund programs such as Child Safety Seat, Healthy Families, Rural Health Network, Physically Handicap Children, and WIC.

Core Services

Functions of the Care Center at Sunset Lake include:

- Nursing
 - Comprised of registered nurses, licensed practical nurses, and certified nurse's aides as well as domestic aides
 - Maintain the residents' personal space by making beds, providing residents with personal care items and accompanying them on medical appointments as needed
 - Provide direct care to the residents, including feeding, bathing, dressing, socialization, etc.
 - Assess patient care needs and implement care plans to address these needs
 - Coordinate care plans with clinical departments
 - Delegate assignments to, and supervise, direct care staff
 - Administer medication and treatments, and provide assistance with all activities of daily living
 - Interact with the residents and their family members in order to educate them as well as provide support
- Dietary
 - Includes the dietician, dietetic supervisor, cooks, and food service workers
 - Plans, directs, and oversees the dietary/food service program
 - Assesses the nutritional needs of the residents/registrants of the facility and the ADHP
 - Plans diets based on the physical and medical needs of each individual
- Nursing Administration
 - Director of Nursing & Assistant Director of Nursing direct all phases of the nursing services
 - Work with the Administrator & Department Heads to establish policies/procedures to insure that competent care is being provided
 - Supervise & evaluate the nursing staff
 - Plan & direct in-service training, including the orientation of new staff
 - Assists in keeping & reviewing records/reports required by licensing & payer agencies
 - Assures that staffing is adequate to meet the needs of the facility
 - Participates in ordering necessary medical/clinical supplies needed for resident care
- Activities
 - Plans, directs, & provides a diversified program of activities geared to interests and needs, as well as physical, mental, & psychosocial well-being of the residents
 - Develops, maintains & reviews care plans
- Social Services
 - Social Worker & case workers participate in the intake/screening of new residents
 - Participate in addressing individual, group, & family needs residents
 - Develop care plans for residents' emotional, mental, & physical needs
 - Work with community agencies to initiate safe discharges from the facility
 - Coordinate/participate in resident council & address concerns
- Watchperson/Operations & Maintenance
 - Patrols building/making rounds
 - Monitors visitors
 - Monitors residents while in the lobby and/or on the patio
 - Monitor residents who need to be supervised while smoking
 - Transport specimen to the lab at CRMC as needed
 - Participate in fire drills/emergencies by announcing location of incident and communicating with fire dept./police/etc.
- Central Supply/Laundry
 - Order and distribute supplies;
 - Monitoring inventory
 - Assist in recording of supply charges against various departments
 - Supervision of laundry workers
 - Washing, drying, and folding resident personal clothing
 - Return clothing to resident rooms/distributing sheets, blankets, pillows, etc.
 - Label personal clothing items for all residents
 - Maintains record of items brought in upon admission and received during stay

- o Fiscal/General Accounting
 - o Develop, oversee, and audit fiscal policies
 - o Perform accounting, auditing, budget maintenance, and other fiscal related duties
 - o Prepare and present reports with respect to the facility's operations and budget
 - o Conducts cost analysis
 - o Maintain an accounts receivable system involving resident billing
 - o Maintain system of records on employee payroll
 - o Process, sort, and index bills and receipts and maintain resident personal needs accounts
 - o Work closely with other departments and vendors to obtain supplies and services
 - o Participate in paperwork necessary for bid specifications
- o Administration
 - o Includes the Administrator and the Administrative Secretary
 - o Administrator is a mandated position by CMS/DOH and responsibilities include planning, organizing, directing, managing, and implementing all facets of the nursing home
 - o Decisions regarding operations, programming, employment, & integration of services
 - o Participate in the preparation of the annual budget and the maintenance of supporting records
 - o Periodically inspects the building, equipment, and service areas and directs repairs as needed
 - o Works closely with department heads to assure that CMS/DOH regulations and guidelines are being met
 - o The Administrative Secretary coordinates communication between departments and processes record keeping to ensure efficiency
 - o Supervises the maintenance of timekeeping and payroll functions
 - o Assists in providing general orientation to new staff
 - o Completes assignments delegated by the Administrator which includes communication with staff and other agencies, acting as a liaison for same, and providing direction to other clerical staff.
- o Therapy
 - o Includes Prime Rehab's contract with the facility which covers physical, occupational, and speech therapy

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023	Position Name	Amended 2022	Requested 2023	Recommended 2023
ACC - Nursing Admin				ACC - Dietary Services Supervisory			
Asst Director of Nursing Services	1	1	1	Dietetic Services Assistant	1	1	1
Director of Nursing Services	1	1	1	Dietetic Services Supervisor	1	1	1
ACC Nursing Admin Total	2	2	2	Dietician	1	0	0
ACC - Inservice Training				ACC - Dietary Services			
ACC Program Coordinator	1	1	1	Director of Food Services	1	1	1
ACC Inservice Training Total	1	1	1	ACC Dietary Services Supv Total	4	3	3
ACC - Nursing				ACC - Meals on Wheels			
ACC Program Coordinator	1	1	1	Assistant Cook	4	4	4
Domestic Aide	9	9	9	Cook	2	2	2
Head Nurse - Unit Leader	5	5	5	Food Service Helper - ACC	18	18	18
House Manager	2	2	2	ACC Dietary Services Total	24	24	24
Licensed Practical Nurse	30	22	22	ACC - Operations and Maintenance			
Nursing Assistant	69	69	69	Assistant Cook	1	1	1
Nursing Assistant Trainee	4	4	4	Food Service Helper - ACC	1	1	1
Nursing Assistant PD	4	4	4	ACC Meals on Wheels Total	2	2	2
Registered Professional Nurse	22	12	12	ACC - Laundry and Linen			
ACC Nursing Total	146	128	128	Building Safety Monitor	5	5	5
ACC - Central Medical Supply				ACC Operations and Maintenance Total			
Coord Supply & Inventory Control	1	1	1	ACC Operations and Maintenance Total	5	5	5
Supply & Inventory Control Clerk	1	1	1	ACC - General Accounting			
ACC Central Medical Supply Total	2	2	2	Laundry Worker	3	3	3
ACC - Activities				ACC - Admin Offices			
Activities Director	1	1	1	Administrative Assistant	1	1	1
Leisure Time Activities Aide	4	4	4	Administrator ACC	1	1	1
ACC Activities Total	5	5	5	Supervising Administrator ACC	1	1	1
ACC - Physical Therapy				ACC - Social Services			
Director of Rehab Services	1	1	1	Caseworker	2	2	2
ACC Physical Therapy Total	1	1	1	Supv Social Worker (ACC)	1	1	1
ACC - General Accounting				ACC Social Services Total			
Medical Coding and Billing Specialist	1	0	0	ACC Social Services Total	4	4	4
Medical Coding and Billing Specialist PD	1	1	1	ACC Admin Offices Total			
Senior Account Clerk	1	0	0	ACC Admin Offices Total	8	8	8
ACC General Accounting Total	3	1	1	Grand Totals	211	190	190

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Economic Opportunity and Development				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Social Services				
Adult Care Center				
ACC - Nursing Administration				
Personal Services	\$170,180	\$187,231	\$179,050	\$186,400
Auto/Travel	\$0	\$375	\$0	\$0
Office Supplies	\$0	\$375	\$0	\$0
Employee Benefits	\$70,937	\$61,540	\$64,494	\$61,144
Total ACC - Nursing Administration:	\$241,117	\$249,521	\$243,544	\$247,544
ACC - Inservice Training				
Personal Services	\$3,279	\$0	\$65,969	\$70,816
Misc Serv/Exp	\$0	\$0	\$2,426	\$876
Employee Benefits	\$2,583	\$332	\$39,956	\$35,582
Total ACC - Inservice Training:	\$5,861	\$332	\$108,351	\$107,274
ACC - Nursing				
Personal Services	\$4,251,808	\$3,544,091	\$6,611,908	\$5,627,376
Depreciation	\$65,508			
Contracts	\$240,627	\$0	\$686,200	\$800,000
Auto/Travel	\$95			
Office Supplies	\$3,559	\$0	\$2,075	\$0
Special Department Supply	\$6,683	\$4,746	\$9,396	\$1,000
Misc Serv/Exp	\$65,774	\$44,970	\$70,200	\$102,024
Departmental Exp	\$4,940	\$617	\$22,354	\$7,000
Employee Benefits	\$2,289,936	\$2,001,454	\$4,116,831	\$3,288,352
Total ACC - Nursing:	\$6,928,930	\$5,595,878	\$11,518,964	\$9,825,752
ACC - Adult Day Care				
Personal Services	\$164,566	\$500	\$0	\$0
Contracts	\$1,428			
Special Department Supply	\$91			
Misc Serv/Exp	\$2,102			
Employee Benefits	\$103,842	\$2,091	\$0	\$0
Total ACC - Adult Day Care:	\$272,029	\$2,591	\$0	\$0
ACC - Central Medical Supply				
Personal Services	\$78,141	\$80,546	\$80,241	\$80,141
Special Department Supply	\$152,316	\$145,749	\$199,530	\$188,000
Misc Serv/Exp	\$1,700	\$1,700	\$1,700	\$1,700
Departmental Exp	\$5,485	\$1,879	\$3,630	\$2,000
Employee Benefits	\$60,843	\$63,708	\$62,656	\$68,000
Total ACC - Central Medical Supply:	\$298,485	\$293,582	\$347,757	\$339,841

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
ACC - Activities				
Personal Services	\$203,230	\$196,148	\$190,778	\$190,878
Office Supplies	-\$9	\$1,209	\$2,509	\$1,300
Special Department Supply	\$538	\$516	\$3,123	\$2,200
Misc Serv/Exp	\$3,846	\$3,400	\$3,600	\$3,400
Employee Benefits	\$98,617	\$96,619	\$95,176	\$101,137
Total ACC - Activities:	\$306,222	\$297,892	\$295,186	\$298,915
ACC - Pharmacy				
Contracts	\$131,781	\$90,658	\$272,101	\$0
Special Department Supply	\$19,295	\$18,575	\$24,854	\$13,000
Total ACC - Pharmacy:	\$151,076	\$109,234	\$296,955	\$13,000
ACC - Dental Services				
Contracts	\$15,323	\$26,817	\$32,400	\$0
Departmental Exp	\$843			
Total ACC - Dental Services:	\$16,166	\$26,817	\$32,400	\$0
ACC - Physical Therapy				
Personal Services	\$64,402	\$70,657	\$77,702	\$75,504
Contracts	\$347,753	\$288,471	\$241,886	\$0
Special Department Supply	\$4,254	\$3,512	\$10,344	\$4,000
Departmental Exp	\$0	\$0	\$6,000	\$3,000
Employee Benefits	\$43,512	\$47,691	\$48,827	\$36,514
Total ACC - Physical Therapy:	\$459,922	\$410,331	\$384,759	\$119,018
ACC - Occupational Therapy				
Contracts	\$330,688	\$329,890	\$241,887	\$0
Total ACC - Occupational Therapy:	\$330,688	\$329,890	\$241,887	\$0
ACC - Speech Therapy				
Contracts	\$115,319	\$96,146	\$22,900	\$0
Departmental Exp	-\$9,504			
Total ACC - Speech Therapy:	\$105,815	\$96,146	\$22,900	\$0
ACC - Social Services				
Personal Services	\$145,726	\$108,086	\$149,203	\$194,162
Departmental Exp	\$0	\$0	\$65	\$0
Employee Benefits	\$71,181	\$46,219	\$70,644	\$89,140
Total ACC - Social Services:	\$216,907	\$154,305	\$219,912	\$283,302
ACC - Medical Records				
Departmental Exp	\$984	\$720	\$2,000	\$0
Total ACC - Medical Records:	\$984	\$720	\$2,000	\$0

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
ACC - Medical Director				
Contracts	\$24,000	\$29,200	\$38,400	\$0
Total ACC - Medical Director:	\$24,000	\$29,200	\$38,400	\$0
ACC - Dietary Services - Supv				
Personal Services	\$170,014	\$154,902	\$126,376	\$199,576
Misc Serv/Exp	\$1,240	\$850	\$1,700	\$1,700
Employee Benefits	\$94,249	\$85,995	\$71,146	\$104,247
Total ACC - Dietary Services - Supv:	\$265,503	\$241,747	\$199,222	\$305,523
ACC - Dietary Services				
Personal Services	\$870,555	\$690,400	\$915,890	\$880,168
Tracked Equipment		\$0	\$10,458	\$0
Fixed Assets	\$0	\$0	\$16,995	\$0
Depreciation	\$2,534	\$10,528	\$0	\$0
Contracts		\$0	\$79,200	\$0
Office Supplies	\$1,324	\$828	\$1,866	\$196
Special Department Supply	\$700,839	\$554,101	\$554,078	\$640,000
Misc Serv/Exp	\$15,902	\$13,069	\$18,487	\$18,488
Departmental Exp	\$261	\$11,856	\$57,777	\$15,000
Employee Benefits	\$438,472	\$392,645	\$569,887	\$490,514
Total ACC - Dietary Services:	\$2,029,886	\$1,673,427	\$2,224,638	\$2,044,366
ACC - Meals On Wheels				
Personal Services	\$97,779	\$97,114	\$97,364	\$91,785
Misc Serv/Exp	\$1,700	\$1,700	\$1,700	\$1,700
Employee Benefits	\$45,419	\$46,042	\$48,008	\$36,719
Total ACC - Meals On Wheels:	\$144,898	\$144,855	\$147,072	\$130,204
ACC - Operation & Maintenance				
Personal Services	\$175,232	\$191,188	\$199,240	\$180,992
Misc Serv/Exp	\$2,550	\$2,975	\$3,400	\$3,400
Departmental Exp	\$2,159,626	\$2,151,889	\$2,155,274	\$1,781,496
Employee Benefits	\$105,325	\$99,775	\$118,040	\$87,420
Total ACC - Operation & Maintenance:	\$2,442,733	\$2,445,828	\$2,475,954	\$2,053,308
ACC - Laundry & Linen				
Personal Services	\$126,496	\$118,386	\$117,726	\$133,326
Depreciation	\$1,221	\$1,316	\$0	\$0
Misc Serv/Exp	\$2,805	\$2,550	\$2,550	\$2,552
Departmental Exp	\$244,983	\$219,011	\$441,160	\$222,000
Employee Benefits	\$74,393	\$82,158	\$79,296	\$89,183

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total ACC - Laundry & Linen:	\$449,898	\$423,420	\$640,732	\$447,061
ACC - Fiscal Services				
Personal Services	\$59,177	\$9,596	\$0	\$0
Contracts	\$34,000	\$35,000	\$35,000	\$35,000
Auto/Travel	\$249			
Office Supplies	\$249			
Employee Benefits	\$11,657	\$6,705	\$0	\$0
Total ACC - Fiscal Services:	\$105,331	\$51,301	\$35,000	\$35,000
ACC - General Accounting				
Personal Services	\$164,345	\$69,551	\$165,348	\$49,034
Office Supplies	\$7,607	\$6,335	\$12,941	\$5,800
Utilities	\$4,774	\$4,014	\$7,600	\$0
Employee Benefits	\$108,790	\$46,222	\$122,611	\$98,939
Total ACC - General Accounting:	\$285,516	\$126,123	\$308,500	\$153,773
ACC - Administrative Offices				
Personal Services	\$326,075	\$339,325	\$376,299	\$373,634
Depreciation	\$302,577			
Contracts	\$56,431	\$182,916	\$51,655	\$40,000
Auto/Travel	\$6,222	\$7,413	\$6,223	\$5,875
Office Supplies	\$18,340	\$11,863	\$11,854	\$5,000
Computer Supplies	\$113,440	\$83,443	\$42,579	\$4,300
Utilities	\$4,696	\$3,992	\$17,517	\$0
Special Department Supply	\$0	\$0	\$2,500	\$200
Misc Serv/Exp	\$321,799	\$353,742	\$3,400	\$3,400
Departmental Exp	\$1,355,293	\$1,461,203	\$1,544,079	\$634,688
Debt Service Interest	\$24,125			
Employee Benefits	\$199,264	\$223,894	\$242,336	\$249,323
Transfers		\$0	\$0	\$1,400,000
Total ACC - Administrative Offices:	\$2,728,261	\$2,667,789	\$2,298,442	\$2,716,420
Total Adult Care Center:	\$17,810,229	\$15,370,928	\$22,082,575	\$19,120,301
Total Social Services:	\$17,810,229	\$15,370,928	\$22,082,575	\$19,120,301
Total Economic Opportunity and Development:	\$17,810,229	\$15,370,928	\$22,082,575	\$19,120,301
Total Expenditures:	\$17,810,229	\$15,370,928	\$22,082,575	\$19,120,301

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Health Income	\$8,436,311	\$8,215,046	\$0	\$0
Use of Money and Property	\$1,286	\$258	\$150	\$88
Misc	\$5,453,665	\$5,467,718	\$20,020,803	\$18,470,893
Interfund Transfers	\$162,343	\$145,108	\$0	\$0
Total Income:	\$14,053,604	\$13,828,129	\$20,020,953	\$18,470,981
State Aid				
Health	\$1,860			
Total State Aid:	\$1,860			
Federal Aid				
Health		\$498,216	\$0	\$0
Total Federal Aid:		\$498,216	\$0	\$0
Interfund Transfers				
Interfund Transfers	\$0	\$202,728	\$1,879,317	\$1,162,458
Proceeds of Long Term Obligations	\$495			
Total Interfund Transfers:	\$495	\$202,728	\$1,879,317	\$1,162,458
Total Revenue Source:	\$14,055,959	\$14,529,073	\$21,900,270	\$19,633,439

Department of Community Services

Melissa Stickle

Director

The mission of the Sullivan County Department of Community Services is to ensure that Sullivan County residents who are developmentally disabled, mentally ill, or chemically dependent receive services to facilitate their recovery or improve the quality of their lives.

The Sullivan County Department of Community Services aims to achieve its mission by monitoring and providing technical assistance to behavior health services providers who are licensed and registered by the Office of Mental Health, the Office of Alcoholism and Substance Abuse Services, and the Office of Mental Retardation and Developmental Disabilities.

The Department receives outside funding from the State, as well as through billing for its services (Medicare, Medicaid, third party insurance, and self-pay). Functions of the Local Government Unit (LGU) are mandated, as well as the Director position. Regulatory review, coordination of services, and planning activities are all LGU functions.

Core Services

Functions of the Community Services department include:

- OASAS Chemical Dependency
 - Provides evaluations for Sullivan County Family Court, Legal Aid Bureau, local Town, Village, County Courts, Probation, Parole, Family Services, local schools, & self-referred clients.
 - Coordinates alcohol/drug abuse treatment with Mental Health & Forensic services.
 - Specializes in group counseling for clients affected by alcoholism/drug addiction, and clients with the dual diagnosis of mental illness & chemical abuse.
 - SCADAS provides comprehensive drug/alcohol evaluations, referrals, treatment, & aftercare planning as requested by individuals, legal(s), medical, families, etc.
- Administration/Local Government Unit
 - Dues to NYS Conference of Local Mental Health Directors.
 - Regulatory review, state agency policy and regulatory coordination, legislative lobbying, DOH managed care, behavioral health organization development, state-wide and county planning process development and implementation.
 - Behavioral health information clearinghouse.
 - Coordinating and drafting of the Mental Hygiene Plan annually.
 - Oversight of various agencies that receive state funding through the County Local Government Unit for alcohol and substance abuse prevention, advocacy, peer advocate services, mental health services, etc.
 - Monitoring of providers for compliance with program delivery and fiscal viability.
 - Numerous task forces, committees, and coalitions throughout Sullivan County and Orange County.
 - Assists individuals to access services when experiencing obstacles, aides in collaboration and coordination of services between agencies, acts as a liaison between state agencies and local provider/agencies.
 - Monitors for and researches grant opportunities to enhance and/or develop needed services in our community.
 - Provide Quality Assurance through ongoing Continuous Quality Improvement Initiative which coordinates ongoing trainings for staff, employee empowerment, enhanced communication between departments, data informed practice, recovery oriented services, client safety and satisfaction, and staff safety and satisfaction.
 - Provides support and governance for all Corporate Compliance activities of the Department.
- SC Mental Health Clinic, Jail, Forensic & SA
 - Develop and deliver high quality treatment services whereby people with a variety of mental disturbances reduce their need for hospital and institutional care, attain a positive self-image, contribute to their community, and develop coping skills sufficient for a happy and healthy life through Individual Psychotherapy, Family Counseling, Group Therapy, Medication Therapy, Psychiatric Evaluations, Consultation & Education, Psychological Testing, Forensics Evaluations (Court ordered).
 - Sullivan County Department of Community Services Mental Health clinicians work closely with the staff of New York State Parole, Sullivan County Probation, Sullivan County Drug Court, Sullivan County Court, Local, Town, & Municipal Courts, Sullivan County Family Court, and, the Sullivan County Jail, with an emphasis on care coordination, communication, and community safety.
 - Adult Criminal Court Evaluations and Family Court Evaluations.
- Clinical Satellite Outreach to Schools (Treatment Reaching Youth, TRY)
 - Access to MH services for children/families with financial and transportation issues.
- Case Management
 - Intensive Case Management and Supportive Case Management (both Children & Adult)
 - Adult Single Point Of Access (SPOA)/SPOA Children & Youth
 - CSS Evaluation
 - Support Services (Alt Crisis), Intensive Case Management Adult, Transition Management, Non-Medicaid Care Coordination, & CCSI
- Continuing Day Treatment and Transportation
 - Bus transport & Day program offering a wide array of psychiatric and rehabilitation services for SPMI (Severely and Persistently Mentally Ill) clients.
- Contracted Services
 - Dispenses Service dollars to CCSI participants to remain in the community
 - Provide support to administrators, teachers, Committee on Special Education members, Committee on Preschool Special Education members

- o The Partnership of Professionals & Parents (POPP) is supported by a county grant, as well as from District support; provides consultation & information in the area of educational supports, IDEA regulations, & Section 504 for parents with disabled children
- o Provide training to administrators, teachers, other school staff on educational supports, IDEA regulations & Section 504
- o Provide training & support groups in collaboration with Sullivan County agencies

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
CS - Addiction Control			
Addiction Services Counselor II	1	0	0
CS Addiction Control Total	1	0	0
CS - Alcohol Addiction Control			
Impaired Driver Program Coord/Instr	1	1	1
Impaired Driver Program Dir/Instr	1	1	1
SC Alcohol Addiction Control Total	2	2	2
CS - Admin			
Account Clerk	3	3	3
Account Clerk/Database	2	2	2
Administrative Assistant	1	1	1
Community Services Coordinator	2	2	2
Custodian	1	0	0
Database Clerk	1	1	1
Dept of Comm Services Planner	1	1	1
Director of Community Services	1	1	1
Principal Account Clerk/Database Spec	1	1	1
Principal Account Clerk	1	1	1
Record Acct & Med Billing	1	1	1
Senior Comm Services Coord	1	1	1
Senior Account Clerk	1	1	1
CS Admin Total	17	16	16
CS - Mental Health Clinic			
Addiction Services Counselor II	1	1	1
Assistant Social Worker II	1	1	1
Clinical Program Manager	1	1	1
Comm Mental Health Nurse	3	3	3
Comm Mental Health Coordinator	1	1	1
Dual Diagnosis Specialist	1	1	1
Staff Social Worker I	11	5	5
Staff Social Worker II	2	2	2
Student Intern	1	1	1
CS Mental Health Clinic Total	22	16	16
CS - Case Management			
Assistant Social Worker I	2	2	2
Assistant Social Worker II	6	6	6
Assistant Social Worker III	2	2	2
Clinical Program Coordinator	1	1	1
Clinical Program Coordinator II	1	0	0
Clinical Program Manager	1	1	1
CS Case Management Total	13	12	12
CS - MH Contin Day/Psych			
Administrator of Rehab Services	1	1	1
CS MH Contin Day/Psych Total	1	1	1
Grand Totals	56	47	47

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Health				
Addiction Control				
Addiction Control				
Personal Services	\$179,423	\$114,781	\$151,632	\$0
Office Supplies	\$486	\$465	\$725	\$0
Computer Supplies	\$8,263	\$6,954	\$8,500	\$0

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Utilities	\$1,001	\$958	\$900	\$0
Special Department Supply	\$0	\$75	\$680	\$0
Misc Serv/Exp	\$0	\$0	\$3,000	\$0
Departmental Exp	\$31,069	\$24,377	\$38,400	\$0
Employee Benefits	\$89,811	\$94,985	\$84,293	\$0
Total Addiction Control:	\$310,053	\$242,594	\$288,130	\$0
Addiction Contract Serv				
Contracts	\$2,175,055	\$2,309,828	\$2,150,045	\$2,150,045
Total Addiction Contract Serv:	\$2,175,055	\$2,309,828	\$2,150,045	\$2,150,045
Alcohol Addictn(DDP) Control				
Personal Services	\$1,179	\$13,275	\$9,138	\$10,868
Contracts	\$875			
Office Supplies	\$102	\$39	\$150	\$150
Computer Supplies	\$0	\$0	\$300	\$0
Utilities	\$0	\$0	\$50	\$50
Special Department Supply	\$994	\$1,400	\$1,260	\$1,400
Departmental Exp	\$2,971	\$2,242	\$3,000	\$2,800
Employee Benefits	\$32	\$3,862	\$2,142	\$2,455
Total Alcohol Addictn(DDP) Control:	\$6,153	\$20,818	\$16,040	\$17,723
Total Addiction Control:	\$2,491,260	\$2,573,240	\$2,454,215	\$2,167,768
Mental Health				
Community Services Administratio				
Personal Services	\$767,814	\$792,471	\$927,877	\$907,378
Contracts	\$26,904	\$19,668	\$36,000	\$33,000
Auto/Travel	\$930	\$515	\$2,515	\$2,525
Office Supplies	\$10,983	\$8,827	\$12,878	\$10,650
Computer Supplies	\$40,698	\$52,731	\$121,647	\$48,000
Utilities	\$969	\$1,593	\$1,350	\$1,600
Special Department Supply	\$189	\$79	\$214	\$180
Misc Serv/Exp	\$203	\$0	\$125	\$125
Departmental Exp	\$50,870	\$36,622	\$56,350	\$50,160
Employee Benefits	\$513,168	\$555,444	\$543,577	\$522,156
Total Community Services Administratio:	\$1,412,728	\$1,467,949	\$1,702,533	\$1,575,774
Mental Health				
CS - Mental Health Clinic				
Personal Services	\$611,234	\$576,440	\$651,876	\$1,029,133
Contracts	\$953,212	\$898,596	\$800,000	\$900,000
Office Supplies	\$1,517	\$1,581	\$1,200	\$1,200
Computer Supplies	\$25,213	\$14,735	\$15,000	\$14,000

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Utilities	\$5,322	\$7,844	\$1,350	\$1,350
Special Department Supply	\$974	\$557	\$1,993	\$1,900
Misc Serv/Exp	\$0	\$0	\$0	\$3,500
Departmental Exp	\$363,995	\$892,565	\$344,368	\$38,600
Employee Benefits	\$370,869	\$387,836	\$363,955	\$540,588
Total CS - Mental Health Clinic:	\$2,332,336	\$2,780,154	\$2,179,742	\$2,530,271
CS - Treatment Reaching Youth				
Personal Services	\$45,457	\$0	\$49,299	\$0
Office Supplies	\$60	\$1	\$150	\$600
Computer Supplies	\$1,873	\$0	\$2,500	\$0
Utilities	\$1,376	\$1,832	\$1,925	\$0
Special Department Supply		\$0	\$0	\$1,000
Departmental Exp	\$8,280	\$6,528	\$10,600	\$0
Employee Benefits	\$44,818	\$20,191	\$35,653	\$0
Total CS - Treatment Reaching Youth:	\$101,865	\$28,552	\$100,127	\$1,600
CS - Case Management				
Personal Services	\$526,494	\$543,294	\$603,785	\$618,340
Auto/Travel	\$7,025	\$13,069	\$18,530	\$63,987
Office Supplies	\$117	\$50	\$370	\$400
Computer Supplies	\$8,951	\$9,973	\$10,000	\$10,000
Utilities	\$11,718	\$11,704	\$9,324	\$10,620
Departmental Exp	\$87,685	\$84,064	\$78,000	\$50,000
Employee Benefits	\$359,493	\$418,040	\$393,061	\$331,400
Total CS - Case Management:	\$1,001,483	\$1,080,193	\$1,113,070	\$1,084,747
CS - Mh Contin Day/Psych Treat				
Personal Services	\$137,543	\$67,920	\$67,002	\$74,703
Computer Supplies	\$4,067	\$689	\$4,000	\$0
Utilities	\$911	\$1,779	\$180	\$0
Employee Benefits	\$80,460	\$78,292	\$55,240	\$51,660
Total CS - Mh Contin Day/Psych Treat:	\$222,981	\$148,679	\$126,422	\$126,363
Total Mental Health:	\$3,658,666	\$4,037,578	\$3,519,361	\$3,742,981
Mental Health Contract Services				
Contracts	\$2,165,055	\$2,838,664	\$2,490,362	\$2,665,338
Departmental Exp	\$1,094,486			
Total Mental Health Contract Services:	\$3,259,541	\$2,838,664	\$2,490,362	\$2,665,338
Total Mental Health:	\$8,330,935	\$8,344,192	\$7,712,256	\$7,984,093
Total Health:	\$10,822,195	\$10,917,431	\$10,166,471	\$10,151,861
Total Expenditures:	\$10,822,195	\$10,917,431	\$10,166,471	\$10,151,861

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income				
Health	\$18,389			
Total General Government Income:	\$18,389			
Health Income				
Health	\$1,172,302	\$1,275,643	\$2,519,842	\$2,353,247
Total Health Income:	\$1,172,302	\$1,275,643	\$2,519,842	\$2,353,247
Use of Money and Property				
Health	\$232	\$267	\$270	\$300
Total Use of Money and Property:	\$232	\$267	\$270	\$300
Misc				
Health	\$56,567	-\$108,679	\$56,566	\$56,566
Total Misc:	\$56,567	-\$108,679	\$56,566	\$56,566
Total Income:	\$1,247,490	\$1,167,231	\$2,576,678	\$2,410,113
State Aid				
Health				
Health	\$5,770,735	\$6,111,228	\$5,827,164	\$5,933,400
Total Health:	\$5,770,735	\$6,111,228	\$5,827,164	\$5,933,400
Total State Aid:	\$5,770,735	\$6,111,228	\$5,827,164	\$5,933,400
Federal Aid				
General Government				
Health	\$31,883	\$119,777	\$0	\$0
Total General Government:	\$31,883	\$119,777	\$0	\$0
Health				
Health	\$676,302	\$157,156	\$500,000	\$379,642
Total Health:	\$676,302	\$157,156	\$500,000	\$379,642
Total Federal Aid:	\$708,185	\$276,933	\$500,000	\$379,642
Total Revenue Source:	\$7,726,410	\$7,555,392	\$8,903,842	\$8,723,155

Department of Family Services

John Liddle
Division Commissioner

The mission of the Department of Family Services is to promote the well-being and safety of our children, families and communities, and to remain in compliance with Federal and State regulations and mandates.

The Department of Family Services is committed to providing the required services to eligible clients as required by regulations. Family Services administers State mandated programs. Family Services is required to develop an Integrated County Plan every three years and must be in compliance with the Administration for Children and Families Review requirements.

Family Services receives a significant amount of State and Federal funding for the programs that it administers. The amount of funding received is dependent on the program. As an example, the cost of food stamps is 100% funded by the Federal government. However, the County covers a portion of the cost for administration of this program. The figures in the pages that follow reflect the total amount of county funding provided to each program.

Programs administered by the Department of Family Services are mandated by various State and Federal regulations.

Core Services

Functions of the Department of Family Services and Budget include:

- Administration
 - Contracts & contract monitoring
 - Annual plans, policies & procedures
 - Personnel
 - Switchboard
 - Mail run
 - Director of department and Division Commissioner
- Accounting
 - Accounts Payable & Accounts Receivable
 - C/R, Trust Accounts
 - Repayment of assistance
 - State billing
 - Grant monitoring
 - Payroll
 - Flexible Fund Plan
 - Budgeting
 - Expense reports
 - Chargebacks
 - Process BICS payments & reports
 - CCTA, monitoring payments of contracts and State changes
 - Handicapped children payments
 - School district billings
 - Statement of assistance for court
 - Time studies
 - Cost analysis
 - Local impact
- MIS Records
 - Data entry of every application for assistance
 - Scanning of Medical Assistance/Temporary Assistance/Food Stamps/HEAP cases
 - Maintain records according to state standards
 - Retrieval of records as needed
 - Run WMS reports, COGNOS reports (Services cases)
 - Recertification apps, 3209 authorizations
 - Maintenance of W9 records
 - Data imaging
- Food Stamps
 - Provide food assistance to reduce hunger and malnutrition by supplementing the food purchasing of eligible low income (eligible) individuals
- Administration, screening, referral and case management for various programs offered by the department, including required employment programs associated with various assistance programs
- Medical Assistance Program
 - Determination of Medicaid eligibility: SSI cases, Foster Care cases, Nursing Home, Community Services, Medicare, restricted recipient program
 - Document processing
 - Eligibility recertification
 - Spend downs
 - Coverage issues
 - Insurance providers
 - SSA contact/DCAP
 - Health Insurance Premiums assistance
 - County share of Medicaid program
- Required employment programs associated with various assistance programs

- Family Services Legal Department
 - Legal advice in all areas of family court law; represent DFS in Child Protective Services cases, removal of children, PINS, Juvenile Delinquent proceedings, petitions written, Foster Care actions
 - TPR petitions
 - Adult Services: fair hearings, guardianships
 - Support cases
 - Fraud cases
 - HIPAA compliance office for County
- Special Investigations Unit
 - Investigations of eligibility on all applications
 - Allegations of fraud
 - Recoupment
 - Front End Detections
 - Burials
- Child Support Enforcement Unit/Support Collections
 - Establish support
 - Enforce and collect support in private support cases and in cases involving children in foster care and receiving public assistance
 - Locate missing parents
 - Establish paternity
 - Medical support
 - Investigation of financials, credit bureau checks, IRS tax refund offset, Lottery intercepts, Property executions, ETC.
- Child Protective Services
 - Investigate all reports of child abuse and maltreatment and determine if report is indicated
 - Provide rehabilitative services to indicated case to remediate family problems and prevent further occurrences (services are CPS cases with preventive unit)
- Child Welfare Preventive Services
 - Case management services to maintain child in the home which must include day care, homemaker services, parent training, parent aid, transportation, clinical services, housing services, subsidies, 24 hour emergency services (cash, goods shelter)
- Children Services/Foster Care/Handicapped CSE – Schools/Independent Living
 - Case management
 - Transportation
 - Supervision
 - Legal petitions
 - Court reports
 - Foster home recruitment and training
 - Residential arrangements for court ordered placements
 - Regulatory reports and contacts
 - Adoption activities
 - Home studies/reports
 - Locate discharge resources
 - Assure medical and education needs
- Adult Services
 - Adult Protective
 - Representative Payee (assigned by Social Security Administration)
 - Long Term Home Health Care
 - PCA
 - Guardianships
 - Information/referral
 - Case management
 - Transportation
 - Application assistance
 - HEAP/Temporary Assistance/Housing
- Foster Care
- Day Care

- Financial assistance provided to eligible families in need of employment and/or treatment
- Service Contracts
 - Preventive Services
 - Rehabilitative Services
 - Detention Prevention
 - Parent Training & Aid
- Family Assistance
 - Temporary Assistance provided to eligible households that have a minor dependent child living with a parent or caretaker relative
 - Includes many types of assistance, including fuel, housing assistance, can include multiple types of aid (Food Stamps, Medical Assistance, daycare transportation, etc.), supplemental to rent, security deposits, etc.
- Juvenile Delinquent Care
 - Court ordered placements
 - Case management
 - After-care
 - Non-secure detention residential placements
- State Training School
 - Youth in custody of OCFS and placed in secure facilities
- Safety Net
 - Temporary assistance to eligible individuals with no minors in household only when standard of need may not be met by other programs
 - Cash and non-cash assistance
 - CASE type 12 drug/alcohol
 - Shelter and utility assistance (exceptions - HIV dx)
- Emergency Aid for Adults
 - Emergency assistance to individuals
 - Families for single type issues/events
 - May assist with utilities when HEAP is not open, etc.
 - Non-recurring expense
 - Veteran burials
- Home Energy Assistance Program (HEAP)
 - Federally funded home energy assistance program to assist low-income (eligible) households in meeting energy expenses

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023	Position Name	Amended 2022	Requested 2023	Recommended 2023
DFS - Admin				DFS - Medical Assistance			
Administrative Sec	1	1	1	Account Clerk	1	1	1
Comm of Div Health & Family Services	1	1	1	Account Clerk/Database	1	1	1
Conf Sec to Comm of Div H&FS	1	1	1	Principal Account Clerk	1	1	1
Contract Monitor	2	2	2	Principal Social Welfare Examiner	2	2	2
Dep Comm of Family Services	1	1	1	Records Management Clerk	1	1	1
Div Contract Compliance Officer	1	1	1	Senior Social Welfare Examiner	2	2	2
HHS Staff Development Coordinator	0	1	0	Social Welfare Examiner	5	5	5
HR Staff Development Coordinator	1	0	1	DFS Medical Assistance Total	13	13	13
Sr Fiscal Administrator Officer	1	1	1	DFS - Special Investigations			
DFS Admin Total	9	9	9	Family Services Investigator	1	1	1
DFS - Accounting				Principal Account Clerk	1	1	1
Fiscal Administrative Officer	1	1	1	Principal Social Welfare Examiner	1	1	1
Full Charge Bookkeeper	1	1	1	Senior Account Clerk/Database	1	1	1
Principal Account Clerk/Database	1	1	1	Social Welfare Examiner	1	1	1
Senior Account Clerk/Database	2	2	2	Senior Account Clerk/Typist	1	1	1
DFS Accounting Total	5	5	5	Senior Family Services Investigator	2	1	1
DFS - MIS/Records				DFS Special Investigations Total	8	7	7
Account Clerk	1	1	1	DFS - Child Support			
Account Clerk/Database	3	3	3	Account Clerk	1	1	1
Help Desk/Doc Coord	1	1	1	Coord Child Support Enforcement	1	1	1
Senior Account Clerk/Database	1	1	1	Court Liaison	1	1	1
DFS MIS/Records Total	6	6	6	Family Services Investigator	6	6	6
DFS - Temporary Assistance				Principal Account Clerk	1	1	1
Account Clerk	3	3	3	Principal Family Services Investigator	1	1	1
Clerk	2	2	2	Senior Account Clerk	2	2	2
Dir Temporary Assistance	1	1	1	Senior Family Services Investigator	1	1	1
Driver/Courier	1	1	1	DFS Child Support Total	14	14	14
Employment Services Coordinator	1	1	1	DFS - Services			
Family Services Case Manager	1	1	1	Administrative Secretary	1	1	1
Head Social Welfare Examiner	1	1	1	Assistant Dir of Services	0	1	1
Housing Coordinator	2	2	2	Case Services Aide	6	6	6
Principal Social Welfare Examiner	3	3	3	Case Supervisor	10	10	10
Records Management Clerk	1	1	1	Caseworker	27	27	27
Senior Account Clerk/Database	2	2	2	Clerk	2	2	2
Senior Social Welfare Examiner	9	9	9	Director of Services	1	1	1
Senior Housing Coordinator	0	0	0	Senior Caseworker	23	23	23
Social Welfare Examiner	15	16	16	Service Coordinator	1	1	1
Social Welfare Examiner (Spanish)	0	1	1	Senior Account Clerk	0	1	1
Typist	1	1	1	Senior Account Clerk/Database	2	2	2
DFS Temporary Assistance Total	43	45	45	Senior Case Services Aide	1	1	1
				Social Welfare Examiner	1	1	1
				DFS Services Total	75	77	77
				Grand Totals	173	176	176

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Economic Opportunity and Development				
Social Services				
Family Services Administration				
DFS General Administration				
Personal Services	\$440,469	\$453,877	\$572,668	\$587,985
Contracts	\$1,143,477	\$948,500	\$1,289,141	\$1,197,441
Auto/Travel	\$53,825	\$59,750	\$130,749	\$132,150
Office Supplies	\$67,696	\$74,658	\$105,195	\$128,981
Computer Supplies	\$3,365	\$445,877	\$881,925	\$883,318
Utilities	\$43,182	\$44,282	\$54,000	\$54,000
Special Department Supply	-\$2,182	\$13,549	\$24,402	\$26,152
Misc Serv/Exp	\$242,517	\$549,233	\$1,236,316	\$1,487,340
Departmental Exp	\$671,949	\$617,070	\$889,215	\$899,020
Employee Benefits	\$216,878	\$193,386	\$270,858	\$266,580
Total DFS General Administration:	\$2,881,177	\$3,400,182	\$5,454,469	\$5,662,967
DFS - Accounting				
Personal Services	\$306,841	\$227,380	\$244,791	\$259,705

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Misc Serv/Exp	\$0	\$0	\$200	\$200
Employee Benefits	\$164,325	\$167,377	\$145,428	\$182,518
Total DFS - Accounting:	\$471,166	\$394,757	\$390,419	\$442,423
DFS - Mis/Records				
Personal Services	\$167,131	\$156,399	\$154,091	\$266,310
Misc Serv/Exp	\$0	\$0	\$250	\$250
Employee Benefits	\$115,991	\$131,332	\$125,603	\$131,928
Total DFS - Mis/Records:	\$283,122	\$287,731	\$279,944	\$398,488
DFS - Temporary Assistance				
Personal Services	\$1,855,474	\$1,931,701	\$2,031,760	\$2,313,478
Misc Serv/Exp	\$893	\$465	\$1,000	\$1,000
Employee Benefits	\$1,076,219	\$1,251,016	\$1,261,236	\$1,376,044
Total DFS - Temporary Assistance:	\$2,932,586	\$3,183,182	\$3,293,996	\$3,690,522
DFS - Medical Assistance				
Personal Services	\$584,364	\$524,063	\$614,962	\$607,416
Misc Serv/Exp	\$0	\$0	\$250	\$250
Employee Benefits	\$392,651	\$426,206	\$403,993	\$378,504
Total DFS - Medical Assistance:	\$977,015	\$950,269	\$1,019,205	\$986,170
DFS - Legal				
Personal Services	\$364,942	\$181,081	\$0	\$0
Employee Benefits	\$194,165	\$129,909	\$0	\$0
Total DFS - Legal:	\$559,106	\$310,990	\$0	\$0
DFS - Special Investigations				
Personal Services	\$355,910	\$320,866	\$377,474	\$335,441
Misc Serv/Exp	\$53	\$23	\$0	\$0
Employee Benefits	\$202,713	\$210,442	\$189,500	\$160,190
Total DFS - Special Investigations:	\$558,675	\$531,330	\$566,974	\$495,631
DFS - Child Support				
Personal Services	\$559,281	\$556,392	\$680,621	\$688,942
Auto/Travel	\$10			
Misc Serv/Exp	\$15	\$0	\$250	\$250
Employee Benefits	\$389,745	\$439,707	\$461,976	\$464,162
Total DFS - Child Support:	\$949,051	\$996,099	\$1,142,847	\$1,153,354
DFS-Services				
Personal Services	\$3,390,929	\$3,348,743	\$3,784,361	\$4,165,285
Auto/Travel	\$1,386	\$224	\$0	\$0
Misc Serv/Exp	\$1,298	\$628	\$4,000	\$4,000

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Employee Benefits	\$1,812,635	\$2,037,778	\$2,005,043	\$2,221,351
Total DFS-Services:	\$5,206,247	\$5,387,372	\$5,793,404	\$6,390,636
Total Family Services Administration:	\$14,818,147	\$15,441,911	\$17,941,258	\$19,220,191
Services For Recipients				
Misc Serv/Exp	\$986,500	\$873,538	\$1,507,750	\$1,328,500
Total Services For Recipients:	\$986,500	\$873,538	\$1,507,750	\$1,328,500
Medicaid				
DFS - Medicaid Mmis				
Misc Serv/Exp	\$19,917,597	\$15,426,060	\$16,593,430	\$17,959,357
Total DFS - Medicaid Mmis:	\$19,917,597	\$15,426,060	\$16,593,430	\$17,959,357
DFS - Medicaid Local				
Misc Serv/Exp	\$28,283	\$1,414,484	\$471,778	\$700,000
Total DFS - Medicaid Local:	\$28,283	\$1,414,484	\$471,778	\$700,000
Total Medicaid:	\$19,945,880	\$16,840,544	\$17,065,208	\$18,659,357
Medicaid Other				
Misc Serv/Exp	\$31,615	\$14,015	\$40,000	\$40,000
Total Medicaid Other:	\$31,615	\$14,015	\$40,000	\$40,000
Family Assistance				
Misc Serv/Exp	\$3,024,321	\$2,612,565	\$4,750,000	\$4,600,000
Total Family Assistance:	\$3,024,321	\$2,612,565	\$4,750,000	\$4,600,000
Child Care				
Misc Serv/Exp	\$10,346,883	\$8,976,086	\$9,396,475	\$8,837,020
Total Child Care:	\$10,346,883	\$8,976,086	\$9,396,475	\$8,837,020
Juvenile Delinquent Care				
Misc Serv/Exp	\$358,465	\$22,067	\$505,000	\$505,000
Total Juvenile Delinquent Care:	\$358,465	\$22,067	\$505,000	\$505,000
State Training School				
Misc Serv/Exp	\$302,544	\$158,442	\$75,000	\$75,000
Total State Training School:	\$302,544	\$158,442	\$75,000	\$75,000
Safety Net				
Misc Serv/Exp	\$2,966,347	\$2,782,816	\$2,950,000	\$2,950,000
Total Safety Net:	\$2,966,347	\$2,782,816	\$2,950,000	\$2,950,000
Home Energy Assistance				
Misc Serv/Exp	\$31,439	\$92,616	\$60,000	\$60,000

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Home Energy Assistance:	\$31,439	\$92,616	\$60,000	\$60,000
Emergency Aid For Adults				
Misc Serv/Exp	\$23,383	\$110,393	\$60,000	\$60,000
Total Emergency Aid For Adults:	\$23,383	\$110,393	\$60,000	\$60,000
Total Social Services:	\$52,835,524	\$47,924,993	\$54,350,691	\$56,335,068
Total Economic Opportunity and Development:	\$52,835,524	\$47,924,993	\$54,350,691	\$56,335,068
Total Expenditures:	\$52,835,524	\$47,924,993	\$54,350,691	\$56,335,068

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Economic Assistance and Opportunity Income	\$2,315,726	\$2,688,936	\$2,938,720	\$2,569,578
Misc	\$2,558	\$70,516	\$4,000	\$4,000
Total Income:	\$2,318,284	\$2,759,452	\$2,942,720	\$2,573,578
State Aid				
Social Services	\$8,415,466	\$8,672,916	\$9,503,171	\$9,593,530
Total State Aid:	\$8,415,466	\$8,672,916	\$9,503,171	\$9,593,530
Federal Aid				
Social Services	\$14,870,953	\$12,812,144	\$14,588,475	\$14,424,265
Total Federal Aid:	\$14,870,953	\$12,812,144	\$14,588,475	\$14,424,265
Total Revenue Source:	\$25,604,704	\$24,244,511	\$27,034,366	\$26,591,373

Public Health

Nancy McGraw

Director

The mission of Sullivan County Public Health is to keep the residents of Sullivan County safe and healthy through the provision of various programs and health-related services.

Public Health Services (PHS) provides a variety of programs and health related services in Sullivan County. Sullivan County Public Health Services works within the framework of the Ten Essential Public Health Services, from the National Public Health Performance Standards which outline the type of work expected of public health departments throughout the U.S. (Centers for Disease Control):

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure competent public and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

Public Health receives outside funding from several sources, including State and Federal aid, as well as grants and third party payers. Article 6 state aid is provided for items such as bilingual outreach, maternal child health care activities, community health assessment, and the Community Health Improvement Plan which replaced the Municipal Public Health Services plan starting in 2013, as well as Diagnostic and Treatment. Medicaid, Medicare and private insurance provide revenue to the CHHA (Medicaid also covers portions of Long Term Home Health Care, and Early Care receives funding from both Medicaid and private insurance). Grants through various state and federal agencies fund programs such as Child Safety Seat, Healthy Families, Rural Health Network, Physically Handicap Children, and WIC.

Core Services

Several programs administered by Public Health are mandated by various State and Federal regulations, including Diagnostic and Treatment, Early Care, overall administration, the community health assessment, the Community Health Improvement Plan, and WIC (must be provided to county residents by the county or another entity).

Programs and Functions of Public Health include:

- Main Unit and Certified Home Health Agency (CHHA)
 - Provides episodic, short term nursing, home health aides & multiple therapies for residents recovering from or have a newly diagnosed illness or injury, or who are disabled and/or chronically ill & have an acute episode with a change in health status.
 - CHHA visits include maternal child health skilled nursing visits to high risk pregnant women, infants, babies & children with serious health challenges.
 - The Main Unit program administration includes costs for space & staff activities for more than one program: Community Health Assessment, Community Health Improvement Plan (CHIP), Point of Distribution Drills for public health emergency preparedness, flu clinics, immunization clinics, rabies clinics & provide support in cases of surge capacity need. In 2014, Public Health Main Unit and the CHHA will be separated into two distinct organizations in the operating budget.
- Long Term Home Health Care
 - This program provides coordinated services at home to Sullivan County residents who would otherwise require placement in a residential health care facility.
 - Services include nursing, personal care aides, physical, occupational, and/or speech therapy, homebound meals, and personal alarm system.
 - The LTHHCP can eliminate or delay the need to move into a nursing home.
- Child Safety Seat Program
 - Car seat checks, car seats, and car seat installation for eligible infants and children.
- Healthy Families
 - Child abuse prevention program consists of intensive work with at-risk families to build parenting skills, develop goals, promote healthy growth & development, & foster parent-child interaction and trusting relationships.
- Rural Health Network
 - Prevention and reduction of chronic disease and reduction of disparate health outcomes from chronic disease.
 - Smoking cessation, health education and worksite wellness promotion, including improving nutrition and policies that promote wellness, and increasing access to healthy food including area farmer's markets.
 - Promote mental health and prevent substance abuse, specifically in regard to the abuse of prescription drugs.
 - Community education and outreach, promotion of prescription drug take back days throughout the county, coordination of county wide task force to address training and education, and awareness.
- Physically Handicapped Children's Program
 - Identification and referral to needed programs.
 - Very limited financial assistance for medical care & support services to eligible individuals under 21 years of age who have physical disabilities & are ineligible for other medical payment programs.
- Diagnostic and Treatment program (epidemiology)
 - Responsibility to monitor communicable diseases in Sullivan County, investigate & respond to outbreaks to reduce further spread of disease.
 - Implement health education programs about these health risks, & provide preventive treatment for many of the more dangerous contagious illnesses such as rabies, tuberculosis, & meningitis.

- o Provides childhood immunization clinics, flu clinics, animal rabies vaccination clinics, HIV counseling & testing, sexually transmitted infection diagnosis & treatment, lead poisoning prevention & case management, tuberculosis control, health emergency planning, & more.
- o Preventing & responding to chronic disease such as diabetes, asthma, cancer, etc.
- o Early Care
 - o Early Intervention, Child Find, Children with Special Health Care Needs & Special Education Pre-School Services programs collectively comprise the Early Care Program.
 - o Early Care identifies & evaluates, through screening & evaluations, those infants, toddlers & preschoolers whose healthy development is compromised.
 - o Provides for appropriate intervention to improve child & family development. Intervention can include special education, speech therapy, occupational & physical therapy & case management.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023	Position Name	Amended 2022	Requested 2023	Recommended 2023
PH - Agency Admin				PH - Long Term Health			
Administrative Assistant	1	1	1	Data Entry Operator	1	1	1
Community Health Coordinator	1	1	1	PHS Prog Coord	1	1	1
Dep Comm of Health & Family Svcs	1	1	1	PH Long Term Health Total	2	2	2
Deputy Public Health Director	1	1	1	PH - Healthy Beginnings			
Dir of Patient Svcs Trainee	1	1	1	Family Support Worker	3	2	2
Public Health Director	1	1	1	Family Support Worker (Spanish)	1	1	1
Senior Typist	1	1	1	Healthy Families Supvr	1	1	1
Sr Fiscal Admin Officer	1	1	1	PH Health Beginnings Total	5	4	4
Training & Quality Improvement Coord	1	1	1	PH - Rural Health Network			
PH Agency Admin Total	9	9	9	Public Health Educator	1	1	1
PH - Core Programs				PH Rural Health Network Total	1	1	1
Bilingual Outreach Worker	1	1	1	PH Diagnostic and Treatment			
Com Health Nurse (PH)	1	1	1	Bilingual Outreach Worker	1	1	1
Family Support Worker	1	1	1	Com Health Nurse (PH)	2	2	2
Public Health Nurse	2	2	2	Epidemiologist	1	1	1
PH Core Programs Total	5	5	5	PHS Prog Coord	1	1	1
PH - CHHA/Main Unit				Principal Account Clerk	1	1	1
Bilingual Outreach Worker (Sp)	1	1	1	Public Health Educator	2	2	2
Com Health Nurse (PH)	6	6	6	Public Health LPN	1	1	1
Home Care Med Social Worker	1	1	1	Public Health Nurse	4	4	4
Home Health Aide	2	2	2	Public Health Svcs Prog Coord	1	1	1
PH Occupational Therapist	1	2	2	Registered Professional Nurse	1	1	1
PH Occupational Therapist PD	1	1	1	Senior Database Clerk	1	1	1
PH Physical Therapist PD	1	2	2	Senior Service Coordinator	0	1	1
Physical Therapist Assistant	1	2	2	PH Diagnostic and Treatment Total	16	17	17
Public Health Nurse	4	4	4	PH Early Care			
Public Health Physical Therapist	2	2	2	Coord Children with Spec Needs	2	2	2
Public Health Speech Therapist	1	1	1	Early Intervention Svcs Coord	3	3	3
Registered Professional Nurse	6	6	6	Sr Typist	1	1	1
Registered Professional Nurse PD	1	1	1	PH Early Care Total	6	6	6
Rehab Supervisor	0	1	1	Grand Totals	77.0	80.0	80.0
Supv Comm Health Nurse (PH)	3	2	2				
Supv Public Health Nurse	2	2	2				
PH CHHA/Main Unit Total	33	36	36				

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Health				
Public Health Programs				
Public Health				
PH - Chha				
Personal Services	\$1,868,107	\$1,896,115	\$2,016,990	\$2,712,258
Contracts	\$558,990	\$550,725	\$180,373	\$166,040
Auto/Travel	\$22,825	\$47,564	\$24,640	\$32,098
Office Supplies	\$7,975	\$7,277	\$9,014	\$8,950
Computer Supplies	\$104,359	\$105,436	\$132,754	\$125,302
Utilities	\$10,659	\$7,147	\$20,423	\$12,275
Special Department Supply	\$52,087	\$50,563	\$67,526	\$52,587
Misc Serv/Exp	\$21,154	\$20,236	\$20,780	\$24,125

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Departmental Exp	\$119,406	\$125,233	\$184,570	\$198,532
Employee Benefits	\$954,379	\$1,069,705	\$1,027,900	\$1,231,047
Total PH - Chha:	\$3,719,940	\$3,880,000	\$3,684,970	\$4,563,214
PH - Lt Health Care				
Personal Services	\$78,134	\$78,348	\$78,449	\$87,323
Contracts	\$2,113	\$369	\$1,181	\$1,181
Auto/Travel	\$1	\$0	\$100	\$100
Office Supplies	\$57	\$31	\$75	\$75
Computer Supplies	\$8,634	\$9,036	\$4,249	\$3,570
Utilities	\$347	\$383	\$350	\$600
Special Department Supply	\$0	\$0	\$200	\$200
Departmental Exp	\$173	\$79	\$55	\$56
Employee Benefits	\$51,517	\$71,915	\$45,116	\$49,598
Total PH - Lt Health Care:	\$140,976	\$160,161	\$129,775	\$142,703
PH - Child Safety				
Auto/Travel	\$0	\$503	\$0	\$450
Office Supplies	\$58	\$251	\$71	\$150
Special Department Supply	\$12,693	\$12,050	\$12,443	\$12,299
Misc Serv/Exp	\$275	\$220	\$190	\$585
Departmental Exp	\$1,296	\$1,296	\$1,296	\$1,296
Total PH - Child Safety:	\$14,322	\$14,320	\$14,000	\$14,780
PH - Healthy Beginnings				
Personal Services	\$284,232	\$201,501	\$199,044	\$218,198
Contracts	\$31,545	\$63,340	\$67,619	\$140,987
Auto/Travel	\$12,905	\$17,876	\$33,708	\$30,270
Office Supplies	\$2,581	\$2,383	\$3,018	\$3,018
Computer Supplies	\$7,970	\$7,078	\$7,254	\$7,470
Utilities	\$3,857	\$1,541	\$4,966	\$2,929
Special Department Supply	\$40	\$0	\$1,550	\$1,550
Misc Serv/Exp	\$0	\$252	\$348	\$348
Departmental Exp	\$1,369	\$1,389	\$4,889	\$1,800
Employee Benefits	\$182,427	\$171,773	\$139,708	\$169,831
Total PH - Healthy Beginnings:	\$526,927	\$467,133	\$462,104	\$576,401
PH - Comm Health Work				
Employee Benefits	\$898	\$2,796	\$712	\$650
Total PH - Comm Health Work:	\$898	\$2,796	\$712	\$650
PH - Rural Health Network				
Personal Services	\$41,382	\$43,039	\$44,129	\$48,300
Contracts	\$0	\$0	\$15,600	\$600

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Auto/Travel	\$2,151	\$287	\$2,269	\$1,539
Office Supplies	\$15,211	\$17,144	\$13,182	\$8,900
Computer Supplies	\$1,217	\$1,162	\$1,571	\$1,186
Utilities	\$432	\$192	\$872	\$498
Special Department Supply	\$12,284	\$8,041	\$11,753	\$9,460
Misc Serv/Exp	\$0	\$0	\$600	\$600
Departmental Exp	\$5,967	\$9,137	\$6,546	\$6,446
Employee Benefits	\$34,093	\$25,420	\$21,298	\$28,996
Total PH - Rural Health Network:	\$112,738	\$104,422	\$117,820	\$106,525
PH - Agency Admin				
Personal Services	\$557,466	\$536,366	\$693,200	\$728,207
Contracts	\$0	\$8,640	\$28,000	\$626,857
Auto/Travel	-\$626	-\$439	\$2,029	\$2,378
Office Supplies	\$2,884	\$2,850	\$3,533	\$6,324
Computer Supplies	\$13,518	\$17,379	\$14,357	\$15,833
Utilities	\$2,345	\$2,022	\$2,951	\$2,320
Special Department Supply	\$0	\$241	\$380	\$660
Misc Serv/Exp	\$131,953	\$131,869	\$1,850	\$117,865
Departmental Exp	\$14,811	\$11,695	\$33,390	\$21,775
Employee Benefits	\$276,929	\$317,163	\$389,285	\$363,442
Total PH - Agency Admin:	\$999,280	\$1,027,787	\$1,168,975	\$1,885,661
PH - Core Programs				
Personal Services	\$111,918	\$150,929	\$250,178	\$273,093
Auto/Travel	\$1,710	\$6,503	\$5,451	\$5,070
Office Supplies	\$552	\$550	\$1,290	\$1,290
Computer Supplies	\$9,464	\$10,085	\$10,135	\$7,400
Utilities	\$776	\$388	\$2,519	\$1,650
Special Department Supply	\$273	\$914	\$1,483	\$1,510
Misc Serv/Exp	\$2,054	\$2,821	\$4,981	\$5,125
Departmental Exp	\$10,315	\$13,407	\$18,384	\$26,102
Employee Benefits	\$76,134	\$107,963	\$139,868	\$125,713
Total PH - Core Programs:	\$213,196	\$293,561	\$434,289	\$446,953
Total Public Health:	\$5,728,276	\$5,950,180	\$6,012,645	\$7,736,887
Physically Handicapped Children				
Office Supplies	\$0	\$9	\$85	\$85
Departmental Exp	\$0	\$0	\$150	\$150
Total Physically Handicapped Children:	\$0	\$9	\$235	\$235
Diagnostic And Treatment				
Personal Services	\$584,163	\$548,521	\$831,362	\$762,922

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Contracts	\$15,000	\$6,360	\$2,127,675	\$2,062,064
Auto/Travel	\$1,301	\$2,416	\$4,558	\$5,158
Office Supplies	\$22,491	\$9,241	\$28,578	\$30,839
Computer Supplies	\$22,263	\$15,943	\$19,598	\$21,540
Utilities	\$5,694	\$2,828	\$15,081	\$4,609
Special Department Supply	\$140,341	\$92,491	\$141,015	\$214,683
Misc Serv/Exp	\$3,674	\$2,743	\$6,448	\$5,650
Departmental Exp	\$94,230	\$65,884	\$91,292	\$84,631
Employee Benefits	\$254,477	\$266,417	\$404,761	\$373,376
Total Diagnostic And Treatment:	\$1,143,633	\$1,012,844	\$3,670,368	\$3,565,472
Early Care/Intervention Children				
Personal Services	\$253,529	\$271,045	\$277,154	\$406,795
Contracts	\$4,817,239	\$5,734,488	\$5,938,619	\$6,037,703
Auto/Travel	\$10,059	\$24,174	\$28,250	\$30,540
Office Supplies	\$2,443	\$2,325	\$2,960	\$894
Computer Supplies	\$23,553	\$23,959	\$27,420	\$15,320
Utilities	\$1,815	\$1,627	\$2,218	\$1,749
Misc Serv/Exp	\$0	\$4,500	\$2,900	\$0
Departmental Exp	\$262	\$1,007	\$1,531	\$1,531
Employee Benefits	\$161,895	\$174,730	\$152,910	\$265,291
Total Early Care/Intervention Children:	\$5,270,796	\$6,237,853	\$6,433,962	\$6,759,823
WIC				
Personal Services	\$301,371			
Auto/Travel	\$674			
Office Supplies	\$4,410	\$352	\$0	\$0
Computer Supplies	\$3,747			
Utilities	\$4,101	\$83	\$0	\$0
Special Department Supply	\$1,144			
Departmental Exp	\$13,847			
Employee Benefits	\$186,580	\$47,439	\$0	\$0
Total WIC:	\$515,875	\$47,874	\$0	\$0
Total Public Health Programs:	\$12,658,579	\$13,248,760	\$16,117,210	\$18,062,417
Total Health:	\$12,658,579	\$13,248,760	\$16,117,210	\$18,062,417
Total Expenditures:	\$12,658,579	\$13,248,760	\$16,117,210	\$18,062,417

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Health Income	\$2,390,306	\$2,870,275	\$2,955,432	\$3,435,849

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Intergovernmental Charges	\$276,153	\$261,251	\$141,000	\$336,936
Misc	\$0	\$1,500	\$1,500	\$1,500
Total Income:	\$2,666,459	\$3,133,026	\$3,097,932	\$3,774,285
State Aid				
Education	\$2,244,392	\$1,892,658	\$3,295,063	\$3,039,109
Health	\$1,280,693	\$1,451,974	\$1,345,079	\$1,744,651
Total State Aid:	\$3,525,085	\$3,344,632	\$4,640,142	\$4,783,760
Federal Aid				
Health	\$1,123,333	\$403,820	\$3,080,940	\$3,594,624
Total Federal Aid:	\$1,123,333	\$403,820	\$3,080,940	\$3,594,624
Total Revenue Source:	\$7,314,877	\$6,881,479	\$10,819,014	\$12,152,669

Strategies and Key Performance Indicators

Strategy: Value employees as our most important resources

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Employee Motivation and Satisfaction	Percentage of employees motivated and satisfied to work for public health	75%
Employee Development	Percentage of public health employees who feel supported in their professional development	75%

Key Initiatives for 2022

Strategy: Talent Management

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
2 year Retention Rate	% of employee who remain employed for at least 24 consecutive months	66%
Days to fill positions	Average number of days from job posting to candidate offer and acceptance for key positions	90 days

Annual Actions:

1. identify opportunities to enhance employee training
2. implement flexible work schedules where feasible

Strategy: Increased Community Outreach and Education

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Number of Community Forums/Town Hall Events	increase number of events from current average annual# of events	from 15 to 20 events annually
Number of Community Surveys	collect feedback from community on desired health education information	collect 100-150 surveys by end of year

Annual Actions:

1. Develop a communication calendar for residents
2. Conduct surveys to gather input on most needed health education information of residents

Division of Human Resources

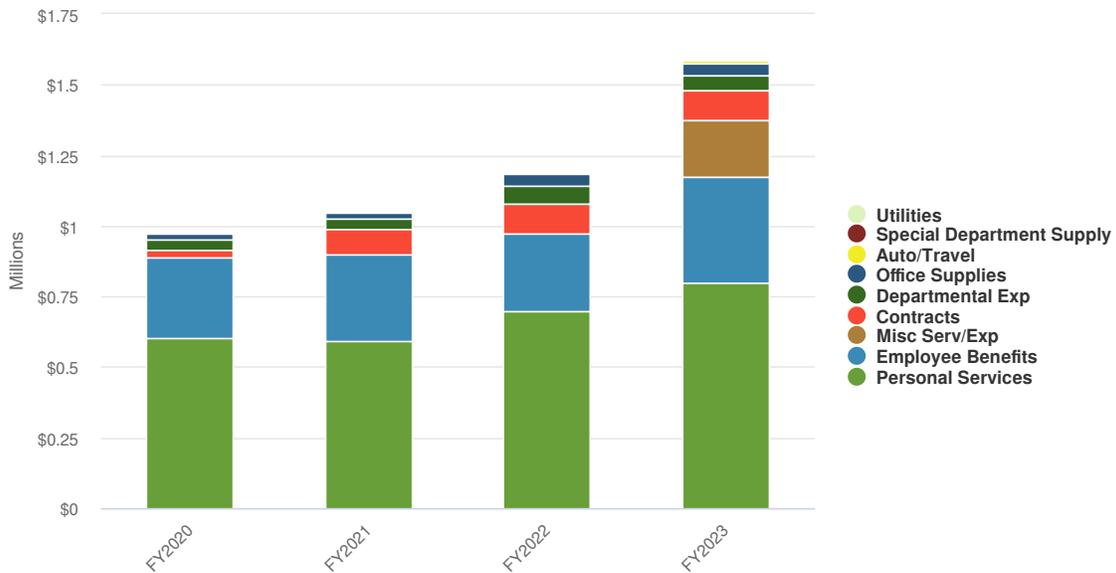
Julie Diescher
Commissioner

Sullivan County has a workforce of approximately 1,200 employees. It is the Human Resources Department's responsibility to ensure qualified applicants are available to fill any vacancies within the various county departments, local municipalities, school districts, special districts and special jurisdictions by posting and administering civil service tests and providing lists of eligible candidates pursuant to New York State Civil Service Law. Additionally, the Sullivan County Human Resources Department provides necessary functions for training, employee benefits, labor negotiations, maintaining employee roster information, contract compliance, certifying municipal payrolls and advising appointing authorities on Civil Service Law.

The County of Sullivan is an Equal Opportunity Employer and strives for the highest standards regarding Affirmative Action and the Americans with Disabilities Act. We are committed to keeping the public informed of the most recent job postings for civil service opportunities. The resources and links are provided to help you find answers to your personnel related questions. Please feel free to contact our department at the above number with any questions or concerns.

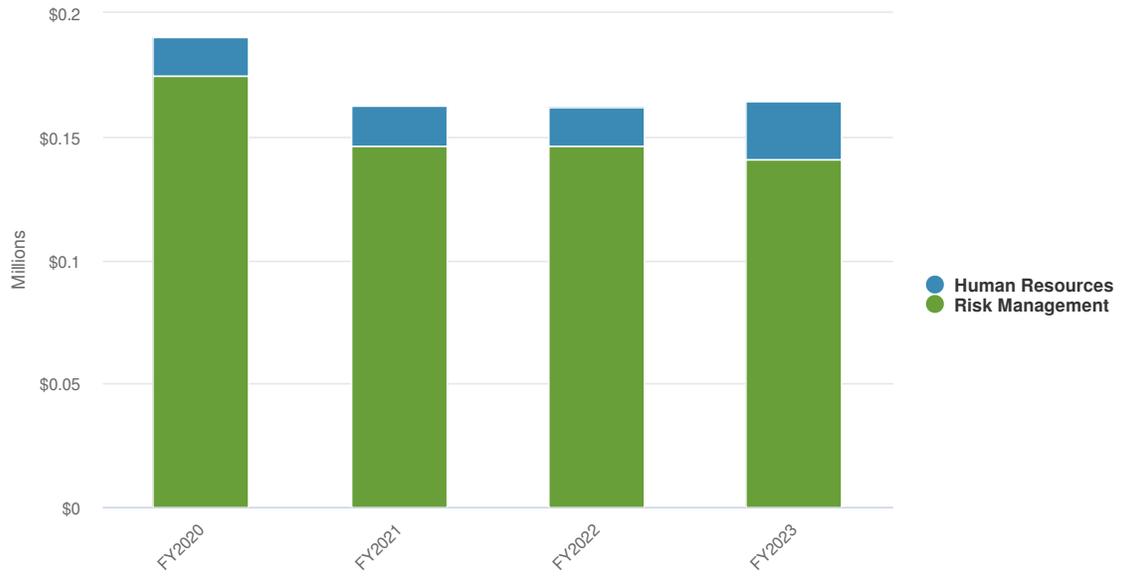
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



Human Resources

Julie Diescher

Commissioner of HR/Personnel Officer

The mission of the Department of Human Resources is to coordinate all employee related issues, including but not limited to Civil Service Administration, EEOC related matters, interpretation and negotiation of employee collective bargaining agreements, and drafting and enforcing employment policies.

The Department of Human Resources receives funding from Civil Service Exam fees, as well as through chargebacks to other County agencies. It is responsible for several mandated programs including Civil Service Administration as per Article 5, Section 6 of the New York State Constitution and the Civil Service Law of the State of New York.

Core Services

Functions of the Department of Human Resources include:

- o Administration of the State and County Civil Service Laws, Rules and Regulations for 41 Jurisdictions within Sullivan County
- o Drafting Job Descriptions/ Duties
- o Certifying payroll
- o Creation/ maintenance of Roster Cards
- o Ensuring that titles are created and filled in compliance with Civil Service Law
- o Certification of Lists
- o Assist with issues such as layoffs
- o Assist with canvassing, interviewing and hiring of employees
- o Assists in orientation of all new County employees
- o Administration of Civil Service Exams
- o Preparing/reporting employee information to NYS Retirement System and for Unemployment vendor
- o Investigation and resolution of EEOC complaints
- o Administration, coordination and eligibility determines for Family Medical Leave Applications

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Comm of HR/Personnel Officer	1	1	1
Conf Sec to HR	1	1	1
Dep Dir of Human Resources	1	1	1
HR Benefits Coordinator	1	1	1
HR Benefits Specialist	1	1	1
HR Recruitment & Training Coordinator	0	1	1
Investigator	1	1	1
Personnel Assistant	2	2	2
Personnel Project Coordinator	1	1	1
Student Intern	4	4	4
Totals	13	14	14

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Municipal Staff				
Human Resources				
Personal Services	\$386,837	\$340,821	\$426,324	\$616,478
Contracts	\$25,444	\$48,505	\$33,825	\$34,600
Auto/Travel	\$53	\$1,436	\$4,200	\$5,600
Office Supplies	\$16,498	\$19,275	\$37,097	\$37,950

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Utilities	\$554	\$380	\$575	\$500
Misc Serv/Exp	\$2,199	\$960	\$7,260	\$204,360
Departmental Exp	\$439	\$4,946	\$10,940	\$10,100
Employee Benefits	\$184,431	\$191,985	\$171,115	\$302,034
Total Human Resources:	\$616,453	\$608,307	\$691,336	\$1,211,622
Total Municipal Staff:	\$616,453	\$608,307	\$691,336	\$1,211,622
Total General Government:	\$616,453	\$608,307	\$691,336	\$1,211,622
Total Expenditures:	\$616,453	\$608,307	\$691,336	\$1,211,622

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$15,911	\$16,369	\$21,030	\$24,030
Total Income:	\$15,911	\$16,369	\$21,030	\$24,030
Total Revenue Source:	\$15,911	\$16,369	\$21,030	\$24,030

Human Rights Commission

Adrienne Jensen
Executive Director

The mission of the Human Rights Commission, created in October of 2005, is to foster good relationships among communities and groups of people in Sullivan County.

The Human Rights Commission has nine members, all of whom are appointed by the Sullivan County Legislature. The County maintains one part time employee who is responsible for day to day tasks associated with the Commission, such as receiving calls, e-mails, complaints, etc.

The Human Rights Commission receives no outside funding and is 100% County share. It is a non-mandated office.

Core Services

Functions of the Human Rights Commission include:

- Foster mutual respect and understanding in the general population for the rights of all persons in Sullivan County
- Encourage equality of treatment for, and discourage discrimination against, a person on the basis of race, color, religion, creed, national origin, gender, age, disability, actual or perceived sexual orientation/preference, marital status, or criminal conviction only to the extent provided by Correction Law 752
- Inquire into incidents of tension and conflict among or between various racial, religious and nationality groups and to act to relieve this tension
- Conduct and recommend programs in education to increase goodwill among inhabitants of the county
- Receive complaints of alleged discrimination because of race, color, religion, creed, national origin, gender, age, disability, actual or perceived sexual orientation/preference, marital status, or criminal conviction only to the extent provided by Correction Law 752 and to attempt to resolve such conflicts through direct intervention or referral.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Exec Dir Human Rights Commission	1	1	1
Totals	1	1	1

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Home and Community Service				
General Environment				
Human Rights Commission				
Personal Services	\$0	\$29,462	\$40,000	\$41,600
Auto/Travel	\$0	\$767	\$1,550	\$1,750
Office Supplies	\$0	\$622	\$4,098	\$4,150
Special Department Supply	\$0	\$0	\$200	\$600
Misc Serv/Exp	\$0	\$0	\$300	\$300
Departmental Exp	\$0	\$0	\$1,300	\$1,400
Employee Benefits	\$2,145	\$5,494	\$9,472	\$9,483
Total Human Rights Commission:	\$2,145	\$36,344	\$56,920	\$59,283
Total General Environment:	\$2,145	\$36,344	\$56,920	\$59,283

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Home and Community Service:	\$2,145	\$36,344	\$56,920	\$59,283
Total Expenditures:	\$2,145	\$36,344	\$56,920	\$59,283

2023 Initiatives and Goals

2023 Initiatives

- Complete the 2022 focus on Senior/Aging-related Human Rights Initiatives.
- Move the year's focus towards Initiatives involving Human Rights for Youth, while continuing to monitor the on-going senior related initiatives.
- Address through programming mounting current Human Rights trends in the County.
- Continue increasing the visibility of the Office of Human Rights.

Goal: Address Sullivan County related Human Rights and Discrimination Issues brought forth to the Office of Human Rights.

Measures: Determine the form of violation brought forth and refer clients to the relevant agencies and/or file the appropriate complaints. Where this is not possible, work to mediate or address the issues through education.

Goal: Provide a clearer understanding of what Human Rights are comprised of and how a focus on Human Rights, helps to improve the County as a whole.

Measures: Attend speaking engagements at schools, clubs, agencies, etc., provide professional development trainings, and create and execute programming related to Human Rights.

Goal: Increase the visibility of the Office throughout the County.

Measures: Attend events, functions, lectures and programming throughout the County. Speak, support and educate in functions that support this goal.

Risk Management

Julie Diescher

Commissioner of HR/Personnel Officer

The mission of the Department of Risk Management and Insurance is to coordinate employee and retiree benefits, administration of the County's Workers' compensation insurance fund, and oversee property casualty insurance.

The Department of Risk Management and Insurance receives funding through chargebacks to other County agencies. It is responsible for several mandated programs including benefits administration as per the County's collective bargaining agreements, and maintenance of Worker's Compensation insurance as per WCL §3; WCL §50; Chapter 43, and Article I of the Sullivan County Code.

Core Services

Functions of the Office of Risk Management and Insurance include:

- Administration/coordination of Health, Dental, Vision, AFLAC, Retiree Benefits, COBRA
- Liaison with benefit providers, brokers and bargaining units
- Administer/process monthly billing
- Administration of Medicare Part B reimbursements
- Provide customer service to employees, retirees and their dependents
- Accounting functions regarding the County Health account
- Reconciliation of all payroll deduction discrepancy reports
- Determination/payment of buyouts
- Maintain schedule of County owned/leased buildings, vehicles and equipment for insurance purposes
- Review coverage and secure quotations for renewal programs for each policy maintained by and for the County of Sullivan
- Monitor performance of our insurance brokers and companies
- Subrogate against others for damage to County property
- Procures policies in addition to the property casualty insurance
- Administration of Workers Compensation fund; ongoing monitoring of claims; conversion of WC incident reports to C-2 forms and data entry; quarterly activity checks; processing employer reimbursements; processing Special Funds checks; Processing POMCO check register; coordination of pre-employment physicals for all entities; preparing WC apportionment

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Dir Risk Mgt & Insurance	1	1	1
Employee Benefits Admin	1	0	0
Risk Mgt & Insurance Prog Coord	1	1	1
Totals	3	2	2

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
Risk Management				
Personal Services	\$217,195	\$221,768	\$229,772	\$138,446
Contracts	\$0	\$40,300	\$70,000	\$69,087
Office Supplies	\$1,868	\$1,871	\$4,238	\$1,960
Departmental Exp	\$39,043	\$31,191	\$53,300	\$40,300
Employee Benefits	\$96,076	\$108,303	\$95,513	\$64,466

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Risk Management:	\$354,182	\$403,432	\$452,823	\$314,259
Total Finance:	\$354,182	\$403,432	\$452,823	\$314,259
Total General Government:	\$354,182	\$403,432	\$452,823	\$314,259
Total Expenditures:	\$354,182	\$403,432	\$452,823	\$314,259

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Intergovernmental Charges	\$174,335	\$146,000	\$146,000	\$140,542
Total Income:	\$174,335	\$146,000	\$146,000	\$140,542
Total Revenue Source:	\$174,335	\$146,000	\$146,000	\$140,542

Unallocated Insurance

The Unallocated Insurance organization is utilized to pay for the various insurance policies of the County and for our insurance broker. Policies include:

- Property
- Liability
- Inland marine
- Excess property
- Boiler and machinery systems breakdown
- Commercial excess liability policy

All of the bills for these services are expensed to this organization. This organization bills back various departments for their share of the coverage. Not all of the organizations expenses are charged back to the departments.

While various departments are billed back for their share of coverage, ultimately the cost of unallocated insurance is 100% County Share.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Special Items				
Unallocated Insurance				
Departmental Exp	\$1,100,098	\$1,098,237	\$1,397,456	\$1,453,613
Total Unallocated Insurance:	\$1,100,098	\$1,098,237	\$1,397,456	\$1,453,613
Total Special Items:	\$1,100,098	\$1,098,237	\$1,397,456	\$1,453,613
Total General Government:	\$1,100,098	\$1,098,237	\$1,397,456	\$1,453,613
Total Expenditures:	\$1,100,098	\$1,098,237	\$1,397,456	\$1,453,613

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$467,023	\$508,610	\$511,513	\$511,513
Total Income:	\$467,023	\$508,610	\$511,513	\$511,513
Total Revenue Source:	\$467,023	\$508,610	\$511,513	\$511,513

Information Technology Services

Lorne Green
Chief Information Officer

The mission of the Information Technology Services (ITS) is to be a leader in providing government services through innovative, reliable, and responsive information technology solutions, as well as to affect fundamental rethinking and redesign of business processes and support functions to achieve dramatic improvements in critical modern measures of performance such as cost, quality, service and speed.

The Department of Information Technology Services (ITS) is a business process service bureau that provides IT services and information to all County Divisions, several local governmental units (assessors, law enforcement, etc.), internal customers (users), vendor and service accounts and computer and server accounts. ITS is responsible for over 370 applications, copy/print/scan services, all fax and VoIP/legacy phones, and provides systems support, maintenance, enhancements and new development for all major systems applications. ITS is under the administration of the Division of Management and Budget and the County Manager and is comprised of four organizational disciplines, including Administration – Internal Services, Application Services, Technical Systems and Networking. There are a little over 65 unique job classifications within the ITS Department performed and carried out.

ITS charges back approximately one third of its budget to departments that receive state and federal reimbursement for services in order to maximize revenue to the County. The remaining two thirds is county share. ITS is a non-mandated office, however, the department provides support and solutions to mandated programs and functions that exist in other departments.

Functions of the Department of Information Technology Services include: Computer support, Network support, Security (protection of the County's electronic infrastructure from attacks both foreign and domestic), Software solutions, Telephone services, Copy & print services, Administrative functions, and Employee training.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Chief Information Officer	1	1	1
Client Support Tech Assistant I	1	1	1
Client Support Tech Assistant II	2	2	2
Client Support Tech I	3	3	3
Client Support Tech II	1	1	1
Deputy CIO of ITS	1	1	1
Director of Apps Dev & Support	1	1	1
Director of Operations and Network Admin	1	1	1
GIS Coordinator	1	1	1
GIS Specialist	1	1	1
Help Desk/Doc Specialist	1	1	1
Info/Network Security Officer	1	1	1
IT Administrative Coordinator	1	1	1
PC Specialist	1	1	1
Senior Network Engineer	1	1	1
Senior Network Technician	0	1	1
Senior PC Specialist	1	1	1
Wide Area Network Technician	2	1	1
Totals	21	21	21

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Shared Services				
Information Technology Services				
Personal Services	\$1,060,017	\$1,073,354	\$1,253,677	\$1,413,386
Fixed Assets	-\$35,000	\$9,904	\$0	\$0
Auto/Travel	\$3,055	\$3,599	\$9,010	\$7,500
Office Supplies	\$91,189	\$121,870	\$119,144	\$126,272
Computer Supplies	\$3,312,542	\$3,344,191	\$4,062,574	\$3,891,086
Utilities	\$167,984	\$105,497	\$66,000	\$66,000
Special Department Supply		\$0	\$204	\$0
Misc Serv/Exp	\$132	\$210	\$1,300	\$5,300
Departmental Exp	\$8,948	\$6,293	\$10,526	\$10,750
Employee Benefits	\$544,878	\$650,291	\$708,711	\$746,191
Total Information Technology Services:	\$5,153,745	\$5,315,210	\$6,231,146	\$6,266,485
Total Shared Services:	\$5,153,745	\$5,315,210	\$6,231,146	\$6,266,485
Total General Government:	\$5,153,745	\$5,315,210	\$6,231,146	\$6,266,485
Total Expenditures:	\$5,153,745	\$5,315,210	\$6,231,146	\$6,266,485

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$608,802	\$1,053,115	\$1,476,831	\$1,402,535
Intergovernmental Charges	\$4,800	\$4,800	\$21,482	\$0
Total Income:	\$613,602	\$1,057,915	\$1,498,313	\$1,402,535
Total Revenue Source:	\$613,602	\$1,057,915	\$1,498,313	\$1,402,535

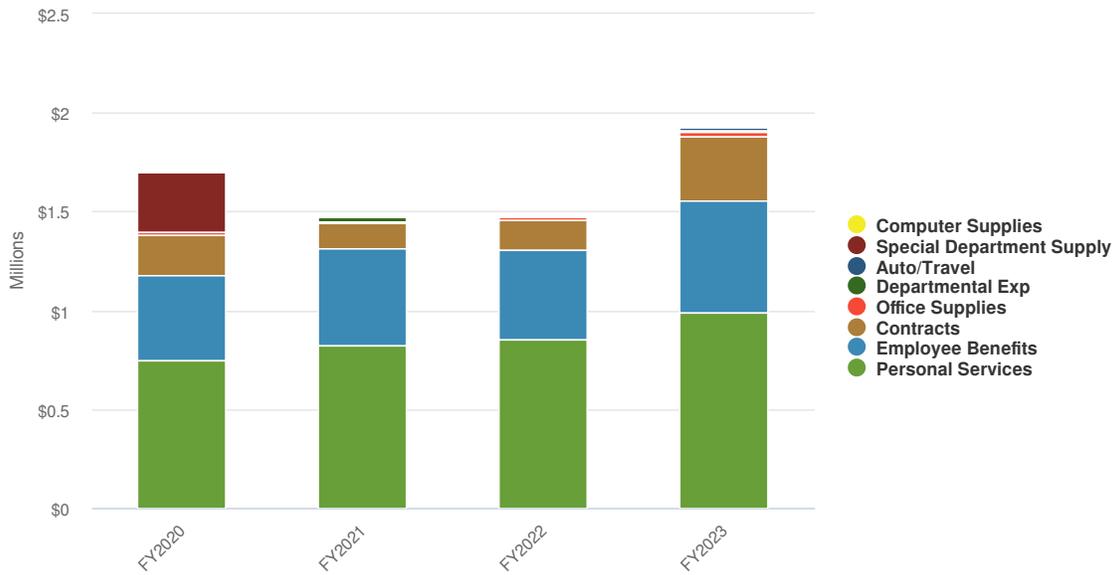
Division of Management and Budget

The Division of Management and Budget is comprised of the following departments:

- Budget Office (to include Payroll) [↗](#)
- Health Finance [↗](#)
- Purchasing and Central Services [↗](#)

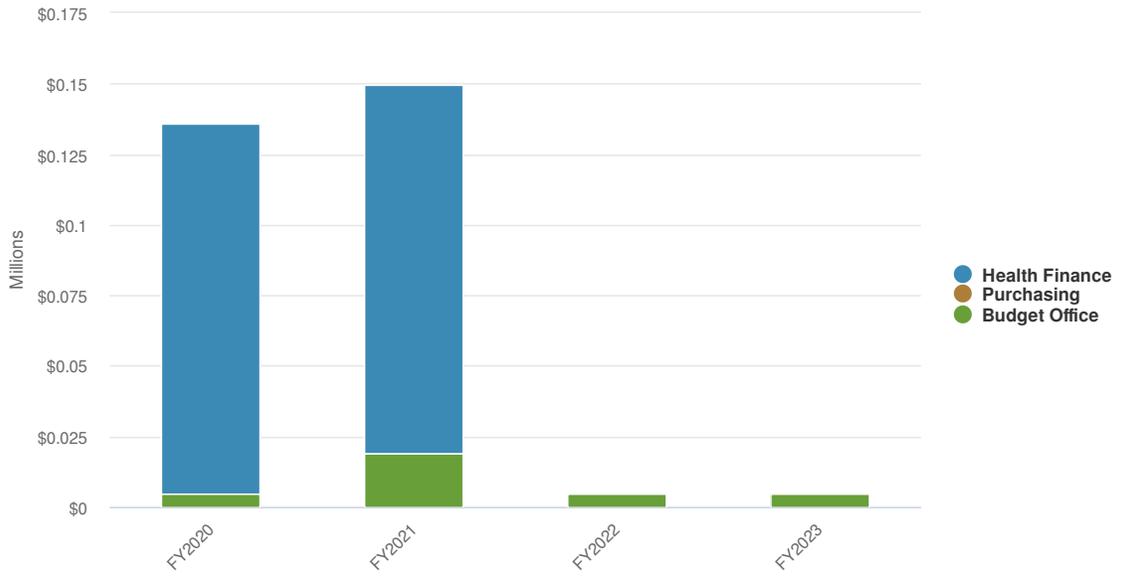
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



Budget Office

Janet Young
Budget Director

The Sullivan County Budget Office exists to support Sullivan County's fiscal integrity, accountability, and performance.

This mission is accomplished by providing budgeting, fiscal, analytical, operational policy and management support to the County Manager, Board of Legislators, Commissioners and Departments. It is our mission to ensure that the financial investment of all Sullivan County taxpayers is managed in a responsible manner.

The Budget Office receives no outside funding and is 100% County cost. It is a non-mandated office.

Core Services

Functions of the Budget Office include:

- Prepare the County's Tentative Operating Budget annually in conjunction with the Sullivan County Manager
- Compile and provide data to the Sullivan County Legislature as requested during their review of the Tentative Budget
- Complete and file the County's Capital Plan
- Prepare the annual Tax Levy
- Compile monthly budget modifications and verify sufficient funds exist in the Adopted Operating Budget to cover the modifications
- Assist with the County's Annual Audit
- Assist other County departments with various projects, such as the upgrade of the Public Safety communication infrastructure
- Investigate financial impact of special projects as needed, such as financial impacts of capital projects

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Budget Analyst	2	2	2
Budget Director	1	1	1
Principal Account Clerk	1	1	1
Principal Payroll Clerk	2	2	2
Senior Budget Analyst	2	3	3
Senior Fiscal Administrative Officer	2	2	2
Totals	10	11	11

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
Budget Office				
Personal Services	\$299,505	\$467,091	\$575,305	\$683,555
Contracts	\$201,728	\$125,779	-\$7,500	\$325,000
Auto/Travel	\$2,019	\$4,696	\$10,250	\$11,250
Office Supplies	\$2,485	\$3,315	\$6,665	\$6,400
Computer Supplies	\$100			
Departmental Exp	\$3,467	\$18,064	\$7,135	\$13,200
Employee Benefits	\$185,410	\$301,799	\$346,186	\$396,692

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Budget Office:	\$694,714	\$920,744	\$938,041	\$1,436,097
Total Finance:	\$694,714	\$920,744	\$938,041	\$1,436,097
Total General Government:	\$694,714	\$920,744	\$938,041	\$1,436,097
Total Expenditures:	\$694,714	\$920,744	\$938,041	\$1,436,097

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Intergovernmental Charges	\$4,657	\$19,109	\$5,000	\$5,000
Total Income:	\$4,657	\$19,109	\$5,000	\$5,000
Total Revenue Source:	\$4,657	\$19,109	\$5,000	\$5,000

Health Finance

The Sullivan County Health Finance Department exists to support the financial needs of the Adult Care Center, Department of Community Services, and the Department of Public Health.

The Health Finance Department receives funding from the State and Federal government for the administration of the health programs of the three departments. It is a non-mandated office.

Core Services

Functions of the Health Finance Department include:

- Billing to Federal and State governments and insurance companies for reimbursement of the costs of providing services within the Adult Care Center, Community Services and Public Health departments
- Monitoring of the operating budget for respective departments, the participation in the completion of the annual audit, federal single audit, and various cost reports.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Account Clerk	1	1	1
Financial Analyst	0	0	1
Medical Billing Coordinator	1	1	1
Principal Account Clerk	6	5	5
Senior Account Clerk	3	3	3
Totals	11	10	11

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
Health Finance				
Non-SubDivision				
Personal Services	\$81,076	\$81,176	\$0	\$0
Employee Benefits	\$58,631	\$74,664	\$0	\$0
Total Non-SubDivision:	\$139,707	\$155,840	\$0	\$0
Adult Care Center				
Employee Benefits		\$127	\$0	\$0
Total Adult Care Center:		\$127	\$0	\$0
Community Service				
Employee Benefits		\$179	\$0	\$0
Total Community Service:		\$179	\$0	\$0
Public Health				
Employee Benefits		\$641	\$0	\$0
Total Public Health:		\$641	\$0	\$0

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Health Finance:	\$139,707	\$156,786	\$0	\$0
Total Finance:	\$139,707	\$156,786	\$0	\$0
Total General Government:	\$139,707	\$156,786	\$0	\$0
Total Expenditures:	\$139,707	\$156,786	\$0	\$0

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Intergovernmental Charges	\$130,989	\$130,635	\$0	\$0
Total Income:	\$130,989	\$130,635	\$0	\$0
Total Revenue Source:	\$130,989	\$130,635	\$0	\$0

Purchasing and Central Services

Allyson Lewis

Director of Purchasing & Central Services

The mission of the Sullivan County Department of Purchasing is to establish, coordinate and administer purchasing policies for Sullivan County. The Sullivan County Department of Central Services provides mail services and supplies to the departments and agencies of Sullivan County.

The Sullivan County Office of Purchasing provides quality goods and services, at the lowest possible cost, meeting the needs of the Departments and Agencies. The Sullivan County Office of Central Services provides mail/courier services five days per week to the Government Center, Jail/Courthouse Complex and the Human Services Complex in Liberty, NY.

The Office of Purchasing receives no outside funding and is 100% County cost. The Office of Central Services receives no outside funding and is 100% County cost, however, a majority of the cost is charged back to County departments and is included in their budgets. Both are non-mandated offices.

Core Services

Functions of the Office of Purchasing include:

- Provide a procurement process that includes research, development, writing, execution and award of various bids, RFP's, quotes and everyday purchase orders for all necessary services, items and materials
- Processes and files all contracts that follow procurement guidelines

Functions of the Office of Central Services include:

- Mail is sorted, delivered and processed daily
- Mailroom services are currently outsourced to the Kristt Company, which provides one employee and includes transportation for all pickups and delivery

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Asst Dir Purchasing & Central Services	1	1	1
Dir Purchasing & Central Services	1	1	1
Purchasing Coordinator	2	2	2
Senior Account Clerk/Database	1	1	1
Totals	5	5	5

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
Purchasing				
Personal Services	\$253,251	\$275,304	\$276,004	\$304,216
Auto/Travel	\$16	\$14	\$0	\$0
Office Supplies	\$8,136	\$7,558	\$10,462	\$12,000
Special Department Supply	\$299,463	\$8,305	\$90,000	\$0
Misc Serv/Exp		\$0	\$60	\$0
Departmental Exp	\$80	\$251	\$129	\$0
Employee Benefits	\$106,466	\$114,178	\$109,025	\$172,525

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Purchasing:	\$667,412	\$405,610	\$485,680	\$488,741
Total Finance:	\$667,412	\$405,610	\$485,680	\$488,741
Shared Services				
Central Service Administration				
Contracts	\$52,873	\$53,071	\$54,002	\$55,352
Office Supplies	\$155,514	\$182,054	\$183,051	\$182,000
Departmental Exp	\$15,929	\$11,472	\$11,500	\$11,500
Total Central Service Administration:	\$224,317	\$246,598	\$248,553	\$248,852
Total Shared Services:	\$224,317	\$246,598	\$248,553	\$248,852
Total General Government:	\$891,728	\$652,208	\$734,233	\$737,593
Total Expenditures:	\$891,728	\$652,208	\$734,233	\$737,593

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$129,616	\$168,430	\$207,831	\$186,500
Total Income:	\$129,616	\$168,430	\$207,831	\$186,500
Total Revenue Source:	\$129,616	\$168,430	\$207,831	\$186,500

Division of Planning and Community Development

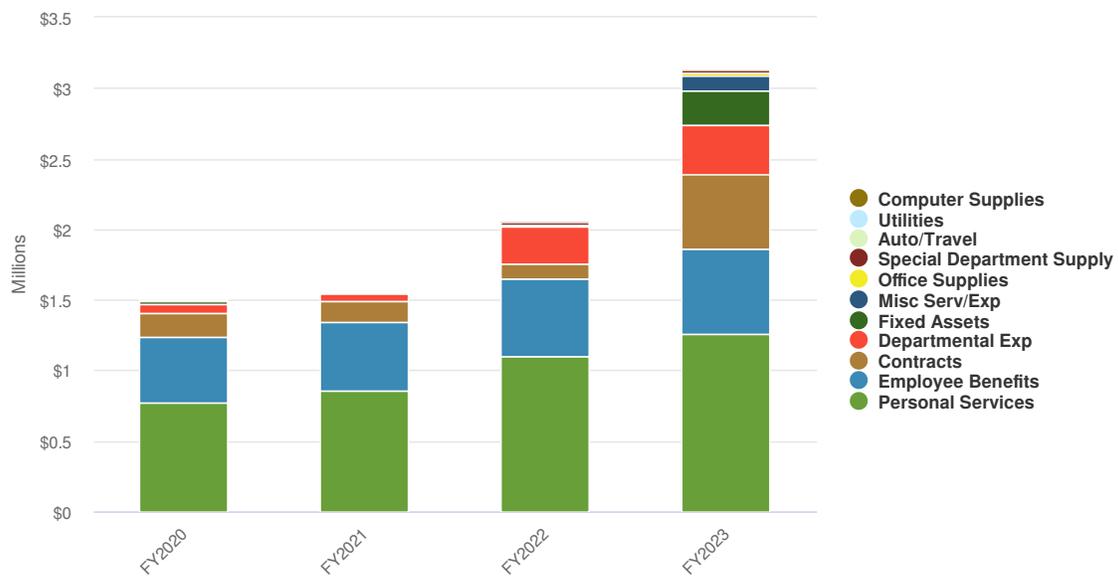
Freda Eisenberg
Commissioner

The Sullivan County Division of Planning and Community Development is responsible for the creation of programs that foster orderly development and redevelopment of the County's physical infrastructure in a manner that conserves natural resources while providing economic opportunity for area residents. The Division of Planning also offers technical assistance to local municipalities and assists with the development of land use policies. Located in the historic Catskills Region, sixty miles northwest of New York City, Sullivan County is home to nearly 75,000 year-round residents and an additional 45,000 second-home owners.

Sullivan County's land area is 1,011 square miles and is composed of 15 towns, 6 villages, and more than 30 hamlets. Its physical environment ranges from historic urban centers to bucolic farming communities nestled within an unsurpassed open space network that includes: the Upper Delaware Scenic & Recreational River, Catskill Park, Basherkill Wetland, and Shawangunk Ridge.

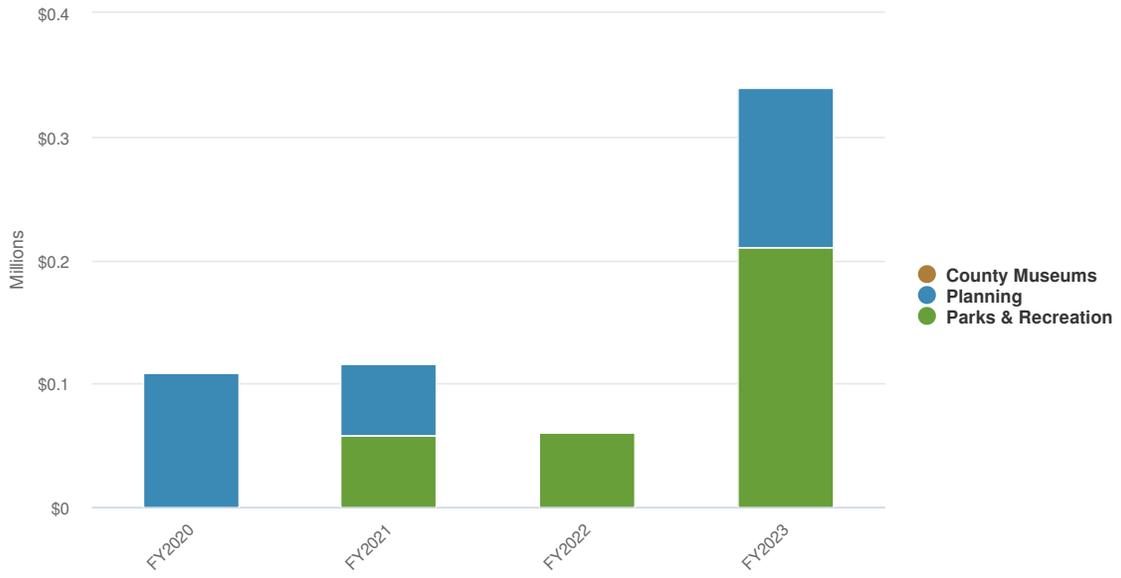
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



Grants Administration

Arthur Hussey
Supervisor

The mission of the Department of Grants Administration is to facilitate access to discretionary external funding for Sullivan County Government Departments, while improving the administration and management of existing grant / funding sources.

The Department receives its funding from the County's general fund and is 100% County cost. It is not a mandated office. The budget for Grants Administration consists primarily of personal services and employee benefits (>95%), with a small amount of funding provided for office supplies, travel/county fleet chargebacks, postage, and printing.

Core Services

Functions of Grants Administration include:

- Conduct research to identify/pursue funding sources for various priorities as identified by the County Legislature, County Manager, and Department heads
- Collaborate with numerous County departments, municipalities and outside agencies, in the identification, procurement of funding, and advisement of administration and post award documentation
- Support/assist in the management of the fiscal and operational administration of funded programs
- Track, inventory, and report on all County department funding secured
- Provide technical and research assistance to all County departments, municipalities and external agencies who request demographic/other statistical information to support grant applications, establish government policies, and stimulate the economy
- Effectively communicate the fiscal requirements and impacts to the County Manager and Division of Management & Budget relative to funding secured
- Address "pop-in" inquiries from the County public on potential sources of funding to meet their individual or business needs

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Grant Writer	1	1	1
Grants Administration Supervisor	1	1	1
Totals	2	2	2

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
Grants Administration				
Personal Services	\$124,405	\$126,106	\$127,806	\$147,538
Office Supplies	\$2,376	\$2,366	\$2,440	\$2,415
Employee Benefits	\$79,826	\$96,636	\$75,401	\$86,007
Total Grants Administration:	\$206,607	\$225,108	\$205,647	\$235,960
Total Finance:	\$206,607	\$225,108	\$205,647	\$235,960
Total General Government:	\$206,607	\$225,108	\$205,647	\$235,960
Total Expenditures:	\$206,607	\$225,108	\$205,647	\$235,960

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Home and Community Services Income	\$16,372	\$0	\$250,000	\$0
Total Income:	\$16,372	\$0	\$250,000	\$0
State Aid				
Home and Community Services	\$77,549	-\$9,087	\$0	\$0
Total State Aid:	\$77,549	-\$9,087	\$0	\$0
Federal Aid				
General Government		\$0	\$0	\$130,000
Home and Community Services	\$14,337	\$66,248	\$1,620	\$0
Total Federal Aid:	\$14,337	\$66,248	\$1,620	\$130,000
Total Revenue Source:	\$108,258	\$57,161	\$251,620	\$130,000

Office of Sustainable Energy

Heather Brown
Deputy Comm of Planning

The mission of the Sullivan County Office of Sustainable Energy is to develop cost effective projects, policies and practices that make County operations and our surrounding community more sustainable, resilient, healthy, energy efficient and environmentally responsible.

The Office of Sustainable Energy (OSE) works to achieve its mission in County operations and throughout the community by providing research, analysis, strategies, informational outreach and project support on a range of issues relating to sustainability, and by working in close coordination with numerous County departments, local and state agencies and community organizations to maximize the resources available to the County and its residents.

The Office of Sustainable Energy receives no outside funding and is 100% County cost; however, the office strives to reduce the County's overall operational costs through aggressive pursuit of outside grant funding as well as reducing the County's overall energy consumption. It is a non-mandated function of the County.

Core Services

Functions of the Office of Sustainable Energy include:

- Implementation of sustainable energy policy and goals as set forth by the Sullivan County Legislature
- Working with our local community partners, OSE is committed to participating in joint sustainable initiatives with our towns, villages, school districts and not-for-profit entities that would reduce the carbon footprint of Sullivan County while also reducing and/or stabilizing costs to our residents and businesses

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Dep Comm Planning	1	1	1
Sustainability Analyst	2	2	2
Totals	3	3	3

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Home and Community Service				
General Environment				
Office Of Sustainable Energy				
Personal Services	\$106,939	\$135,680	\$155,613	\$160,512
Contracts	\$0	\$0	\$10,000	\$100,000
Auto/Travel	\$0	\$394	\$1,200	\$1,700
Office Supplies	\$2,126	\$2,117	\$2,268	\$2,268
Departmental Exp	\$0	\$0	\$1,550	\$1,000
Employee Benefits	\$49,424	\$54,879	\$64,864	\$71,516
Total Office Of Sustainable Energy:	\$158,488	\$193,070	\$235,495	\$336,996
Total General Environment:	\$158,488	\$193,070	\$235,495	\$336,996
Total Home and Community Service:	\$158,488	\$193,070	\$235,495	\$336,996
Total Expenditures:	\$158,488	\$193,070	\$235,495	\$336,996

Strategies and Key Performance Indicators

Strategy: Manage ownership costs of buildings through effective maintenance plans and energy efficiency projects.

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Procure energy from clean renewable resources	Percent of electricity sourced from renewable resources	70%
Maintain County facilities to be energy efficient	Decrease the Site Energy Use Intensity (per square foot) of County facilities	75kBTU/square foot

Strategy: Maintain Sullivan County's status as a leader in environmental policy

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Recertify Sullivan County as a Climate Smart Community	Level of certification achieved in recertification process	Silver

Key Initiatives for 2022

Strategy: Maintain Sullivan County's benchmarking database to track performance of facilities

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Input and report all utility and fuel usage and costs	% utility and fuel usage reported and posted to County website	100%

Annual Actions:

1. Complete Facilities Master Plan
2. Complete installation of energy upgrades at SCCC

Strategy: Increased Community Outreach and Education in support of Sullivan County Resiliency Plan development

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Number of Advisory Committee and Community Outreach sessions hosted	Total meetings hosted	6

Annual Actions:

1. Completion of Countywide Resiliency Plan

Park and Rec/Museums

Brian Scardefield
Director

The mission of Parks, Recreation and Beautification is to preserve and enhance the quality of life in Sullivan County by providing citizens and visitors with open space and leisure activities for a variety of ages.

This mission is to provide outdoor leisure areas, swimming (guarded beach), hiking, picnic grounds, boating, fishing, hunting, and roadside trash removal.

The Department of Parks, Recreation and Beautification receives little outside funding. Some revenue is generated from admissions, pavilion rentals, and boat rentals at Lake Superior State Park. It is a non-mandated department, however, the County is currently under a 25-year lease agreement with the Palisades Interstate Parks Commission for the operation of Lake Superior State Park.

Sullivan County Museums receive little outside revenue. Admissions, sales at the Fort Delaware Gift Shop, and donations provide some outside funding. The museums are not a mandated service.

Core Services

Functions of the Parks and Recreation department include:

- one state park operated under contract by the County, Lake Superior
- four historical parks, including Stone Arch Bridge, Livingston Manor Covered Bridge, Minisink Battlegrounds, and the D & H Canal Linear Park
- Beautification programs include Adopt an Exit, Litter Pluck and Clean Team.
- The Sullivan County Department of Parks, Recreation and Beautification is also responsible for the operation of three museums: the Sullivan County Museum in Fallsburg, the D&H Canal Museum at Lock 50 in Mamakating, and the Fort Delaware Museum of Colonial History in Tusten.
- The Sullivan County Museum provides space for the Sullivan County Historical Society and other community organizations. It features exhibits of Sullivan County history.
- The D&H Canal Museum at Lock 50 is a seasonally staffed museum and interpretive center.
- Fort Delaware Museum of Colonial History is a seasonally operated living history museum that provides visitors with real life demonstrations of colonial life.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
P/R Admin			
Dir Parks Rec & Beaut Progs	1	1	1
Grounds Maintenance Supervisor	0	1	1
Grounds Maintenance Worker I	1	1	1
Grounds Maintenance Worker II	1	0	0
Laborer I	1	2	2
Student Worker	4	4	4
P/R Admin Total	8	9	9
P/R Lake Superior			
Asst Park & Recrtn Dir/Lifeguard	1	1	1
Laborer I	3	3	3
Lifeguard	5	5	5
Park Entry Attendant	2	2	2
Park Manager	1	1	1
P/R Lake Superior Total	12	12	12
P/R County Museum - SC Museum			
Museum Attendant	2	2	2
P/R County Museum - SC Museum Total	2	2	2
P/R County Museum - D & H Canal			
Sr Visitors Experience Associate	1	1	1
Visitors Experience Associate	1	1	1
P/R County Museum - D & H Canal Total	2	2	2
Grand Totals	24	25	25

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Culture and Recreation				
Recreation				
Parks & Recreation				
P/R - Admin				
Personal Services	\$173,800	\$191,778	\$213,866	\$276,328
Fixed Assets		\$0	\$0	\$20,000
Contracts		\$0	\$3,864	\$150,000
Auto/Travel	\$826	\$674	\$2,000	\$3,000
Office Supplies	\$2,201	\$2,352	\$6,199	\$6,050
Utilities		\$0	\$200	\$0
Special Department Supply	\$166	\$1,628	\$1,300	\$1,500
Misc Serv/Exp	\$1,180	\$1,217	\$1,300	\$4,300
Departmental Exp	\$6,297	\$6,427	\$55,571	\$39,400
Employee Benefits	\$76,803	\$93,408	\$91,252	\$124,105
Total P/R - Admin:	\$261,273	\$297,483	\$375,552	\$624,683
P/R Lake Superior Park				
Personal Services	\$3,297	\$66,393	\$81,562	\$109,840
Fixed Assets		\$0	\$0	\$75,000
Contracts	\$0	\$1,000	\$25,000	\$0
Auto/Travel	\$0	\$0	\$200	\$200
Office Supplies	\$604	\$50	\$1,300	\$1,700
Utilities	\$0	\$0	\$100	\$100
Special Department Supply	\$976	\$2,287	\$5,703	\$9,900
Misc Serv/Exp	\$0	\$761	\$1,120	\$4,300
Departmental Exp	\$4,781	\$817	\$6,259	\$12,000
Employee Benefits	\$5,610	\$9,942	\$20,273	\$24,844
Total P/R Lake Superior Park:	\$15,267	\$81,250	\$141,517	\$237,884
P/R D&H Canal Linear Park				
Special Department Supply	\$0	\$123	\$2,322	\$2,200
Departmental Exp	\$0	\$1,354	\$1,047	\$6,000
Total P/R D&H Canal Linear Park:	\$0	\$1,477	\$3,369	\$8,200
P/R Stone Arch Bridge				
Special Department Supply	\$92	\$207	\$650	\$450
Departmental Exp	\$4,022	\$2,864	\$3,114	\$3,000
Total P/R Stone Arch Bridge:	\$4,114	\$3,071	\$3,764	\$3,450
P/R Minisink Battle Ground				
Special Department Supply	\$92	\$0	\$400	\$200

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Departmental Exp	\$45	\$1,347	\$2,679	\$3,000
Total P/R Minisink Battle Ground:	\$137	\$1,347	\$3,079	\$3,200
P/R Livingston Manor Covered Br				
Special Department Supply	\$148	\$173	\$628	\$200
Departmental Exp	\$0	\$0	\$1,300	\$7,000
Total P/R Livingston Manor Covered Br:	\$148	\$173	\$1,928	\$7,200
P/R Callicoon Park				
Fixed Assets		\$0	\$0	\$150,000
Utilities		\$0	\$29	\$200
Special Department Supply		\$0	\$0	\$1,000
Departmental Exp		\$0	\$0	\$40,000
Total P/R Callicoon Park:	\$0	\$0	\$29	\$191,200
Total Parks & Recreation:	\$280,938	\$384,800	\$529,238	\$1,075,817
Total Recreation:	\$280,938	\$384,800	\$529,238	\$1,075,817
Culture				
County Museums				
SC Museum				
Personal Services	\$8,914	\$14,046	\$32,287	\$34,495
Office Supplies	\$0	\$0	\$100	\$100
Special Department Supply	\$0	\$145	\$255	\$500
Departmental Exp	\$0	\$316	\$250	\$250
Employee Benefits	\$2,215	\$2,799	\$7,751	\$8,059
Total SC Museum:	\$11,129	\$17,306	\$40,643	\$43,404
D & H Canal Museum				
Personal Services	\$0	\$1,840	\$9,450	\$10,838
Office Supplies	\$139	\$0	\$300	\$300
Special Department Supply	\$82	\$92	\$909	\$800
Misc Serv/Exp	\$0	\$0	\$150	\$200
Departmental Exp	\$105	\$166	\$422	\$2,800
Employee Benefits	\$0	\$163	\$2,396	\$2,628
Total D & H Canal Museum:	\$326	\$2,261	\$13,627	\$17,566
Total County Museums:	\$11,455	\$19,567	\$54,270	\$60,970
Historic Prop Fort Delaware				
Personal Services	\$570			
Fixed Assets	\$16,543			
Office Supplies	\$229	\$80	\$0	\$0
Special Department Supply	\$478	\$128	\$669	\$800
Misc Serv/Exp	\$250			

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Departmental Exp	\$118	\$0	\$500	\$1,000
Employee Benefits	\$2,330	\$889	\$0	\$0
Total Historic Prop Fort Delaware:	\$20,518	\$1,097	\$1,169	\$1,800
Total Culture:	\$31,973	\$20,664	\$55,439	\$62,770
Total Culture and Recreation:	\$312,911	\$405,464	\$584,677	\$1,138,587
Home and Community Service				
General Environment				
Office Of Sustainable Energy				
Personal Services	\$106,939	\$135,680	\$155,613	\$160,512
Contracts	\$0	\$0	\$10,000	\$100,000
Auto/Travel	\$0	\$394	\$1,200	\$1,700
Office Supplies	\$2,126	\$2,117	\$2,268	\$2,268
Departmental Exp	\$0	\$0	\$1,550	\$1,000
Employee Benefits	\$49,424	\$54,879	\$64,864	\$71,516
Total Office Of Sustainable Energy:	\$158,488	\$193,070	\$235,495	\$336,996
Total General Environment:	\$158,488	\$193,070	\$235,495	\$336,996
Total Home and Community Service:	\$158,488	\$193,070	\$235,495	\$336,996
Total Expenditures:	\$471,400	\$598,534	\$820,172	\$1,475,583

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Culture and Recreation Income	\$0	\$58,306	\$60,150	\$60,150
Misc	\$0	\$0	\$250	\$300
Total Income:	\$0	\$58,306	\$60,400	\$60,450
State Aid				
General Government	\$0	\$0	\$3,864	\$150,000
Total State Aid:	\$0	\$0	\$3,864	\$150,000
Total Revenue Source:	\$0	\$58,306	\$64,264	\$210,450

2023 Strategies and Key Initiatives

Strategies and Key Performance Indicators

Strategy: Planning of County Parks

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Park Master Plan development	Contracting of a Professional Consultant to develop a Parks Master Plan	100%

Strategy: Lake Superior State Park Beach - Preventing closures through staff recruitment and algae bloom prevention

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Total days beach area is open	Track days open/closed compared to prior year	Open daily mid June - Labor Day

Key Initiatives for 2023

Strategy: County Park Trail Development/Trail Rehabilitation

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Trail developed/rehabilitated	Distance of trail developed/rehabilitated throughout the County Parks	3 miles

Annual Actions:

1. Assess the amount of trails though out the County Park System
2. Assess current trail conditions

Strategy: Development of the Callicoon Park

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Parking lot development	Completion of parking area	100%
Park Clean-up	Building Demolition/Flood Debris Clean-up	50%

Annual Actions:

1. Development of site amenities
2. Asses site clean-up

Planning and Community Development

Freda Eisenberg
Commissioner

The mission of the Sullivan county Division of Planning & Community Development is to improve the quality of life for residents of the County by encouraging community and economic development and by providing innovative training, technical assistance and collaborative service delivery in the areas of comprehensive land use and environmental impact assessment and remediation.

Planning serves as a catalyst to promote and support community and economic development throughout the County, targeting the creation of new jobs and improving our tax base.

The Sullivan County Department of Planning receives some outside funding in the form of grants, as well as administrative fees for grant implementation and contracts with local municipalities. The majority of the department's budget is county share.

Planning is a non-mandated office but performs several mandated tasks, including continued administrative duties for the Empire Zone program, staffing for REAP Board, hazard mitigation coordinator, NYS Ag District 30-Day and 8-year review, General Municipal Law 239 Reviews, municipal training (not required of department but mandated for Town/Village officials), open space and farmland protection planning (not mandated but encouraged) and continued administrative duties for the Revolving Loan Fund.

Core Services

Functions of the Department of Planning and Community Development include:

- Economic development
- Community development
- Agricultural economic development
- Grant management
- State mandated reviews (SEQR, SHPO, etc.)
- Hazard Mitigation Planning
- Municipal assistance
- NYS Agricultural District reviews
- General Municipal Law 239 I, M & N reviews
- Municipal training
- Environmental management
- Open space and farmland protection
- Revolving loan program.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Chief Planner	1	1	1
Comm of Planning & Environ Mgmt	1	1	1
Confidential Secr to Planning	1	1	1
County Historian	1	1	1
Deputy Comm Planning & Envir Mgmt	1	1	1
Housing & Comm Dev Specialist	1	1	1
Planner	2	2	2
Student Intern	1	1	0
Totals	9	9	8

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Home and Community Service				
General Environment				
Planning				
Plng - Main Unit				
Personal Services	\$351,969	\$321,348	\$377,310	\$520,671
Contracts	\$171,668	\$147,119	\$430,000	\$285,000
Auto/Travel	\$1,241	\$280	\$3,512	\$1,500
Office Supplies	\$2,511	\$3,857	\$3,583	\$6,400
Computer Supplies	\$0	\$410	\$1,008	\$650
Utilities	\$440	\$480	\$541	\$500
Special Department Supply	\$181	\$0	\$30	\$0
Misc Serv/Exp	\$0	\$4,400	\$0	\$100,000
Departmental Exp	\$53,622	\$47,615	\$291,270	\$230,750
Employee Benefits	\$246,292	\$222,111	\$290,741	\$280,241
Total Plng - Main Unit:	\$827,924	\$747,619	\$1,397,995	\$1,425,712
Total Planning:	\$827,924	\$747,619	\$1,397,995	\$1,425,712
Total General Environment:	\$827,924	\$747,619	\$1,397,995	\$1,425,712
Total Home and Community Service:	\$827,924	\$747,619	\$1,397,995	\$1,425,712
Total Expenditures:	\$827,924	\$747,619	\$1,397,995	\$1,425,712

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Home and Community Services Income	\$16,372	\$0	\$250,000	\$0
Total Income:	\$16,372	\$0	\$250,000	\$0
State Aid				
Home and Community Services	\$77,549	-\$9,087	\$0	\$0
Total State Aid:	\$77,549	-\$9,087	\$0	\$0
Federal Aid				
General Government		\$0	\$0	\$130,000
Home and Community Services	\$14,337	\$66,248	\$1,620	\$0
Total Federal Aid:	\$14,337	\$66,248	\$1,620	\$130,000
Total Revenue Source:	\$108,258	\$57,161	\$251,620	\$130,000

Division of Public Safety

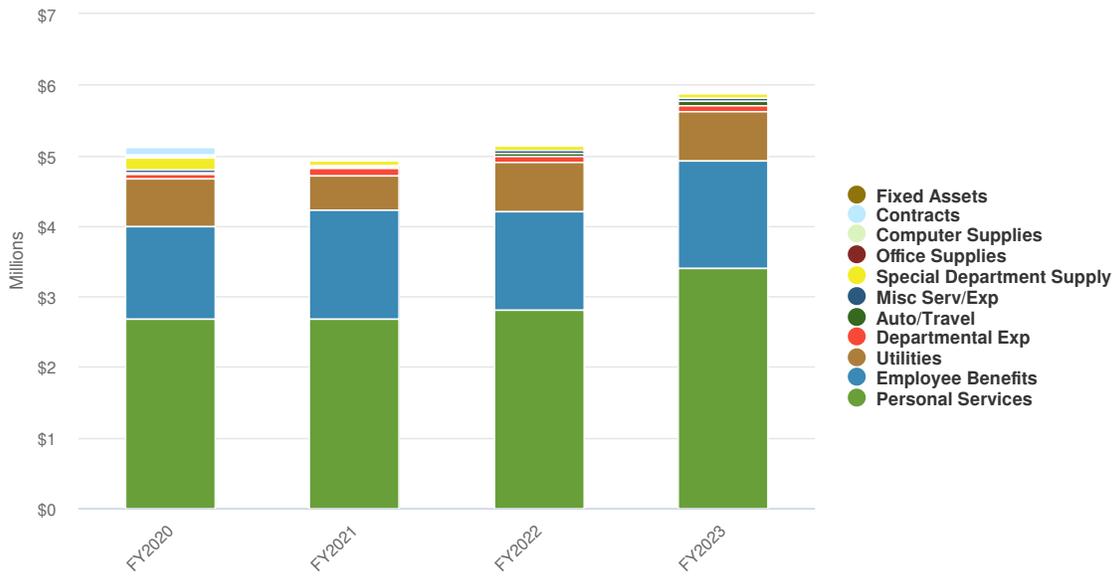
Thomas Farney
Commissioner

The Division of Public Safety is charged with ensuring the safety and security of the citizens and government of Sullivan County, and oversees the following departments:

- Office of Emergency Management/Homeland Security [🔗](#)
- Bureau of Fire [🔗](#)
- Bureau of Emergency Medical Services (EMS) [🔗](#)
- 911 Center. [🔗](#)

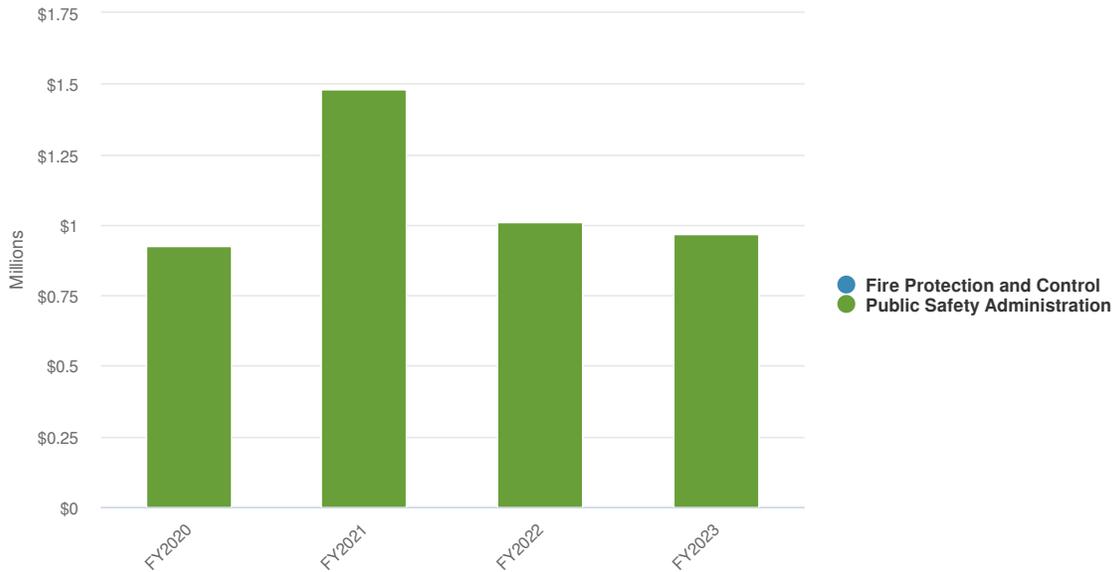
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



2023 Performance Indicators and Initiatives

Safe Community (Division of Public Safety)

Strategies and Key Performance Indicators

Strategies and Key Performance Indicators

Strategy: Improve collaboration & training among EMS Agencies

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
County-hosted training for EMS providers	Total County-hosted trainings 2023	4
EMS participant satisfaction	Attendee satisfaction of these County-hosted trainings	75%

Strategy: Ensure preparedness for emergency situations

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Number of emergency drills	Total number of County emergency drills	3
Number of emergency planning exercises	Total number of planning exercises	3

Key Initiatives for 2023

Strategy: Increase assistance with recruitment of Fire & EMS volunteers

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Number of new EMS recruits	Count of new recruits	5
Number of new firefighter recruits	Count of new recruits	10

Annual Actions:

1. Increase recruitment efforts and develop new strategies for recruitment
2. Work with volunteer fire and EMS provider to recruit and retain volunteers
3. Develop a youth explorer program

Strategy: Update emergency management plan and conduct trainings

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Participant satisfaction with emergency trainings	Percent of participants who are satisfied with emergency training	66%
Establish regular meetings of the STAC	Total recurring meetings per year (min.)	4

Annual Actions:

1. Review and update the Hazard Mitigation Plan
2. Review the Sullivan County Comprehensive Emergency Management Plan
3. Review and update the CEPA assessment
4. Review and update the Domestic Terrorism Prevention Plan

Strategy: Review and recommend enhancements to building security

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Review building security	Percent of buildings analyzed	100%

Annual Actions:

1. Review building security posture and make recommendations to management concerning improved security needs.

Strategy: Improve emergency communications coverage

KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Provide additional equipment and/or tower locations to improve coverage	Additional tower sites on air	1

Annual Actions:

1. Procure and deploy new emergency communications equipment to improve communications
2. Analyze and recommend new tower locations/construction

Fire Protection

John Hauschild
Fire Coordinator

The Bureau of Fire is charged with the oversight of the Sullivan County Fire Mutual Aid Plan, administers fire training programs, organizes and supervises special teams for fire investigation, wild land search and rescue, and hazardous materials and serves as a liaison with the water rescue and recovery team.

The Fire Coordinator is the county liaison to the New York State Office of Fire Prevention and Control and other agencies in matters that affect fire issues and incidents.

New York State Office of Fire Prevention and Control (OFPC) provide State Fire Instructors to train firefighters and other first responders in the county.

The Bureau of Fire receives no outside funding and is 100% County share. The Bureau of Fire is a non-mandated program.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Deputy Fire Coordinator	5	5	5
Deputy Fire Coordinator PT	1	1	1
Fire Coordinator	0.3045	0.3045	0.3045
Fire Investigator	8	8	8
Typist	1	1	1
Totals	15.3045	15.3045	15.3045

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Fire Protection and Control				
Fire Protection				
Personal Services	\$60,945	\$58,880	\$57,259	\$98,289
Auto/Travel	\$6,261	\$5,888	\$8,800	\$10,400
Office Supplies	\$936	\$991	\$4,595	\$4,150
Utilities	\$4,009	\$4,217	\$4,500	\$4,500
Special Department Supply	\$2,168	\$50	\$5,005	\$5,000
Misc Serv/Exp	\$0	\$420	\$7,000	\$7,000
Departmental Exp	\$177	\$347	\$3,150	\$8,300
Employee Benefits	\$11,701	\$12,285	\$15,410	\$24,083
Total Fire Protection:	\$86,198	\$83,078	\$105,719	\$161,722
Total Fire Protection and Control:	\$86,198	\$83,078	\$105,719	\$161,722
Total Public Safety:	\$86,198	\$83,078	\$105,719	\$161,722
Total Expenditures:	\$86,198	\$83,078	\$105,719	\$161,722

Revenues by Source

Name	FY2020 Actuals
Revenue Source	
State Aid	
Public Safety	\$4,356
Total State Aid:	\$4,356
Total Revenue Source:	\$4,356

Probation

Pennie Huber
Probation Director

The mission of the Sullivan County Probation Department is to take a proactive approach to law enforcement and treatment strategies in the rehabilitation and monitoring of offenders in the community.

A continuum of comprehensive services is used to facilitate the re-socialization of offenders to preserve public safety. Partnerships and cooperation with other law enforcement and other agencies are constantly being developed and fostered to better ensure the safety and quality of life for the citizens of Sullivan County.

The Department receives revenues from several sources: state reimbursement, Stop DWI funds, chargebacks to other County departments, supervision fees, surcharge collections, and Pre-Trial and ATI (Alternatives to Incarceration) funds. The Department of Probation is mandated under the New York Consolidated Laws, Executive – Article 12.

Core Services

Functions of the Sullivan County Probation Department include:

- Public Safety/monitoring felony and misdemeanor probationers (sex offenders, DWI, violent felons, youthful offenders)
- Family Court intake for domestic violence victims and juvenile delinquent complaints
- Preparation of pre-sentence and pre-plea reports for county, family and justice courts
- Restitution and fee/fine collection for all courts, as well as disbursement of funds to crime victims
- Obtain DNA samples from offenders and submit to the NYS DNA database
- Alternatives to Incarceration program (reduces jail population, allows for the jail to become eligible for Article 13A classification, and as a result maintain a reduced classification level)
- Pre-Trial Release program (reduces jail population, allows defendants who cannot post bail the opportunity to be screened and interviewed for release on their own recognizance)

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Probation - Main Unit			
Account Clerk/Database	1	1	1
Clerk	1	1	1
Deputy Probation Director	1	1	1
Full Charge Bookkeeper	1	1	1
Probation Dir B	1	1	1
Probation Officer	9	9	9
Probation Officer Trainee	5	5	5
Probation Supervisor	2	2	2
Senior Probation Officer	4	4	4
Typist	1	1	1
Probation - Main Unit Total	26	26	26
Probation - Alternatives to Incarceration			
Probation Officer	1	1	1
Probation - ATI Total	1	1	1
Probation - Pre Trial			
Probation Officer	1	1	1
Senior Probation Officer	1	1	1
Probation - Pre Trial Total	2	2	2
Grand Totals	29	29	29

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Law Enforcement				
Probation				
Prob - Main Unit				
Personal Services	\$1,351,747	\$1,358,601	\$1,429,957	\$1,668,280
Contracts	\$0	\$0	\$500	\$500
Auto/Travel	\$7,032	\$4,805	\$15,500	\$23,000
Office Supplies	\$12,379	\$6,019	\$10,560	\$10,500
Computer Supplies	\$0	\$0	\$1,000	\$1,000
Utilities	\$2,258	\$1,725	\$3,000	\$3,000
Special Department Supply	\$20,656	\$10,469	\$35,825	\$34,500
Misc Serv/Exp	\$16,503	\$7,460	\$11,500	\$12,600
Departmental Exp	\$24,097	\$23,603	\$46,225	\$33,792
Employee Benefits	\$682,824	\$833,777	\$715,139	\$776,223
Total Prob - Main Unit:	\$2,117,497	\$2,246,459	\$2,269,206	\$2,563,395
Prob- Alternatives To Incarcer				
Personal Services	\$68,332	\$69,331	\$62,758	\$70,534
Auto/Travel	\$0	\$130	\$2,100	\$2,100
Office Supplies	\$0	\$286	\$250	\$250
Misc Serv/Exp	\$1,020	\$580	\$700	\$700
Departmental Exp	\$726	\$741	\$850	\$1,000
Employee Benefits	\$26,733	\$28,622	\$25,868	\$26,153
Total Prob- Alternatives To Incarcer:	\$96,812	\$99,691	\$92,526	\$100,737
Prob - Pre Trial Release				
Personal Services	\$129,553	\$134,817	\$134,317	\$150,934
Auto/Travel	\$0	\$130	\$1,900	\$3,600
Utilities	\$0	\$0	\$2,000	\$3,000
Misc Serv/Exp	\$2,120	\$1,000	\$1,250	\$1,400
Departmental Exp	\$70	\$0	\$100	\$200
Employee Benefits	\$45,921	\$51,077	\$35,648	\$38,825
Total Prob - Pre Trial Release:	\$177,663	\$187,024	\$175,215	\$197,959
Total Probation:	\$2,391,972	\$2,533,173	\$2,536,947	\$2,862,091
Total Law Enforcement:	\$2,391,972	\$2,533,173	\$2,536,947	\$2,862,091
Total Public Safety:	\$2,391,972	\$2,533,173	\$2,536,947	\$2,862,091
Total Expenditures:	\$2,391,972	\$2,533,173	\$2,536,947	\$2,862,091

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$21,817			
Public Safety Income	\$92,227	\$131,895	\$99,600	\$99,600
Total Income:	\$114,044	\$131,895	\$99,600	\$99,600
State Aid				
Public Safety	\$228,134	\$219,291	\$228,831	\$228,831
Social Services	\$15,507	\$26,142	\$17,000	\$16,000
Total State Aid:	\$243,640	\$245,433	\$245,831	\$244,831
Federal Aid				
Public Safety	\$3,396	\$3,192	\$5,000	\$11,129
Total Federal Aid:	\$3,396	\$3,192	\$5,000	\$11,129
Total Revenue Source:	\$361,080	\$380,520	\$350,431	\$355,560

INITIATIVES, GOALS AND WORKLOAD MEASURES

2023 Initiatives:

- Full implementation of the NYS Peace Officer Training Guidelines
- Full implementation of supervision of CD cases with Ignition Interlock

Goal: Collect the maximum amount of Court ordered restitution in order to make victims whole. Amounts collected are dependent on the amounts ordered and payment terms. Collect supervision fees in accordance with Local Law, as well as restitution surcharges.

Measures:	Restitution Surcharge	Fees Collected
2019 Actual:	\$3,466.83	\$60,148.41
2020 Actual:	\$5,158.68	\$54,209.99
2021 Actual:	\$7,301.02	\$67,397.01
2022 Budget:	\$3,500.00	\$53,000.00
2023 Plan:	\$3,500.00	\$53,000.00

Goal: Investigations – Provide a complete and comprehensive report to the presiding Courts in a timely fashion.

Measures:	Criminal PSI's Completed	Family Court PDI's Completed
2019 Actual:	282	20
2020 Actual:	66	4
2021 Actual:	194	17
2022 Budget:	130	8
2023 Plan:	130	8

Goal: Supervision – Supervise offenders sentenced to Release Under Supervision (PTR), Conditional Discharge and Probation

Measures:	Probation	CD with IID	JD/PINS	RUS (PTR)
2019 Actual:	512	0	12	77
2020 Actual:	470	0	13	96
2021 Actual:	388	0	7	104
2022 Budget:	365	120	10	80
2023 Plan:	365	120	10	80

Public Defense

Lynda Levine
Admin of Assigned Counsel

According to New York State Law, “The governing body of each county and the governing body of the city in which a county is wholly contained shall place in operation throughout the county, a plan for providing counsel to persons charged with a crime or who are entitled to counsel pursuant to section two hundred sixty-two or section eleven hundred twenty of the family court act, article six-C of the correction law, section four hundred seven of the surrogate's court procedure act or article ten of the mental hygiene law, who are financially unable to obtain counsel. Each plan shall also provide for investigative, expert and other services necessary for an adequate defense.” The County provides these services via contract to the Sullivan County Legal Aid Panel and the Sullivan County Conflict Legal Aid.

The County receives reimbursement for a portion of the services provided via State funding for the provision of indigent legal services from the Indigent Legal Services Fund. Provision of indigent legal services is mandated by NYS County Law section 722.

The main function of Public Defense is the provision of legal defense services for those who cannot afford an attorney.

The budget for Public Defense consists primarily of contractual services with two agencies that provide the services mandated by New York State. A small amount of funding is used for services related to the provision of legal defense, such as assigned counsel and stenographic services.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Admin of Assigned Counsel	1	1	1
Totals	1	1	1

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Judicial				
Public Defense				
Personal Services	\$88,945	\$98,701	\$101,300	\$105,409
Contracts	\$2,209,299	\$2,238,732	\$2,445,478	\$2,505,002
Auto/Travel	\$0	\$125	\$2,000	\$2,000
Office Supplies	\$304	\$334	\$900	\$900
Computer Supplies	\$125	\$0	\$0	\$7,000
Departmental Exp	\$338,294	\$436,671	\$482,305	\$476,000
Employee Benefits	\$36,299	\$41,105	\$38,346	\$39,415
Total Public Defense:	\$2,673,266	\$2,815,669	\$3,070,329	\$3,135,726
Total Judicial:	\$2,673,266	\$2,815,669	\$3,070,329	\$3,135,726
Total General Government:	\$2,673,266	\$2,815,669	\$3,070,329	\$3,135,726
Total Expenditures:	\$2,673,266	\$2,815,669	\$3,070,329	\$3,135,726

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
State Aid				
General Government	\$1,228,170	\$1,160,603	\$1,646,766	\$1,712,142
Total State Aid:	\$1,228,170	\$1,160,603	\$1,646,766	\$1,712,142
Total Revenue Source:	\$1,228,170	\$1,160,603	\$1,646,766	\$1,712,142

Strategies, Performance Indicators and Initiatives

Strategies and Key Performance Indicators		
Strategy: Provide for Counsel at First Appearance in all criminal matters in Sullivan County		
KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Continue to Develop Arraignment Panel of Attorneys	Currently there are 6 attorneys on the Panel. I will attempt to recruit additional attorneys.	10 attorneys
Analyze arraignment data by type of top charge and arraignment outcome	Analyze arraignment outcomes by type of crime: Violent Felony; other felony; misdemeanor and violations; etc.	Compliance with Bail Reform
Strategy: Provide Quality Legal Representation to Indigent Defendants in Criminal Cases and Indigent Parents in Family Court Proceedings		
KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Seek grant funding to improve the quality of mandated indigent legal representation	This Office works together with the institutional providers; i.e. Sullivan Legal Aid Panel and Sullivan County Conflict Legal Aid and private attorneys on the 18B panel to provide them with funding to improve legal services and entice experienced private attorneys to accept 18B assignments	Apply for all opportunities for funding from the State of New York
Key Initiatives for 2023		
Strategy: Implement Case Management Software Program to improve Data Collection and Reporting		
KEY PERFORMANCE INDICATOR(S)	CALCULATION METHODOLOGY	TARGET
Working Case Management Software - data converted; training on software	Should be implemented prior to annual reporting on or before April 1, 2023	Implementation prior to the end of 2022; software fully operational by March 1, 2023

Public Safety Administration

Thomas Farney
Commissioner

The mission of the Sullivan County Office of Emergency Management and Homeland Security (Public Safety Administration) is to act as the lead agency for the response of county resources to assist all residents and visitors during a natural or manmade disaster and incidents that involve Homeland Security, and to act as the liaison for county government with other Federal, State and Local governments, non-governmental organizations and the New York State Office of Emergency Management (State OEM) during an emergency incident.

NYS OEM receives federal grants for emergency and homeland security equipment.

The Office of Emergency Management and Homeland Security is a non-mandated office, however, it is responsible to ensure compliance with Federal NIMS (National Incident Management System) training requirements under Homeland Security Presidential Directive 5 NIMS and the NRF (National Response Framework).

Core Services

Functions of the Office of Emergency Management/Homeland Security include:

- Provide and operate the County Emergency Operations Center (EOC) during storms, disasters, and other emergencies as well as work with the county 911 Center to alert citizens through notifications by way of the NY ALERT system.
- Produce, through the Local Emergency Planning Committee (LEPC), the Comprehensive Emergency Management Plan (SCEMP) for emergency response; and provide training to all municipal and elected officials in federal mandated NIMS and Incident Command System (ICS) training.
- Operate the County Emergency Services Training Center which has classrooms, a training tower and associated area for driver training. The Training Center is used for police, fire, EMS and other agency training.
- Maintain mobile command truck, which can be deployed to multi-agency incidents; maintain a hazardous materials response trailer and equipment for large hazmat calls; and maintain special operations trailers and equipment.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Conf Secretary to Public Safety	0	1	1
Commissioner of Public Safety	1	1	1
Dep Comm of Public Safety	0	1	1
Emergency Svcs Training Center Facil	1	1	1
Emergency Svcs Training Center Coord	0.6955	0.6955	0.6955
Student Intern	1	0	0
Totals	3.6955	4.6955	4.6955

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Public Safety Administration				
Public Safety Administration				
Non-SubDivision				
Personal Services	\$138,094	\$129,927	\$134,872	\$238,419
Fixed Assets	\$31,193	\$0	\$132,898	\$0

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Auto/Travel	\$10,335	\$15,968	\$15,525	\$15,625
Office Supplies	\$16,342	\$3,311	\$4,992	\$4,120
Computer Supplies	\$13,639	\$0	\$24,472	\$500
Utilities	\$819	\$763	\$26,466	\$1,000
Special Department Supply	\$134,798	\$46,831	\$15,293	\$5,000
Misc Serv/Exp	\$2,525	\$0	\$1,000	\$1,000
Departmental Exp	\$12,824	\$5,622	\$20,433	\$12,650
Employee Benefits	\$33,888	\$48,247	\$35,048	\$92,388
Total Non-SubDivision:	\$394,458	\$250,668	\$410,999	\$370,702
Total Public Safety Administration:	\$394,458	\$250,668	\$410,999	\$370,702
Total Public Safety Administration:	\$394,458	\$250,668	\$410,999	\$370,702
Total Public Safety:	\$394,458	\$250,668	\$410,999	\$370,702
Total Expenditures:	\$394,458	\$250,668	\$410,999	\$370,702

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$4,950	\$1,785	\$0	\$0
Total Income:	\$4,950	\$1,785	\$0	\$0
Federal Aid				
Public Safety	\$194,773	\$92,143	\$200,684	\$34,241
Total Federal Aid:	\$194,773	\$92,143	\$200,684	\$34,241
Total Revenue Source:	\$199,723	\$93,928	\$200,684	\$34,241

Public Safety Communications E911

Alex Rau
E911 Coordinator

The mission of Sullivan County 9-1-1 is to provide all residents of and visitors to Sullivan County with professional, expedient and efficient 9-1-1 dispatch services for all Fire, EMS, and Police emergency calls, and to answer all non-emergency calls promptly and courteously and either resolve the caller's issue or refer the caller to the appropriate person or agency who can resolve the issue.

In addition to dispatch of emergency services personnel, Sullivan County 9-1-1 will also handle the dispatch of coroners, utility companies, Medevac, local, state & federal resources. The department acts as the afterhours contact for Division of Public Works related calls. It provides resource management for emergency services agencies & personnel, providing on-scene communications support in the event of a mobile command post activation and staffing the Emergency Operation Center as necessary during major events.

The department receives its revenues primarily from local tax dollars. A modest reimbursement of certain 911 expenses is received from the NYS Department of State as part of the monies collected under the E911 wireless surcharge program. Sullivan County E-911 is a non-mandated service.

Core Services

Functions of Sullivan County E-911 Communications include:

- E911 call taking & dispatch of emergency personnel, utility companies, local, state & federal resources
- After hours contact for DPW related calls
- Resource management for emergency services agencies & personnel.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Administrative Assistant	1	1	1
Chief Emergency Services Dispatcher	0	0	1
E-911 Coordinator	1	1	1
Emergency Services Dispatcher	13	14	13
Emergency Services Dispatcher PD	1	1	1
Senior Emergency Services Dispatcher	4	4	4
Totals	20	21	21

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Public Safety Administration				
Public Safety Communication E911				
Personal Services	\$919,417	\$918,529	\$989,164	\$1,170,691
Contracts	\$95,905	\$21,306	\$0	\$0
Auto/Travel	\$0	\$423	\$1,550	\$1,650
Office Supplies	\$2,466	\$2,659	\$10,311	\$3,318
Utilities	\$682,415	\$486,251	\$1,113,611	\$690,034
Special Department Supply	\$2,138	\$798	\$5,400	\$5,600
Misc Serv/Exp	\$17,286	\$16,206	\$20,590	\$21,525
Departmental Exp	\$25,373	\$13,261	\$27,107	\$28,470

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Employee Benefits	\$508,251	\$568,384	\$560,092	\$555,750
Total Public Safety Communication E911:	\$2,253,251	\$2,027,817	\$2,727,825	\$2,477,038
Total Public Safety Administration:	\$2,253,251	\$2,027,817	\$2,727,825	\$2,477,038
Total Public Safety:	\$2,253,251	\$2,027,817	\$2,727,825	\$2,477,038
Total Expenditures:	\$2,253,251	\$2,027,817	\$2,727,825	\$2,477,038

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Non Property Taxes	\$352,702	\$370,706	\$305,000	\$355,000
Public Safety Income	\$2			
Use of Money and Property	\$49,120	\$49,082	\$49,940	\$75,466
Total Income:	\$401,824	\$419,789	\$354,940	\$430,466
State Aid				
Public Safety	\$322,357	\$965,852	\$655,250	\$505,000
Total State Aid:	\$322,357	\$965,852	\$655,250	\$505,000
Total Revenue Source:	\$724,181	\$1,385,641	\$1,010,190	\$935,466

Public Safety Administration - EMS

Alex Rau
EMS Coordinator

It is the mission of the Sullivan County Bureau of Emergency Medical Services to provide the leadership, support, education and cooperation necessary to enable the Emergency Medical Service Agencies serving Sullivan County to provide the best emergency medical care possible through a lasting and professional partnership with the men and women of the Sullivan County Emergency Medical Services System.

In 2017, the Mutual Aid Plan was finalized and adopted between Sullivan County and local EMS organizations. In 2018, training, equipment and a stipend for a coordinator will be included in the budget.

EMS Coordinators are available as a resource to access information and contacts, bring ideas and issues to the Legislature and County government and disseminate information from the State Bureau of EMS.

Core Services

Functions of the Office of Emergency Management-Emergency Medical Services:

- Provide the residents of Sullivan County with shorter wait times for emergency services. With 28,500 patients served in Harris and 3,600 patient served at the Callicoon campus of Catskill Regional Medical Center, a need for increased healthy outcomes and shorter wait times for emergency services is paramount.
- An average of 200 Medevac requests with around 50 completed flights per year.
- To arrive on the scene of major incidents to assist the EMS officer leading the operation in whatever way they can.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Deputy EMS Coordinator	3	2	2
EMS Coordinator	1	1	1
Totals	4	3	3

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Public Safety Administration				
Public Safety Administration				
Emergency Medical Svc				
Personal Services	\$13,000	\$13,000	\$13,000	\$17,000
Auto/Travel	\$373	\$0	\$1,150	\$1,150
Special Department Supply	\$217	\$0	\$500	\$500
Misc Serv/Exp	\$0	\$203	\$6,500	\$6,500
Departmental Exp	\$0	\$49,950	\$0	\$0
Employee Benefits	\$538	\$488	\$3,410	\$4,019
Total Emergency Medical Svc:	\$14,128	\$63,641	\$24,560	\$29,169
Total Public Safety Administration:	\$14,128	\$63,641	\$24,560	\$29,169
Total Public Safety Administration:	\$14,128	\$63,641	\$24,560	\$29,169

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Public Safety:	\$14,128	\$63,641	\$24,560	\$29,169
Total Expenditures:	\$14,128	\$63,641	\$24,560	\$29,169

Safety Inspection/ Electrical Licensing

The purpose of the Sullivan County Electrical Licensing Board is to ensure that all electricians doing work in Sullivan County have the proper training to work safely and make proper installations, repairs and improvements to electrical systems

The Electrical Licensing Board generates revenue for the County through fees for testing and licenses. It is a non-mandated program.

Core Services

The purpose of the Sullivan County Electrical Licensing Board is to ensure that all electricians doing work in Sullivan County have the proper training to work safely and make proper installations, repairs and improvements to electrical systems

The Electrical Licensing Board generates revenue for the County through fees for testing and licenses. It is a non-mandated program.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Other Public Safety				
Safety Inspection - Elec Licen				
Personal Services	\$4,039	\$5,000	\$5,000	\$5,000
Contracts	\$0	\$0	\$4,300	\$5,000
Office Supplies	\$1,075	\$1,121	\$2,450	\$1,750
Employee Benefits	\$97	\$129	\$0	\$0
Total Safety Inspection - Elec Licen:	\$5,211	\$6,250	\$11,750	\$11,750
Total Other Public Safety:	\$5,211	\$6,250	\$11,750	\$11,750
Total Public Safety:	\$5,211	\$6,250	\$11,750	\$11,750
Total Expenditures:	\$5,211	\$6,250	\$11,750	\$11,750

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Licenses and Permits	\$67,670	\$53,200	\$50,000	\$50,000
Total Income:	\$67,670	\$53,200	\$50,000	\$50,000
Total Revenue Source:	\$67,670	\$53,200	\$50,000	\$50,000

Division of Public Works

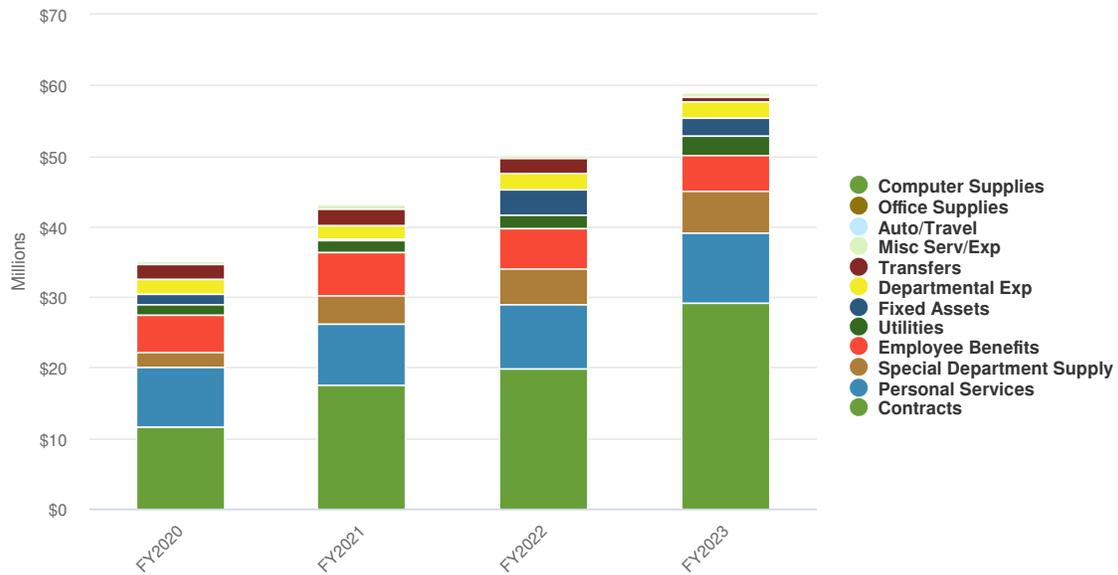
Ed McAndrew

Commissioner

The Sullivan County Division of Public Works and Solid Waste provides a wide range of essential services to county residents and visitors. More than 200 dedicated staff in the division's fifteen (15) departments work designing, maintaining and repairing roads and bridges, plowing snow, operating and maintaining county buildings and parks as well as fueling, maintaining and repairing the County's vehicle fleet. The division also operates the Sullivan County Sanitary Landfill, transfer stations, recycling program and sponsors County cleanup initiatives. The Division maintains and operates the Sullivan County International Airport and provides Weights and Measures services to insure sale quantity accuracy within the County. Through these challenging tasks, the dedicated professionals in the Division of Public Works are proud to play an essential role in making Sullivan County a great place to live, work, and play.

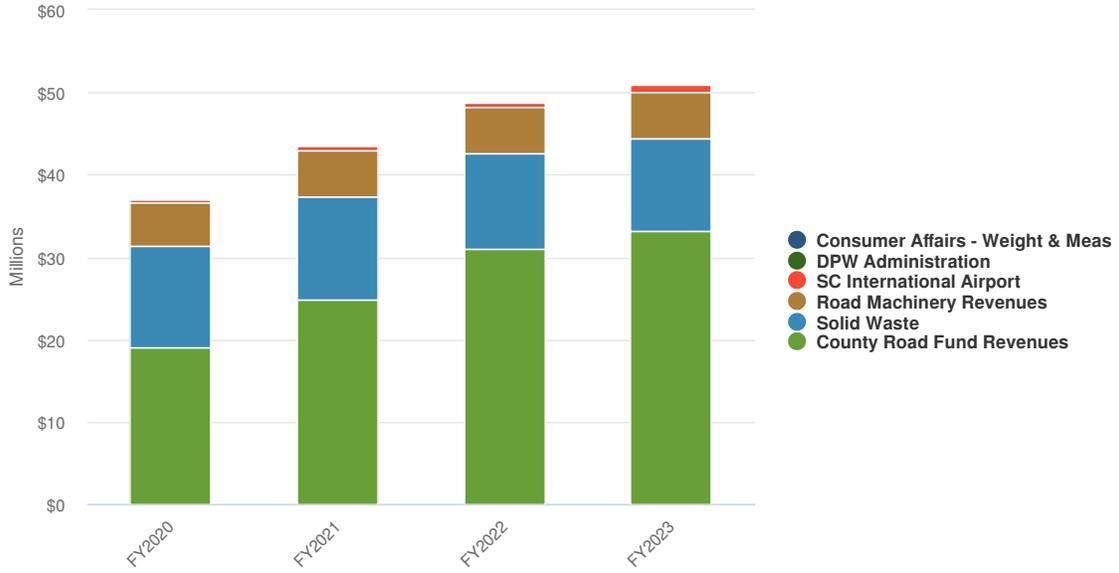
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



County Road Fund

Ed McAndrew
Commissioner

The mission of the County Road Fund organization is to maintain the County's network of highway infrastructure.

The County Road Fund includes all departments within Public Works whose focus is to maintain the County's system of highways and bridges. Departments include:

Sign Shop/Traffic Control:

Sullivan County Public Works operates a Sign Shop in Barryville which fabricates and installs road signs, as well as stripes highways, parking lots, etc. This work is done not only for County signs and highways but the work is contracted out to other municipalities as well. Staff assigned to this operation are also involved in snow removal. The sign shop receives no outside funding. It is a non-mandated program.

Engineering:

The Sullivan County Public Works Engineering Department is divided into several units to provide a multitude of functions. These units include Bridges, Buildings, Highways, and Lands & Claims/Permits. While the individual units work together, each also requires staff with specialized skills in order to perform its unique functions. The Engineering Department provides support for the DPW Operations staff through engineering assessment and design services for all County infrastructures, inclusive of but not limited to the County's 400 miles of highways, 400 bridges and 100 buildings. This includes the provision for construction oversight and materials testing. They also provide support to other County Departments for a variety of projects on request, such as the assistance provided to Emergency Management / Homeland Security with the County wide radio tower project, and the request to provide design services for a federally funded construction project at the Sullivan County Community College. The Engineering Department regularly provides project consultant management on federally and state funded projects. The Engineering Department receives some funding from reimbursements through FEMA, SOME, NYSDOT & FHWA for project administration, design and management. It is a non-mandated program.

Road and Bridge Maintenance:

The Sullivan County Public Works Road and Bridge Maintenance department builds, maintains and repairs the County's approximately 400 miles of highways, 400 bridges, numerous culverts, a variety of retaining walls, diverse drainage structures and other County infrastructure. The Road and Bridge Maintenance department receives no outside funding. It is a non-mandated program.

Snow and Ice Removal:

Public Works Snow and Ice Removal consists of snow and ice control on approximately 400 miles of County highway. Approximately one-half of this mileage is maintained by County forces whereas the remaining half is maintained by towns under contract with the County. The Snow and Ice Removal department receives no outside funding. It is a non-mandated program.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
DPW - Engineering			
Bridge Engineer	2	2	2
Civil Engineer	1	1	1
Engineering Aide	0	2	2
Engineering Tech	2	1	1
Junior Civil Engineer	1	1	1
DPW - Engineering Total	6	7	7
DPW - Road Maintenance			
Bridge Carpenter	2	2	2
Bridge Maintainer I	1	1	1
Bridge Maintainer II	1	2	2
Construction Equipment Op I	12	12	12
Construction Equipment Op II	2	3	3
Construction Equipment Op III	1	1	1
General Construction Supervisor	2	2	2
Hydra Exca Equipment Operator	3	3	3
Laborer I	6	6	6
Laborer II	5	5	5
Motor Equipment Operator	9	9	9
Road Maintenance Superintendent	1	1	1
Road Maintenance Supervisor	5	5	5
Weider II	1	1	1
DPW - Road Maintenance Total	51	53	53
DPW Traffic Control			
Assistant Sign Installer	1	1	1
Laborer I Seasonal	2	2	2
Sign Fabricator	2	2	2
Sign Installer	1	1	1
Sign Shop Supervisor	1	1	1
DPW Traffic Control Total	7	7	7
Grand Totals	64	67	67

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Traffic control				
Traffic Control				
Personal Services	\$305,553	\$274,046	\$324,368	\$347,657
Fixed Assets		\$0	\$55,090	\$0
Auto/Travel	\$0	\$0	\$200	\$200
Office Supplies	\$29	\$216	\$1,100	\$870
Computer Supplies	\$693	\$193	\$15,140	\$600
Utilities	\$12,046	\$12,801	\$13,000	\$14,000
Special Department Supply	\$40,209	\$257,557	\$287,069	\$290,300
Misc Serv/Exp	\$1,400	\$1,816	\$2,720	\$2,380
Departmental Exp	\$639	\$2,472	\$2,500	\$2,500
Employee Benefits	\$195,815	\$216,717	\$209,261	\$202,358
Total Traffic Control:	\$556,384	\$765,818	\$910,448	\$860,865
Total Traffic control:	\$556,384	\$765,818	\$910,448	\$860,865
Total Public Safety:	\$556,384	\$765,818	\$910,448	\$860,865
Transportation				
Highway				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Engineering				
Personal Services	\$486,402	\$510,740	\$503,043	\$585,747
Contracts	\$187,638	\$154,447	\$386,979	\$1,015,209
Auto/Travel	\$11,119	\$14,211	\$13,970	\$13,470
Office Supplies	\$996	\$1,756	\$4,050	\$4,050
Computer Supplies	\$165	\$458	\$700	\$700
Special Department Supply	\$98	\$200	\$1,700	\$1,700
Misc Serv/Exp	\$2,016	\$1,672	\$2,240	\$1,580
Departmental Exp	\$11	\$904	\$1,400	\$1,700
Employee Benefits	\$282,505	\$333,935	\$265,571	\$309,314
Total Engineering:	\$970,952	\$1,018,321	\$1,179,653	\$1,933,470
Maintenance Of Roads And Bridges				
DPW - Road Maintenance				
Personal Services	\$2,650,465	\$2,670,310	\$2,875,357	\$3,225,714
Contracts	\$46,401	\$2,488,910	\$5,041,562	\$6,040,000
Auto/Travel	\$0	\$0	\$175	\$175
Office Supplies	\$113	\$1,008	\$250	\$250
Utilities	\$12,866	\$11,405	\$10,843	\$12,000
Special Department Supply	\$137,935	\$688,993	\$2,348,301	\$2,071,600
Misc Serv/Exp	\$35,739	\$18,042	\$41,100	\$38,900
Departmental Exp	\$68,416	\$117,418	\$128,637	\$128,500
Employee Benefits	\$1,817,091	\$2,017,515	\$1,842,294	\$1,764,894
Total DPW - Road Maintenance:	\$4,769,025	\$8,013,600	\$12,288,519	\$13,282,033
DPW - Bridge Maintenance				
Contracts	\$336,279	\$173,720	\$710,400	\$8,381,472
Office Supplies	\$41	\$42	\$100	\$100
Utilities	\$864	\$760	\$1,000	\$1,000
Special Department Supply	\$18,260	\$347,714	\$221,337	\$38,350
Departmental Exp	\$1,217	\$9,238	\$10,931	\$11,150
Total DPW - Bridge Maintenance:	\$356,661	\$531,474	\$943,768	\$8,432,072
DPW - Chips Improvements				
Contracts	\$3,051,571	\$4,989,796	\$4,225,757	\$3,080,000
Special Department Supply	\$0	\$0	\$0	\$100,000
Departmental Exp	\$14,547	\$22,727	\$15,000	\$20,000
Total DPW - Chips Improvements:	\$3,066,119	\$5,012,523	\$4,240,757	\$3,200,000
Total Maintenance Of Roads And Bridges:	\$8,191,804	\$13,557,597	\$17,473,044	\$24,914,105
Total Highway:	\$9,162,756	\$14,575,918	\$18,652,697	\$26,847,575
Total Transportation:	\$9,162,756	\$14,575,918	\$18,652,697	\$26,847,575
Total Expenditures:	\$9,719,140	\$15,341,737	\$19,563,145	\$27,708,440

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Intergovernmental Charges	\$96,296	\$142,464	\$155,000	\$373,309
Use of Money and Property	\$192	\$49	\$0	\$0
Licenses and Permits	\$4,511	\$3,710	\$5,000	\$4,000
Sale of Property and Compensation for Loss	\$732	\$0	\$50	\$50
Misc	\$385	\$85,536	\$1,000	\$500
Total Income:	\$102,116	\$231,759	\$161,050	\$377,859
State Aid				
Transportation	\$3,471,568	\$5,576,832	\$4,740,757	\$4,684,283
Total State Aid:	\$3,471,568	\$5,576,832	\$4,740,757	\$4,684,283
Federal Aid				
Transportation	\$150,740	\$160,694	\$2,248,500	\$6,719,558
Total Federal Aid:	\$150,740	\$160,694	\$2,248,500	\$6,719,558
Interfund Transfers				
Interfund Transfers	\$15,248,376	\$18,830,443	\$25,476,610	\$21,306,474
Total Interfund Transfers:	\$15,248,376	\$18,830,443	\$25,476,610	\$21,306,474
Total Revenue Source:	\$18,972,801	\$24,799,728	\$32,626,917	\$33,088,174

DPW Buildings

Ed McAndrew
Commissioner

The mission of the Public Works Building Unit is to maintain all county owned facilities and grounds.

The Public Works Buildings Department is responsible for the maintenance and repair of all County owned facilities, including Storm Stations, Radio Towers, the Monticello Government Complex, the Liberty Health and Human Services Complex, Adult Care Center, Courthouse, Jail, Patrol Building, and Bus Garage.

The Building Department receives some outside funding through grants as they become available and are awarded. It is a non-mandated department. Revenue is primarily departmental chargebacks.

Functions of Public Works Buildings Department include maintenance and repair all one hundred-plus County buildings. Work ranges from custodial work to repair and maintenance of plumbing, electrical, heating and cooling systems. Employees also plow and shovel snow, cut the grass and remove the trash.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Misc Locations			
Building Engineer	1	1	1
Building Maintenance Mechanic	7	7	7
Building Maintenance Supervisor	2	2	2
Carpenter	1	1	1
Custodial Supervisor	1	1	1
Custodial Worker	4	4	4
Electrician	1	1	1
Facil Bridge Superintendent	1	1	1
Junior Buildings Engineer	1	1	1
Laborer I	5	5	5
Maintenance Assistant	3	3	3
Perm & Envir Compliance Coord	1	1	1
Misc Locations Total	28	28	28
Adult Care Center			
Asst Housekeeping Supervisor	1	1	1
Custodial Worker	11	11	11
Maintenance Assistant	1	1	1
Adult Care Center Total	13	13	13
Grand Totals	41	41	41

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Shared Services				
Buildings				
DPW - Storm Stations				
Fixed Assets	\$0	\$10,912	\$36,043	\$0
Contracts	\$0	\$8,250	\$0	\$12,870

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Office Supplies	\$0	\$0	\$50	\$50
Utilities	\$15,047	\$13,452	\$22,240	\$23,100
Special Department Supply	\$960	\$1,097	\$2,660	\$1,600
Departmental Exp	\$1,184	\$4,289	\$4,380	\$5,150
Total DPW - Storm Stations:	\$17,191	\$38,001	\$65,373	\$42,770
DPW- Radio Towers				
Utilities	\$26,128	\$32,054	\$30,200	\$35,500
Special Department Supply	\$360	\$2,440	\$1,100	\$1,100
Departmental Exp	\$16,854	\$17,424	\$18,550	\$18,910
Total DPW- Radio Towers:	\$43,342	\$51,919	\$49,850	\$55,510
DPW - Govt Center				
Personal Services	\$178,621	\$129,293	\$0	\$0
Fixed Assets	\$0	\$0	\$100,000	\$200,000
Contracts	\$517,352	\$450,111	\$4,535,826	\$188,298
Office Supplies	\$42	\$23	\$50	\$300
Utilities	\$173,475	\$219,711	\$245,500	\$313,500
Special Department Supply	\$27,972	\$20,929	\$30,880	\$27,800
Misc Serv/Exp	\$664	\$704	\$120	\$0
Departmental Exp	\$43,828	\$52,596	\$128,201	\$61,660
Employee Benefits	\$101,673	\$80,476	\$0	\$0
Total DPW - Govt Center:	\$1,043,627	\$953,843	\$5,040,577	\$791,558
DPW - Liberty Campus				
Personal Services	\$242,137	\$271,732	\$0	\$0
Fixed Assets	\$0	\$0	\$1,000,000	\$400,000
Contracts	\$11,650	\$34,620	\$1,727,772	\$66,737
Auto/Travel	\$0	\$0	\$60	\$60
Office Supplies	\$85	\$62	\$350	\$350
Utilities	\$133,907	\$144,908	\$168,800	\$191,000
Special Department Supply	\$50,421	\$38,901	\$55,656	\$61,400
Misc Serv/Exp	\$1,352	\$1,624	\$470	\$200
Departmental Exp	\$18,999	\$51,152	\$45,146	\$51,560
Employee Benefits	\$180,537	\$183,589	\$0	\$0
Total DPW - Liberty Campus:	\$639,088	\$726,588	\$2,998,254	\$771,307
DPW - Misc Locations				
Personal Services	\$680,037	\$795,413	\$1,518,866	\$1,636,325
Fixed Assets	\$8,349	\$17,007	\$364,337	\$100,000
Contracts	\$0	\$0	\$350,000	\$28,958
Auto/Travel	\$2,620	\$2,353	\$4,010	\$5,150
Office Supplies	\$2,077	\$800	\$1,840	\$2,000
Computer Supplies	\$37	\$981	\$100	\$100

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Utilities	\$65,371	\$76,159	\$78,900	\$85,000
Special Department Supply	\$19,705	\$31,927	\$26,312	\$33,300
Misc Serv/Exp	\$40,609	\$59,326	\$48,856	\$46,700
Departmental Exp	\$73,509	\$77,740	\$89,625	\$125,200
Employee Benefits	\$404,520	\$585,012	\$988,671	\$841,981
Total DPW - Misc Locations:	\$1,296,833	\$1,646,718	\$3,471,517	\$2,904,714
DPW - Adult Care Center				
Personal Services	\$595,575	\$577,817	\$627,814	\$669,273
Contracts	\$11,407	\$36,354	\$1,052,149	\$8,196
Office Supplies	\$19	\$0	\$100	\$100
Utilities	\$206,975	\$199,007	\$257,500	\$238,500
Special Department Supply	\$30,748	\$33,306	\$26,100	\$27,700
Misc Serv/Exp	\$99,810	\$99,067	\$77,905	\$83,940
Departmental Exp	\$72,465	\$53,663	\$87,466	\$78,550
Employee Benefits	\$443,831	\$464,823	\$467,058	\$364,465
Total DPW - Adult Care Center:	\$1,460,831	\$1,464,035	\$2,596,092	\$1,470,724
DPW - Court House				
Personal Services	\$79,201	\$73,258	\$0	\$0
Contracts	\$4,935	\$7,850	\$498,979	\$14,817
Office Supplies	\$3	\$3	\$10	\$10
Utilities	\$48,765	\$70,222	\$70,000	\$95,000
Special Department Supply	\$13,835	\$3,612	\$9,275	\$8,675
Misc Serv/Exp	\$664	\$640	\$45	\$0
Departmental Exp	\$35,545	\$26,594	\$39,295	\$35,900
Employee Benefits	\$53,085	\$45,356	\$0	\$0
Total DPW - Court House:	\$236,034	\$227,535	\$617,604	\$154,402
DPW - Community Services				
Contracts	\$61,668	\$61,704	\$63,112	\$66,264
Utilities	\$16,745	\$20,144	\$20,300	\$35,300
Special Department Supply	\$675	\$3,918	\$1,900	\$1,100
Departmental Exp	\$5,454	\$21,724	\$10,263	\$10,650
Total DPW - Community Services:	\$84,542	\$107,491	\$95,575	\$113,314
DPW - Sheriff - Jail				
Personal Services	\$59,590			
Contracts	\$3,750			
Utilities	\$134,138	\$20,059	\$18,000	\$18,000
Special Department Supply	\$1,998			
Misc Serv/Exp	\$320			
Departmental Exp	\$21,560	\$23	\$500	\$500

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Employee Benefits	\$45,963	\$4,570	\$0	\$0
Total DPW - Sheriff - Jail:	\$267,319	\$24,653	\$18,500	\$18,500
DPW - Sheriff - Patrol				
Utilities	\$2,405			
Total DPW - Sheriff - Patrol:	\$2,405	\$0	\$0	\$0
DPW - Bus Garage				
Contracts	\$800	\$4,600	\$6,240	\$6,864
Utilities	\$8,691	\$17,612	\$13,000	\$23,500
Special Department Supply	\$554	\$1,532	\$950	\$950
Departmental Exp	\$3,863	\$1,209	\$2,850	\$2,800
Total DPW - Bus Garage:	\$13,907	\$24,953	\$23,040	\$34,114
DPW - Parks				
Fixed Assets	\$0	\$5,550	\$0	\$0
Contracts	\$5,875	\$11,550	\$20,410	\$73,018
Office Supplies	\$0	\$0	\$100	\$50
Utilities	\$16,039	\$19,017	\$22,000	\$25,300
Special Department Supply	\$653	\$2,151	\$4,329	\$3,950
Misc Serv/Exp	\$600	\$605	\$615	\$620
Departmental Exp	\$27,792	-\$2,271	\$21,555	\$24,800
Total DPW - Parks:	\$50,959	\$36,601	\$69,009	\$127,738
DPW - Sheriff'S Complex				
Personal Services	\$105,783	\$111,028	\$0	\$0
Contracts	\$248,330	\$291,563	\$293,250	\$322,811
Office Supplies	\$1,500	\$58	\$254	\$250
Computer Supplies	\$0	\$66,807	\$0	\$0
Utilities	\$259,595	\$490,322	\$390,000	\$560,000
Special Department Supply	\$10,688	\$8,659	\$9,200	\$11,450
Misc Serv/Exp	\$650	\$722	\$220	\$0
Departmental Exp	\$72,766	\$58,419	\$53,165	\$55,850
Employee Benefits	\$75,405	\$63,731	\$0	\$0
Total DPW - Sheriff'S Complex:	\$774,717	\$1,091,308	\$746,089	\$950,361
DPW - 518 Broadway				
Contracts	\$0	\$1,273	\$0	\$0
Utilities	\$2,396	\$1,571	\$0	\$0
Misc Serv/Exp	\$200	\$125	\$0	\$0
Departmental Exp	\$1,300			
Total DPW - 518 Broadway:	\$3,897	\$2,969	\$0	\$0

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
DPW - Stoloff Bulding				
Utilities	\$11,389	\$16,444	\$16,420	\$19,500
Special Department Supply	\$232	\$1,002	\$3,800	\$1,950
Misc Serv/Exp	\$12,764	\$8,430	\$8,364	\$9,000
Departmental Exp	\$9,926	\$8,915	\$9,136	\$8,400
Total DPW - Stoloff Bulding:	\$34,310	\$34,791	\$37,720	\$38,850
Total Buildings:	\$5,969,003	\$6,431,405	\$15,829,200	\$7,473,862
Total Shared Services:	\$5,969,003	\$6,431,405	\$15,829,200	\$7,473,862
Total General Government:	\$5,969,003	\$6,431,405	\$15,829,200	\$7,473,862
Total Expenditures:	\$5,969,003	\$6,431,405	\$15,829,200	\$7,473,862

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$3,295	\$34,061	\$19,700	\$2,700
Transportation Income	\$2,161,948	\$2,151,814	\$2,150,183	\$1,781,336
Intergovernmental Charges	\$64,948	\$67,303	\$65,000	\$70,000
Use of Money and Property	\$47,970	\$11,754	\$31,520	\$31,524
Sale of Property and Compensation for Loss	\$754	\$401,145	\$1,550	\$1,300
Misc		\$600	\$0	\$0
Total Income:	\$2,278,914	\$2,666,676	\$2,267,953	\$1,886,860
State Aid				
General Government	\$226,999	\$241,108	\$726,671	\$210,250
Home and Community Services	-\$22,800	\$0	\$0	\$0
Total State Aid:	\$204,199	\$241,108	\$726,671	\$210,250
Federal Aid				
General Government	\$0	\$0	\$650,000	\$0
Total Federal Aid:	\$0	\$0	\$650,000	\$0
Total Revenue Source:	\$2,483,113	\$2,907,784	\$3,644,624	\$2,097,110

Flood and Erosion Control

The Public Works Flood and Erosion Control budget organization funds the contracts between Sullivan County and the Sullivan County Soil and Water Conservation District for stream maintenance, bank stabilization and other field work for flood mitigation.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Home and Community Service				
Natural Resources				
DPW Flood & Erosion Control				
Contracts	\$240,000	\$240,000	\$257,068	\$257,068
Departmental Exp	\$28,542	\$88,151	\$100,000	\$100,000
Total DPW Flood & Erosion Control:	\$268,542	\$328,151	\$357,068	\$357,068
Total Natural Resources:	\$268,542	\$328,151	\$357,068	\$357,068
Total Home and Community Service:	\$268,542	\$328,151	\$357,068	\$357,068
Total Expenditures:	\$268,542	\$328,151	\$357,068	\$357,068

Public Works Administration

Ed McAndrew
Commissioner

The mission of Public Works Administration is to provide administrative support to all other departments within the division.

Public Works Administration receives no outside funding and is a non-mandated office. The budget for this organization includes the salary of the Division Commissioner.

Core Services

Functions of Public Works Administration include:

- Front counter activities
- Answering main phone lines
- Processing of employees' payroll
- Chargeback billing to towns/villages for services such as road striping, SCCC for snow removal and internal departments for Maintenance in Lieu of Rent, etc.
- Labor and equipment tracking for reimbursement from Federal and State sources;
- 428 forms, paperwork for medical leaves and insurance changes
- Capital project tracking; voucher preparation
- Revenue entries
- Federal and State drawdowns for the Airport and Court System reimbursements
- Entry of all operations requisitions and processing of all operations vouchers
- Pricing open bid and State contract purchases; preparing deposits
- Processing inter-department billing for fuel and repairs

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Commissioner of Public Works	1	1	1
Executive Secretary	1	1	1
Principal Account Clerk	2	2	2
Senior Account Clerk/Typist	1	1	1
Totals	5	5	5

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Municipal Staff				
DPW Administration				
Personal Services	\$475,773	\$368,766	\$346,835	\$373,578
Auto/Travel	\$455	\$251	\$2,298	\$2,035
Office Supplies	\$6,816	\$8,087	\$9,485	\$10,600
Computer Supplies		\$0	\$100	\$100
Utilities	\$1,509	\$1,195	\$1,500	\$1,200
Special Department Supply	\$0	\$0	\$500	\$500
Misc Serv/Exp	\$1,280	\$4,238	\$3,860	\$3,110

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Departmental Exp	\$324,369	\$310,889	\$331,985	\$395,000
Employee Benefits	\$286,494	\$264,552	\$200,505	\$212,145
Total DPW Administration:	\$1,096,696	\$957,977	\$897,068	\$998,268
Total Municipal Staff:	\$1,096,696	\$957,977	\$897,068	\$998,268
Total General Government:	\$1,096,696	\$957,977	\$897,068	\$998,268
Total Expenditures:	\$1,096,696	\$957,977	\$897,068	\$998,268

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Transportation Income	\$0	\$89,833	\$21,000	\$0
Intergovernmental Charges	\$11,403	\$23,143	\$23,350	\$17,769
Total Income:	\$11,403	\$112,976	\$44,350	\$17,769
Total Revenue Source:	\$11,403	\$112,976	\$44,350	\$17,769

Refuse and Garbage

Ed McAndrew
Commissioner

The mission of the Department of Solid Waste is to uphold its commitment to responsive stewardship of the environment through its operations and to promote recycling throughout the County through a combination of outreach, education and enforcement of the County's recycling laws.

Sullivan County Public Works is responsible for the operation and maintenance of Sullivan County's six solid waste convenience stations, including Ferndale, Mamakating, Rockland, Interim Western Sullivan, Highland and Monticello Transfer Stations. It is also responsible for the landfill facility and equipment, waste transport, and a recycling program which includes the Materials Recovery Facility.

Refuse and Garbage receives funding through the collection of tipping fees, as well as the collection of the solid waste access fee which is collected from each parcel in Sullivan County which has the potential to generate solid waste. It is a non-mandated program.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Building Maintenance Mechanic	1	1	1
Dep Comm Public Works - Operations	1	1	1
Laborer I Seasonal	1	1	1
Maintenance Assistant	1	1	1
Recycling Coordinator	1	1	1
Solid Waste Operator	7	7	7
Transfer Station Operator	6	6	6
Totals	18	18	18

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Home and Community Service				
Sewage and Sanitation				
Solid Waste				
Personal Services	\$923,977	\$1,046,031	\$1,097,905	\$1,182,791
Fixed Assets	\$380,023	\$0	\$784,333	\$810,000
Contracts	\$6,005,062	\$7,353,463	\$7,362,325	\$8,499,000
Auto/Travel	\$119,016	\$121,909	\$177,600	\$176,800
Office Supplies	\$10,122	\$12,171	\$16,019	\$16,050
Computer Supplies	\$3,663	\$3,688	\$4,000	\$5,000
Utilities	\$107,287	\$128,059	\$132,300	\$152,000
Special Department Supply	\$26,457	\$26,554	\$63,966	\$46,450
Misc Serv/Exp	\$226,942	\$217,854	\$242,869	\$246,662
Departmental Exp	\$796,174	\$527,975	\$812,343	\$591,750
Employee Benefits	\$600,718	\$737,222	\$675,732	\$569,338
Transfers	\$2,087,058	\$2,205,882	\$2,090,398	\$787,501
Total Solid Waste:	\$11,286,498	\$12,380,808	\$13,459,790	\$13,083,342
Total Sewage and Sanitation:	\$11,286,498	\$12,380,808	\$13,459,790	\$13,083,342

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Home and Community Service:	\$11,286,498	\$12,380,808	\$13,459,790	\$13,083,342
Total Expenditures:	\$11,286,498	\$12,380,808	\$13,459,790	\$13,083,342

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Home and Community Services Income	\$7,711,279	\$9,665,306	\$8,860,500	\$10,206,000
Use of Money and Property	\$836	\$570	\$0	\$0
Sale of Property and Compensation for Loss	\$198,135	\$259,832	\$230,000	\$250,000
Misc	\$4,001,316	\$2,507,045	\$2,530,000	\$0
Total Income:	\$11,911,565	\$12,432,753	\$11,620,500	\$10,456,000
State Aid				
Home and Community Services	\$84,619	\$20,113	\$10,000	\$50,000
Total State Aid:	\$84,619	\$20,113	\$10,000	\$50,000
Interfund Transfers				
Interfund Transfers	\$445,089	\$126,112	\$0	\$891,223
Total Interfund Transfers:	\$445,089	\$126,112	\$0	\$891,223
Total Revenue Source:	\$12,441,274	\$12,578,978	\$11,630,500	\$11,397,223

Road Machinery/Shops

Ed McAndrew
Commissioner

The mission of the garages and fleet management area of DPW is to inspect, repair, and maintain the county's equipment and vehicle fleets.

Public Works Road Machinery/Shops maintain, repair and inspect Public Works vehicles and equipment as well as vehicles for the Sheriff, Public Health Nursing, Transportation, Solid Waste, Weights and Measures, Emergency Services, etc. This includes over 140 autos, 10 buses, 165 trucks, 55 trailers, 140 pieces of off road construction equipment, as well as numerous plows, mowers and other specialized pieces of equipment and attachments. The road machinery operations of these shops were consolidated to one location, at the Maplewood facility on Route 17B. The Barryville facility will be maintained for the sign shop.

The Road Machinery/Shops department receives no outside funding. It is a non-mandated program.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Automotive Body Repairer	1	1	1
Automotive Equipment Attendant	1	1	1
Automotive Mechanic	2	2	2
Automotive Shop Supervisor	1	1	1
Equipment Painter	1	1	1
Garage Superintendent	1	1	1
Master Mechanic	5	5	5
Senior Master Mechanic	4	4	4
Senior Stockkeeper	1	1	1
Stockkeeper	1	1	1
Welder I	1	1	1
Totals	19	19	19

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Transportation				
Highway				
Road Machinery				
DPW - Maplewood Facility				
Personal Services	\$1,060,881	\$1,067,906	\$1,190,350	\$1,286,814
Fixed Assets	\$1,091,100	\$0	\$2,175,723	\$664,000
Auto/Travel	\$26,670	\$19,029	\$31,031	\$37,900
Office Supplies	\$2,401	\$2,191	\$3,820	\$3,820
Computer Supplies	\$78	\$50	\$2,960	\$275
Utilities	\$38,843	\$46,678	\$72,021	\$87,100
Special Department Supply	\$950,446	\$1,385,578	\$1,528,592	\$1,848,600
Misc Serv/Exp	\$5,930	\$6,057	\$7,700	\$7,340
Departmental Exp	\$194,241	\$173,969	\$180,491	\$200,200
Employee Benefits	\$607,963	\$744,844	\$693,417	\$629,940

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total DPW - Maplewood Facility:	\$3,978,553	\$3,446,302	\$5,886,105	\$4,765,989
DPW - Barryville Facility				
Fixed Assets	\$0	\$5,053	\$0	\$0
Auto/Travel	\$926	\$7,431	\$5,816	\$5,000
Office Supplies	\$5,243	\$2,216	\$6,450	\$6,500
Computer Supplies		\$0	\$2,850	\$600
Utilities	\$43,179	\$35,696	\$56,650	\$81,000
Special Department Supply	\$93,667	\$137,223	\$177,567	\$208,800
Departmental Exp	\$22,696	\$32,548	\$48,830	\$47,950
Total DPW - Barryville Facility:	\$165,710	\$220,167	\$298,163	\$349,850
Total Road Machinery:	\$4,144,263	\$3,666,469	\$6,184,268	\$5,115,839
Total Highway:	\$4,144,263	\$3,666,469	\$6,184,268	\$5,115,839
Total Transportation:	\$4,144,263	\$3,666,469	\$6,184,268	\$5,115,839
Total Expenditures:	\$4,144,263	\$3,666,469	\$6,184,268	\$5,115,839

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Transportation Income	\$597,871	\$683,381	\$750,000	\$700,000
Use of Money and Property	\$54	\$20	\$0	\$0
Sale of Property and Compensation for Loss	\$89,117	\$161,726	\$0	\$0
Misc	\$1,385	\$6,459	\$2,000	\$2,000
Total Income:	\$688,427	\$851,586	\$752,000	\$702,000
Interfund Transfers				
Interfund Transfers	\$4,517,948	\$4,655,316	\$4,923,353	\$4,926,536
Total Interfund Transfers:	\$4,517,948	\$4,655,316	\$4,923,353	\$4,926,536
Total Revenue Source:	\$5,206,375	\$5,506,902	\$5,675,353	\$5,628,536

Sullivan County International Airport

James Arnott
Superintendent

The mission of the Sullivan County International Airport is to provide safe and convenient general and commercial aviation access to the County.

The Sullivan County International Airport Unit operates and maintains the Airport in conformance with the FAA Advisory Circulars, CFR Part 139 currently detailed in the Airport Certification Manual, the Airport Policy Manual, the Airport Security Plan, the FAA NYADO Sponsor's Guide and the FAA and NYSDOT Grant Assurances. They meet all requirements from the NYSDEC, National Weather Service (NWS), and Homeland Security, and provide weather observation data utilized by National Weather Service Binghamton office.

The Sullivan County International Airport receives outside funding for specific projects in the form of grants and programs from the Federal Government and the State. Funding formulas vary by program. It is a non-mandated department, however, as per resolution number 248-97, the County signed a Master Agreement with the FAA to operate the facility as an airport.

The Sullivan County International Airport provides airport facility and services to local and transient, corporate and private aircraft, as well as offering businesses and the public an access to Sullivan County through aviation.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Airport Attendent	0	1	0
Airport Superintendent	1	1	1
Laborer I	1	1	1
Weather Observer	3	3	3
Totals	5	6	5

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Transportation				
Public Transport				
SC International Airport				
Personal Services	\$237,053	\$251,981	\$259,426	\$294,961
Fixed Assets	\$0	\$0	\$33,000	\$345,000
Contracts	\$13,901	\$23,099	\$25,600	\$76,089
Auto/Travel	\$3,976	\$4,979	\$8,850	\$8,650
Office Supplies	\$585	\$679	\$1,450	\$1,400
Computer Supplies	\$144	\$219	\$636	\$1,400
Utilities	\$162,816	\$288,336	\$343,200	\$594,900
Special Department Supply	\$18,647	\$9,562	\$30,779	\$57,400
Misc Serv/Exp	\$16,932	\$17,581	\$19,720	\$19,660
Departmental Exp	\$59,831	\$98,052	\$116,914	\$137,126
Employee Benefits	\$163,461	\$195,075	\$202,004	\$144,844

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Transfers	\$0	\$208,700	\$70,000	\$0
Total SC International Airport:	\$677,346	\$1,098,264	\$1,111,579	\$1,681,430
Total Public Transport:	\$677,346	\$1,098,264	\$1,111,579	\$1,681,430
Total Transportation:	\$677,346	\$1,098,264	\$1,111,579	\$1,681,430
Total Expenditures:	\$677,346	\$1,098,264	\$1,111,579	\$1,681,430

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Transportation Income	\$103,877	\$151,231	\$101,200	\$116,100
Sale of Property and Compensation for Loss	\$242,538	\$389,083	\$480,000	\$721,000
Total Income:	\$346,415	\$540,315	\$581,200	\$837,100
Federal Aid				
Transportation	\$43,000	\$0	\$8,400	\$0
Total Federal Aid:	\$43,000	\$0	\$8,400	\$0
Total Revenue Source:	\$389,415	\$540,315	\$589,600	\$837,100

Sullivan County Veterans Cemetery

The Sullivan County Veterans Cemetery budget organization funds the maintenance performed by the Division of Public Works at the Sullivan County Veterans Cemetery in Liberty, NY.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Home and Community Service				
Special Services				
Sullivan Co Veterans Cemetery				
Contracts	\$1,380	\$4,950	\$9,750	\$10,725
Special Department Supply	\$471	\$793	\$1,275	\$1,275
Departmental Exp	\$715	\$1,880	\$1,550	\$2,250
Total Sullivan Co Veterans Cemetery:	\$2,566	\$7,623	\$12,575	\$14,250
Total Special Services:	\$2,566	\$7,623	\$12,575	\$14,250
Total Home and Community Service:	\$2,566	\$7,623	\$12,575	\$14,250
Total Expenditures:	\$2,566	\$7,623	\$12,575	\$14,250

Weights and Measures

Julian Motola
Director

The mission of Public Works Weights and Measures is to monitor trades in which goods are sold by weight and volume.

This office provides inspections to gas pumps, scales and other equipment utilized in measuring the quantities and qualities of goods to be sold.

Public Works Department of Weights and Measures receives no outside funding. The department is mandated by the NYS Department of Agriculture and Markets.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Municipal Dir Weights & Measures	1	1	1
Totals	1	1	1

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Economic Opportunity and Development				
Economic Opportunity and Development				
Consumer Affairs - Weight & Meas				
Personal Services	\$37,781	\$0	\$59,921	\$61,219
Auto/Travel	\$491	\$879	\$3,668	\$3,625
Office Supplies	\$2	\$1	\$262	\$425
Utilities		\$0	\$0	\$450
Special Department Supply	\$70	\$0	\$1,266	\$350
Misc Serv/Exp	\$0	\$0	\$75	\$75
Departmental Exp	\$827	\$726	\$1,168	\$1,150
Employee Benefits	\$25,324	\$20,165	\$38,146	\$13,913
Total Consumer Affairs - Weight & Meas:	\$64,494	\$21,771	\$104,506	\$81,207
Total Economic Opportunity and Development:	\$64,494	\$21,771	\$104,506	\$81,207
Total Economic Opportunity and Development:	\$64,494	\$21,771	\$104,506	\$81,207
Total Expenditures:	\$64,494	\$21,771	\$104,506	\$81,207

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
State Aid				

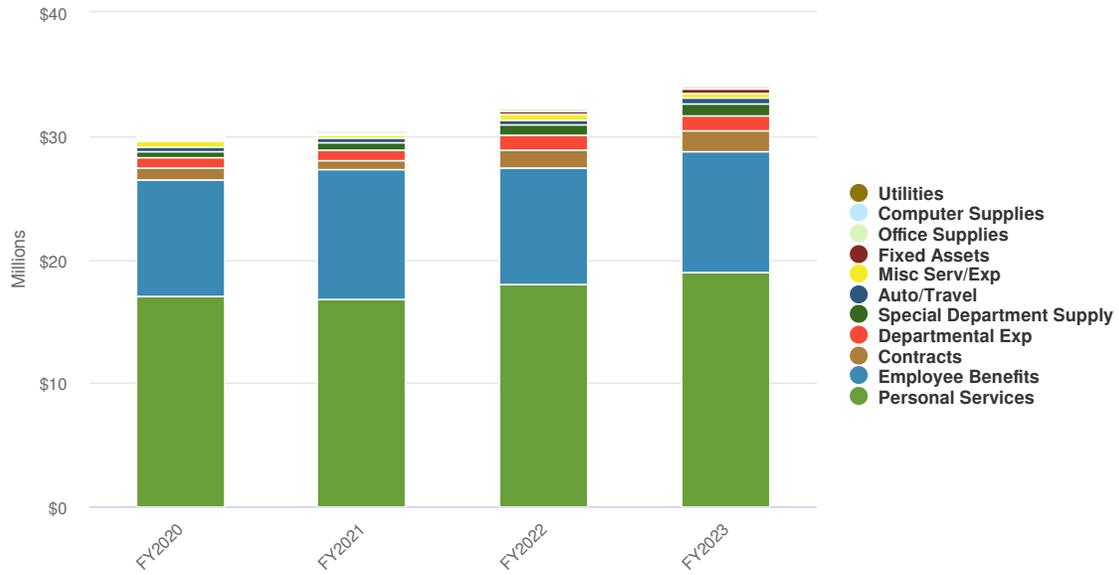
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Economic Assistance and Opportunity	\$0	\$0	\$1,000	\$1,500
Total State Aid:	\$0	\$0	\$1,000	\$1,500
Total Revenue Source:	\$0	\$0	\$1,000	\$1,500

Elected Officials

Elected Officials are those who are chosen by the citizens of Sullivan County. To see more about who your elected officials are, navigate [here](#).

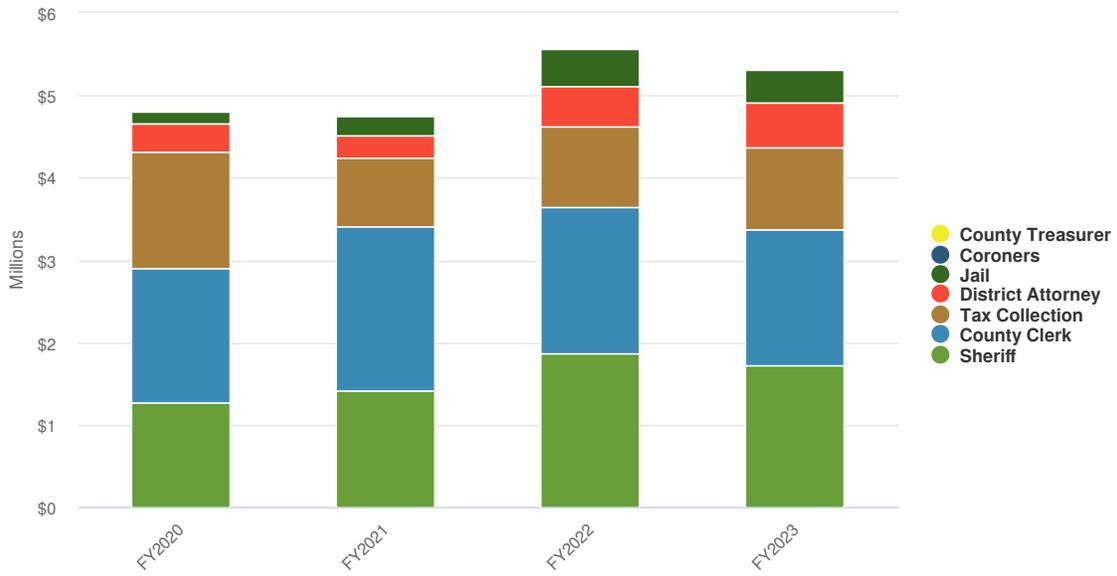
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



Coroners

The Sullivan County Coroner's Office is responsible to make inquiry into unnatural deaths within the County, as well as to make inquiry into deaths natural or unnatural occurring to an inmate of a correctional facility in Sullivan County.

The Coroner's Office is comprised of 4 elected officials who are responsible for the investigation of deaths occurring in Sullivan County. Their work requires them to be on call 24 hours a day, 365 days a year. The Coroner's are paid on a per diem basis when engaged, use their personal vehicles and are reimbursed for mileage.

The Coroner's Office is responsible for determining the manner of death in cases in which the death is due to:

- Homicide or suspected homicide, or any death caused by violence
- Suicide or suspected suicide
- Accidental death, no matter what the nature of the accident, or when the accident occurred, whether it be one minute or one year preceding death including any death resulting from an injury or fall
- Deaths in public places of apparently healthy people without the attendance of a physician.
- All deaths occurring in an Emergency Department or Urgent Care Facility
- Poisoning or suspected poisoning
- Occupational hazard
- Drugs
- Hospital deaths occurring within 24 hours of admittance or discharge
- Acute alcoholism
- All deaths occurring in an operating room
- All D.O.A. where no physicians diagnosis can be ascertained
- All prisoners or those in police custody

The Sullivan County Coroners receives a small amount of reimbursement from the State for autopsies, but is generally County share. The Sullivan County Coroners is mandated by County Law Article 17a, and all duties are listed in section 671.

Core Services

In the course of their duties, the Coroner's direct the tasks of many forensic professionals with whom the Coroner's Office subcontracts. These professionals include investigators, pathologists, toxicologists, technicians, physicians, and local funeral homes.

Some of the tasks the Coroner performs are:

- Initiating investigations at crime scenes to determine cause of death
- Assisting in the collection of physical and pathological evidence
- Requesting and studying the medical histories of the deceased to aid in the cause and manner of death
- Conferring with public health and law enforcement agencies
- Conducting preliminary examinations to locate signs of trauma
- Completing death certificates including cause and manner of death
- Interviewing witnesses who were present at the time of death
- Completing reports required to perform investigations or finalize cases.
- Testifying in court.
- Ordering and attending autopsies
- Notification of next of kin
- Communication with various agencies including DFS, CPS and other County Agencies

The Coroner's are aided by a dedicated assistant who endeavor's to make their jobs easier and more rewarding. The Coroner's Assistant is responsible for the daily operations of the office, filing and preparing paperwork, reports and vouchers, maintain and ordering of supplies. The Coroner's Assistant works part time in the Coroner's Office and Part time in the County Clerk's Office. All costs related to the Coroner's Assistant are split between the two Offices.

Positions

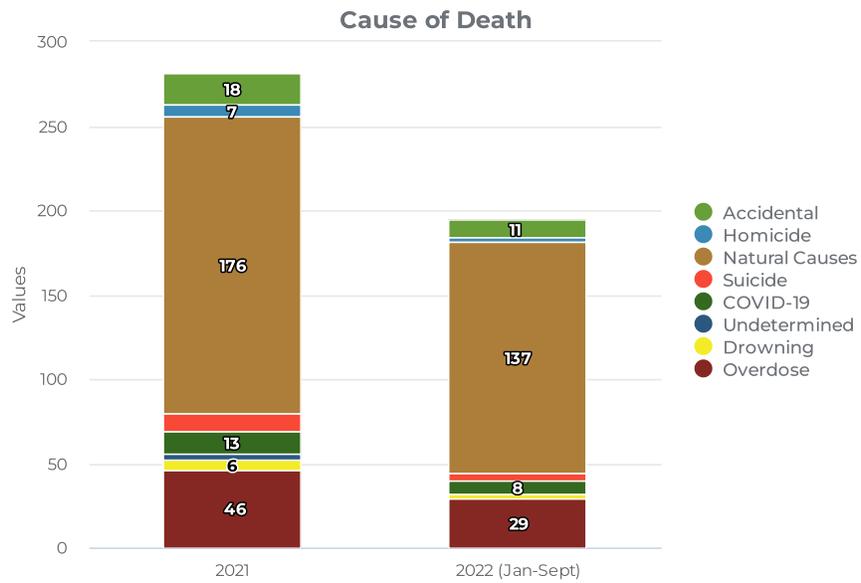
Position Name	Amended 2022	Requested 2023	Recommended 2023
Coroner	4	4	4
Totals	4	4	4

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Judicial				
Coroners				
Personal Services	\$80,787	\$54,000	\$56,250	\$56,000
Auto/Travel	\$533	\$1,325	\$4,300	\$3,400
Office Supplies	\$356	\$342	\$5,650	\$650
Utilities	\$0	\$13	\$0	\$0
Special Department Supply	\$7,353	\$6,058	\$8,000	\$7,000
Departmental Exp	\$317,165	\$310,960	\$309,432	\$332,793
Employee Benefits	\$107,525	\$105,851	\$113,916	\$129,067
Total Coroners:	\$513,720	\$478,549	\$497,548	\$528,910
Total Judicial:	\$513,720	\$478,549	\$497,548	\$528,910
Total General Government:	\$513,720	\$478,549	\$497,548	\$528,910
Total Expenditures:	\$513,720	\$478,549	\$497,548	\$528,910

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
State Aid				
General Government	\$2,491.00	\$3,313.00	\$3,000.00	\$3,000.00
Total State Aid:	\$2,491.00	\$3,313.00	\$3,000.00	\$3,000.00
Federal Aid				
General Government	\$7,573.00			
Total Federal Aid:	\$7,573.00			
Total Revenue Source:	\$10,064.00	\$3,313.00	\$3,000.00	\$3,000.00



The above chart illustrates statistical information regarding the cause of death in 2021 cases and 2022 to September. Members of the Coroner's office assist the Drug Task Force from the perspective of both the Coroner's office and Emergency Medical Services. Death statistics with respect to overdoses are reported monthly to the Legislature.

County Clerk

Russell Reeves

County Clerk

The mission of the County Clerk's Office is to provide the public at large, as well as users, with cost effective and efficient delivery of services, and provide said services in a timely and courteous manner.

It is composed of two distinct units, the Main Unit and the Department of Motor Vehicles. The County Clerk also oversees the Office of Records Management. The County Clerk Main Unit is the Constitutional office for recordings and filings. The Department of Motor Vehicle is the County's local agent for the NYS Department of Motor Vehicles. The Office of Records Management is responsible for storing all records, and coordinating the maintenance and destruction of records according to State Laws.

The County Clerk's Office receives funding from several sources of revenue, including fees for transactions such as filings, recordings, permits, licenses, and registrations. The County Clerk's Office Main Unit is mandated by the New York State Constitution. The Department of Motor Vehicles and the Office of Records Management are not mandated.

Core Services

Functions of the County Clerk Main Unit include:

- Filing and recording of official records and documents including deeds, real property proceedings, maps, and civil proceedings
- Processing and issuing passports
- Processing and issuing pistol permits
- Notary services
- Precious gems law
- Administers F.A.V.O.R. program
- Issuance of peddlers permits
- Issuance of DBA
- Naturalization documents

Functions of the Department of Motor Vehicles include:

- Responsibilities related to all transactions and services related to the NYS Department of Motor Vehicles, including driver's license transactions, vehicle registration, issuance of license plates, etc.

Functions of the Records Management Department include:

- Systematic maintenance, retrieval, and disposing of records in accordance with NYS Archives

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
CC Main Unit			
County Clerk	1	1	1
County Clerk Worker I	4	4	4
County Clerk Worker I Trainee	2	2	2
County Clerk Worker II	6	6	6
County Clerk Worker III	2	2	2
Deputy County Clerk I	1	1	1
Junior Accountant	1	1	1
CC Main Unit Totals	17	17	17
CC DMV			
County Clerk Worker I	8	8	8
County Clerk Worker I Trainee	2	1	1
County Clerk Worker II	6	6	6
County Clerk Worker III	2	2	2
Dept of Motor Vehicle Admin	1	1	1
Deputy County Clerk I	1	1	1
CC DMV Unit Totals	20	19	19
Records Management			
Records Management Coordinator	0	1	1
Records Management Survey Tech	1	0	0
Records Management Totals	1	1	1
Grand Totals	38	37	37

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Municipal Staff				
County Clerk				
CC Main Unit				
Personal Services	\$652,642	\$652,923	\$702,398	\$720,804
Auto/Travel	\$568	\$648	\$2,563	\$3,115
Office Supplies	\$35,657	\$38,959	\$94,044	\$45,150
Computer Supplies	\$72,864	\$72,597	\$81,636	\$79,900
Special Department Supply	\$0	\$6,029	\$78,901	\$5,500
Departmental Exp	\$1,223	\$5,601	\$23,990	\$25,600
Employee Benefits	\$404,673	\$456,936	\$445,953	\$388,015
Total CC Main Unit:	\$1,167,627	\$1,233,693	\$1,429,485	\$1,268,084
CC - Dmv				
Personal Services	\$466,129	\$569,158	\$742,014	\$842,841
Auto/Travel	\$210	\$1,139	\$1,300	\$2,550
Office Supplies	\$7,285	\$5,920	\$9,175	\$10,525
Computer Supplies	\$257	\$600	\$6,624	\$4,500
Special Department Supply	\$0	\$0	\$22,000	\$0
Misc Serv/Exp	\$102	\$408	\$700	\$1,400
Departmental Exp	\$6,176	\$11,404	\$26,049	\$11,721
Employee Benefits	\$360,689	\$402,804	\$478,704	\$549,152
Total CC - Dmv:	\$840,847	\$991,435	\$1,286,566	\$1,422,689

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total County Clerk:	\$2,008,475	\$2,225,128	\$2,716,051	\$2,690,773
Records Management				
Personal Services	\$45,999	\$39,333	\$38,832	\$43,632
Contracts		\$0	\$0	\$30,000
Auto/Travel	\$826	\$466	\$2,000	\$2,000
Office Supplies	\$132	\$0	\$750	\$750
Departmental Exp		\$0	\$0	\$2,500
Employee Benefits	\$38,165	\$28,796	\$20,575	\$22,734
Total Records Management:	\$85,122	\$68,595	\$62,157	\$101,616
Total Municipal Staff:	\$2,093,597	\$2,293,723	\$2,778,208	\$2,792,389
Total General Government:	\$2,093,597	\$2,293,723	\$2,778,208	\$2,792,389
Total Expenditures:	\$2,093,597	\$2,293,723	\$2,778,208	\$2,792,389

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$1,582,188	\$1,886,103	\$1,718,600	\$1,629,600
Total Income:	\$1,582,188	\$1,886,103	\$1,718,600	\$1,629,600
State Aid				
General Government	\$51,207	\$122,440	\$176,442	\$30,000
Total State Aid:	\$51,207	\$122,440	\$176,442	\$30,000
Total Revenue Source:	\$1,633,396	\$2,008,543	\$1,895,042	\$1,659,600

County Legislature

Robert Doherty (R)

Chairman

The Sullivan County Legislature is the governing body for the County. It consists of nine elected legislators, one of whom serves as the Chairman and another who serves as the Vice Chairman.

The Legislature is responsible for setting County policy, creating local laws and passing resolutions. The full board of legislators meets once a month (every third Thursday); standing committee meetings occur on the first and second Thursday of each month. The Sullivan County Legislature receives no outside funding and is 100% County cost. It is required by the Sullivan County Charter.

Core Services

Functions of the Sullivan County Legislature include:

- Establishment of County Policy
- Authorization of resolutions
- Establishment of local laws
- County redistricting as per state law

The budget for the Legislature consists primarily of personal services and employee benefits. A small amount of funding is used for office supplies, travel/county fleet chargebacks, postage, and printing.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Chairperson to Legislature	1	1	1
Clerk to Legislature	1	1	1
Legislative Sec	1	1	1
Legislator	8	8	8
Totals	11	11	11

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Legislative				
County Legislature				
Personal Services	\$362,261	\$387,618	\$384,726	\$396,356
Contracts	\$0	\$0	\$10,000	\$10,000
Auto/Travel	\$4,524	\$401	\$5,850	\$5,430
Office Supplies	\$7,029	\$18,168	\$20,711	\$15,000
Special Department Supply	\$283	\$2,735	\$700	\$550
Departmental Exp	\$5,841			
Employee Benefits	\$225,527	\$263,205	\$260,799	\$282,145
Total County Legislature:	\$605,466	\$672,127	\$682,786	\$709,481
Total Legislative:	\$605,466	\$672,127	\$682,786	\$709,481
Total General Government:	\$605,466	\$672,127	\$682,786	\$709,481
Total Expenditures:	\$605,466	\$672,127	\$682,786	\$709,481

County Treasurer

Nancy Buck
County Treasurer

The mission of the Sullivan County Treasurer is to collect and enforce delinquent taxes efficiently, effectively and in a fair manner to the public; and to manage the County's finances, help the County's fiscal records and help formulate policy for fiscal matters, spending and debt management.

The County Treasurer is statutorily the Chief Fiscal Officer of the County and the real property delinquent tax collection and enforcement officer. The office is comprised of several departments: accounting, real property tax collection, real property tax administration, room tax enforcement, and solid waste revenue collection.

The Sullivan County Treasurer's Office receives funding through buyer premiums collected from the public auction of properties, as well as administrative fees assessed for processing and advertising delinquent properties. The User Fee Unit is funded through the County's Refuse and Garbage Fund and thus is not charged to the General Fund. The Sullivan County Treasurer's Office is mandated by the County charter.

Core Services

The functions of the Sullivan County Treasurer's Office are numerous.

They include:

1325-14 - Accounting Department

- Maintain General Ledger Accounts
- Process all County payables
- Maintain Federal and State Receivables
- Cash Management, Receipts and all bank reconciliations
- Prepare Annual Financial reports required by the State and Federal Government
- Manage all aspects of County debt
- Assist all County Departments in analysis, reconciliations and all year-end processes

1325-15 – Room Tax

- Create and maintain all Room Tax Facilities and records as well as process all quarterly room tax returns and payments

1330-204 – Real Property

- Assist all interested parties regarding delinquent taxes for 15 Towns and 12 School Districts, in person, by phone, fax and email
- Maintain annual Tax Rolls for 15 Towns
- Prepare Tax Installment Contracts and post daily receipts for the same
- Post daily receipts to unpaid tax and installment software
- Prepare and file all lists and documents required under RPTL Article Eleven starting with the filing of a List of Delinquent Taxes 10 months after lien date and concluding with foreclosure
- Prepare deeds and other required documents for tax-acquired property
- Abstractor prepares standard searches for each parcel contained on List of Delinquent Taxes
- Property Examiner researches all of the parcels contained on the List of Delinquent taxes

1330-205 – Solid Waste User Fee Unit

- Maintain and record all Landfill Accounts receivables, inclusive of the monthly billing to haulers, annual compliance policies, and daily hauler activity.
- Prepare and maintain hauler license/user permit renewal applications

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Treas - Main Unit			
County Treasurer	0.30	0.30	0.30
Dep County Treasurer	0.25	0.25	0.25
Fiscal Administrative Officer	1	1	1
Sr Accountant	1	1	1
Sr Fiscal Administrative Officer	1	1	1
Treas - Main Unit Totals	3.55	3.55	3.55
Treas - Room Tax			
County Treasurer	0.10	0.10	0.10
Dep County Treasurer	0.10	0.10	0.10
Junior Accountant	1	1	1
Treas - Room Tax Totals	1.20	1.20	1.20
Tax Collection - Prop Tax Totals			
Abstractor	1	1	1
County Treasurer	0.30	0.30	0.30
Dep County Treasurer	0.25	0.25	0.25
Prop Tax Supvr/Tax Enforce Coord	1	1	1
Real Prop Exam/Appraiser	1	1	1
Real Prop Tax Scvs Specialist	1	1	1
Tax Clerk II	1	1	1
Tax Clerk III	1	1	1
Tax Collection - Prop Tax Totals	6.55	6.55	6.55
Tax Collection - User Fee Unit			
County Treasurer	0.10	0.10	0.10
Dep County Treasurer	0.10	0.10	0.10
Junior Accountant	1	1	1
Tax Collection - User Fee Unit Totals	1.20	1.20	1.20
Grand Totals	12.5	12.5	12.5

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
County Treasurer				
Tr - Accounting				
Personal Services	\$270,867	\$272,092	\$271,817	\$287,154
Contracts		\$0	\$3,000	\$0
Auto/Travel	-\$375	\$725	\$11,205	\$11,910
Office Supplies	\$5,795	\$5,708	\$9,170	\$10,070
Computer Supplies	\$937	\$979	\$3,000	\$3,000
Utilities		\$0	\$400	\$400
Special Department Supply	\$0	\$0	\$1,000	\$1,000
Misc Serv/Exp	\$0	\$60	\$60	\$60
Departmental Exp	\$2,938	\$3,113	\$3,680	\$3,750
Employee Benefits	\$181,304	\$210,456	\$164,171	\$180,846

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Tr - Accounting:	\$461,465	\$493,132	\$467,503	\$498,190
Tr - Room Tax Collection				
Personal Services	\$68,946	\$70,538	\$70,964	\$78,506
Office Supplies	\$359	\$458	\$2,250	\$2,250
Computer Supplies	\$155	\$177	\$500	\$500
Employee Benefits	\$49,549	\$57,587	\$51,431	\$56,939
Total Tr - Room Tax Collection:	\$119,008	\$128,760	\$125,145	\$138,195
Total County Treasurer:	\$580,474	\$621,892	\$592,648	\$636,385
Tax Collection				
Property Tax Unit				
Personal Services	\$317,553	\$331,463	\$329,355	\$368,089
Contracts	\$684,573	\$23,801	\$300,000	\$300,000
Auto/Travel	\$602	\$3,876	\$1,500	\$2,500
Office Supplies	\$39,756	\$68,899	\$83,238	\$83,150
Computer Supplies	\$1,301	\$1,370	\$3,000	\$3,000
Utilities	\$199	\$204	\$580	\$375
Special Department Supply	\$37	\$16	\$300	\$300
Misc Serv/Exp	\$0	\$60	\$60	\$60
Departmental Exp	\$0	\$926	\$4,403	\$4,500
Employee Benefits	\$226,945	\$254,135	\$235,840	\$263,847
Total Property Tax Unit:	\$1,270,964	\$684,749	\$958,276	\$1,025,821
User Fee Unit				
Personal Services	\$68,746	\$70,338	\$70,764	\$78,306
Office Supplies	\$435	\$566	\$2,000	\$2,000
Computer Supplies	\$155	\$207	\$500	\$500
Employee Benefits	\$48,400	\$52,686	\$51,386	\$56,894
Total User Fee Unit:	\$117,736	\$123,797	\$124,650	\$137,700
Total Tax Collection:	\$1,388,700	\$808,546	\$1,082,926	\$1,163,521
Total Finance:	\$1,969,174	\$1,430,438	\$1,675,574	\$1,799,906
Total General Government:	\$1,969,174	\$1,430,438	\$1,675,574	\$1,799,906
Total Expenditures:	\$1,969,174	\$1,430,438	\$1,675,574	\$1,799,906

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$1,411,260	\$833,470	\$984,149	\$988,042
Total Income:	\$1,411,260	\$833,470	\$984,149	\$988,042
Total Revenue Source:	\$1,411,260	\$833,470	\$984,149	\$988,042

Bond Anticipation Notes

This budget organization includes appropriations for principal and interest payments on short term borrowing or bonds.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Undistributed				
Debt Service				
Bond Anticipation Notes				
Debt Service Principal	\$0	\$2,158,333	\$1,651,667	\$0
Debt Service Interest	\$69,860	\$78,172	\$24,775	\$0
Total Bond Anticipation Notes:	\$69,860	\$2,236,505	\$1,676,442	\$0
Total Debt Service:	\$69,860	\$2,236,505	\$1,676,442	\$0
Total Undistributed:	\$69,860	\$2,236,505	\$1,676,442	\$0
Total Expenditures:	\$69,860	\$2,236,505	\$1,676,442	\$0

General Fund Revenues

This budget organization accounts for revenue not directly associated with a specific department, such as sales tax.

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Real Property Taxes and Tax Items	\$75,388,558	\$77,172,794	\$8,270,047	\$8,120,286
Non Property Taxes	\$52,215,300	\$70,596,838	\$60,582,556	\$70,557,000
General Government Income	\$955	\$900	\$1,000	\$1,000
Use of Money and Property	\$141,791	\$77,955	\$58,400	\$58,400
Licenses and Permits	\$1,185,529	\$2,846,207	\$2,751,500	\$3,001,500
Sale of Property and Compensation for Loss	\$668,067	\$97,074	\$111,500	\$105,500
Misc	\$1,370,709	\$1,447,226	\$2,483,893	\$1,832,947
Total Income:	\$130,970,909	\$152,238,994	\$74,258,896	\$83,676,633
Federal Aid				
General Government		\$3,277,839	\$0	\$0
Total Federal Aid:		\$3,277,839	\$0	\$0
Interfund Transfers				
Interfund Transfers	\$12,029	\$2,269,980	\$0	\$1,400,000
Total Interfund Transfers:	\$12,029	\$2,269,980	\$0	\$1,400,000
Total Revenue Source:	\$130,982,937	\$157,786,814	\$74,258,896	\$85,076,633

Real Property Tax Services

Christopher Knapp

Director

The mission of the Real Property Tax Services Office is to fulfill the requirements of the New York State Law and Regulations to achieve and maintain equitable assessments throughout the County of Sullivan and to ensure the enforcement of liens created upon the levy of taxes.

This office provides assessment and tax related services to both county and town officials as well as the public. The main goal is to create and preserve tax equity within and between municipalities. In accordance with state mandates, this office provides assessment and taxation related services to both county and town officials and members of the public. We are charged with the responsibility of maintaining tax maps and updating all ownership information for all real property within the boundaries of the County of Sullivan.

The Real Property Tax Services Office charges outlays related to vendor services back to the towns. It also receives a small amount of revenue through the sale of maps and GIS data. The Real Property Tax Services Office performs mandated services under sections 1530 and 1532 of the Real Property Tax Law of the State of New York.

Core Services

Functions of the Department of Real Property Tax Services include:

- Review all deeds/maps, and other documents filed in the S.C. Clerk's office
- Search title to properties conveyed to ensure accurate property grantor information
- Review descriptions contained in deeds of conveyance and maps
- Make changes to County property ownership records and tax maps
- Convert paper tax maps/maintain digital GIS maps
- Notices sent to title companies, attorneys, property owners, etc.
- Forward change in ownership information, deeds and changes to the tax maps to assessors for update
- Provision of new paper tax maps to assessors
- Correction of errors processing
- Provide training to assessors/Boards of Assessment Review
- Prepare reports for various departments (i.e. tax levy information)
- Digital Tax map sales and sales to public
- Creation of digital layers for the various GIS users
- Maintenance of Agricultural Districts and preparation of maps for mandated reviews
- Analyze Census data
- Provide FEMA flood maps for insurance purposes
- Coordinate with towns and villages to update and improve Zoning maps
- Provide necessary GIS data to reduce outside vendor costs to the County
- Provide large map scanning services for other County departments
- Provide technical GIS assistance to the public, municipalities and county departments
- Continue to improve the quality and structure of GIS data
- Manage the system of E-911 addresses.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
County Treasurer	0.2	0.2	0.2
Dep County Treasurer	0.3	0.3	0.3
Dir Real Property Tax Svcs III	1	1	1
Real Property Tax Map Spec	1	1	1
Tax Map/Real Prop Systems Spec	1	1	1
Totals	3.5	3.5	3.5

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
Real Property Tax Map				
Personal Services	\$264,718	\$191,346	\$221,771	\$222,441
Contracts	\$44,598	\$30,813	\$47,500	\$49,570
Auto/Travel	\$649	\$43	\$3,605	\$3,600
Office Supplies	\$4,748	\$6,084	\$6,775	\$8,300
Computer Supplies	\$1,381	\$0	\$700	\$2,400
Misc Serv/Exp	\$0	\$770	\$670	\$0
Departmental Exp	\$838	\$360	\$885	\$1,000
Employee Benefits	\$150,905	\$118,121	\$92,078	\$111,735
Total Real Property Tax Map:	\$467,837	\$347,537	\$373,984	\$399,046
Total Finance:	\$467,837	\$347,537	\$373,984	\$399,046
Total General Government:	\$467,837	\$347,537	\$373,984	\$399,046
Total Expenditures:	\$467,837	\$347,537	\$373,984	\$399,046

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$3,295	\$5,120	\$2,700	\$2,700
Intergovernmental Charges	\$64,948	\$67,303	\$65,000	\$70,000
Sale of Property and Compensation for Loss	\$754	\$1,145	\$1,550	\$1,300
Total Income:	\$68,996	\$73,567	\$69,250	\$74,000
Total Revenue Source:	\$68,996	\$73,567	\$69,250	\$74,000

Tax Anticipation Notes

This line includes short term bonds issued to provide cash flow until such time as other anticipated revenue is realized.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Undistributed				
Debt Service				
Tax Anticipation Notes				
Debt Service Interest	\$80,000	\$429,150	\$100,000	\$0
Total Tax Anticipation Notes:	\$80,000	\$429,150	\$100,000	\$0
Total Debt Service:	\$80,000	\$429,150	\$100,000	\$0
Total Undistributed:	\$80,000	\$429,150	\$100,000	\$0
Total Expenditures:	\$80,000	\$429,150	\$100,000	\$0

V Fund: Debt Service

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Undistributed				
Debt Service				
Serial Bonds				
Debt Service Principal	\$8,810,000	\$9,075,000	\$9,315,000	\$8,260,000
Debt Service Interest	\$4,525,107	\$4,172,687	\$3,865,470	\$3,497,598
Total Serial Bonds:	\$13,335,107	\$13,247,687	\$13,180,470	\$11,757,598
Total Debt Service:	\$13,335,107	\$13,247,687	\$13,180,470	\$11,757,598
Total Undistributed:	\$13,335,107	\$13,247,687	\$13,180,470	\$11,757,598
Total Expenditures:	\$13,335,107	\$13,247,687	\$13,180,470	\$11,757,598

District Attorney

Meagan Galligan
District Attorney

The Sullivan County District Attorney's Office prosecutes all criminal cases that occur within Sullivan County. The Office also handles all criminal appellate cases in both State and Federal Courts.

The Office is committed to ensuring that offenders are held accountable and responsible for their criminal conduct. It is also committed to assuring that the victims' voices are heard throughout the course of the criminal process. It is their duty and obligation to protect the innocent, enhance public safety and make our streets and homes safe and secure for the citizens of the county.

The Sullivan County District Attorney's Office receives State aid in the form of grants for Stop DWI, DA Salary Reimbursement and Aid to Prosecution. In addition, the District Attorney expenses related to the Fraud Investigation Team and Family Violence Response Team are being reimbursed through a revenue stream from the Department of Family Services, with reimbursement from state and federal sources. The office is mandated by County Law 700 & N.Y. Const. art. XIII, §13.

Core Services

Functions of the District Attorney's Office include:

- Prosecution and investigation of all criminal offenses in Sullivan County, NY
- Crime prevention, through public education and public speaking at schools and community gathering to educate and make residents aware of matters of public importance which impact their safety

The budget for the District Attorney consists primarily of personal services and employee benefits. A small amount of funding is used for office supplies, travel/county fleet chargebacks, postage, and printing.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Administrative Specialist	4	4	4
Asst District Attorney I	1	1	1
Asst District Attorney II	1	1	1
Asst District Attorney III	1	1	1
Asst District Attorney IV	1	1	1
Asst District Attorney VI	1	1	1
Asst District Attorney VII	1	1	1
Asst District Attorney VIII	1	1	1
Asst District Attorney IX	1	1	1
Asst District Attorney X	1	1	1
Conf Sec District Attorney	1	1	1
Crime Victim Svs Advocate	1	1	1
District Attorney	1	1	1
DA Investigator	6	6	6
Student Intern	1	1	1
Totals	23	23	23

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Judicial				
District Attorney				
Personal Services	\$1,349,459	\$1,365,936	\$1,602,433	\$1,682,038
Fixed Assets		\$0	\$0	\$39,000

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Contracts	\$0	\$0	\$3	\$40,000
Auto/Travel	\$11,907	\$11,657	\$16,200	\$9,200
Office Supplies	\$16,440	\$28,488	\$25,914	\$17,500
Computer Supplies	\$0	\$0	\$29,001	\$0
Utilities	\$2,401	\$3,091	\$6,500	\$6,500
Special Department Supply	\$1,742	\$10,976	\$1,654	\$101,500
Misc Serv/Exp	\$0	\$503	\$376	\$450
Departmental Exp	\$109,967	\$65,126	\$135,004	\$105,225
Employee Benefits	\$530,112	\$589,516	\$734,710	\$716,282
Total District Attorney:	\$2,022,028	\$2,075,293	\$2,551,795	\$2,717,695
Total Judicial:	\$2,022,028	\$2,075,293	\$2,551,795	\$2,717,695
Total General Government:	\$2,022,028	\$2,075,293	\$2,551,795	\$2,717,695
Total Expenditures:	\$2,022,028	\$2,075,293	\$2,551,795	\$2,717,695

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$52,993	\$52,392	\$364,518	\$364,518
Sale of Property and Compensation for Loss	\$0	\$1,290	\$0	\$0
Total Income:	\$52,993	\$53,682	\$364,518	\$364,518
State Aid				
General Government	\$121,658	\$76,176	\$121,756	\$178,606
Total State Aid:	\$121,658	\$76,176	\$121,756	\$178,606
Federal Aid				
General Government	\$121,591	\$61,696	\$0	\$0
Public Safety	\$54,091	\$69,505	\$0	\$0
Total Federal Aid:	\$175,681	\$131,201	\$0	\$0
Total Revenue Source:	\$350,332	\$261,060	\$486,274	\$543,124

Sheriff

Michael Schiff

County Sheriff

It is the mission of the Sullivan County Sheriff's Office to provide professional, high quality and effective law enforcement services in partnership with criminal justice entities, county, local government and the public. We believe that our work has a vital and positive impact on the quality of life in our communities.

To demonstrate our commitment to our profession both on and off duty, we subscribe to the following values:

- *Pride* – The Sheriff's Office recognizes that its employees are the vital component to the successful delivery of police, correctional and civil law enforcement services. We believe that we can achieve our highest potential by actively involving our employees in problem solving and improving the services we provide, by taking ownership and pride in our delivery of services.
- *Integrity* – Integrity is defined as being honest, moral, upright and sincere. Public trust can only exist with our exhibiting integrity and respect as individuals and as an organization. The foundation of the Sheriff's Office is the high level of integrity of its employees and the courage of its management to hold employees to that standard.
- *Professionalism* – Recognizing the changing and diverse needs of the community, the Sheriff's Office promotes and encourages a policy of individual and organizational professional excellence which is delivered and enhanced through continuing education and regular training.
- *Fairness* – Members shall uphold laws in an ethical, impartial, courteous and professional manner while respecting the rights and dignity of all persons. We shall strive to achieve a balance in the exercise of our powers which reflects both the spirit and the letter of the law.

The Sullivan County Sheriff's Office receives some outside funding through grants, forfeitures and fees, however, the allowable uses for these funds are limited. Primarily, the Sheriff's Office is funded directly from the County.

The Sheriff's Office provides road patrol as required by the Sullivan County Charter. The Civil department is mandated under NYS County Law. The County Jail is mandated by the State and overseen by the NYS Commission on Corrections. Operations at the Jail are very strictly regulated and it is the only department under the Sheriff that has mandated staffing levels.

Core Services

Functions of the Sullivan County Sheriff's Office include:

- Patrol - Tasks include but are not limited to road patrols, investigations, youth outreach, and responding to emergency requests.
- Civil - Tasks include but are not limited to collection of fees, poundage and expenses with respect to all civil processes, and enforcement of civil arrest warrants.
- Security - Provide security at County facilities including the Government Center in Monticello and Travis Building/Family Services in Liberty
- Corrections/Jail - Receive and safely keep all prisoners lawfully committed to his custody; maintain facility and staffing in accordance with rules and regulations as established by the NYS Commission on Corrections

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
SH - Patrol			
Chief Dep Patrol Div/Int Affairs	1	1	1
Deputy Sheriff	46	46	45
Deputy Sheriff Corporal	8	8	8
Deputy Sheriff Detective Assignment	2	2	2
Deputy Sheriff Lieutenant	3	3	3
Deputy Sheriff Sergeant	8	8	8
Dispatcher	0	2	0
SH - Patrol Totals	68	70	67
SH - Civil			
Chief Civil Clerk	0	0	1
Civil Deputy	1	1	1
Conf Sec Sheriff	1	1	1
Coord of Med Records & Billing	1	1	1
Jail Administrator	0.18	0.18	0.18
Sheriff	1	1	1
Shfs Dept Accounts Payable Coord	2	2	2
Sr Account Clerk/Typist	6	6	5
Sr Fiscal Administrative Officer	1	1	1
Undersheriff	1	1	1
SH - Civil Totals	14.18	14.18	14.18
SH - Security			
Correction Corporal	1	1	1
Correction Officer	6	6	6
SH - Security Totals	7	7	7
SH - Jail			
Conf Sec Jail Administrator	1	1	1
Cook	4	4	4
Cook Manager	1	1	1
Correction Captain	1	1	1
Correction Corporal	7	7	7
Correction Lieutenant	2	2	2
Correction Officer	81	81	81
Correction Sergeant	8	8	8
Food Service Helper	4	4	4
Jail Administrator	0.82	0.82	0.82
SH - Jail Totals	109.82	109.82	109.82
Grand Totals	199	201	198

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Law Enforcement				
Sheriff				
Sh - Patrol				
Personal Services	\$4,581,013	\$4,672,513	\$5,081,451	\$5,570,450
Fixed Assets	\$111,125	\$162,298	\$552,596	\$326,000
Contracts	\$0	\$36,838	\$0	\$0
Auto/Travel	\$294,801	\$285,362	\$315,750	\$313,950
Office Supplies	\$10,767	\$7,764	\$14,000	\$15,000
Computer Supplies	\$3,003	\$972	\$8,300	\$8,500
Utilities	\$22,371	\$14,412	\$67,285	\$70,500
Special Department Supply	\$44,652	\$63,250	\$242,412	\$244,000
Misc Serv/Exp	\$154,992	\$108,585	\$200,635	\$169,600
Departmental Exp	\$214,729	\$228,028	\$286,608	\$326,250

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Employee Benefits	\$2,380,958	\$2,756,943	\$2,419,266	\$2,545,763
Total Sh - Patrol:	\$7,818,411	\$8,336,963	\$9,188,303	\$9,590,013
Sh - Civil				
Personal Services	\$769,109	\$810,036	\$844,065	\$868,802
Auto/Travel	\$23,799	\$38,514	\$32,350	\$47,250
Office Supplies	\$11,122	\$12,298	\$16,000	\$17,500
Computer Supplies	\$211	\$609	\$1,000	\$600
Utilities	\$1,645	\$926	\$2,550	\$2,600
Special Department Supply	\$0	\$2,804	\$4,500	\$4,500
Misc Serv/Exp	\$21,474	\$15,352	\$23,210	\$21,500
Departmental Exp	\$11,194	\$10,872	\$16,850	\$18,100
Employee Benefits	\$408,338	\$445,703	\$454,489	\$484,512
Total Sh - Civil:	\$1,246,891	\$1,337,114	\$1,395,014	\$1,465,364
Sh - Security				
Personal Services	\$557,901	\$445,833	\$518,492	\$486,473
Auto/Travel	\$2,118	\$10,440	\$3,250	\$10,250
Special Department Supply	\$0	\$2,378	\$1,000	\$1,250
Misc Serv/Exp	\$12,600	\$7,150	\$15,400	\$15,400
Departmental Exp	\$312	\$312	\$20,500	\$21,000
Employee Benefits	\$312,314	\$332,921	\$275,572	\$292,550
Total Sh - Security:	\$885,246	\$799,035	\$834,214	\$826,923
Total Sheriff:	\$9,950,548	\$10,473,112	\$11,417,531	\$11,882,300
Jail				
Personal Services	\$7,406,881	\$7,034,676	\$7,259,513	\$7,469,784
Fixed Assets	\$0	\$0	\$35,000	\$0
Contracts	\$276,936	\$577,775	\$1,105,907	\$1,305,000
Auto/Travel	\$10,282	\$15,895	\$24,375	\$28,250
Office Supplies	\$8,209	\$5,111	\$12,500	\$10,500
Computer Supplies	\$15,825	\$26,915	\$46,000	\$61,000
Utilities	\$3,868	\$9,090	\$9,750	\$10,250
Special Department Supply	\$467,524	\$499,287	\$731,243	\$612,500
Misc Serv/Exp	\$215,714	\$141,524	\$209,896	\$188,900
Departmental Exp	\$181,973	\$229,788	\$387,750	\$397,750
Employee Benefits	\$4,195,229	\$4,628,536	\$3,741,246	\$3,835,773
Total Jail:	\$12,782,440	\$13,168,598	\$13,563,180	\$13,919,707
Total Law Enforcement:	\$22,732,988	\$23,641,709	\$24,980,711	\$25,802,007
Total Public Safety:	\$22,732,988	\$23,641,709	\$24,980,711	\$25,802,007
Total Expenditures:	\$22,732,988	\$23,641,709	\$24,980,711	\$25,802,007

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$0	\$0	\$250,000	\$180,000
Public Safety Income	\$1,230,123	\$1,304,924	\$1,696,000	\$1,528,500
Intergovernmental Charges	\$1,442	\$94,249	\$20,000	\$75,000
Use of Money and Property	\$107,667	\$143,280	\$180,000	\$150,000
Misc	\$750	\$1,750	\$0	\$0
Total Income:	\$1,339,982	\$1,544,203	\$2,146,000	\$1,933,500
State Aid				
Public Safety	\$9,832	\$0	\$8,000	\$13,000
Total State Aid:	\$9,832	\$0	\$8,000	\$13,000
Federal Aid				
Public Safety	\$52,159	\$104,258	\$181,750	\$179,250
Total Federal Aid:	\$52,159	\$104,258	\$181,750	\$179,250
Total Revenue Source:	\$1,401,973	\$1,648,461	\$2,335,750	\$2,125,750

Stop DWI

Sullivan County Stop DWI is part of a statewide program under the Governor's Highway Safety Commission to educate the public on the negative effects of driving while intoxicated, which could lead to motor vehicle accidents that cause injury and death to our citizens. Its goal is to provide for the education, training, and rehabilitation of DWI drivers.

Stop DWI is fully funded through the Governor's Highway Safety Commission and revenues are collected at the Victim Impact Panel sessions. It is a non-mandated program.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Traffic control				
Stop DWI				
Auto/Travel	\$0	\$0	\$2,000	\$2,000
Office Supplies	\$0	\$45	\$5,300	\$5,300
Departmental Exp	\$169,568	\$171,951	\$218,600	\$218,600
Total Stop DWI:	\$169,568	\$171,995	\$225,900	\$225,900
Total Traffic control:	\$169,568	\$171,995	\$225,900	\$225,900
Total Public Safety:	\$169,568	\$171,995	\$225,900	\$225,900
Total Expenditures:	\$169,568	\$171,995	\$225,900	\$225,900

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Public Safety Income	\$5,350	\$9,610	\$13,000	\$13,000
Sale of Property and Compensation for Loss	\$98,478	\$113,788	\$197,900	\$125,000
Total Income:	\$103,828	\$123,398	\$210,900	\$138,000
State Aid				
Public Safety	\$9,233	\$11,565	\$15,000	\$15,000
Total State Aid:	\$9,233	\$11,565	\$15,000	\$15,000
Total Revenue Source:	\$113,061	\$134,962	\$225,900	\$153,000

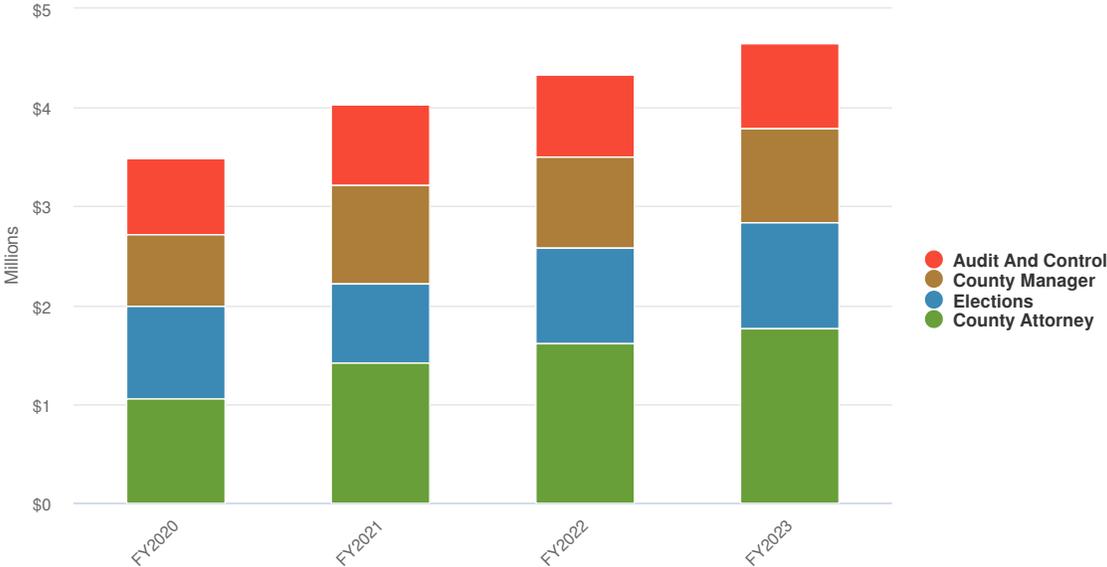
Legislative Appointments

The following are employees who are appointed by the County Legislature:

- Board of Elections Commissioners
- County Manager
- County Attorney
- County Auditor

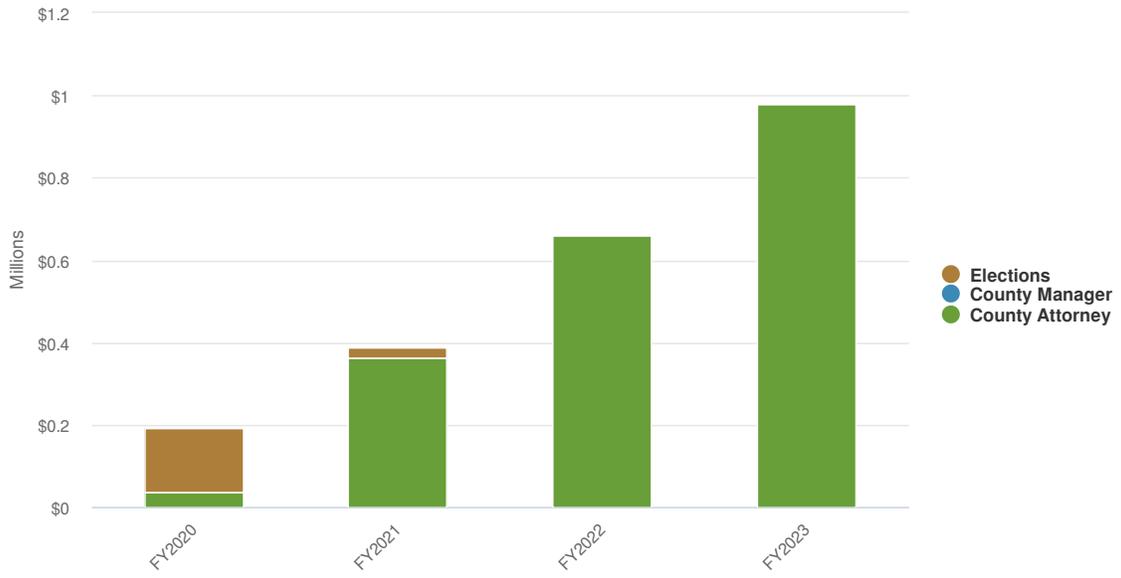
Expenditures by Function

Budgeted and Historical Expenditures by Function



Revenue by Department

Budgeted and Historical 2023 Revenue by Department



Audit and Control

Angela Chevalier
County Auditor

The mission of the Office of Audit and Control is to fulfill the duties set forth in the Charter and Administrative Code.

One of the major responsibilities is to audit and process all lawful claims or charges against the County or against funds for which the County is responsible. It is also to promote accountability throughout the County government. Audit provides and will continue to provide various types of audit functions and services to all of our County departments as well as to the taxpayers of Sullivan County by keeping watchful eyes on expenditures that flow through our office. Audit serves the public interest by providing the Legislature, County Manager and other county management with reliable information, unbiased analysis and objective recommendations.

The Office of Audit and Control receives no outside funding and is 100% County cost. It is mandated by the County Charter.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Accounts Payable Coordinator	1	1	1
Audit Clerk	1	1	1
County Auditor	1	1	1
Senior Accounts Payable Coordinator	1	1	1
Senior Audit Clerk	2	2	2
Staff Auditor	1	1	1
Totals	7	7	7

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Finance				
Audit And Control				
Personal Services	\$375,064	\$387,897	\$392,955	\$417,108
Contracts	\$122,450	\$126,416	\$144,496	\$158,000
Auto/Travel	\$0	\$567	\$2,600	\$2,800
Office Supplies	\$3,289	\$2,972	\$3,324	\$3,519
Special Department Supply	\$1,461	\$0	\$200	\$0
Misc Serv/Exp		\$0	\$0	\$3,000
Departmental Exp	\$80	\$80	\$1,380	\$1,400
Employee Benefits	\$265,032	\$294,880	\$276,358	\$278,933
Total Audit And Control:	\$767,376	\$812,813	\$821,313	\$864,760
Total Finance:	\$767,376	\$812,813	\$821,313	\$864,760
Total General Government:	\$767,376	\$812,813	\$821,313	\$864,760
Total Expenditures:	\$767,376	\$812,813	\$821,313	\$864,760

Board of Elections

Lori Benjamin (R), Deanna Senyk (D)
Commissioners

The Sullivan County Board of Elections' mission is to afford every eligible person in Sullivan County the opportunity to vote in all Elections for which they are qualified to vote in, according to Federal and State constitutional mandates.

The BOE receives its revenues primarily from local tax dollars. The BOE continues to make every effort to save money, solicit grant funds and keep all legislators apprised of the ever-rising cost of running elections.

Sullivan County Board of Elections is a mandated office. All functions of the BOE are mandated by the Federal and NY State Constitutions and Election Laws.

The function of the Board of Elections is to provide residents that qualify, with the opportunity to vote is a professional process required by the Federal and State Governments.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Clerk FT	0	2	0
Clerk PT	0	2	2
Commissioner of Elections	2	2	2
Dep Commissioner of Elections	2	2	2
Sr Clerk	2	2	2
Totals	6	10	8

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Municipal Staff				
Elections				
Personal Services	\$448,345	\$402,698	\$443,274	\$499,556
Contracts		\$0	\$0	\$3,600
Auto/Travel	\$1,676	\$330	\$460	\$5,350
Office Supplies	\$198,163	\$75,570	\$256,539	\$133,350
Computer Supplies	\$78,500	\$97,669	\$191,812	\$147,764
Special Department Supply	\$16,303	\$6,763	\$40,345	\$36,500
Misc Serv/Exp	\$0	\$0	\$9,000	\$10,000
Departmental Exp	\$470	\$600	\$4,810	\$1,000
Employee Benefits	\$183,755	\$208,223	\$174,767	\$232,759
Total Elections:	\$927,212	\$791,853	\$1,121,007	\$1,069,879
Total Municipal Staff:	\$927,212	\$791,853	\$1,121,007	\$1,069,879
Total General Government:	\$927,212	\$791,853	\$1,121,007	\$1,069,879
Total Expenditures:	\$927,212	\$791,853	\$1,121,007	\$1,069,879

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Intergovernmental Charges	\$26	\$2	\$0	\$0
Sale of Property and Compensation for Loss	\$1,803	\$5,826	\$5,000	\$0
Misc	\$44,972			
Total Income:	\$46,800	\$5,828	\$5,000	\$0
State Aid				
General Government	\$0	\$0	\$91,905	\$0
Total State Aid:	\$0	\$0	\$91,905	\$0
Federal Aid				
General Government	\$108,833	\$19,476	-\$636	\$0
Total Federal Aid:	\$108,833	\$19,476	-\$636	\$0
Total Revenue Source:	\$155,634	\$25,304	\$96,269	\$0

County Attorney

Michael McGuire

County Attorney

The County Attorney is the County's civil counsel. The County Attorney's Office represents the County, its entities and, with respect to conduct in their governmental capacities, all of the County's officials, officers and employees.

The County Attorney may be compared to the General Counsel of a private corporation or to the Corporation Counsel of a City. With the exception of matters handled by the County's Family Services Attorneys, who report to the Commissioner of Family Services, the County Attorney's Office, either directly, or through of-counsel relationships, is responsible for all of the County's civil legal work.

The County Attorney's Office receives no funding from outside agencies; however, it does receive funding through chargebacks to other County agencies.

The position of County Attorney is required by the County Charter, which further stipulates that the individual appointed as County Attorney work full time for the County and have no outside employment. The County Attorney has a fixed term coinciding with the term of the Legislature.

Core Services

The County Attorney may be compared to the General Counsel of a private corporation or to the Corporation Counsel of a City. With the exception of matters handled by the County's Family Services Attorneys, who report to the Commissioner of Family Services, the County Attorney's Office, either directly, or through of-counsel relationships, is responsible for all of the County's civil legal work.

The County Attorney's Office receives no funding from outside agencies; however, it does receive funding through chargebacks to other County agencies.

The position of County Attorney is required by the County Charter, which further stipulates that the individual appointed as County Attorney work full time for the County and have no outside employment. The County Attorney has a fixed term coinciding with the term of the Legislature.

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Administrative Aide	1	1	1
Administrative Secretary	1	1	1
Assistant County Attorney I	5	5	5
Conf Sec County Attorney	1	1	1
County Attorney	1	1	1
Deputy County Attorney	1	1	1
Investigator	0	1	1
Legal Typist	1	0	0
Paralegal	0	1	1
Totals	11	12	12

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Municipal Staff				
County Attorney				
Personal Services	\$513,096	\$685,318	\$879,057	\$1,012,767
Contracts	\$302,838	\$328,787	\$253,000	\$265,000
Auto/Travel	\$0	\$0	\$6,120	\$6,120

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Office Supplies	\$4,658	\$34,931	\$18,173	\$20,500
Utilities	\$0	\$0	\$0	\$2,400
Misc Serv/Exp	\$11,491	\$2,383	\$6,684	\$3,900
Departmental Exp	\$4,637	\$14,637	\$32,286	\$27,379
Employee Benefits	\$226,745	\$356,568	\$431,080	\$434,774
Total County Attorney:	\$1,063,465	\$1,422,624	\$1,626,400	\$1,772,840
Total Municipal Staff:	\$1,063,465	\$1,422,624	\$1,626,400	\$1,772,840
Total General Government:	\$1,063,465	\$1,422,624	\$1,626,400	\$1,772,840
Total Expenditures:	\$1,063,465	\$1,422,624	\$1,626,400	\$1,772,840

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$37,006	\$361,413	\$658,720	\$978,000
Total Income:	\$37,006	\$361,413	\$658,720	\$978,000
Total Revenue Source:	\$37,006	\$361,413	\$658,720	\$978,000

County Manager

Joshua Potosek
County Manager

The County Manager is the full-time Chief Executive and Administrative Head of the County of Sullivan. He is responsible for the supervision of all county departments, offices, agencies and administrative units, except as otherwise provided by New York State law or the County Charter. The County Manager also serves as the Chief Budget Officer and is responsible for the preparation of the operating and capital budgets for the County.

The County Manager's Office receives no outside funding and is 100% County cost. It is mandated by the Sullivan County Charter and Administrative Code.

Core Services

Functions of the Sullivan County Manager's Office include:

- Supervision of all county departments, offices, agencies and administrative units, except as otherwise provided by New York State law or the County Charter
- Serves as Chief Budget Officer and is responsible for preparing the Tentative Operating Budget annually in conjunction with the Office of Management and Budget
- Identifies areas of operations where efficiencies may be achieved and implement proper mechanisms to achieve these efficiencies
- Attend all monthly meetings of the Sullivan County Legislature and its Standing Committees
- Execute directives and contracts for the provision of services in line with the policies set forth by the Sullivan County Legislature
- Executive Assistant serves as FOIL officer and provides all documentation requested under the Freedom of Information Law

Positions

Position Name	Amended 2022	Requested 2023	Recommended 2023
Assistant County Manager	1	1	1
Compliance Program Coordinator	1	1	1
Coord of Communications	1	1	1
County Manager	1	1	1
Director of Communications	1	1	1
Exec Asst to County Manager	1	1	1
Senior Staff Assistant	0	0	1
Totals	6	6	7

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Executive				
County Manager				
Personal Services	\$449,986	\$424,288	\$493,399	\$572,227
Contracts	\$53,524	\$342,745	\$502,590	\$21,100
Auto/Travel	\$2,175	\$1,118	\$10,040	\$12,738
Office Supplies	\$5,435	\$3,783	\$45,300	\$46,151
Computer Supplies		\$149	\$0	\$0
Utilities	\$941	\$0	\$1,900	\$1,900
Special Department Supply	\$0	\$595	\$0	\$0

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Misc Serv/Exp	\$6,600	\$1,660	\$60	\$1,060
Departmental Exp	\$5,192	\$2,628	\$3,575	\$3,575
Employee Benefits	\$204,347	\$224,064	\$255,096	\$284,008
Total County Manager:	\$728,199	\$1,001,029	\$1,311,960	\$942,759
Total Executive:	\$728,199	\$1,001,029	\$1,311,960	\$942,759
Total General Government:	\$728,199	\$1,001,029	\$1,311,960	\$942,759
Total Expenditures:	\$728,199	\$1,001,029	\$1,311,960	\$942,759

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
General Government Income	\$66	\$500	\$550	\$550
Total Income:	\$66	\$500	\$550	\$550
Total Revenue Source:	\$66	\$500	\$550	\$550

Non-Divisional Programs

There are many functions within the County which don't fall within a specific division.

Some of these include:

- Animal Control
- Community College Chargebacks
- Judgements and Claims
- Municipal Court
- Public Defense
- Safety Inspection/Electrical Licensing

View each page individually to learn more about these programs.

Animal Control

The purpose of Animal Control is to provide support of animal recovery to the County Public Health Office, Sheriff's Office and Probation Department. Assistance is provided through the appointment of a County animal control officer (contractor), who will recover animals for the County agencies if no owner or volunteer is willing to assist the County for the animals' safety and health, while the owner is being processed, or charged for a crime, and will be not available to take care of their animal(s).

There is no source of outside funding for Animal Control and the program is 100% County cost. Animal Control is a non-mandated program.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Public Safety				
Animal Control				
Animal Control				
Contracts	\$60,000	\$60,000	\$60,000	\$60,000
Total Animal Control:	\$60,000	\$60,000	\$60,000	\$60,000
Total Animal Control:	\$60,000	\$60,000	\$60,000	\$60,000
Total Public Safety:	\$60,000	\$60,000	\$60,000	\$60,000
Total Expenditures:	\$60,000	\$60,000	\$60,000	\$60,000

Community College Contribution

The Contribution to College budget organization reflects the annual County subsidy paid to the Sullivan County Community College operating budget. Community Colleges were to be funded one-third from the Counties, one-third from tuition, and one-third from State Aid. This formula has changed over the years as the State reduced the amount of aid it sends to the Community College.

In addition to tuition chargebacks, and the contribution to the Sullivan County Community College, the County has annual debt services payments associated with debt issued for college construction projects.

The County contribution to the College is 100% County cost with no outside funding.

As a local sponsor, the County is required to provide funding to Sullivan County Community College, as mandated by State Education law section 6304(c).

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Education				
Community College Expenditures				
Contribution To Comm College				
Misc Serv/Exp	\$4,300,000	\$4,300,000	\$4,300,000	\$4,300,000
Total Contribution To Comm College:	\$4,300,000	\$4,300,000	\$4,300,000	\$4,300,000
Total Community College Expenditures:	\$4,300,000	\$4,300,000	\$4,300,000	\$4,300,000
Total Education:	\$4,300,000	\$4,300,000	\$4,300,000	\$4,300,000
Total Expenditures:	\$4,300,000	\$4,300,000	\$4,300,000	\$4,300,000

Community College Tuition

This account reflects tuition chargebacks made by the County to other in-state community colleges attended by Sullivan County residents. There are two components of the Chargebacks the County pays to community colleges:

- *Operating Chargebacks:* Community colleges charge to and collect from each county within the state, an allocable portion of the local sponsor's share of the operating costs of such community colleges attributable to such nonresident students, computed on a per student basis.
- *Capital Chargebacks:* Monies received from the counties shall be deposited in the community college fund in accordance with subdivision 5-b of section 6304 of the Education law and shall be separately accounted for within said fund, and be used:
 1. To meet the sponsor's share of the costs of acquisition of land and the acquisition, construction or rehabilitation of buildings;
 2. To reduce indebtedness of the sponsor incurred for capital costs of a community college;
 3. To pay the sponsor's costs of financing such indebtedness; and
 4. For the sponsor's share of such other purposes as are normally permitted within an approved capital construction budget

Sullivan County pays to each Community College \$300 per full-time student.

New York Education Law sections 6304 and 6305 govern community college chargebacks.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Education				
Community College Expenditures				
Community College Tuition				
Misc Serv/Exp	\$1,077,185	\$1,146,351	\$1,375,000	\$1,875,000
Total Community College Tuition:	\$1,077,185	\$1,146,351	\$1,375,000	\$1,875,000
Total Community College Expenditures:	\$1,077,185	\$1,146,351	\$1,375,000	\$1,875,000
Total Education:	\$1,077,185	\$1,146,351	\$1,375,000	\$1,875,000
Total Expenditures:	\$1,077,185	\$1,146,351	\$1,375,000	\$1,875,000

Economic and Community Development

Appropriations from the Economic and Community Development budget organization include funding for the contract to the Partnership for Economic Development, as well as funding allocated for the economic development of new initiatives.

These appropriations are 100% County Cost and receive no outside funding. The organization does not include any mandated services.

Sullivan County Partnership for Economic Development:

The Sullivan County Partnership was established in 1994 via the private business sector as a vehicle to facilitate the economic development in Sullivan County, with the goal to positively impact its members and by extension the residents of Sullivan County. Throughout its existence, the Partnership has worked to solidify its organizational structure; it also helped develop and strengthen partnerships within the business community, government, and other service organizations, as well as conduct, the external marketing of Sullivan County for business investment.

The Partnership plays a pivotal role in providing programmatic services to both small and large businesses, adding value to the private sector. This balanced approach has led to the creation of stable, long-term revenue for the County of Sullivan over many years (as well as for local school districts and municipalities). Moreover, it has acted as a primary catalyst for private sector investment and job growth.

The Partnership's strategy has been implemented throughout its existence with periodic review and revisions as needed. Benefits to the County are not only realized in the short term when projects are initially approved, but also in the long term as those projects continue to pay taxes and maintain and/or increase jobs in perpetuity. It is important to understand that, but for this effort, those investments would not be realized. While the economic downturn of 2008 challenged us all, in particular our ability to provide services at the same level we once did, we have come back full circle and with the benefits we have fostered have been giving back directly to our member businesses, municipalities and residents, by fostering a positive business environment. Certainly, without these continuing efforts our current economic situation would not have been realized.

At the core of our efforts we must continue our work to develop suitable shovel-ready sites; ongoing business expansion; increased participation from the private sector; and, programs to provide technical services for the small business community. These are just a few of the many benefits that the Partnership provides.

Members of the Partnership Board hold an annual strategic retreat, intended to formulate and or tweak plans that guide the organizations program of work for the coming year. While some of these initiatives focus on the infrastructure of the organization, a set of core strategies have been maintained, with many of them having brought to fruition projects large and small that have impacted most all of our municipalities in a positive way. In 2016 the Sullivan County Partnership charged its strategic planning committee to review the current strategic plan, make any adjustments necessary and to recommend any new initiatives moving forward. In 2020, the strategic Planning Committee will reconvene and review the plan and adjust as needed to better maximize new opportunities and anticipate challenges that have or will develop along the way.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Economic Opportunity and Development				
Economic Opportunity and Development				
Economic And Community Developmt				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Contracts	\$100,000	\$100,000	\$100,000	\$100,000
Employee Benefits	\$1,736	\$6,947	\$0	\$0
Total Economic And Community Developmt:	\$101,736	\$106,947	\$100,000	\$100,000
Total Economic Opportunity and Development:	\$101,736	\$106,947	\$100,000	\$100,000
Total Economic Opportunity and Development:	\$101,736	\$106,947	\$100,000	\$100,000
Total Expenditures:	\$101,736	\$106,947	\$100,000	\$100,000

Interfund Transfers

This budget organization provides subsidies from the County's General Fund to its other operating funds, such as the County Road Fund and Road Machinery Fund.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Undistributed				
Transfers				
Interfund Transfers				
Transfers	\$31,421,670	\$34,510,932	\$43,394,352	\$39,256,788
Total Interfund Transfers:	\$31,421,670	\$34,510,932	\$43,394,352	\$39,256,788
Total Transfers:	\$31,421,670	\$34,510,932	\$43,394,352	\$39,256,788
Total Undistributed:	\$31,421,670	\$34,510,932	\$43,394,352	\$39,256,788
Total Expenditures:	\$31,421,670	\$34,510,932	\$43,394,352	\$39,256,788

Revenues by Source

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Revenue Source				
Income				
Real Property Taxes and Tax Items	\$75,388,558	\$77,172,794	\$8,270,047	\$8,120,286
Non Property Taxes	\$52,215,300	\$70,596,838	\$60,582,556	\$70,557,000
General Government Income	\$955	\$900	\$1,000	\$1,000
Transportation Income	\$597,871	\$683,381	\$750,000	\$700,000
Intergovernmental Charges	\$96,296	\$142,464	\$155,000	\$373,309
Use of Money and Property	\$160,019	\$80,929	\$58,400	\$58,400
Licenses and Permits	\$1,190,040	\$2,849,917	\$2,756,500	\$3,005,500
Sale of Property and Compensation for Loss	\$757,916	\$258,800	\$111,550	\$105,550
Misc	\$1,372,478	\$1,872,083	\$2,486,893	\$1,835,447
Total Income:	\$131,779,434	\$153,658,105	\$75,171,946	\$84,756,492
State Aid				
Transportation	\$3,471,568	\$5,576,832	\$4,740,757	\$4,684,283
Total State Aid:	\$3,471,568	\$5,576,832	\$4,740,757	\$4,684,283
Federal Aid				
General Government	\$57,068	\$3,415,224	\$0	\$0
Transportation	\$150,740	\$160,694	\$2,248,500	\$6,719,558
Total Federal Aid:	\$207,808	\$3,575,918	\$2,248,500	\$6,719,558
Interfund Transfers				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Interfund Transfers	\$33,063,639	\$38,871,792	\$43,580,433	\$39,390,608
Proceeds of Long Term Obligations		\$3,355,000	\$0	\$0
Total Interfund Transfers:	\$33,063,639	\$42,226,792	\$43,580,433	\$39,390,608
Total Revenue Source:	\$168,522,449	\$205,037,648	\$125,741,636	\$135,550,941

Judgments and Claims

The Judgments and Claims organization is used to record expenses for judgments and settlements against the County.

Expenses associated with Judgments and Claims are 100% County cost with no outside funding. County law section 355 (d) requires a statement of the amount recommended as necessary to be appropriated for the payment of judgments against the County payable during the ensuing fiscal year.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Special Items				
Judgements & Claims				
Misc Serv/Exp	\$201,360	\$82,585	\$200,000	\$200,000
Total Judgements & Claims:	\$201,360	\$82,585	\$200,000	\$200,000
Total Special Items:	\$201,360	\$82,585	\$200,000	\$200,000
Total General Government:	\$201,360	\$82,585	\$200,000	\$200,000
Total Expenditures:	\$201,360	\$82,585	\$200,000	\$200,000

Municipal Association Dues

The Municipal Association Dues organization provides funding for municipal dues to the New York State Association of Counties, National Association of Counties, Hudson Valley Regional Council, Coalition of Watershed Towns, and Pattern for Progress. All dues are 100% County share, and none of the agency payments are a mandated service.

- New York State Association of Counties:
 - The mission of NYSAC is to represent, educate, advocate for, and serve Member Counties and the thousands of elected and appointed county officials who serve the public.

- National Association of Counties:
 - NaCO is the only national organization that represents County governments before the Administration and Congress. NaCO provides essential services to the nation's 3,068 counties.

- Hudson Valley Regional Council:
 - Provides a comprehensive range of services associated with the growth and development of communities within the Hudson Valley. The Council acts as a link between local needs and federal/state funding programs. The Council creates a Comprehensive Economic Development Strategy (CEDS) for the region. The CEDS allows for Federal funding opportunities.

- Coalition of Watershed Towns:
 - The Coalition of Watershed Towns is an organization that represents and lobbies on behalf of towns in the NYC watershed.

- Pattern for Progress
 - Pattern for Progress' mission is to promote regional, balanced and sustainable solutions that enhance the growth and vitality of the Hudson Valley.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Special Items				
Municipal Association Dues				
Departmental Exp	\$15,696	\$20,696	\$46,895	\$14,171
Total Municipal Association Dues:	\$15,696	\$20,696	\$46,895	\$14,171
Total Special Items:	\$15,696	\$20,696	\$46,895	\$14,171
Total General Government:	\$15,696	\$20,696	\$46,895	\$14,171
Total Expenditures:	\$15,696	\$20,696	\$46,895	\$14,171

Municipal Court

The Municipal Court organization is utilized to meet the requirements of New York State General Municipal Law section 99L (C).The Law requires the County to pay Town and Village Courts a fee of ten dollars for all services and cases in which the court acts upon a felony complaint. These expenses are recorded through the Municipal Courts budget organization.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Judicial				
Municipal Court				
Departmental Exp	\$2,960	\$2,930	\$5,500	\$3,800
Total Municipal Court:	\$2,960	\$2,930	\$5,500	\$3,800
Total Judicial:	\$2,960	\$2,930	\$5,500	\$3,800
Total General Government:	\$2,960	\$2,930	\$5,500	\$3,800
Total Expenditures:	\$2,960	\$2,930	\$5,500	\$3,800

Other Home & Community Services/ Misc. Expenses

Appropriation code A8989-99 includes funding for the contract to Cornell Cooperative Extension of Sullivan County.

The contract is funded by the County's general fund and is 100% County cost. The contract does not represent a mandated service.

Cornell Cooperative Extension acts as a gateway to knowledge, life skills and experiences for better living. They bring together and partner with government, business and community based groups to serve all residents and visitors of Sullivan County. CCE meets the changing needs of the county and its diverse population by employing the latest technology, research based education and highly trained professional staff, and offers a variety of programs which cover agriculture and food systems, community and economic vitality, environment and natural resources, nutrition and healthy families, and youth development.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Home and Community Service				
Special Services				
Other Home & Community Services				
Post Employment Benefits				
Employee Benefits	\$4,067	\$4,121	\$3,954	\$4,660
Total Post Employment Benefits:	\$4,067	\$4,121	\$3,954	\$4,660
Misc Expense				
Contracts	\$499,672	\$540,000	\$643,000	\$619,300
Total Misc Expense:	\$499,672	\$540,000	\$643,000	\$619,300
Total Other Home & Community Services:	\$503,739	\$544,121	\$646,954	\$623,960
Total Special Services:	\$503,739	\$544,121	\$646,954	\$623,960
Total Home and Community Service:	\$503,739	\$544,121	\$646,954	\$623,960
Total Expenditures:	\$503,739	\$544,121	\$646,954	\$623,960

Other Gov't Support - Misc. Expense

The Miscellaneous Expense organization contains line items for the Refund of Real Property Taxes, Bond and Note Expense, and Contingency Appropriations.

This Budgetary Organization receives its funding from the County's general fund and is 100% County cost.

- Refund of Real Property Taxes:
 - The Refund of Real Property Taxes expense appropriation is used to record expenses associated with the cancellation of unenforceable taxes, correct errors in essential fact on tax rolls, correct clerical errors on tax rolls, and for the reduction in taxes associated with challenges to tax assessments.
- Bond & Note Expense:
 - The Bond & Note Expense appropriation is used to record expenses associated with the issuance of debt obligations. These expenses typically include payment for bond advisors, the publication expense associated with the posting of bond notices of estoppels, the advertisement of the pending bond sale, and the printing of the bonds.
- Contingency Appropriations
 - A contingency line item is included in the budget to provide funding for unexpected events. Statutory law provides specific limits on the amount that can be budgeted in this line item. County Law Section 365 (1) (3) authorizes contingency appropriations for Counties. Expenditures may not be charged directly to the contingency appropriation. The Legislature must first modify the budget by transferring from the contingency appropriation to the appropriation account needing funding. Using contingency appropriation does not increase the original budget, it reallocates funding.

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Special Items				
Other General Gov Support				
Post Employment Benefits				
Employee Benefits	\$1,049,721	\$1,105,583	\$848,823	\$1,240,035
Total Post Employment Benefits:	\$1,049,721	\$1,105,583	\$848,823	\$1,240,035
Misc Expense				
Departmental Exp	\$457,090	\$115,623	\$2,900,379	\$6,250,000
Total Misc Expense:	\$457,090	\$115,623	\$2,900,379	\$6,250,000
Total Other General Gov Support:	\$1,506,812	\$1,221,206	\$3,749,202	\$7,490,035
Total Special Items:	\$1,506,812	\$1,221,206	\$3,749,202	\$7,490,035
Total General Government:	\$1,506,812	\$1,221,206	\$3,749,202	\$7,490,035
Total Expenditures:	\$1,506,812	\$1,221,206	\$3,749,202	\$7,490,035

Post Employment Benefits

Post Employment Benefits are available to all retired County employees who are eligible based on age and on years of service. These budget organizations also account for expenses related to employees who are separated from employment and are eligible for unemployment benefits. There are seven (7) budget organizations in the General Fund that account for post-employment benefits, accounting for retirees based upon the governmental function of the department from which they retired:

- A-1989-98 – General Governmental Support
- A-3989-98 – Public Safety
- A-4989-98 – Health
- A-5989-98 – Transportation
- A-6990-98 – Economic Assistance and Opportunity
- A-6991-98 -- Economic Assistance - DFS
- A-7989-98 – Culture and Recreation
- A-8989-98 – Home and Community Services

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
General Government				
Special Items				
Other General Gov Support				
Post Employment Benefits				
Employee Benefits	\$1,049,721	\$1,105,583	\$848,823	\$1,240,035
Total Post Employment Benefits:	\$1,049,721	\$1,105,583	\$848,823	\$1,240,035
Total Other General Gov Support:	\$1,049,721	\$1,105,583	\$848,823	\$1,240,035
Total Special Items:	\$1,049,721	\$1,105,583	\$848,823	\$1,240,035
Total General Government:	\$1,049,721	\$1,105,583	\$848,823	\$1,240,035
Public Safety				
Other Public Safety				
Other Public Safety				
Post Employment Benefits				
Employee Benefits	\$950,152	\$973,657	\$923,869	\$1,050,800
Total Post Employment Benefits:	\$950,152	\$973,657	\$923,869	\$1,050,800
Total Other Public Safety:	\$950,152	\$973,657	\$923,869	\$1,050,800
Total Other Public Safety:	\$950,152	\$973,657	\$923,869	\$1,050,800
Total Public Safety:	\$950,152	\$973,657	\$923,869	\$1,050,800
Health				
Other Health				
Other Health				
Post Employment Benefits				
Employee Benefits	\$480,915	\$504,903	\$466,316	\$572,343

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Total Post Employment Benefits:	\$480,915	\$504,903	\$466,316	\$572,343
Total Other Health:	\$480,915	\$504,903	\$466,316	\$572,343
Total Other Health:	\$480,915	\$504,903	\$466,316	\$572,343
Total Health:	\$480,915	\$504,903	\$466,316	\$572,343
Transportation				
Other Transportation				
Other Transportation				
Post Employment Benefits				
Employee Benefits	\$88,627	\$75,231	\$82,517	\$66,366
Total Post Employment Benefits:	\$88,627	\$75,231	\$82,517	\$66,366
Total Other Transportation:	\$88,627	\$75,231	\$82,517	\$66,366
Total Other Transportation:	\$88,627	\$75,231	\$82,517	\$66,366
Total Transportation:	\$88,627	\$75,231	\$82,517	\$66,366
Economic Opportunity and Development				
Economic Opportunity and Development				
Other Economic Assist & Opportun				
Post Employment Benefits				
Employee Benefits	\$147,487	\$151,748	\$143,407	\$153,669
Total Post Employment Benefits:	\$147,487	\$151,748	\$143,407	\$153,669
Total Other Economic Assist & Opportun:	\$147,487	\$151,748	\$143,407	\$153,669
Other Economic Assist - Dfs				
Post Employment Benefits				
Employee Benefits	\$1,081,091	\$1,073,007	\$1,145,956	\$1,157,065
Total Post Employment Benefits:	\$1,081,091	\$1,073,007	\$1,145,956	\$1,157,065
Total Other Economic Assist - Dfs:	\$1,081,091	\$1,073,007	\$1,145,956	\$1,157,065
Total Economic Opportunity and Development:	\$1,228,579	\$1,224,755	\$1,289,363	\$1,310,734
Total Economic Opportunity and Development:	\$1,228,579	\$1,224,755	\$1,289,363	\$1,310,734
Culture and Recreation				
Culture				
Other Culture & Recreation				
Post Employment Benefits				
Employee Benefits	\$146,245	\$146,891	\$139,350	\$134,339
Total Post Employment Benefits:	\$146,245	\$146,891	\$139,350	\$134,339
Total Other Culture & Recreation:	\$146,245	\$146,891	\$139,350	\$134,339
Total Culture:	\$146,245	\$146,891	\$139,350	\$134,339
Total Culture and Recreation:	\$146,245	\$146,891	\$139,350	\$134,339
Home and Community Service				

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Special Services				
Other Home & Community Services				
Post Employment Benefits				
Employee Benefits	\$4,067	\$4,121	\$3,954	\$4,660
Total Post Employment Benefits:	\$4,067	\$4,121	\$3,954	\$4,660
Total Other Home & Community Services:	\$4,067	\$4,121	\$3,954	\$4,660
Total Special Services:	\$4,067	\$4,121	\$3,954	\$4,660
Total Home and Community Service:	\$4,067	\$4,121	\$3,954	\$4,660
Total Expenditures:	\$3,948,305	\$4,035,139	\$3,754,192	\$4,379,277

Public Information

Appropriations from the “Public Information” budget organization include funding for a contract to a not-for-profit tourism agency, which receives 85% of the room tax receipts collected by the County. Additionally, funding in the amount of \$50,000 is budgeted for a “matching funds” program to assist local businesses with advertising.

New York State Tax Law section 1202-J*2 mandates that, “All revenues resulting from the imposition of the tax authorized by this section shall be paid into the treasury of the County of Sullivan and shall be credited to and deposited in the general fund of the county; thereafter to be allocated and paid to a not-for-profit corporation under contract with the county for the promotion of tourism in the county. Provided, however, that such local law shall provide that the county shall be authorized to retain up to a maximum of fifteen percent of such revenue to defer the necessary expenses of the county in administering such tax.”

Expenditures by Function

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Amended Budget	FY2023 Recommended Budget
Expenditures				
Economic Opportunity and Development				
Economic Opportunity and Development				
Public Information				
Contracts	\$1,855,338	\$1,258,024	\$1,700,000	\$2,550,000
Total Public Information:	\$1,855,338	\$1,258,024	\$1,700,000	\$2,550,000
Total Economic Opportunity and Development:	\$1,855,338	\$1,258,024	\$1,700,000	\$2,550,000
Total Economic Opportunity and Development:	\$1,855,338	\$1,258,024	\$1,700,000	\$2,550,000
Total Expenditures:	\$1,855,338	\$1,258,024	\$1,700,000	\$2,550,000

CAPITAL IMPROVEMENTS

Capital Budget Narrative

Sullivan County defines a capital expenditure as any movable or fixed unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which meet all of the following conditions:

- It retains its original shape and appearance in use.
- It is non-expendable; that is, if the article is damaged or some of its parts are lost or worn out, it is usually more feasible to repair it rather than replace it with an entirely new unit.
- It represents an investment of money over \$25,000, which makes it feasible and advisable to capitalize the item, and has a life expectancy of greater than one year.
- It does not lose its identity through incorporation into a different or more complex unit or substance.

Capital expenditures also include any vehicle purchase, as well as any major improvements to County vehicles, regardless of price.

The 2023 Capital Budget anticipates spending \$24.6 million in total. The largest single investment is for bridges infrastructure: \$24.6M is requested. \$11.2 million of the capital budget is included in the 2023 tentative operating budget. The balance comes from fund balance, and State and Federal aid.

Many buildings related projects requested in 2023 have been moved out to later years, to allow for a buildings and space analysis to be performed countywide. This will allow for a more efficient plan of action with regard to county buildings.

RECURRING CAPITAL EXPENDITURES

Recurring capital expenditures are those that are generally made on an annual basis. Recurring capital expenditures for Sullivan County include:

- Road and bridge repair
- Vehicle purchases
- Heavy equipment purchases
- Building repairs
- Flood remediation

NON-RECURRING CAPITAL EXPENDITURES

Non-recurring capital expenditures are those that are infrequent in nature and not normally part of the capital budget. The following non-recurring capital expenditures have been included in the 2020 Tentative Capital Budget:

Parks and Recreation

Sullivan County is filled with beautiful sites to be enjoyed: Fort Delaware, Lake Superior Park, the O&W Rail Trail and the Stone Arch Bridge, to name a few. In an effort to encourage usage and awareness of these facilities, an investment in these sites is necessary. Bringing a love of recreation together with a love of healthier outdoor activities was the genesis behind the following 2023 Budget item:

- Callicoon Parks Design and Development
- Parks Master Plan
- Lake Superior State Park Education Center
- Lake Superior Trail Design and Development

Liberty Campus

Four of our larger departments are located at our Liberty Health and Human Services Complex and include Public Health, Community Services, Family Services and the Care Center at Sunset Lake. In 2023, the Capital Plan funds the installation of a new water tower at the Health and Human Services Complex. This will allow for redundancy for potable water and fire suppression.

The 2023-2028 Capital Plan in its entirety has been made available in the Sullivan County Tentative Budget Detail document, which is provided simultaneously with this Executive Summary.

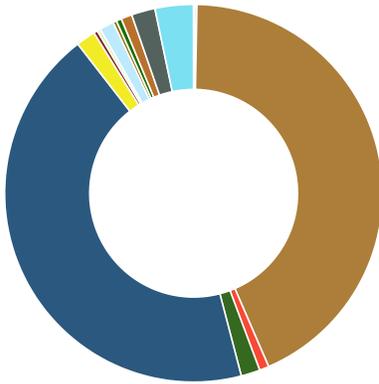
Capital Improvements: One-year Plan

Total Capital Requested

\$24,610,481

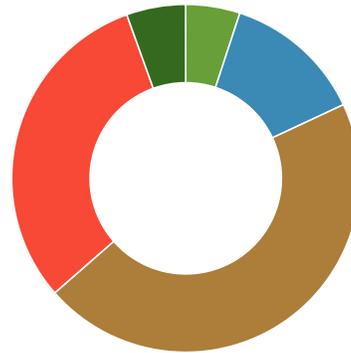
44 Capital Improvement Projects

Total Funding Requested by Department



DFS General Administration (0%)	\$30,000.00
District Attorney (0%)	\$39,000.00
DPW - Bridge Maintenance (43%)	\$10,637,981.00
DPW - Govt Center (1%)	\$200,000.00
DPW - Liberty Campus (2%)	\$400,000.00
DPW - Road Maintenance (44%)	\$10,720,000.00
DPW Administration (2%)	\$410,000.00
Elections (0%)	\$78,500.00
Engineering (0%)	\$74,000.00
P/R - Admin (1%)	\$300,000.00
P/R Lake Superior Park (0%)	\$75,000.00
Road Machinery (0%)	\$110,000.00
SC International Airport (1%)	\$230,000.00
Sh - Patrol (2%)	\$496,000.00
Solid Waste (3%)	\$810,000.00
TOTAL	\$24,610,481.00

Total Funding Requested by Source



Budgeted Labor & Equipment (5%)	\$1,240,000.00
CHIPS (13%)	\$3,200,000.00
County Share (46%)	\$11,201,631.00
Federal Aid (31%)	\$7,615,313.00
State Aid (5%)	\$1,353,537.00
TOTAL	\$24,610,481.00

Capital Costs Breakdown



● Capital Costs (100%)	\$24,610,481.00
TOTAL	\$24,610,481.00

Cost Savings & Revenue Breakdown

There's no data for building chart

Sh - Patrol Requests

Itemized Requests for 2023

2023 Chevy Tahoe **\$56,000**

New Chevy Tahoe requested for the Sheriff's office

Homeland Security Equipment **\$170,000**

The Sheriff's Office receives grant funding annually from the Office of Homeland Security. Each Homeland Security grant contract spans a period of 3 years. It is likely that expenses incurred in any one year could comprise multiple contract...

Patrol Vehicle Replacements **\$270,000**

Vehicles belonging to the Sheriff's Office are replaced at predictable intervals. Markes patrol cards, which operate 24 hours a day, 7 days a week, typically have a service life of 2 years. Unmarked detective car/SUVs last approximately 5...

Total: \$496,000

DFS General Administration Requests

Itemized Requests for 2023

Phased Desk and Chairs Replacement **\$30,000**

We would like to replace the desks and chairs throughout the building in phases. Many desks in the department are past their useful life and are chipping, with broken door and drawers.

Total: \$30,000

DPW - Bridge Maintenance Requests

Itemized Requests for 2023

3 Bridges - Painting	\$520,000
3 Bridges - Painting	
CB 77 - CR23 - Final Design Engineering	\$250,000
CB 77 - CR23 - Final Design Engineering	
CB Kohlertown - CR164 - Bypass Pipeline	\$1,818,168
CB Kohlertown - CR164 - Bypass Pipeline	
CB198 - CR33 Waterproofing	\$287,053
CB198-CR33 Waterproofing	
CB216 - CR156 - Bridge Replacement	\$825,000
CB216 - CR156 - Bridge Replacement	
CB261 - Town Highway 38 - Bridge Replacement	\$750,000
CB261 - Town Highway 38 - Bridge Replacement	
CB272 - Town Highway 21 - Bridge Replacement	\$750,000
CB272 - Town Highway 21 - Bridge Replacement	
CB277 - Benton Hollow Engineering	\$50,000
CB277 - Benton Hollow Engineering	
CB296 - Town Highway 9 - Bridge Replacement	\$775,000
CB296 - Town Highway 9 - Bridge Replacement	
CB82 - CR49 - Bridge Replacement	\$4,612,760
CB82 - CR49 - Bridge Replacement	
Total: \$10,637,981	

DPW - Road Maintenance Requests

Itemized Requests for 2023

Contract Paving on Various County Roads	\$6,100,000
Contract Paving on Various County Roads	
CR16 - Road embankment, stabilize slope and soil nailing	\$250,000
CR16 - Road embankment, stabilize slope and soil nailing	
CR173 - Rehabilitation: Pavement, sidewalks and drainage	\$2,500,000
CR173 - Rehabilitation: Pavement, sidewalks and drainage	
Excavators	\$170,000
New - 2023 Cat 308 Excavator \$170,000 Replacement for 2010 Gradall - 2026 Self propelled Gradall \$490,000	
Surface Treating on Various County Roads	\$1,600,000
Surface Treating on Various County Roads	
Upgrade Non-Standard/Install Guide Rail on Various Co. Rds.	\$100,000
Upgrade Non-Standard/Install Guide Rail on Various Co. Rds.	
Total: \$10,720,000	

Solid Waste Requests

Itemized Requests for 2023

2023 Kenworth Roloff Truck **\$200,000**

This would be a rotation of older equipment replacing 2 2011 trucks.

New 3/4 Ton Truck **\$60,000**

Current mason dump plow truck #106 is old and rusted quite badly. It should be replaced with a lighter pickup truck with a plow and plastic slip in sander that is more versatile. The pickup could be used all year long for litter plucking,...

Paving at Transfer Stations **\$200,000**

The existing paved areas around the Transfer Stations and export buildings are deteriorating. The area where customers walk needs to be resurfaced at each station.

Push Plate Trailers **\$100,000**

The closed top compact style for Mamakating is needed to hold single stream recycling and municipal solid waste in order to help save on trucking. Open tops need to be on a rotation to ensure service operations /reliability. These are mostly used...

Tank Demo and Replacement - Exterior **\$50,000**

There are 2 large silver tanks that are outside the Pretreatment plant that are no longer used. This is a safety and housekeeping issue. The Tanks take up a large amount of space and need to be taken out eventually. They are no longer usable.

Tank Demo and Replacement - Inside **\$50,000**

There are two large blue tanks inside the pretreatment plant that should be removed and replaced by one smaller tank. One of the tanks is not usable because there are holes in it that cannot be repaired. This project would provide more room...

Town of Rockland - New Compactor **\$100,000**

Purchase of new compactor. The Compactor is vital at the transfer stations to keep trucking costs as low as possible. The Rockland Compactor is at the end of its useful life.

Utility Pole Replacement **\$50,000**

The Utility Pole that is feeding the Truck Maintenance Building and Fuel Island is leaning over in the wetlands. This project would use the power from the treatment plant and abandon the questionable line. It will avoid an expensive last...

Total: \$810,000

DPW - Govt Center Requests

Itemized Requests for 2023

Government Center Front and Rear Entrance Replacement **\$200,000**

The sliding entrance doors to the Government Center lobby are constantly broken due to age, wear and upheaval of the ground below. They need to be fully replaced. Existing door systems cost thousands of dollars per year in repairs and...

Total: \$200,000

SC International Airport Requests

Itemized Requests for 2023

Gate opener replacement **\$30,000**

Automatic gate openers are a necessity to accommodate vehicle entry and departure from the airport. Existing opener devices are obsolete and must be upgraded to meet our DHS security requirements.

Roll Over Plow and Truck 1 **\$200,000**

The addition of Hatzolah and 24/7 air ambulance service rationalizes the additional plow truck which will also have a liquid anti icing capability and will shorten the time to open runways during winter storms and comply with Federal Aviation...

Total: \$230,000

DPW - Liberty Campus Requests

Itemized Requests for 2023

Install new water tower - HSS Complex **\$400,000**

Installation of new water tower at Human Services Complex. A second water tower will provide redundancy for potable water and fire suppression at the Liberty campus.

Total: \$400,000

DPW Administration Requests

Itemized Requests for 2023

2 New Crew Cab Pickups **\$70,000**

2 new crew cab pickups will be needed for DPW operations.

Backhoes **\$130,000**

Replace 2004 Case 580L with 2023 Backhoe with Wainroy \$130,000 Replace 2003 Cat 430D with 2026 Backhoe with Thumb \$130,000

Mowers **\$110,000**

Replace 2006 New Holland TL90 with 2023 New Holland TL90 for \$110,000

Overhead door replacements **\$100,000**

Replacement of overhead doors at various County facilities. Overhead doors have outlived their useful life and need replacement. This is a multi year project from 2023 to 2025.

Total: \$410,000

P/R - Admin Requests

Itemized Requests for 2023

Callicoon Park Design and Development **\$150,000**

Design and development of Callicoon Park to include engineering, parking lot, trails, park furniture, play structures, signage and wildlife viewing platforms. The development of this newly acquired park property will provide visitors and...

Parks Master Plan **\$150,000**

The Master Plan will collect and analyze data to guide the development of a clear set of goals, standards, and policies for the County's parks, museums, recreation facilities, open space, trails, beautification programs and services for the...

Total: \$300,000

P/R Lake Superior Park Requests

Itemized Requests for 2023

Lake Superior State Park Education Center **\$50,000**

Convert the vacant house & garage owned by the Palisades Interstate Park Commission at Lake Superior State Park into an Outdoor Education Center/Offices/Storage. With the proposed development of the Lake Superior Trail System, the current...

Lake Superior Trail Design and Development **\$25,000**

Hire consultants to develop a design for multi-use trails in Lake Superior State Park. Construction would be a multiyear project with the possibility of Grant Funding. The County of Sullivan is in the second year of a continued Cooperative...

Total: \$75,000

Road Machinery Requests

Itemized Requests for 2023

Medium Duty Trucks **\$110,000**

Vehicles are over their 15 year lifespan and have heavy rust. The replacement plan would be as follows: 2023 1 State contract vehicle @ \$110,000 = \$110,000 2024 2 State contract vehicles @ \$115,000 =...

Total: \$110,000

Engineering Requests

Itemized Requests for 2023

2 New Chevy 2500 Vans **\$74,000**

2 new Chevy 2500 vans will replace vans 85 and 86, which are over 10 years old.

Total: \$74,000

District Attorney Requests

Itemized Requests for 2023

District Attorney Vehicle Replacements

\$39,000

2023 - Replace 2018 Dodge Durango with 2023 Jeep Grand Cherokee @ \$39,000 2024 - Replace 2 2017 Chevrolet Malibu's with 2024 Chevrolet Malibu's @ \$25,000 each

Total: \$39,000

Elections Requests

Itemized Requests for 2023

Voting Machines

\$78,500

The new electronic voting machines designed by Dominion Voting Systems Corporation is the NYS Board of Elections approved vendor for certified voting machines. Fifty-one machines are needed to serve polling locations throughout Sullivan County. By...

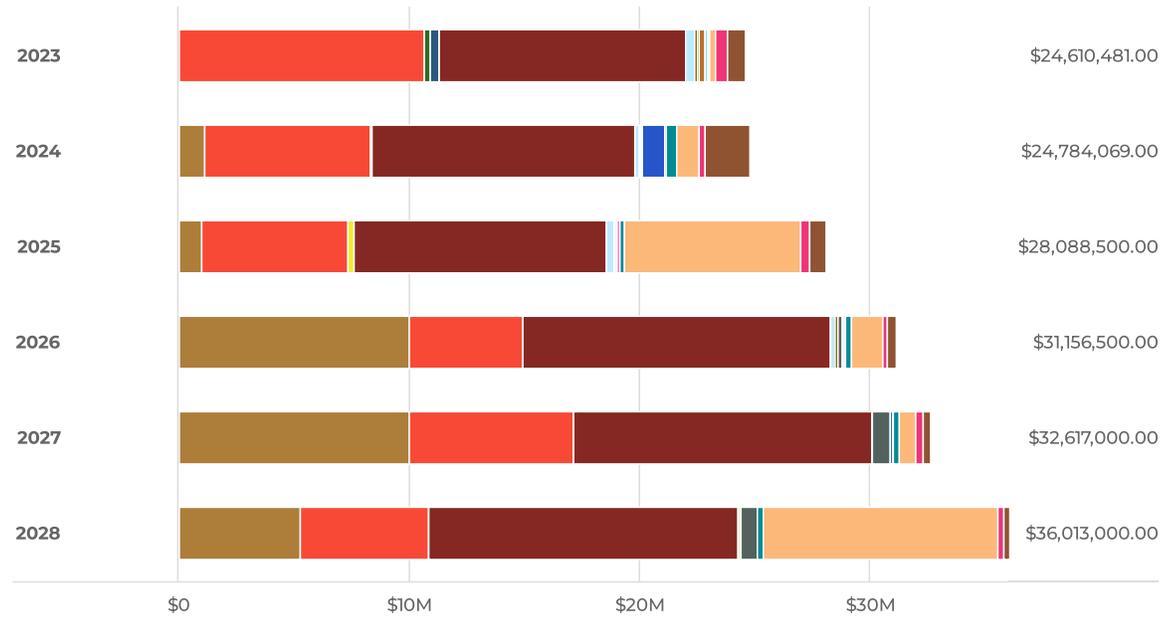
Total: \$78,500

Capital Improvements: Multi-year Plan

Total Capital Requested \$177,269,550

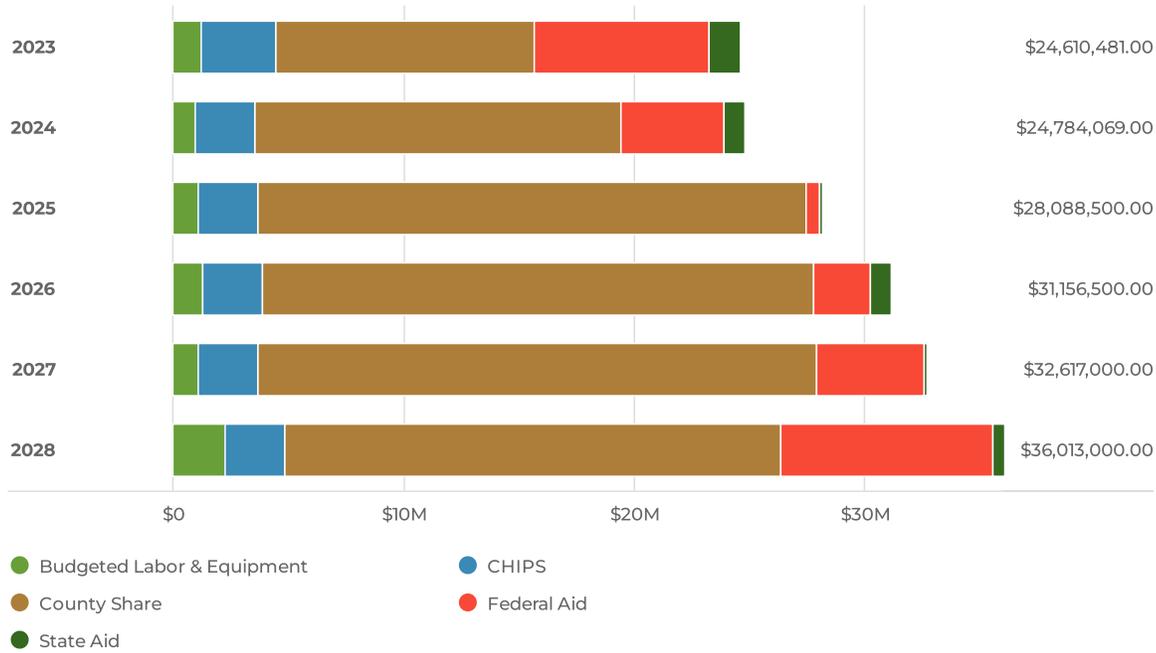
121 Capital Improvement Projects

Total Funding Requested by Department

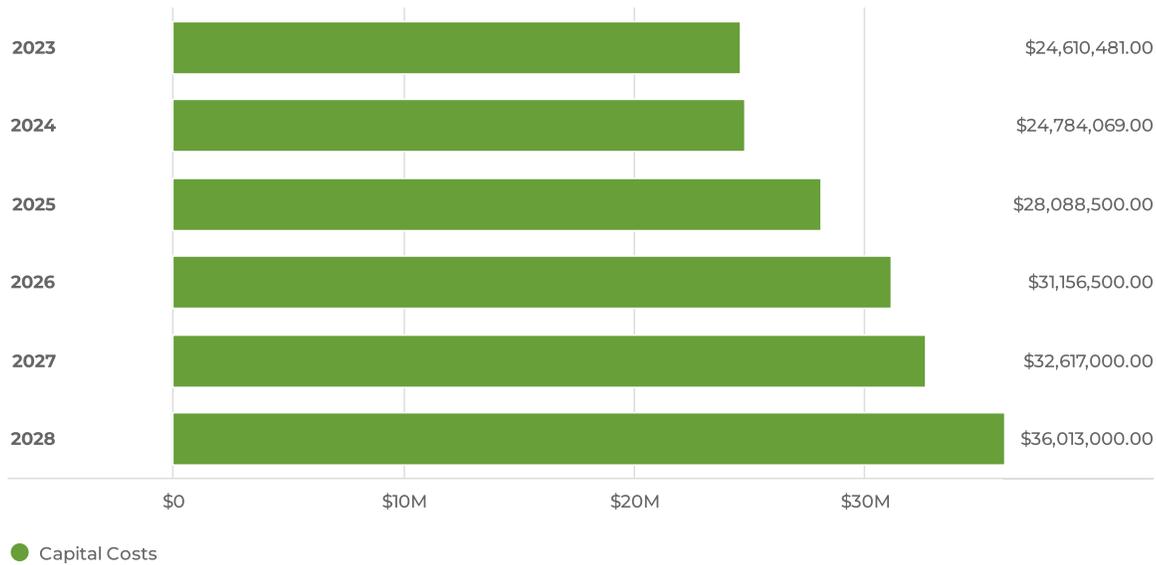


- DFS General Administration
- DPW - Court House
- DPW - Govt Center
- DPW - Maplewood Facility
- DPW - Sheriff's Complex
- Elections
- P/R - Admin
- P/R Lake Superior Park
- P/R Minisink Battle Ground
- Public Safety Administration
- Road Machinery
- Sh - Patrol
- District Attorney
- DPW - Bridge Maintenance
- DPW - Liberty Campus
- DPW - Road Maintenance
- DPW Administration
- Engineering
- P/R D&H Canal Linear Park
- P/R Livingston Manor Covered Br
- Parks & Recreation
- Public Safety Communication E911
- SC International Airport
- Solid Waste

Total Funding Requested by Source



Capital Costs Breakdown



Cost Savings & Revenues

There's no data for building chart

Sh - Patrol Requests

Itemized Requests for 2023-2028

2023 Chevy Tahoe **\$56,000**

New Chevy Tahoe requested for the Sheriff's office

Homeland Security Equipment **\$170,000**

The Sheriff's Office receives grant funding annually from the Office of Homeland Security. Each Homeland Security grant contract spans a period of 3 years. It is likely that expenses incurred in any one year could comprise multiple contract...

Patrol Vehicle Replacements **\$1,665,000**

Vehicles belonging to the Sheriff's Office are replaced at predictable intervals. Marked patrol cars, which operate 24 hours a day, 7 days a week, typically have a service life of 2 years. Unmarked detective car/SUVs last approximately 5...

Total: \$1,891,000

DFS General Administration Requests

Itemized Requests for 2023-2028

Phased Desk and Chairs Replacement **\$180,000**

We would like to replace the desks and chairs throughout the building in phases. Many desks in the department are past their useful life and are chipping, with broken doors and drawers.

Total: \$180,000

DPW - Bridge Maintenance Requests

Itemized Requests for 2023-2028

3 Bridges - Painting	\$520,000
3 Bridges - Painting	
CB 77 - CR23 - Final Design Engineering	\$250,000
CB 77 - CR23 - Final Design Engineering	
CB Kohlertown - CR164 - Bypass Pipeline	\$1,818,168
CB Kohlertown - CR164 - Bypass Pipeline	
CB100 - CR11 - Bridge Replacement	\$900,000
CB100 - CR11 - Bridge Replacement	
CB109 - CR103 - Bridge Rehabilitation	\$150,000
CB109 - CR103 - Bridge Rehabilitation	
CB116 - CR123 - Bridge Replacement	\$850,000
CB116 - CR123 - Bridge Replacement	
CB14 - CR32 - Bridge Replacement	\$1,000,000
CB14 - CR32 - Bridge Replacement	
CB171 - CR75 - Realignment	\$2,000,000
CB171 - CR75 - Realignment	
CB198 - CR33 Waterproofing	\$287,053
CB198-CR33 Waterproofing	
CB2 - Town Highway 36 - Bridge Replacement	\$900,000
CB2 - Town Highway 36 - Bridge Replacement	
CB216 - CR156 - Bridge Replacement	\$825,000
CB216 - CR156 - Bridge Replacement	
CB261 - Town Highway 38 - Bridge Replacement	\$750,000
CB261 - Town Highway 38 - Bridge Replacement	
CB270 - Town Highway 22 - Bridge Replacement	\$775,000
CB270 - Town Highway 22 - Bridge Replacement	
CB272 - Town Highway 21 - Bridge Replacement	\$750,000
CB272 - Town Highway 21 - Bridge Replacement	
CB277 - Benton Hollow Engineering	\$50,000
CB277 - Benton Hollow Engineering	
CB277 - Town Highway 9 - Reroute	\$500,000
CB277 - Town Highway 9 - Reroute	

CB283 - CR149 - Bridge Replacement	\$1,700,000
CB283 - CR149 - Bridge Replacement	
CB29 - CR55 - Bridge Replacement	\$800,000
CB29 - CR55 - Bridge Replacement	
CB296 - Town Highway 9 - Bridge Replacement	\$775,000
CB296 - Town Highway 9 - Bridge Replacement	
CB301 - CR105B - Bridge Replacement	\$4,500,000
CB301 - CR105B - Bridge Replacement	
CB313 - Town Highway 61 - Bridge Replacement	\$850,000
CB313 - Town Highway 61 - Bridge Replacement	
CB344 - CR178 - Bridge Replacement	\$250,000
CB344 - CR178 - Bridge Replacement	
CB351 - Bridge Street - Bridge Replacement	\$2,300,000
CB351 - Bridge Street - Bridge Replacement	
CB361 - Town Highway 56 - Bridge Replacement	\$2,400,000
CB361 - Town Highway 56 - Bridge Replacement	
CB367 - CR11 - Bridge Replacement	\$250,000
CB367 - CR11 - Bridge Replacement	
CB377 - Town Highway 53 - Bridge Replacement	\$750,000
CB377 - Town Highway 53 - Bridge Replacement	
CB427 - Town Highway 77 - Bridge Replacement	\$750,000
CB427 - Town Highway 77 - Bridge Replacement	
CB428 - Town Highway 98 - Bridge Replacement	\$800,000
CB428 - Town Highway 98 - Bridge Replacement	
CB430 - Town Highway 28 - Bridge Replacement	\$800,000
CB430 - Town Highway 28 - Bridge Replacement	
CB436 - Oberferst St - Bridge Replacement	\$550,000
CB436 - Oberferst St - Bridge Replacement	
CB448 - Town Highway 62 - Bridge Replacement	\$800,000
CB448 - Town Highway 62 - Bridge Replacement	
CB51 - CR142 - Bridge Replacement	\$1,000,000
CB51 - CR142 - Bridge Replacement	
CB77 - CR23 - Bridge Replacement	\$4,475,569
CB77 - CR23 - Bridge Replacement	

CB8 - CR43 - Bridge Replacement	\$850,000
CB8 - CR43 - Bridge Replacement	
CB82 - CR49 - Bridge Replacement	\$4,612,760
CB82 - CR49 - Bridge Replacement	
NYS DOT Maintenance Project - 1 Bridge (Project pending)	\$260,000
NYS DOT Maintenance Project - 1 Bridge (Project pending)	
Total: \$41,798,550	

DPW - Road Maintenance Requests

Itemized Requests for 2023-2028

Contract Paving on Various County Roads	\$49,100,000
Contract Paving on Various County Roads	
CR113 - Reconstruct and realign portion of CR113	\$550,000
CR113 - Reconstruct and realign portion of CR113	
CR114 - Road embankment, stabilize slope and soil nailing	\$250,000
CR114 - Road embankment, stabilize slope and soil nailing	
CR121 - Road embankment, stabilize slope and soil nailing	\$250,000
CR121 - Road embankment, stabilize slope and soil nailing	
CR125/127 - Upgrade and extend drainage system at intersection	\$50,000
CR125/127 - Upgrade and extend drainage system at intersection	
CR14 - Major retaining wall in Swan Lake from CR74 to CR142	\$250,000
CR14 - Major retaining wall in Swan Lake from CR74 to CR142	
CR14 - Upgrade and extend drainage system - Swan Lake CR74 to CR142	\$300,000
CR14 - Upgrade and extend drainage system - Swan Lake CR74 to CR142	
CR14/141 - Upgrade and tie existing drainage systems together	\$400,000
CR14/141 - Upgrade and tie existing drainage systems together	
CR16 - Road embankment, stabilize slope and soil nailing	\$250,000
CR16 - Road embankment, stabilize slope and soil nailing	
CR164 - Construct new drainage system	\$850,000
CR164 - Construct new drainage system	
CR173 - Rehabilitation: Pavement, sidewalks and drainage	\$2,500,000
CR173 - Rehabilitation: Pavement, sidewalks and drainage	
CR21 - Engineering design required to reconfigure and realign the intersection of CR21 with SR 97	\$500,000
CR21 - Engineering design required to reconfigure and realign the intersection of CR21 with SR 97	
CR47 - Design and construct new drainage system	\$500,000
CR47 - Design and construct new drainage system	
CR61 - Road embankment, stabilize slope and soil nailing	\$250,000
CR61 - Road embankment, stabilize slope and soil nailing	
CR92 - Road embankment, stabilize slope and soil nailing	\$250,000
CR92 - Road embankment, stabilize slope and soil nailing	
CR94 - Road embankment, stabilize slope and soil nailing	\$250,000
CR94 - Road embankment, stabilize slope and soil nailing	

CR95, CR121, CR122 - Design and construct new drainage system in North Branch **\$350,000**

CR95, CR121, CR122 - Design and construct new drainage system in North Branch

Excavators **\$660,000**

New - 2023 Cat 308 Excavator \$170,000 Replacement for 2010 Gradall - 2026 Self propelled Gradall \$490,000

Surface Treating on Various County Roads **\$14,600,000**

Surface Treating on Various County Roads

Upgrade Non-Standard/Install Guide Rail on Various Co. Rds. **\$690,000**

Upgrade Non-Standard/Install Guide Rail on Various Co. Rds.

Total: \$72,800,000

Solid Waste Requests

Itemized Requests for 2023-2028

2023 Kenworth Roloff Truck **\$200,000**

This would be a rotation of older equipment replacing 2 2011 trucks.

Backhoe **\$100,000**

Replacement of backhoe.

Bailer **\$300,000**

Purchase of a new cardboard bailer. Current bailer is at the end of its useful life.

Compost Process Equipment **\$600,000**

General equipment budget in support of organics management plan roll out as per the Organics plan. The equipment needed is outlined in the Organics Study.

Containers **\$114,000**

Preventative replacement for containers. These have a limited life span as a result of the environment. This request would replace 2 open top and 2 closed top containers every other year as follows: 2024 ...

Electricity Installation at Western Transfer Station **\$25,000**

Western Transfer Station is in need of power at the facility. Having Power would allow for transactions be done once by the Transfer Station Operator in a computer and avoid duplication of record keeping. It would provide for safe heating,...

New 3/4 Ton Truck **\$60,000**

Current mason dump plow truck #106 is old and rusted quite badly. It should be replaced with a lighter pickup truck with a plow and plastic slip in sander that is more versatile. The pickup could be used all year long for litter plucking,...

Organics Facility Build **\$1,000,000**

Build an Organics facility on the old village landfill. An organics facility will divert some of the solid waste from the landfill to saleable topsoil. It will reduce cost and increase revenue. Our Organics plan is almost complete and there...

Paving at Transfer Stations **\$700,000**

The existing paved areas around the Transfer Stations and export buildings are deteriorating. The area where customers walk needs to be resurfaced at each station.

Push Plate Trailers **\$280,000**

The closed top compact style for Mamakating is needed to hold single stream recycling and municipal solid waste in order to help save on trucking. Open tops need to be on a rotation to ensure service operations /reliability. These are mostly used...

Rockland Retaining Wall **\$200,000**

Rockland Transfer station has concrete wall that is in need of repair. The concrete is crumbling and should be replaced. Safety is a concern, especially near the electrical panel.

Tank Demo and Replacement - Exterior **\$50,000**

There are 2 large silver tanks that are outside the Pretreatment plant that are no longer used. This is a safety and housekeeping issue. The Tanks take up a large amount of space and need to be taken out eventually. They are no longer usable.

Tank Demo and Replacement - Inside **\$50,000**

There are two large blue tanks inside the pretreatment plant that should be removed and replaced by one smaller tank. One of the tanks is not usable because there are holes in it that cannot be repaired. This project would provide more room...

Town of Highland - New Compactor **\$100,000**

Purchase of new compactor. The Compactor is vital at the transfer stations to keep trucking costs as low as possible. The Highland Compactor is at the end of its useful life.

Town of Rockland - New Compactor **\$100,000**

Purchase of new compactor. The Compactor is vital at the transfer stations to keep trucking costs as low as possible. The Rockland Compactor is at the end of its useful life.

Transfer Station and Landfill Roof Replacements **\$400,000**

Remove and replace existing metal roofs and existing shingle roofs on several buildings in 2026 and 2027. Existing roofs at the Ferndale transfer station, Highland transfer station, Mamakating transfer station, pretreatment building, old MRF,...

Utility Pole Replacement **\$50,000**

The Utility Pole that is feeding the Truck Maintenance Building and Fuel Island is leaning over in the wetlands. This project would use the power from the treatment plant and abandon the questionable line. It will avoid an expensive last...

Total: \$4,329,000

DPW - Court House Requests

Itemized Requests for 2023-2028

Courthouse Fuel Oil Tank Replacement **\$50,000**

Remove and replace the existing underground fuel oil storage tank. (This is entirely dependent upon what is designed as the Courthouse Annex). The existing underground fuel oil storage tank is at the end of its useful life and prone to leaks. It...

Courthouse inspection, cleaning and sealing of building facade **\$250,000**

Clean and seal the exterior walls of the existing courthouse. This would be done after the courthouse annex construction. Existing exterior walls absorb water, causing stone to deteriorate and water damage to the interior structure.

New Courthouse Annex Facility Design and Construction **\$27,000,000**

Design in 2024 and 2025. Construction from 2026-2028 of a new court building in place of the existing jail facility. The need for office space is at a premium in Sullivan County. This new building will consolidate court offices into one location...

Total: \$27,300,000

DPW - Sheriff'S Complex Requests

Itemized Requests for 2023-2028

Construct DPW Maintenance Building at New Jail **\$150,000**

Construct DPW Maintenance building at the new jail at the bottom of the back road to Pittaluga Road. DPW has no materials receiving area and is lacking storage at the new jail. Products and equipment are constantly being moved between Maplewood...

Total: \$150,000

DPW - Govt Center Requests

Itemized Requests for 2023-2028

Government Center Front and Rear Entrance Replacement **\$200,000**

The sliding entrance doors to the Government Center lobby are constantly broken due to age, wear and upheaval of the ground below. They need to be fully replaced. Existing door systems cost thousands of dollars per year in repairs and...

Government Center Fuel Oil Tank Replacement **\$70,000**

The existing underground fuel oil storage tank is at the end of its useful life and prone to leaks.

Total: \$270,000

Public Safety Communication E911 Requests

Itemized Requests for 2023-2028

E911 Re-Roof **\$45,000**

Existing roof has outlasted its expected life and needs to be replaced.

Total: \$45,000

DPW - Maplewood Facility Requests

Itemized Requests for 2023-2028

Maplewood Facility - Main Shop Metal Roof **\$300,000**

Repair and spray coat existing metal roof. The existing roof has outlasted its expected life and needs to be addressed.

Total: \$300,000

SC International Airport Requests

Itemized Requests for 2023-2028

Acquire land for Runway 33 safety **\$300,000**

Acquire adjacent property to allow for improved runway 33 safety area. The FAA recommends this course of action.

Aircraft Rescue and Firefighting Fire Truck **\$300,000**

Aircraft Rescue and Firefighting Fire Truck

Gate opener replacement **\$30,000**

Automatic gate openers are a necessity to accommodate vehicle entry and departure from the airport. Existing opener devices are obsolete and must be upgraded to meet our DHS security requirements.

Potable Water Supply Connection **\$7,000,000**

Engineer and construct potable water supply connection to the Town of Liberty Water Services. PFOA/PFAS chemicals have contaminated the local aquifer and a new potable water source may become necessary for the general airport area.

Renovation of H7 (FBO building) **\$1,000,000**

A major renovation includes roofing, siding, new electrical service and HVAC. The building is in service and provides lease revenue to SCIA. Without renovation, it would not be serviceable for a tenant.

Roll Over Plow and Truck 1 **\$200,000**

The addition of Hatzolah and 24/7 air ambulance service rationalizes the additional plow truck which will also have a liquid anti icing capability and will shorten the time to open runways during winter storms and comply with Federal Aviation...

Roll Over Plow and Truck 2 **\$400,000**

The addition of Hatzolah and 24/7 air ambulance service rationalizes the additional plow truck which will also have a liquid anti icing capability and will shorten the time to open runways during winter storms and comply with Federal Aviation...

Runway crack repair **\$400,000**

The runway was paved in 2020 and routine maintenance will require crack sealing. Cracking occurs as asphalt surfaces through normal freeze/thaw and should be preventatively maintained. The project is anticipated to consist of routing, installing...

Runway safety area construction **\$9,300,000**

Construction of the runway safety area on the north and south ends of the runway. A major fill project which extends the overrun area beyond the runway ends. The FAA mandates the construction of the runway safety areas as part of the Part 139...

Runway, Taxiway and Terminal Apron Crack Repair **\$100,000**

The taxiway and terminal apron have many stages of cracks, all in need of repair. Cracking has developed in the surface through normal freeze/thaw. The taxiway is 7 years old and the terminal apron is 19 years old. The project consists of routing,...

Slope Mower Replacement **\$75,000**

Replacement of the slope mower will allow greater maintenance of runway and taxiway contours and help eliminate the necessity to rent skid steers and a brush cutter eventually, as we adhere to Federal Aviation Regulation 139.137 Wildlife Management.

SRE Building Addition **\$400,000**

Proposed development at Sullivan County Int'l Airport, if realized, may require additional vehicular assets. This would include snow plowing and snow removal equipment and trucks. The current SRE building is sufficient to house existing...

Ten Bay T Hangar Construction**\$990,000**

In 2020, H2, H3 and H4 reverted ownership to the County. The leases were extended for 5 years as the County did not desire to take over maintenance as buildings had exceeded their expected lifetime and were not suitable for use.

Transient Taxi Lane and Apron Construction**\$640,000**

The FAA recommends this for safety and airport utilization enhancement.

Total: \$21,135,000

Public Safety Administration Requests

Itemized Requests for 2023-2028

Burn Building Replacement**\$1,000,000**

The existing Burn Building is deteriorating and requires substantial annual repairs to remain useful. Burn towers of this nature do require replacement after a number of years.

Total: \$1,000,000

DPW - Liberty Campus Requests

Itemized Requests for 2023-2028

Install new water tower - HSS Complex**\$400,000**

Installation of new water tower at Human Services Complex. A second water tower will provide redundancy for potable water and fire suppression at the Liberty campus.

Total: \$400,000

DPW Administration Requests

Itemized Requests for 2023-2028

2 New Crew Cab Pickups **\$70,000**

2 new crew cab pickups will be needed for DPW operations.

Backhoes **\$260,000**

Replace 2004 Case 580L with 2023 Backhoe with Wainroy \$130,000 Replace 2003 Cat 430D with 2026 Backhoe with Thumb \$130,000

Chippers **\$89,000**

Replace 2001 Vermeer BC-1230A with 2024 chipper for \$42,000 Replace 2003 Salsco 813 with 2027 chipper for \$47,000

Loaders **\$260,000**

Loaders are 20 years old and used for construction and snow removal. They are vital to DPW operators. Replace 2001 John Deere 624H with 2025 Wheel Loader \$260,000

Mowers **\$110,000**

Replace 2006 New Holland TL90 with 2023 New Holland TL90 for \$110,000

Overhead door replacements **\$300,000**

Replacement of overhead doors at various County facilities. Overhead doors have outlived their useful life and need replacement. This is a multi year project from 2023 to 2025.

Sweepers **\$60,000**

In 2026, the 2010 Broce Sweeper KR350 will be 16 years old. We would like to replace it with a self propelled sweeper for \$60,000.

Total: \$1,149,000

P/R - Admin Requests

Itemized Requests for 2023-2028

Callicoon Park Design and Development **\$150,000**

Design and development of Callicoon Park to include engineering, parking lot, trails, park furniture, play structures, signage and wildlife viewing platforms. The development of this newly acquired park property will provide visitors and...

Parks Master Plan **\$150,000**

The Master Plan will collect and analyze data to guide the development of a clear set of goals, standards, and policies for the County's parks, museums, recreation facilities, open space, trails, beautification programs and services for the...

Total: \$300,000

P/R Livingston Manor Covered Br Requests

Itemized Requests for 2023-2028

Livingston Manor Covered Bridge - Restroom Facility Construction **\$150,000**

Construct a restroom facility to replace current portable toilets. A new restroom facility would allow patrons a more pleasant experience while picnicking and hosting parties at the pavilion.

Total: \$150,000

P/R Minisink Battle Ground Requests

Itemized Requests for 2023-2028

Minisink Battleground Trail Rehab **\$75,000**

Resurface and rehabilitate portions of the trail system at Minisink Battleground Park. Resurfacing and rehabilitating portions of the trail that are subject to normal wear and tear from hiking an storm damage will allow for a better hiking...

Total: \$75,000

P/R D&H Canal Linear Park Requests

Itemized Requests for 2023-2028

D&H Canal Linear Trail - Bridge Replacement **\$200,000**

There are approximately 30 wooden bridges that are located along the hiking trail system that need to be replaced. This would also raise certain areas of the trail that are prone to flooding.

D&H Canal Water Project **\$1,500,000**

Reinstate water into County owned portions of the D&H Canal for recreational purposes. Design and construction would be a multi-year project, with the possibility of grant funding. Project would provide additional interpretive elements to the...

Total: \$1,700,000

P/R Lake Superior Park Requests

Itemized Requests for 2023-2028

Lake Superior State Park Education Center **\$50,000**

Convert the vacant house & garage owned by the Palisades Interstate Park Commission at Lake Superior State Park into an Outdoor Education Center/Offices/Storage. With the proposed development of the Lake Superior Trail System, the current...

Lake Superior Trail Design and Development **\$50,000**

Hire consultants to develop a design for multi-use trails in Lake Superior State Park. Construction would be a multiyear project with the possibility of Grant Funding. The County of Sullivan is in the second year of a continued Cooperative...

Total: \$100,000

Parks & Recreation Requests

Itemized Requests for 2023-2028

Refurbish Outdoor Pavilions **\$200,000**

Refurbish the outdoor pavilions at Lake Superior Park, Minisink Battleground and Livingston Manor Park. Replace roofs, stain, refurbish floors with concrete or asphalt.

Total: \$200,000

Road Machinery Requests

Itemized Requests for 2023-2028

Medium Duty Trucks **\$1,520,000**

Vehicles are over their 15 year lifespan and have heavy rust. The replacement plan would be as follows: 2023 1 State contract vehicle @ \$110,000 = \$110,000 2024 2 State contract vehicles @ \$115,000 =...

Total: \$1,520,000

Engineering Requests

Itemized Requests for 2023-2028

2 New Chevy 2500 Vans **\$74,000**

2 new Chevy 2500 vans will replace vans 85 and 86, which are over 10 years old.

Total: \$74,000

District Attorney Requests

Itemized Requests for 2023-2028

District Attorney Vehicle Replacements **\$89,000**

2023 - Replace 2018 Dodge Durango with 2023 Jeep Grand Cherokee @ \$39,000 2024 - Replace 2 2017 Chevrolet Malibu's with 2024 Chevrolet Malibu's @ \$25,000 each

Total: \$89,000

Elections Requests

Itemized Requests for 2023-2028

Voting Machines

\$314,000

The new electronic voting machines designed by Dominion Voting Systems Corporation is the NYS Board of Elections approved vendor for certified voting machines. Fifty-one machines are needed to serve polling locations throughout Sullivan County. By...

Total: \$314,000

APPENDIX

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short-term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the

"surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of

the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.