



HEAP PROCESS & PROCEDURE 2019-2020

The program officially starts on November 12, 2019! You can't get an application before that date but here is some information that will help you get your benefit FAST this year. Don't plan to come back to DFS for your application – we have become a processing center – plan to see one of our Community Partners listed below:

1. Apply online at: www.mybenefits.ny.gov on or after November 12, 2019.
2. Visit: www.mybenefits.ny.gov and click on HEAP under Assistance Programs. This will take you to a link for a paper application that you can print, fill out, and bring to a Community Partner listed below on or after November 12, 2019.
3. If you are a **NEW** applicant, you will need to fill out an application online or in person with one of the Community Partners. You must have an interview, either via phone or in person. You will need to provide a valid social security number for all household members, proof of residence and earned and unearned income for all household members.

If you are a **RETURNING** applicant – (had HEAP last year or within the past 3 years) you will need to complete a HEAP application online or in person with one of the Community Partners listed below. You must provide current earned income for the entire household plus report all current household members. You will not be required to have an interview.

The Following Community Partners

Will Be Working With DFS to Process Applications and to Communicate With Clients & Vendors

- **Action Toward Independence, Inc.**
309 E. Broadway, Monticello, 12701
(845) 794-4228 / FAX (845) 794-4475
M-F 9-4
Appts. &
Walk-Ins

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- **Independent Living, Inc.**
14 Pelton Street, East Wing,
Monticello, 12701
(845) 794-3322 / FAX (845) 794-3323
M-W 10-4
Appts. Only
Th-F 10-4
Walk-Ins

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- **Sullivan County Office For The Aging**
100 North Street, Monticello, 12701
(845) 807-0241 / FAX (845) 807-0260
M-F 9-4
Appts. &
Walk-Ins





Gross Monthly Income Guidelines for 2019-2020 HEAP Benefit

Household Size	Tier I	Tier II
1	0 – 1,353	1,354 – 2,494
2	0 – 1,832	1,833 – 3,262
3	0 – 2,311	2,312 – 3,744
4	0 – 2,665	2,666 – 4,030
5	0 – 3,268	3,269 – 5,565
6	0 – 3,747	3,748 – 6,332
7	0 – 4,226	4,227 – 6,476
8	0 – 4,705	4,706 – 6,620
9	0 – 5,184	5,185 – 6,764
10	0 – 5,663	5,664 – 6,908
11	0 – 6,141	6,142 – 7,086
11+	+479**	+553**

**** Amount increased per household member**