



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**July 10, 2023**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman                      Robert Kaplan, Vice Chairman  
   Eugene Benson, Treasurer                      John Diehl, Farmer  
   Justin Sutherland, Farmer                      George Conklin, Legislator

Board members absent – Nadia Rajszyk, Legislator

Agency representatives: – Brian Brustman, SWCD                      Lisa Schick, SWCD

- II. MINUTES:** J. Diehl made a motion to accept the minutes from the May 8, 2023, board meeting, J. Sutherland seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No report was sent.

FSA: No report was sent.

CCE: No report was sent.

NYS SWCC: See written report.

Neversink/Rondout: See written report.

1. Presented quote for a storage shed from Grays Woodworking. Will use remaining funds from CRISP grant. Any remaining funds will be transferred to District account and the CRISP account closed.
2. Switching telephone service to Vonage Business, which is the same as the town building they are in.

**IV. OLD BUSINESS:**

A. Program Updates:

- Flood Mitigation: Working on two town culvert projects in Town of Rockland and Town of Callicoon. This should utilize all Flood Mitigation funds for this year.
- Fish Program: Found a new supplier in Candor, NY. Fish Haven Farm stepped in when last supplier cancelled. Will be using this supplier going forward.

B. Technical Position: District Technician has stated that he plans on retiring in June 2024. J. Diehl made a motion to post for a new Technician position with a salary of \$40,000., R. Kaplan seconded, no one opposed, the motion was passed and carried. Will check with County to see if there is an existing list for this position.

C. CHB CD Renewal: CD has come due. Board discussed options and rates. R. Kaplan made a motion to roll over the CD at CHB for 7 months with a rate of 4.25%, E. Benson seconded, no one opposed, motion was passed and carried.

**V. NEW BUSINESS:**

A. Bank Statements: The bank statements were reviewed.

B. CRF Grant: The District is working with Bella Poultry on a project for this grant. R. Kaplan made a motion for a resolution to apply for this grant, E. Benson seconded, no one opposed, motion was passed and carried.

C. 2024 District Budget: The proposed District Budget was presented for Board approval. Directors reviewed and discussed the budget. J. Diehl made a motion to submit the budget with approved salary change, R. Kaplan seconded, no one opposed, motion was passed and carried.

**VI. DISTRICT CLAIMS:** E. Benson made a motion to approve abstracts, bills and pre-approvals, seconded by G. Conklin, no one opposed, the motion was passed and carried.

2023 – 5B	\$ 21,489.52
2023 – 6A	\$ 228,216.33
2023 – 6B	\$ 93,497.07
2023 - 7A	\$ 450.00

Bills presented to the Board for pre-approval: Total - \$ 36,658.29 - See breakdown sheet.

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. J. Diehl made a motion to approve the reports, J. Sutherland seconded, no one opposed, the motion was passed and carried.

**VIII. NEXT MEETING:** The next meeting will be held on Monday, August 14, 2023, at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 6:50 p.m. - Motion by G. Conklin

Lisa Schick,  
Secretary to Treasurer

Wilfred Hughson,  
Chairman