

## Sullivan County Soil & Water Conservation District 64 Ferndale-Loomis Road Liberty, NY 12754 (845)292-6552 Fax (845)295-9073

### Sullivan County Soil & Water Conservation District Board of Directors Meeting August 12, 2019

### Minutes

I. <u>Call to Order:</u> Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present –	Wilfred Hughson, Chairman John Gorzynski, Member Nadia Rajsz, Legislator	Robert Kaplan, Vice Chairman Eugene Benson, Treasurer John Diehl, Farmer
Board members absent –	Mark, McCarthy, Legislator	
Agency representatives: –	Lisa Schick, SWCD	Karen Rauter, SWCD-N/R

**II.** <u>MINUTES:</u> N. Rajsz made a motion to accept the minutes from the July 8, 2019, board meeting, R. Kaplan seconded, the motion was passed and carried.

### **III.** <u>WRITTEN & VERBAL REPORTS</u>: See attached written reports.

### IV. OLD BUSINESS:

- A. Neversink/Rondout Grant: See written report
  - Presented a folder on healthy rivers explaining the importance of stream buffers and protecting them, which was created by the Neversink Rondout program. The folder will be handed out to landowners.
  - Held a Peek in the Creek stream snorkel event for children. Event was a success-30 children attended.
  - When the new contract begins, the present Project Coordinator position duties will be divided between remaining personnel.
  - The Stream Model presentation board was moved from Tri-Valley school to BOCES.
  - Clothes Pool project is still in the engineering phase and does not look like it will be ready to start for this contract period.

- B. Program Updates:
  - Trout Stocking program information has been sent out and orders have started to come in. Last day to order is September 23 and pick up date is September 28.
  - AEM: Year 14 has closed, funding earned was \$3,916.
  - Working on Year 15. Program will run from May December 2019.
- C. Copier: Copier purchased from Kristt Co.
- D. Insurance:
  - Liability Ins.- The additional insurance from the self-audit process has been forgiven. Make sure all future subcontractors list the District as additional insured.
  - Health insurance is set to renew on September 1<sup>st</sup>. The District's present insurance is the MVP Healthcare Silver EPO HDHP plan. District offers a HRA and an insurance buyout. After review N. Rajsz made a motion to keep the health insurance policy and benefits the same, J. Diehl seconded, the motion was passed and carried.

# V. <u>NEW BUSINESS</u>:

- A. Bank Reconciliation: The July bank statements were reviewed.
- B. Payroll: Grant employee's COLA went into effect on July 1<sup>st</sup>. The updated salary spreadsheet was presented for signatures.
- C. Budget: 2020 Budget is being worked on for submission to county.
- VI. <u>DISTRICT CLAIMS</u>: N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by W. Hughson, the motion was passed and carried.

2019 - 7B	\$104,734.15
2019 - 8A	\$ 20,836.98

Bills presented to the Board for pre-approval: Total - \$ 63,203.89 - See breakdown sheet

- VII. <u>TREASURER REPORT</u>: The Profit and Loss and the Balance Sheet were reviewed. R. Kaplan made a motion to approve the reports, N. Rajsz seconded, the motion was passed and carried.
- VIII. <u>NEXT MEETING:</u> Monday, September 9, 2019 at 8:00 p.m.
- X. <u>ADJOURNMENT:</u> Adjourned at 8:50 p.m. Motion by R. Kaplan

Lisa Schick, Program Assistant