

HEALTH AND FAMILY SERVICES COMMITTEE

THURSDAY, November 12, 2015 9:00 AM

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair, Kathy LaBuda, Jonathan Rouis,
and Ira Steingart**

CALL TO ORDER

ATTENDANCE

COMMENTS: Committee Chair/Commissioner

REPORTS:

- 1. Division of Health & Family Services Monthly Report – Joseph Todora, Acting Commissioner**
- 2. HEAP Update**
- 3. Housing Planning**

RESOLUTIONS:

Adult Care Center Resolutions –

- 1. To authorize award and execution of contract with Jeron Electronic Systems, Inc. for purchase and installation of a Nurses Call Station System at the Sullivan County Adult Care Center, in accordance with the GSA Contract #GS-35F-0331N.**

Department of Community Services Resolutions – None

Department of Family Services Resolutions –

- 2. To authorize County Manager to enter into an agreement for the provision of Community Optional Preventative Services (COPS) Preventative Services with Public Health Services.**
- 3. To authorize County Manager to enter into an agreement for the provision of Community Optional Preventative Services (COPS) Preventative Services with the Sullivan County Unit-The Town of Walkkill Boys & Girls Clubs, Inc.**

Office for the Aging – None

Public Health Services Resolutions – None

Youth Bureau – None

PRESENTATIONS: None

DISCUSSIONS: None

MONTHLY REPORTS

Adult Care Center -12

Community Services - 13

Family Services -14-17

Office for the Aging – None

Public Health Services -18

Public Comment

Adjournment

Division of Health and Family Services

September 2015 Monthly Report

JOSEPH A. TODORA, ACTING COMMISSIONER

November 12, 2015

Division of Health and Family Services

September 2015 Monthly Report

Adult Care Center:

Facility:

- DOH completed annual Recertification Survey.

Marketing:

- Marketing visits were made to MD offices and pharmacies in Liberty and Monticello.
- Marketing outreach event was held at Liberty Village Apartments.
- On 9/18, we had an informational table at the Loch Sheldrake Fire Department's Health and Safety fair.
- We ran our monthly ad in health section of the River Reporter and ¼ page ad continued to run in all BW Insider handouts at Bethel Woods concerts.
- Facility and Adult Day Care brochures were updated and reprinted.
- Marketing and Outreach Coordinator created a gift basket as raffle donation from the facility for the local Walk to End Alzheimer's raffle.
- Marketing and Outreach Coordinator attended open house for Elant at Goshen Adult Day Health Services Program.
- We continued fundraising efforts for the facility's Memory Walk Team, including selling raffle tickets, bracelets, and paper "forget-me-nots."
- Total raised by our facility's Memory Walk Team for the month of September is \$924.

Community Services:

Ongoing Operations:

- Our overall operations for September had a slight decrease in productivity this month with 534 more clients served than in September of last year. The chemical dependency clinic is significantly up in clients served than the same period last year by 237. The outpatient mental health treatment clinic's visits provided was up significantly as the same period last year with the Department serving 1822 Sullivan County residents in September (see statistics attached). The Department was approved for the OMH Vital Access Provider (VAP) and the one-time grant has been finalized which will assist in improving productivity and clinical outcomes of our clinic services. Management and therapists continue to formulate and implement new treatment activities in our clinic to meet the needs of the community, such as the "Just In Time" scheduling which began in February of 2015 and seems to have significantly reduced the no show rate for doctors and will continue to monitor this process. We are looking to use this method for social work visits in the near future. The care management unit continues to actively engage Health Home participants in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs.

Local Government Units Activities:

- The department is still working with the regionally developed NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) with its three stages: planning, development and implementation. The three entities which were approved for the development of patient provider service networks are REFUAH, Montefiore and Westchester Medical Center. The county entered into an agreement with Westchester Medical Center for the DSRIP in Sullivan County. The DSRIP's in our region are in the first year of implementation and have invited proposals that fit their approved work plans.
- The Department is still working with local providers and continues to submit funding applications to provide help to families whose children have been diagnosed with serious emotional disturbances. The Department is still working to add a family peer support worker with the Independent Living Center Inc.'s

peer services to Sullivan County residents. The Department, ILC and Catskill Regional Medical Center have experienced positive outcomes of this peer service into the hospital's ER and inpatient unit. The peers have been very successful in working with people in avoiding unnecessary hospitalizations and/or re-incarceration. The peers finished their training at CRMC and have initiated the Peer Bridger plan. SullivanARC received additional respite services to continue to help families who have children with serious emotional disturbances.

Other activities participated in:

- Meeting with CRMC & RPC.
- Meeting with Action Toward Independence and Independent Living.
- Participated in the Montefiore & Westchester County Medical Center DSRIP Steering & Governance committee meetings.
- Went to NYSAC and NYSCLMHD's conferences.
- Participated in a webinar for OMH/DOH Health Homes for Children, which will be starting January 2016.
- Meet with Recovery Center/Catholic Charities and the Village of Monticello.
- Meet with various county departments:
 - Office of the Aging Transportation Policy and the Long Term Care Council meetings and BIP.
 - Rural Housing Network.
 - Youth Bureau Board meeting.
 - Sullivan County Child Care Council.
 - Sullivan County Housing Taskforce meeting.
 - Family Services to go over what DCS is, what services is available and how to access them.
 - SC Jail to go over the roles of the Social Worker and Addiction Services Counselor who is working with the inmates and how to improve the services.

Other regular activities performed: Other regular activities performed were: the meeting of the internal corporate compliance committee reviewing internal operations, Office of People with Developmental Disabilities directors and leadership meetings, Conference of Local Mental Hygiene Directors Executive and Directors meetings, Legislative committee & actions.

Family Services:

Contracts:

- Basic Workload Volume: In September 2015 this office began with 79 active DFS agreements in place. The formal contract with foster care agency Northeast Parent and Child was formalized and became executable. This brings the total number of formal agreements for September to 80. OCFS COPS funded Town of Wallkill Boys and Girls Club and PHN Healthy Families agreements expired the last day of the month. Steps to renew them were taken at the start of October. The Rolling V contract for WTW was in need of a modification and steps to correct this were initiated as well.
- Contract Monitoring: during the month of September this office received, updated, and compiled data for compliance for contract providers Access Supports for Living, CACHE-Preventive, RSS MST program. Required notes and case activities for these agencies were reviewed for contract compliance and content. Services days for children in contract foster care agencies were recorded as well as the monthly billing for cost trend statistics and review. Additionally, this office handled multiple monitoring contacts. Contractual issues were mediated/researched as it relates to DFS vs. Foster Care Contract agency responsibilities as there were a few areas in need of clarification. Most concerns handled were fiscal in nature and continued work on payment system errors and preventing future issues is ongoing.

Fraud Investigations

Special Investigations

- As of 9/1/15 the Special Investigations Unit had 1,043 Active Investigations. During the month 98 total Fraud Referrals were received resulting in 75 investigations assigned to the Unit and 23 were

dismissed. The Fraud Investigators completed 96 Investigations. As of 9/30/15 the end of the month total was 1,022 active investigations.

- The unit received 23 referrals for Front End Detection and Eligibility Verification Review investigations. The unit closed 31 FEDS/EVR investigations resulting in a \$21,480 Monthly Cost Avoidance.
- The unit collected \$41,005 for Accident lien recovery, \$106 Estate Claim Recovery, \$100 Mortgages, \$4,794 for Recoupments, and \$16,130 for Restitution, a total of \$62,135 in Resource and Collection Recovery.
- The Unit received 8 requests for indigent burials resulting in 4 burials being approved, \$11,165 total indigent burial costs.

Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of September 2015 are \$645,762. The total TANF collections are \$31,574 and the total DFS NON-TANF collections are \$11,606. The DFS total amount collected was \$43,180.

There were 21 petitions filed in the month of September 2015 and 2 Paternity Establishments (including acknowledgements). Total CSEU cases open as of September 2015 are 5,502.

Services

Foster Care/Adoption

- As of September, 2015 there are 93 children in foster care. 15 children are in residential centers. 23 of the total number of children in foster care are freed for adoption, 14 have a goal of adoption. 9 of the children with the goal of adoption have been placed in adoptive homes and 6 are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

Child Protective Services

- The CPS unit received 135 new reports alleging child abuse and/or maltreatment in September, 2015. 24 of these reports were assigned to the FVRT.

Preventive

- The preventive unit has 88 open cases at the end of September, 2015. During September there were 14 new referrals. The unit also has 53 active referrals that are receiving assessments and/or short term services.

Adult Services

- The adult services unit has 154 open PSA cases at the end of September, 2015. Of the 154, 83 are representative payee cases and 17 guardianships. Personal care aide services are provided to 68 cases. There are no long term case and 28 PERS (personal emergency response) cases.

Temporary Assistance (TA)

Temporary Assistance (TA) Monthly Report:

As of 9/30/15, the breakdown of Temporary Assistance active cases was as follows:

- 362 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 278 PA SN cases (Public Assistance, Safety Net)
- 5617 NPA FS (Non- Public Assistance, Food Stamps)

Medical Assistance (MA) Monthly Report:

As of 9/30/15, the breakdown of Medical Assistance active cases was as follows:

- 6451 MA cases (Medical Assistance)
- 2695 MA/ SSI cases (Medical Assistance/ Supplemental Security Income)

Department Updates:

- HEAP Eligibility Certification Training scheduled for Alternate Certifiers and District staff in the Legislative Hearing Room on October 19, 2015 from 8:30 am-4:30 pm.

- MyWorkspace computer training scheduled onsite at the district for October 20, 2015 from 9a-11a and 1p-3p.
- Currently interviewing for 1 Account Clerk/ Database position. There will also be an Account Clerk/ Typist position available next month due to a staff move into another department.
- Participated in Housing meeting with various Community Partners to discuss future plans for addressing the homeless population in the county.
- OTDA has advised us that they are developing a new system for measuring timeliness in application processing. They will not be providing performance percentages until further notice. However, we will continue to use available reports to measure performance and maintain application processing close to 100 %.

Office for the Aging:

- EISEP SERVICES - (non-Medical, non-Medicaid homemaker/personal care services provided to 23 clients. Those same participants received 90 hours of case management.
- Home Delivered Meals-4546 meals provided to 241 homebound clients.
- Congregate Meals-1382 meals provided to 182 individuals at the twelve senior centers throughout the county.
- Medical Transportation - 140 medical trips provided by RSVP/Sullivan County Transportation to doctor's offices and hospitals in and out of the county.
- Emergency medical Alerts provided to 31 individuals.
- HIICAP-(Health Insurance Information Counselling and Insurance Program)-55 individuals assisted with health insurance/prescription issues.
- Two Hundred twenty four individuals were assessed for Office for the Aging and other services.
- Annual Evaluation by New York State Office for the Aging conducted September 15-16.

Public Health:

Administration:

- Public Health Director attended NYSACHO meeting by phone/webinar
- Attended Division /Dept. Head meetings
- Attended Health & Family Services Committee meeting and other legislative committee meetings
- Held Task Force committee meeting of Rural Health Network and completed draft report on recommendations for review and distribution from the July 30 Project Lazarus forum on opioid addiction – distributed to all participants in September.
- Attended several planning meetings with various community leaders regarding county health rankings and collaborative initiatives.
- Conference calls with NYSDOH regarding transition of Monticello WIC clinic to a permanent site, working with MIS to order server rack and install wiring, etc.
- Various personnel matters, including exit interviews (2 retirements), interviewing for various vacancies, hiring and labor management meetings.
- Worked on budget preparation and strategic plans.
- Met with QI coordinator (PHN) to discuss quality improvement planning.
- Preparation under way for NYSDOH consolidated monitoring site visit in Nov. this is a review of our Article 28 Diagnostic and Treatment Center and clinic operations.
- Meetings with FAO to go over 2016 budget in preparation for upcoming meetings and planning for filling existing vacancies and staffing/program needs.
- Review and updating of policies is ongoing as needed but very time intensive. Deputy Director is sorely needed and was requested in the 2016 budget.

Certified Home Health Care Agency/ Long Term Care:

- Census remains historically low in CHHA and stable in Long Term. Staff are continuing to work with MLTC's on regular conference calls regarding authorizations and obtaining appropriate levels of reimbursement for services provided.
- Finalized contract with UPP Technology planning is under way next month to move forward in obtaining analysis of claims data and fiscal/billing procedures.

Early Intervention:

- **** The EI Billing system used by PCG and administered by the NYSDOH-BEI has no current billing information available. It currently is only showing 54 children served in the Early Intervention Program for 2015. This is the Initial Service Coordinators caseloads for January of 2015. No other billing information is available at this time. During a NYSDOH BEI Conference Call the State advised municipalities that this information should be updated once PCG and the NYSDOH BEI release the State reimbursement of 49%. After this payment is made the data will be complete and the information can be uploaded into EI Billing. This is anticipated in July of 2015. However, as of the date of this report the system is still not updated.
- The Early Care Program hired a new Principal Account Clerk in September. She is training her replacement in Intake and will be starting in the Early Care Program by the end of October.

Health Education – See Rural Health Network 2014 Health Summit update- report attached.

EPI:

- See statistics on rabies incidents and follow up, 4 clinics were held with veterinarians for the public this year; lead poisoning prevention program, immunization clinics, etc. Epi continues to be one of the busiest units in the department. Monthly drills and emergency planning continues to be a central role with our preparedness requirements.
- With the retirement of the PHS Program Coordinator, the plan is to RTF the vacancy as soon as possible as well as reassign a nurse so that there is an additional fourth nurse in EPI to cover.
- Opioid Overdose Prevention Program and Prescription Drug Task Force: The data from the July 30th forum was compiled and a preliminary copy was presented to the Prescription Drug Task Force for discussion. Members of the committee agreed to continue the discussion in September with the release of the final report. The group began a discussion on planning for the next steps needed to combat the serious opioid overdose situation in the county.

<ul style="list-style-type: none"> • <u>Communicable Disease Program</u> • # of communicable diseases reported: 94 • # of STDs reported: 15 • # of Rabies-related incidents: 19 • # Rabies Clinics: finished 4 prior to Sept. • • # people receiving post exposure prophylaxis for rabies exposure: 2 • # of HIV Testing: 6 0 positive • 3 females 3 males all rapid tests • all over 19 years old all anonymous 	<ul style="list-style-type: none"> • <u>Lead Poisoning Prevention Program</u> • # children screened: 152 • # children with elevated Blood Lead Levels: 8 • # homes requiring NYSDOH inspection: 0 • • <u>Bilingual Outreach Worker</u> • # visits made: 30 • # of outreach: 56 • Attended all immunization clinics for 9/2
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WIC:

- The WIC teaching garden yielded an outstanding harvest of cherry tomatoes, peppers, cilantro and carrots. Nutritionists engaged children in the garden throughout the harvest season.
- From June through September, the Sullivan County WIC program issued over six thousand Farmer's Market Nutrition Program checks with a cash value of nearly 25,000 available to local farmers participating in the farmer's markets. These checks were given with information about county

farmers markets including a farmer's market resource directory created by Cornell Cooperative Extension.

- Interviews are under way, with a plan to hire another Nutritionist (to fill a vacancy) by the end of the month.
- Ongoing conference calls with MIS and NYSDOH regarding Monticello WIC clinic to make a permanent site and install server rack and computers. Hoping for completion by mid Nov.

Rural Health Network Objective:

- NYS Prevention Agenda Objectives: Rural Health Network: Summary of Public Health outreach since August Health Summit in 2014
- Expanding the role of private and public employers in obesity prevention
 - **And** increase chronic disease screenings.

Public Health Services (through the Rural Health Network Grant) has been working for the past year with six local organizations/businesses to introduce worksite wellness program and policy ideas which include the option of free on-site health screenings. These health screenings include BMI data and nutrition counseling. Employees receive health messages about sugary drinks, portion sizing, increasing fruit/veggie intake and increasing physical activity for all ages. Some of the new wellness concepts have included changing vending machines to healthier choices, instituting walking programs, health messaging in payroll envelopes lunch room health resource centers, and staff vegetable gardens. The goal of public health is to increase employee health knowledge so they will improve their personal involvement towards a goal of improving healthy behaviors. Evidence proves that the more exposure and coaching then the more normal it will become. Fit and healthy people are more productive and better able to meet work deadlines, deal with stress, are absent less and reflect well on the company. In the past year, approximately, four hundred employees have been involved in our outreach.

- Create community environments that support healthy choices and physical activity: worksite wellness and outreach efforts and farmers markets. (See August monthly report).
- Promoting healthy and safe environments.
-

Public Health Services initially set up and funded the start of the Eat Healthy Farmers Market in Monticello, NY. In order to increase access to more fresh fruits and vegetables through a program funded by the State called Farmers Market Nutrition Program. Public Health continues to network with the Ted Stroebele Center and the Village, Catskill Mountainkeeper, Cornell Cooperative Extension and the Office of the Aging and Women, Infant and Child offices. As the market continues to operate; it has increased their selling days, offers free training for farmers to accept the State checks, and hopes to continue increasing site vendors.

Public Health and the Rural Health Network works collaboratively with Sullivan Renaissance and Cornell Cooperative Extension to financially support the Chef in the Kitchen program for school children. This project combines teaching simple basic kitchen skills (with child safe equipment) to cook and sample vegetables that the students have grown in their own school gardens. Volunteer Chefs are brought into alternating schools to teach and local organizations volunteer time to schedule and run the program.

Public Health has also been supportive and helped sponsor Farm To School events in the Fall. This is an effort to encourage networking with local farmers to deliver high quality products to local schools. Approximately, six school districts have partnered to highlight this event.

- **Promote smoking cessation** - Public Health Services long term goal is to decrease prevalence of smokers and increase quit attempts. Public Health has counseled and/or networked with other smoking coaches to counsel approximately 55+ residents to either quit or increase their quit attempts. Newspaper and radio ads are used periodically during the year to remind residents that

there is free local help. Efforts are made to have free coaching available in various towns by offering a traveling facilitator. There is also a Spanish smoking facilitator available in one village.

- **Preventive Care-** to increase chronic disease screenings- Public Health Services utilizes a device called a Smokerlyzer which registers the amount of carbon monoxide in the red blood cells of smokers. It is used as an incentive for smokers to understand the damage occurring inside their body that is not visible to their eyes. This device is used at worksite wellness screenings, health fairs, adult care centers and government buildings during cancer outreach events. In the past year approximately 100 plus smokers have been screened and counseled to consider quitting and given quit line numbers and literature to assist them when they are ready. The smokerlyzer is also used at the beginning and middle of quit smoking classes and during private counseling.
- **Prevent tobacco use by youth** - In the past year, Public Health has networked with the TFAC organization (Tobacco Free Action Committee) and the American Lung Association. A meeting was also held with A. Gunther to discuss tobacco policies and future funding. Last Spring, the new Reality Check coordinator for TFAC and Public Health sponsored a high school writing contest and three school districts had students participating. Collaboration with Catholic Charities/Recovery Center has resulted in supporting a community petition to gather local support to limit visual tobacco ads/displays to our local youth at convenience stores. At present there are 250 signatures from local residents who oppose the visual displays that entice our youth to try not only tobacco but other dangerous substances.
- Public Health Services has increased their networking with local organizations and has been successfully targeting not only their Rural Health Network objectives but also meeting the NYS Prevention Agenda objectives in order to increase prevention and reduce occurrences of chronic disease.

Youth Bureau:

- None.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Shennoy Wellington

Re: Request for Consideration of a Resolution: Jeron Electronic Systems, Inc.

Date: November 6, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize contract with Jeron Electronic Systems, Inc., to purchase and installation new Nurse Call Station System at the Sullivan County Adult Care Center in accordance with GSA (General Services Administration) Contract #GS-35F-0331N; as parts to repair the current system is obsolete and system is failing.

Is subject of Resolution mandated? Explain:

Yes

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 186,314.60

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): 6020-62-21-2103/5201-300

If "No", specify proposed source of funds: Budget mod will be needed.

Estimated Cost Breakdown by Source:

County	\$ <u>14,905.60</u>	Grant(s)	\$ _____
State	\$ <u>115,515.00</u>	Other	\$ <u>14,905.00</u>
Federal Government	\$ <u>40,989.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Jeron Electronic Systems, Inc.] of [1743-55 West Rosehill Drive, Chicago, Illinois, 60660]

Nature of Other Party to Contract: Out Of County Vendor Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Jeron Electronic systems, Inc., is the lowest reponsible bidder for this project and approved and recommeded by GSA Contract.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$186,314.60

Efforts made to find Less Costly alternative:

No cost

Efforts made to share costs with another agency or governmental entity:

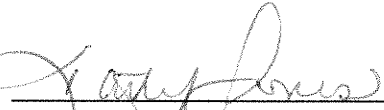
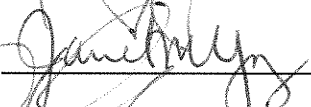
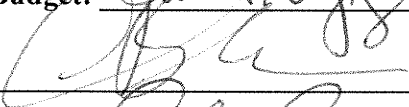
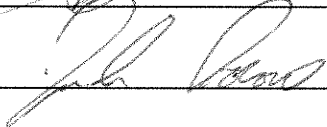
N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

GSA Contract purchase

Person(s) responsible for monitoring contract (Title): Administrator

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 11/9/15
- B. Management and Budget:  Date 11/9/15
- C. Law Department:  Date 11.9.15
- D. County Manager:  Date 11/12/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES
COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT**

WHEREAS, quotes were received for Purchase and Installation of a Nurses Call Station System at the Sullivan County Adult Care Center, in accordance with the GSA (General Services Administration) Contract #GS-35F-0331N, and

WHEREAS, Jeron Electronic Systems, Inc., 1743-55 West Rosehill Drive, Chicago, Illinois, 60660, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Adult Care Center has approved said GSA Contract and recommends that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with Jeron Electronic Systems, Inc., in accordance with GSA Contract #GS-35F-0331N, for a cost not to exceed \$186,314.60, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora, Acting Commissioner, DHFS

Re: Request for Consideration of a Resolution: SC Public Health Nursing Community Optional Preventive Services (COPS)

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize COPS-Preventive services thru a MOU with Sullivan County Public Health Services. NYS OCFS funding is available for COPS Preventive Services.

Is subject of Resolution mandated? Explain:

Preventive services are mandated per 18 NYCRR 423

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 139,598.00

Are funds already budgeted? Yes No

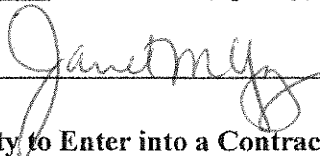
If "Yes" specify appropriation code(s): A6010 38 40 4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>57,889.00</u>	Grant(s)	\$ _____
State	\$ <u>49,709.00</u>	Other	\$ _____
Federal Government	\$ <u>32,000.00</u>	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [SC Public Health Nursing] of
150 Community Lane, Liberty, NY 12754]

Nature of Other Party to Contract: Local Supplier **Other:**

Duration of Contract: From 10/01/2015 To 09/30/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 10/01/2014 To 09/30/2015

Amount authorized by prior contract(s): 139,598.00

Resolutions authorizing prior contracts (Resolution #s): 104-14, 594-07, 79-05, & 177-15

Future Renewal Options if any:

TBD by State COPS funding

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Preventive services are mandated per 18 NYCRR 423, COPS programs are funded through OCFS

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$139,598.00

Efforts made to find Less Costly alternative:

N/A PHS is an approved Healthy Beginning/Healthy Families New York Provider

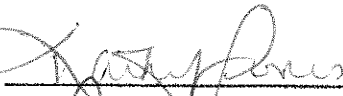
Efforts made to share costs with another agency or governmental entity:


Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)


N/A this is an approved provider for the services in this region

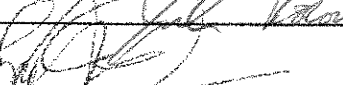
Person(s) responsible for monitoring contract (Title): DFS SFAO


Pre-Legislative Approvals:

A. Director of Purchasing:  Date 11/9/15

B. Management and Budget:  Date 11/9/15

C. Law Department:  Date 11.9.15

D. County Manager:  Date 11/26/15

E. Commissioner:  Date 10/21/15

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO
AUTHORIZE COUNTY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF
COMMUNITY OPTIONAL PREVENTIVE SERVICES (COPS) PREVENTIVE SERVICES**

WHEREAS, the County of Sullivan, through the Department of Family Services, contracts for the provision of certain preventive services; and

WHEREAS, funding is available to purchase certain New York State Office of Children and Family Services (OCFS) approved preventive services; and,

WHEREAS, the County of Sullivan; through the Department of Family Services, wishes to contract through a Memorandum of Understanding (MOU) for the provision of OCFS approved COPS-Preventive Services with Sullivan County Public Health Services; and,

WHEREAS, Sullivan County Public Health Services is capable and willing to provide such services at a cost not to exceed \$139,598.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an MOU between the Sullivan County Department of Family Services and Sullivan County Public Health Services at a cost not to exceed amounts approved by OCFS for the period of October 1, 2015 through September 30, 2016; and,

BE IT FURTHER RESOLVED, this contract is at the County's discretion, subject to the annual appropriation; and,

BE IT FURTHER RESOLVED, the maximum of this contract is not to exceed the Department of Family Services budgeted amount for COPS-Preventive related services; and,

BE IT FURTHER RESOLVED, that the form of said contract be approved by the Sullivan County Department of Law.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2015

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joseph A. Todora, Acting Commissioner, DHFS

Re: Request for Consideration of a Resolution: Town of Wallkill Boys and Girls Clubs, Inc.
Community Optional Preventive Services (COPS)

Date: 10/20/15

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize COPS-Preventive services thru a contract with Town of Wallkill Boys and Girls Clubs, Inc. NYS OCFS funding is available for COPS Preventive Services.

Is subject of Resolution mandated? Explain:

Preventive services are mandated per 18 NYCRR 423

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 98,043.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6010 38 40 4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$35,590.00</u>	Grant(s)	\$ _____
State	<u>\$62,453.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Boys and Girls Clubs, Inc.] of [PO Box 14, 60 Creamery Road, Circleville, NY 10919]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:**

Duration of Contract: From 10/01/2015 To 09/30/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 10/01/2014 To 09/30/2015

Amount authorized by prior contract(s): 98,043.00

Resolutions authorizing prior contracts (Resolution #s): 53-14, 98-13, 158-12, 350-09

Future Renewal Options if any:

TBD by State COPS funding

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Preventive services are mandated per 18 NYCRR 423, COPS programs are funded through OCFS

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$98,043

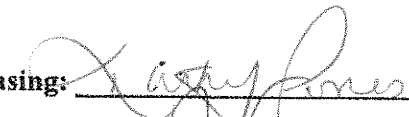




Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
N/A this is an approved program for the services in this region

Person(s) responsible for monitoring contract (Title): DFS SFAO

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 11/9/15
- B. Management and Budget:  Date 11/9/15
- C. Law Department:  Date 11.9.15
- D. County Manager:  Date 11/10/15
- E. Commissioner:  Date 11/9/15

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO
AUTHORIZE COUNTY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF
COMMUNITY OPTIONAL PREVENTIVE SERVICES (COPS) PREVENTIVE SERVICES**

WHEREAS, the County of Sullivan, through the Department of Family Services, contracts for the provision of certain preventive services; and

WHEREAS, funding is available to purchase certain New York State Office of Children and Family Services (OCFS) approved preventive services at 63.7% state funds upon availability from OCFS may be passed through the Department of Family Services with a 36.3% local share match which has been allocated by the County of Sullivan; and

WHEREAS, the County of Sullivan; through the Department of Family Services, contracts for the provision of OCFS approved COPS-Preventive Services with the Sullivan County Unit-Town of Walkill Boys & Girls Clubs, Inc.; and

WHEREAS, the Sullivan County Unit- The Town of Walkill Boys & Girls Clubs, Inc. is capable and willing to provide such services at a cost not to exceed \$98,043.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement with the Sullivan County Unit - The Town of Walkill Boys & Girls Clubs, Inc. at a cost not to exceed amounts approved by OCFS for the period of October 1, 2015 through September 30, 2016; and,

BE IT FURTHER RESOLVED, this contract is at the County's discretion, subject to the annual appropriation, in the event that COPS funding is reduced or eliminated, the County shall remain committed to funding the Boys & Girls Clubs in the amount of \$54,421; and,

BE IT FURTHER RESOLVED, the maximum of this contract is not to exceed the Department of Family Services budgeted amount for COPS-Preventive related services; and,

BE IT FURTHER RESOLVED, that the form of said contract be approved by the Sullivan County Department of Law.

Moved by _____,

Seconded by _____,

and adopted on motion _____, **2015**

SULLIVAN COUNTY ADULT CARE CENTER 2015 MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	October	November	December
Expenses Budgeted \$16,886,927	\$860,667	\$2,084,898	\$3,162,180	\$4,114,857	\$6,864,340	\$8,255,775	\$9,127,995	\$10,054,048	\$11,423,735			
Revenues Budgeted \$16,886,927	\$851,135	\$1,623,986	\$2,498,766	\$3,392,536	\$4,284,223	\$5,201,475	\$6,104,316	\$6,986,048	\$7,868,189			
Received YTD												
% Occupancy	82.35%	81.68%	82.43%	85.50%	85.84%	89.18%	90.43%	88.53%	89.13%			
pvt pay	10.22%	10.64%	10.79%	9.84%	9.80%	9.94%	9.13%	9.13%	9.15%			
medicaid	80.36%	80.68%	81.14%	81.76%	81.60%	81.70%	82.78%	83.03%	83.26%			
medicare	9.42%	8.68%	8.07%	8.40%	8.60%	8.36%	8.09%	7.84%	7.60%			
Funded Positions (180)	4	6	7	10	9	5	5	8	10			
Vacancies												
# Activity Participation	9220	9022	9215	8886	11,437	10,578	10,540	11,671	11,581			
Meals prepared residents families registrants staff	14507	13356	13,867	14,734	15,027	15,090	15,614	15,338	15,106			
Meals contract MOW	4519	3981	5,187	5,910	5,526	6383	6,187	5,768	5,746			
Occupational Therapy tx	373	389	378	352	397	376	329	292	282			
RNC tx												
Physical Therapy tx	331	304	364	333	315	340	329	253	222			
RNC tx												
Sp/Swallow tx	81	45	72	61	63	47	63	63	52			
Hearing tx												
Day Care vts	205	194	220	234	203	216	216	216	221			
% Occupancy	60.29%	57.06%	64.71%	68.82%	59.71%	63.53%	63.53%	63.53%	65%			
PT	6	5	0	2	3	10	7	8	7			
OT	0	3	10	6	1	0	0	0	0			
ST	0	0	0	0	0	0	0	0	0			

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: SEP 1, 2015 - SEP 30, 2015						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:		
	9/1/2015	ADMISSIONS	DISCHARGES	9/30/2015	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	544	45	10	579	1,265	833
***CHILDREN'S UNIT	44	12	5	51	153	75
TREATMENT REACHING YOUTH (SCHOOL-BASED)	165	3	16	152	226	553
FORENSIC UNIT	105	15	16	104	178	31
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						14
TOTAL MENTAL HEALTH	858	75	47	886	1,822	1,506
ADULT CASE MANAGEMENT	44	4	2	46	139	204
HEALTH HOME	106	52	0	158	143	256
HEALTH HOME (KENDRA) AOT	3	0	1	2	2	3
BLENDED ICM/SCM (CHILD)	20	0	2	18	12	23
SPOA - Adult					38	91
SPOA - Child					6	10
CHEMICAL DEPENDENCY CLINIC	97	22	24	95	562	
CHEMICAL DEPENDENCY- FORENSIC				59	178	
TOTAL TREATMENT PROGRAMS	270	78	29	378	1,080	586
RCPC-MICHELLE EHERTS	10	1	0	11	11	44
RPC-KATHY RYAN	26	14	0	40	32	32
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	327	168	42	6	4	
CM CIS	N/A	0	0	0	0	
COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: SEP 1, 2014 - SEP 30, 2014						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:		
	9/1/2014	ADMISSIONS	DISCHARGES	9/30/2014	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	478	43	52	469	521	1,334
***CHILDREN'S UNIT	59	3	5	57	62	125
TREATMENT REACHING YOUTH (SCHOOL-BASED)	71	10	19	62	81	224
FORENSIC UNIT	32	21	10	43	53	180
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						13
TOTAL MENTAL HEALTH	640	77	86	631	717	1,876
CONTINUING DAY TREATMENT						
ADULT CASE MANAGEMENT	64	3	16	51	104	167
BLENDED ICM/SCM (ADULT)	26	0	0	26	25	25
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	30	3	0	33	33	33
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	62	1	2	61	55	55
BLENDED ICM/SCM (CHILD)	23	2	3	22	16	54
CHEMICAL DEPENDENCY CLINIC	392	30	22	400	422	715
CHEM DEP: FORENSIC					81	87
WAITING LIST-SPOA Adult						
WAITING LIST-SPOA Child						
TOTAL TREATMENT PROGRAMS	597	39	43	593	736	1,136
TRANSPORTION (CDT)						
RCPC-MICHELLE EHERTS	12	0	1	11	12	48
RPC-KATHY RYAN	12	3	0	15	15	15
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	355	191	45	7	6	
CM CIS	6	0	0	0	0	



COUNTY OF SULLIVAN
Division of Health and Family Services
SULLIVAN COUNTY HUMAN SERVICES COMPLEX
COMMUNITY LANE
PO BOX 231
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance
Monthly Report: September 2015

SEPTEMBER 2015	DFS
Total number of formal agreements in effect at the end of the month:	80
Total number of agreements which expired/were terminated at the end of the month:	2
Total number of agreements renewed, extended, or re-initiated at the end of the month:	1
Total number of agreements which were initiated this month:	1
Total number of agreements in effect at the end of this month:	80
Number of RFP's, Bids, Proposals, Etc. coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	0
Number of intra-county agreements coordinated this month:	0
Performance and outcomes measures developed, identified and/or evaluated:	3
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	3
Reports received from in-house end users:	0
DSS related Plans/Plan updates received:	0
Trend analysis of need indicators performed:	1
Total contract related technical assistance/supports provided:	56
Total number of number of program areas/types of service currently handling:	11
Total number of contracts currently managing:	80

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI			FHP		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
JANUARY	555	438	366	440	363	276	4668	5850	5805	6105	6675	7059	2693	2702	2636	1115	1074	0
FEBRUARY	557	438	357	443	362	277	5717	5871	5877	6104	6705	6970	2708	2696	2666	1100	1051	0
MARCH	533	436	355	440	353	275	5796	5865	5779	6234	6761	6897	2704	2702	2664	1095	959	0
APRIL	523	430	367	455	348	297	5817	5834	5745	6336	6890	6797	2701	2652	2646	1099	884	0
MAY	509	422	381	439	355	319	5808	5783	5744	6351	6931	6661	2710	2640	2668	1098	791	0
JUNE	500	412	383	433	345	308	5719	5746	5712	6379	6935	6639	2713	2654	2680	1111	695	0
JULY	494	418	357	413	308	301	5716	5675	5638	6455	6974	6574	2731	2639	2696	1092	531	0
AUGUST	470	408	358	396	301	283	5715	5708	5648	6517	7164	6515	2730	2587	2691	1100	316	0
SEPTEMBER	462	379	362	379	283	278	5689	5701	5617	6538	7259	6451	2730	2578	2695	1077	166	0
OCTOBER	463	372		371	265		5672	5773		6582	7263		2714	2590		1085	53	
NOVEMBER	459	364		387	273		5675	5814		6565	7214		2702	2579		1076	22	
DECEMBER	446	373		368	279		5786	5864		6580	7174		2692	2547		1089	0	
AVERAGE	498	408	365	414	320	290	5648	5790	5729	6396	6995	6729	2711	2631	2671	1095	545	0
	-10%	-18%		-8%	-22%		8%	3%		11%	9%		0%	-3%		2%	-50%	

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILDREN SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 SEP
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1595	1177	135
# OF INDICATED REPORTS	287	183	22
PHYSICAL ABUSE	13	14	0
EMOTIONAL ABUSE	1	0	0
SEXUAL ABUSE	8	2	0
NEGLECT	131	33	6
DOMESTIC VIOLENCE	22	10	1
EDUCATIONAL NEGLECT	51	37	2
# OF UNFOUNDED REPORTS	855	713	96
# OF COURT ORDERED 1034 INVESTIGATIONS	37	27	3
FOSTER CARE			
AVG. MONTHLY CASELOAD (TRADITIONAL)	70.25	70.33333333	77
AVG. MONTHLY CASELOAD (RESIDENTIAL)	13.66666667	12.22222222	16
PREVENTIVE			
AVG. MONTHLY CASELOAD	99.91666667	162.22222222	141
SPECIAL INVESTIGATIONS UNIT:			
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	3814	1,637	98
# COMPLAINTS DISMISSED	803	505	23
# ASSIGNED FOR INVESTIGATION	3012	1,132	75
# CASES COMPLETED	2806	1,155	96
# CASES: YEAR END	823	1,022	1,022
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	2401	643	23
# CASES SUBSTANTIATED	2391	741	31
# CASES UNSUBSTANTIATED	0	0	0
COST AVOIDANCE	17974446	\$ 3,874,646	\$ 21,480
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	140138	\$219,665	\$+1,005
PROPERTY LIENS	130444	\$23,500	\$0
ESTATE CLAIMS	105848	\$78,609	\$106
INSURANCE, MORTGAGES	300	\$800	\$100
RECOUPMENTS	101896	\$48,679	\$4,794
RESTITUTION	33664	\$287,229	\$16,130
RESOURCE UNIT TOTAL:	512290	\$658,482	\$62,135
BURIALS:			
# REQUESTED	141	92	8
# APPROVED	91	66	4

CHILD SUPPORT UNIT	2014 YEAR END	2015 YTD	2015 SEP
SUPPORT COLLECTIONS	9340224	6824853	645762
TOTAL NON-DFS	8720501	6338404	602582
TOTAL DFS	619723	486449	43180
TANF	829248	340966	31574
NON-TANF	255487	145483	11606
TOTAL PETITIONS FILED	324	230	21
# PATERNITIES ESTABLISHED	242	56	2
# OPEN CASES	5488	5502	-52
ADULT SERVICES UNIT:			
PERSONAL CARE AIDES			
CASES OPENED	75	7	1
CASES CLOSED	58	70	15
# CASES (AVG.)	167.5833333	108.7777778	68
LTHHC			
CASES OPENED	19	0	0
CASES CLOSED	42	0	0
# CASES (AVG.)	73.1666667	0.6666667	0
PERS			
CASES OPENED	18	2	0
CASES CLOSED	28	24	1
# CASES (AVG.)	68.25	41.2222222	28
PSA REFERRALS			
16A Neglect by Caregiver		33	2
16A Physical Abuse		8	2
16A Sexual Abuse		4	0
16A Psychological Abuse		9	0
16A Financial or Other Exploitation		22	2
16B Neglects Own Basic Needs		74	7
16B Untreated Medical Conditions		44	1
16B Self-endangering Behaviors		23	4
16B Unable to Manage Finances		28	4
16B Environmental Hazards		40	4
PSA			
CASES OPENED	221	138	15
CASES CLOSED	260	121	16
# CASES (AVG.)	199.9166667	140.5555556	154
GUARDIANSHIPS			

COSTS	241556	\$171,692	\$11,165
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OPEN	126	17	1
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Sullivan County Public Health Services

Monthly Report: September 2015



HOME HEALTH CARE:

Certified Home Health Agency

Long Term Home Health Care Program

of new patients: 99
of discharges: 87
of home visits made (includes HHA visits) 1229 approx

of skilled nursing home visits made: 126
of total patients on program: 66
of other home visits made: 182
of Personal Emergency Response System: 0

Maternal Child Health Program

of referrals: 12
of visits made: 72

Healthy Families of Sullivan Program

of families on program: 74
of home visits made: 193
of referrals: 48

Car Seat Program and Cribs for Kids Program

of car seat installations: 35
of car seat checks: 4
of cribs and education sessions: 11

Immunizations

of immunizations given: 39
of flu clinics: 0 (clinics will start in October)

Communicable Disease Program

of communicable diseases reported: 94
of STDs reported: 15
of Rabies-related incidents: 19
Rabies Clinics: finished 4 prior to Sept.
of animals receiving rabies vaccines: 0
people receiving post exposure prophylaxis for rabies exposure: 2
of HIV Testing: 6 0 positive
3 females 3 males all rapid tests
all over 19 years old all anonymous

Lead Poisoning Prevention Program

children screened: 152
children with elevated Blood Lead Levels: 8
homes requiring NYSDOH inspection: 0

Bilingual Outreach Worker

visits made: 30
of outreach: 56
Attended all immunization clinics for 9/2

WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

of WIC participants served: 2289 (Women: 457 Infants: 409 Children: 997)

CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

Early Intervention Program

of children in program: 163

Pre-K Program

of children in program: 183

Physically Handicapped Children's Program

of children on PHCP: 0
of children in CSHCN program: 0

Child Find Program

of children in program: 95

Children Served in 2014:

Early Intervention Program: 303
Pre-K Program: 363
PHCP: 4

Children Served in 2015:

Early Intervention Program: **** Not available in EI Billing
Pre-K Program: 338
PHCP: 1