

**PUBLIC WORKS COMMITTEE**

**September 10, 2015 – 11:00 AM**

Committee Members: LaBuda (Chair), Rouis (Vice Chair),  
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

**PRESENTATION:**

**DISCUSSIONS:**

**RESOLUTIONS:**

1. Resolution to authorize the award of engineering services for construction and construction inspection for the Airport project to reconstruct the access roadway (CR 183 and Traffic Circle).
2. Resolution to provide Legislative approval to authorize Mr. Madnick's sale and assignment of Bay # 4 in the 5-bay T-Hangar to Mr. Davidson.

**REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

**PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Execution of Contract

**Date:** September 10, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for engineering services to provide construction and construction inspection for the reconstruction of the Airport Access Roadway (CR183A and Traffic Circle).

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 75,100.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>3,755.00</u>	Grant(s)	\$ _____
State	\$ <u>3,755.00</u>	Other	\$ _____
Federal Government	\$ <u>67,590.00</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Passero Associates ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 09/10/2015 To 09/10/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have resources in-house.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 75,100.00

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Kf State approved list of Engineers.

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

**Pre-Legislative Approvals:**

- A. Director of Purchasing: [Signature] Date 9/8/15
- B. Management and Budget: [Signature] Date 9/9/15
- C. Law Department: S. Yorgun Date 9/8/15
- D. County Manager: [Signature] Date 9/9/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR CONSTRUCTION AND CONSTRUCTION INSPECTION FOR THE AIRPORT PROJECT TO RECONSTRUCT THE ACCESS ROADWAY (CR183A AND TRAFFIC CIRCLE)**

**WHEREAS**, Resolution No. XXX-15 authorized the County Manager to apply for and execute AIP Grants, Agreements, Contracts, Certifications and Documentation for Engineering Services; and

**WHEREAS**, a grant has been fully executed the amount of \$812,190.00; and

**WHEREAS**, the FAA has obligated funding for 90% of the total cost of the project at the Sullivan County International Airport; and

**WHEREAS**, the New York State Department of Transportation share of the cost of the project is 5% of the total project cost; and

**WHEREAS**, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends the award of the engineering services for construction inspection to the firm Passero Associates.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$75,100.00 for Engineering services; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be attached to any necessary agreements in connection with this project: and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution:

**Date:** September 10, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to allow the sale of Hangar Bay No. 4 of the five bay hangar and  
decline to exercise the County's right of first refusal to purchase the hangar.  
Hangar owner Alan Madnick wishes to re-assign the Hangar to Bruce Davidson.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County** \$ \_\_\_\_\_ **Grant(s)** \$ \_\_\_\_\_

**State** \$ \_\_\_\_\_ **Other** \$ \_\_\_\_\_

**Federal Government** \$ \_\_\_\_\_ **(Specify)** \_\_\_\_\_

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Bruce Davidson ] of [ \_\_\_\_\_ ]

Nature of Other Party to Contract: Individual Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): No Cost

Efforts made to find Less Costly alternative:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Edward McAndrew, Commission

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 9/8/15
- B. Management and Budget: [Signature] Date 9/9/15
- C. Law Department: [Signature] Date 9-1-15
- D. County Manager: [Signature] Date 9/9/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO PROVIDE LEGISLATIVE APPROVAL TO AUTHORIZE MR. MADNICK'S SALE AND ASSIGNMENT OF BAY #4 IN THE 5-BAY T-HANGAR TO MR. DAVIDSON**

**WHEREAS**, Mr. Madnick currently holds the lease for Bay #4 of which an original construction cost and improvements has been determined to be approximately \$25,000.00; and

**WHEREAS**, Mr. Madnick's lease agreement with the County has four (4) years remaining on a 30 year lease; and

**WHEREAS**, Mr. Madnick has a certified purchase price of \$4,000.00 for the sale and assignment of the lease of the bay; and

**WHEREAS**, the County of Sullivan has declined to exercise its right of first refusal to acquire the lease upon the same terms; and

**WHEREAS**, the County of Sullivan shall receive payment for 50% of the profit made on the sale of the bay in the amount of \$331.80.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the sale and assignment of lease of Mr. Madnick's Bay #4 of the 5 Bay T-Hangar at the Sullivan County International Airport to Mr. Davidson; and

**BE IT FURTHER RESOLVED**, that the documents for transfer of the lease be reviewed and approved by the County Attorney.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – September 10, 2015**

**ACCOMPLISHMENTS (August 13 – September 10, 2015)**

**BUILDINGS & GROUNDS**

- Bridge #461 – replacement
- Bridges #404, #272, #71 & #98 – bridge flag repairs
- Repaired DIs at the Transportation Building and Livingston Manor Storm Station
- Bridge #168 – installed piling for scour protection
- Replaced HVAC units in Public Health Nursing
- Made various HVAC repairs in the Government Center and Court House
- Cleaned the rinse rack/oil water separator at the Landfill

**PARKS & RECREATION**

**D & H Canal Linear Park & Interpretive Center**

- Operated Friday through Monday
- Continued working with staff site improvements
- Processed timecards and vouchers
- Completed and submitted revenue reports to Treasurer's office
- Worked on finalizing Roebling Model Agreement with County Attorney office

**Fort Delaware**

- Continued to operate Friday through Monday through Labor Day
- Coordinated advertising for special events
- Hosted special events
- Continued replenishing the gift shop
- Continued to work with staff refurbishing exhibits
- Completed and submitted revenue reports to Treasurer's office
- Began closing procedures for season end
- Inventory gift shop & accession items

**Lake Superior**

- Operated seven days per week through Labor Day
- Picked up and delivered supplies to the facility
- Reported attendance figures to New York State Parks
- Continued reviewing and approving group picnic permits & pavilion rental applications
- Continued selling Lake Superior season passes
- Completed and submitted revenue reports to Treasurer's office
- Began closing procedures for season end

**Minisink Battleground Park**

- Responded to alleged park issues

### **Sullivan County Museum**

- Responded to building issues
- Reviewed facility use requests
- Completed time cards
- Reviewed bid documents for roof replacement

### **General Parks**

- Continued oversight of Clean Team
- Attended Park & Recreation Commission Monthly Meeting
- Attended County Trail Committee meeting
- Reached out to local law enforcement for assistance dealing with large non permitted groups at small parks such as Stone Arch & Livingston Manor Covered Bridge
- Continued issuing park permits and pavilion rentals

### **SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles

### **SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Fabricated and installed detour signs for County bridges
- Equipment maintenance on striper and stops & bars sprayer
- Continued to stripe and paint stops & bars

### **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management on the Airport Drainage Improvements Project; management coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

### **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 264, 273, 279 (DEL), 272 (LIB), 313 (MAM), 296 (NEV) and 116, 145, 237, 327 (ROC)
- Continued follow up with the NYS Division of Homeland Security & Emergency Services for the Bridge 192C (NEV) Pier Replacement Project and obtained approval of additional costs from FEMA
- Started quality control and assurance inspections for the concrete deck work, participated at pre-deck pour meeting and project schedule meetings; coordinated action from PEG Broadband to move fiber optics cables from utility poles to help expedite project road

work; continued administration and management work for the construction and inspection contracts; completed assistance to coordinate the relocation of overhead NYSEG, Verizon and Time Warner Cable utility services and completed a review of additional work requested by New Century Construction for temporary drainage handling and the creation of a construction speed zone for the Bridge 45 (FAL) replacement project

- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Completed details for scour mitigation work needed for Bridge 168 (CAL) and completed engineering assistance and inspection work during its construction
- Continued administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services and processed invoices and coordinated the implementation of recommendations made by the consultant to advance design work
- Continued project management for construction contract services and consultant inspection and engineering services for the 2015 Bridge Painting Project
- Coordinated the implementation of electronic message boards for providing a pre-warning of the closure of County Road 14/State Touring Route 55 to truck traffic and continued coordination with utility companies, made revisions to the general site plan and started engineering assistance and inspection work for the Bridge 128 (BET) Replacement Project
- Completed the review and coordination of shop drawing revisions and a load rating for the Bridge 379 (LIB) project concrete box units
- Met with the property owner for the Bridge 379 (LIB) on-site detour to coordinate obtaining a release to use the property and obtain information on an existing water service
- Prepared a revised detail for the railing system for accommodating a driveway and completed engineering assistance and inspection work for the Bridge 252 (BET) replacement project
- Continued preliminary engineering and planning work and continued the preparation design computations and preliminary plans and specifications for the replacement of Bridge 36 (MAM)
- Completed engineering assistance and inspection work during the construction of Bridge 461 (MAM)
- Responded to a request for information from NYSDOT, for the rehabilitation of Bridge 304
- Prepared information requested for the Toaspern Dam and coordinated maintenance work with DPW Operations
- Investigated drainage pattern changes for the Tusten Radio Tower project

## **BUILDINGS**

- Completed foster care home inspections and reports as requested by the Department of Family Services (DFS)
- Continued with Department of State (DOS) mandated 2015 Building Inspections and Reports along with Annual/Triennial Building Inspection Summary Chart

- New York Power Authority (NYPA) meeting and Energy Audit with Pres Energy Technicians for HVAC and Electrical at the Government Center
- Adult Care Solar Array plan review, research codes & coordinate with SolarCity
- Sullivan County Hurleyville Cultural Center Shingled Roof Replacement and Sullivan County Courthouse Roof Replacement specifications
- Surrogate Court renovation plans, measure & coordination
- Adult Care Center & Shared Clinic Facility roof replacement inspections and application for payment review
- Emergency Services Training Facility Parking Lot Lighting bid coordination with OGS
- Apollo Project IDA research for Municipal Cooperation Agreements
- PDF plans for various buildings to OGS for Custodial Cleaning Services
- Shared Clinic Facility renaming of building coordination with OGS
- Federal Communications Commission (FCC) continued coordination for new towers at Callicoon and Narrowsburg
- Updated Radio License Data Chart for tracking 155 radio frequencies
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Prepared and submitted the Human Service Complex & Airport mandated quarterly treated water bacteriological reports and letters to the NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system with documentation
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011 (Hurricane Irene); County Road 55 (FHWA) embankment stabilization project (MAM) - continued to work through regulatory permit application process (plans and cross sections); County Road 49 (FEMA) embankment and road stabilization project (FOR) - received final remaining payment (\$37,279.49)
- Continued to advance the County Road 173 (THO) reconstruction project (County reimbursement request to DOT and ongoing right-of-way acquisition)
- Coordinated with the developers design consultant (AKRF) and the County's construction inspection consultant (MJI) on design changes and requests for information (RFI's) for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI attending weekly construction meetings on County's behalf - required escrow funds in place with County)
- Continued to provide oversight for 2015 contract paving of approximately 30 miles of county road - field marked rebates and checked passing zone sight distances - provided daily inspection, quantity tracking, material testing coordination, scheduling and billing approval for multiple contractor paving and striping operations (County Roads 96, 128, 117, 125, 173 and 115 completed - 17.5 miles of 30.5 finished)
- Continued to coordinate with NYSDOT planning and construction management personnel on the installation of overhead flashing beacons at County Road 15 (LIB) and

- the intersection with Ferndale Loomis Road (all way stop instituted)
- Completed the marking of the revised compound and clearing limits for the Monticello emergency services tower site
- Provided field construction layout for County Bridge 128 (BET)
- Completed topographic field survey of County Bridge 22 (CAL)
- Completed GPS survey control sessions at County Road 114 and State Route 97 intersection (COC)
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 12 (HIG) – Dollar General site plan; County Road 81 (ROC) – subdivision access vicinity of DOT ramps; County Road 94 (FRE) – speed zone sign mark out; County Roads 164 (DEL) and 174 (THO) – driveway sign requests and mark out and; Barryville/Shohola Interstate Bridge (HIG) – research right-of-way and jurisdiction limits

**LAND & CLAIMS**

- Accidents – Pick up 92
- Claims – Mayorga (THO)
- Incidents – none
- Complaints – CR 26, CR 62
- Continued correspondence – CR 173 Concord, CR 173 Broadway, CB 252, CR 62
- Research property & releases – CR 379, CB 168, CB 128
- Radio Towers – Lumberland revisions, correspondence
- FOIL – none
- Misc. – CR 52 pedestrian walk
- ROW – CR 149, CB 58

**PERMITS**

TYPE	NUM	YEAR	NAME	CR
D	1715	2015	Town of Fallsburg	55
D	1716	2015	Center For Discovery	104
M	3077	2015	Columbia Hill Neighbor	104
M	3078	2015	Hyland Resort	143
M	3079	2015	Eldred Central School District	32
M	3080	2015	Center For Discovery	107
O	1573	2015	Amhof Trucking	11, 12, 13
O	1574	2015	Northstar Transit & Set	85
O	1575	2015	LC Whitford Co	176, 51, 52, 53
O	1576	2015	LC Whitford Co	176, 51, 52, 53
O	1577	2015	LC Whitford Co	176, 51, 52, 53
O	1578	2015	Loucks Trucking	176, 51, 52, 53
O	1579	2015	Amhof Trucking	11, 12, 13
U	1697	2015	NYSEG	179

Subdivision/development review/correspondence: CR 113 Stanzone Camp Ground review/correspondence

## **PROJECTIONS (September 10 – October 8, 2015)**

### **BUILDINGS & GROUNDS**

- Bridges #128 and #379 – replacement
- Replace sidewalks and repair DIs at the Government Center
- Complete pedestrian trail at D&H
- Continue bridge flag repairs

### **PARKS & RECREATION**

- Complete attendance & revenue reports for Fort & Lake Seasons
- Continue to operate D&H Interpretive Center through Columbus Day
- Continue closing procedures for each individual park in preparation for winter
- Continue to issue park & pavilion permits
- Attend Park & Recreation Commission Meeting
- Attend County Trail Committee Meeting
- Attend Town of Mamakating D&H Canal Committee Meeting
- Complete Roebling Model agreement and work with National Park Service to move model to the Bova Road Interpretive Center

### **SHOP STAFF**

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair and refinish body damage on vehicles
- Sandblast and refinish equipment
- Prepare new County vehicles for service

### **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Continue sign inventory data entry
- Stripe County and Town roads
- Paint stop & bars on County and Town roads

### **Engineering:**

#### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar, the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project

## **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Complete follow-up with NYSDOT for additional services that were needed for Preliminary Engineering and Right-of-Way Acquisition work and continue project management and administration work for the Bridge 45 Replacement Project (FAL) construction and inspection contracts
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge 192C (NEV) bridge pier replacement project
- Continue the review and approve shop drawings for the materials for the Bridge 379 (LIB) Project
- Provide follow-up for 2015 concrete testing for the Radio Tower foundation work.
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services
- Continue the preparation of plans and specifications for the replacement of Bridge 36 (MAM)
- Complete documents needed for the annual re-certification of the Toaspern Dam (HIG) and submit certification documents to NYSDEC
- Provide an annual inspection of the Sullivan County Transfer Station Tipping Floor and recommend maintenance needs
- Participate in a Table Top Exercise for the planning of responsive actions needed for the event of a problem with Toaspern Dam (HIG)
- Continue engineering assistance and inspection work for the Bridge 128 (BET) Replacement Project
- Start engineering assistance and inspection work for the Bridge 379 (LIB) Replacement Project
- Start bridge inspections
- Complete construction contract administration work for the 2015 Bridge Painting Project

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on the water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints



- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Continue to assist with the emergency services tower surveys and layout
- Continue permitting process with DEC and ACOE for next phase of County Road 55 (FHWA) wall project
- Provide daily construction inspection, contractor coordination, material testing, quantity tracking and billing oversight for contractors performing wearing surface overlays and striping on 30 miles of county road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Finalize construction inspection preparations for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2014 tonnage (T)	2015 tonnage (T)
January	2,884	2,368
February	2,366	2,212
March	3,130	3,075
April	4,133	3,908
May	4,560	4,274
June	5,192	5,757
July	8,252	9,188
August	7,349	
September	4,391	
October	3,954	
November	3,052	
December	3,259	
<b>TOTAL</b>	<b>52,522</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (August 13 – September 10, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill
- Discussed operational issues with IESI staff and NYSDEC
- Submitted information for Title V annual reports – through Cornerstone Engineers

### PROJECTIONS (September 10 – October 8, 2015)

- Ongoing monitoring of Landfill Phase I
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Submit annual reports for closed Landfill

## **RECYCLING PROGRAM**

### **ACCOMPLISHMENTS (August 13 – September 10, 2015)**

- Conducted second 2015 Household Hazardous Waste Collection Event of 2015
- Continued recordkeeping for dual Countywide 2015 Residential Household Hazardous Waste Collection Events (publicity, participant registrations, NYSDEC compliance reporting, program documentation)
- Public Works Committee HHW and recycling program updates
- Continued preparation of 2015 NYSDEC Annual Materials Management Reports
- Continued Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Reviewed recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continued water & leachate sampling invoices/Pace Analytical Labs

### **PROJECTIONS (September 10 – October 8, 2015)**

- Grant funding documentation development in conjunction with Grants Administration Division for submittal to NYSDEC for 2014/2015 Household Hazardous Waste Reimbursement Grant Requests
- Attend Hudson Valley Regional Council Meeting
- Household Hazardous Waste Collection Event compliance reporting to NYSDEC
- Continue Electronic Scrap vendor coordination at recycling facilities
- Food waste compost program with Sullivan Co. Community College Sustainability Committee
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs