

HEALTH AND FAMILY SERVICES COMMITTEE

THURSDAY, July 9, 2015 9:00 AM

Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair, Kathy LaBuda, Jonathan Rouis, and Ira Steingart

CALL TO ORDER

ATTENDANCE

COMMENTS: Committee Chair/Commissioner

REPORTS:

- 1. Division of Health & Family Services Monthly Report – Joseph Todora, Acting Commissioner**
- 2. Adult Care Center Family Residence Council**

RESOLUTIONS:

Adult Care Center Resolutions –

- 1. To authorize acceptance of funding from Beaverkill Foundation, Inc., to assist the Adult Care Center with the Music and Memory Program.**

Department of Community Services Resolutions – None

Department of Family Services Resolutions – None

Office for the Aging –

- 2. To authorize a Public Hearing for the Sullivan County Annual Implementation Plan.**
- 3. To authorize the County Manger to sign Office for the Aging Annual Implementation Plan.**

Public Health Services Resolutions – None

Youth Bureau – None

PRESENTATIONS: None

DISCUSSIONS: None

MONTHLY REPORTS

Adult Care Center – 11

Community Services – 12

Family Services – 13-15

Office for the Aging – None

Public Health Services – 16

Public Comment

Adjournment

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Shennoy Wellington

Re: Request for Consideration of a Resolution: Beaverkill Foundation Inc. Award

Date: June 25th, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the ACC to accept award from Beaverkill Foundation, Inc. for the Music and Memory program in the amount of \$5,000.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
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State	\$ _____	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 7/7/15
- B. Management and Budget: [Signature] Date 7/7/15
- C. Law Department: S. Younger Date 7/7/15
- D. County Manager: _____ Date _____
- E. Other as Required: [Signature] Date 7/7/15

Vetted in _____ Committee on _____

Resolution No. _____

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE
TO AUTHORIZE ACCEPTANCE OF FUNDING FROM BEAVERKILL
FOUNDATION, INC. TO ASSIST THE ADULT CARE CENTER WITH THE MUSIC
AND MEMORY PROGRAM**

WHEREAS, the Adult Care Center is implementing a Music and Memory program, and

WHEREAS, the Adult Care Center staff has participated in the necessary training to become certified in the Music and Memory program, and

WHEREAS, the Music and Memory program was started to enhance the lives of the residents at the Adult Care Center that suffer from Dementia, Alzheimer's, and other forms of cognitive loss, and

WHEREAS, the Music and Memory program provides individualized playlists on i-pod shuffles that are tailored to each specific resident based on the music they previously enjoyed listening to, and

WHEREAS, Beaverkill Foundation, Inc. has awarded the Adult Care Center \$5,000 to help implement and grow the Music and Memory program at the Adult Care Center, and

WHEREAS, the \$5,000 will be used to purchase additional i-pod shuffles, headphones, security closet and help fund the i-tunes account at the Adult Care Center, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby accept the \$5,000 award from Beaverkill Foundation, Inc.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Deborah E. Allen, Director, Office for the Aging

Re: Request for Consideration of a Resolution:

Date: 6/22/15

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize County Manager to sign Office for the Aging Annual Implementation Plan. State and Federal regulations require that the County prepare an Annual Plan outlining to be provided through mentioned programs in paragraph one of resolution.

Is subject of Resolution mandated? Explain:

Yes, Mandated/Budgeted.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$0.00 Grant(s) \$0.00

State \$0.00 Other \$0.00

Federal Government \$0.00 (Specify) 0

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable / KJ.

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 7/7/15
- B. Management and Budget: *[Signature]* Date _____
- C. Law Department: *S. Hauger* Date 7/7/15
- D. County Manager: _____ Date _____
- E. Other as Required: *[Signature]* Date 7/7/15

Vetted in _____ Committee on _____

Resolution No.

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE
TO AUTHORIZE THE COUNTY MANAGER TO SIGN OFFICE FOR THE AGING
ANNUAL IMPLEMENTATION PLAN.**

WHEREAS, the Sullivan County Office for the Aging, Older Americans Act, Wellness in Nutrition, New York State Community Services for the Elderly Program, Expanded In-Home Services for the Elderly Program, Congregate Services Initiative, State Transportation Program, Caregiver Resource Center, Health Insurance Information Counseling and Assistance Program, Title V, and Long Term Care Insurance Educations and Outreach program authorize the expenditure of Federal and State funds for services for older people in Sullivan County; and

WHEREAS, State and Federal regulations require that the County prepare an Annual Plan outlining services to be provided through the above-mentioned programs; and

WHEREAS, the above-mentioned regulations require the County Manager to sign the Annual Plan; and

WHEREAS, the Sullivan County Office for the Aging will complete the required Annual Plan.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to sign any and all applications and agreements required to implement the Sullivan County Office for the Aging Annual Plan; and

BE IT FURTHER RESOLVED, that these applications and agreements be in such form as approved by the Sullivan County Department of Law; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State and Federal allocations.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Deborah E. Allen, Director, Office for the Aging

Re: Request for Consideration of a Resolution:

Date: 6/22/15

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize one (1) Public Hearing to be held at the Monticello Neighborhood Facility on Wednesday, October 21, 2015. The Sullivan County Office for the Aging is preparing a County Annual Plan for services to the 60+ population of the county, provided through the Older Americans Act and the New York State Community Services for the Elderly Program; and a notice be published in the official newspapers.

Is subject of Resolution mandated? Explain:

Yes, Mandated to hold one public hearing annually. State & Federal guidelines require that a public hearing be held concerning this plan so that all interested parties can be heard.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information: Except for minor cost of Advertising

Amount to be authorized by Resolution: \$ which is budgeted

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$0.00	Grant(s)	\$0.00
State	\$0.00	Other	\$0.00
Federal Government	\$0.00	(Specify)	0

Verified by Budget Office: Janet Mygale

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: _____ Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 7/7/15
- B. Management and Budget: Janet Myg Date 7/7/15
- C. Law Department: S. Gaspar Date 7/7/15
- D. County Manager: [Signature] Date 8/7/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No.

RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE TO AUTHORIZE A PUBLIC HEARING FOR THE SULLIVAN COUNTY ANNUAL IMPLEMENTATION PLAN

WHEREAS, the Sullivan County Office for the Aging is preparing a County Annual Plan for services to the 60+ population of the county, provided through the Older Americans Act and the New York State Community Services for the Elderly Program; and

WHEREAS, State and Federal guidelines require that a public hearing be held concerning this plan so that all interested parties can be heard.

NOW, THEREFORE, BE IT RESOLVED, that one public hearing is scheduled as follows, and that a notice of said public hearing to be published in the official newspapers of the County:

Monticello	10/21/15	Monticello Neighborhood Facility Monticello, NY	9:30 AM-12:00PM
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Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

Division of Health and Family Services

May 2015 Monthly Report

JOSEPH A. TODORA, ACTING COMMISSIONER

July 9, 2015

Division of Health and Family Services

May 2015 Monthly Report

Adult Care Center:

Facility:

- Re-roofing project commenced.
- New Sunsetter Retractable Awning donated to the Memory Unit Garden area by Family Council was installed.
- New Speaker System donated to the Memory Care Dining Room by Family Council was installed.
- Staffs attended the Music and Memory Program certification training.

Marketing:

- On 5/1/15 - Attended First Friday Chamber of Commerce breakfast.
- Attended RSVP recognition luncheon at the Villa Roma, Alzheimer's Association Memory Walk planning meeting (Walk to be held on August 1, 2015).
- Satisfaction Surveys to 31 residents who were recently discharged.
- Marketing visits were made to:
 - Monticello area-Pharmacies
 - Hudson River Health Care
 - Newly opened Braemar Assisted Living in Middletown.
- Advertisements were placed in the:
 - Senior Living Section of Catskill Shopper.
 - Health section of the River Reporter.
 - New video advertisement is currently running on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred.

Community Services:

Ongoing Operations:

- Our overall operations for May had an increase in productivity this month. The chemical dependency clinic was up significantly in the services to clients than the same period last year by 253. The outpatient mental health treatment clinic's visits provided was up slightly as the same period last year with the Department served 1688 Sullivan County residents in May (see statistics attached). As a reminder, the Chemical Dependency clinic is continuing to provide a more intensive ambulatory service based on significant increases in those people presenting with an opioid or heroin addiction. The Department was approved for the OMH Vital Access Provider (VAP), a one-time grant which will assist in improving productivity and clinical outcomes of our clinic services. DCS hopes to purchase additional programs to our scheduling system to allow for robotic appointment reminder telephone calls, text messages and e-mails, in hopes to reduce our no-show rates for scheduled appointments. Management and therapists continue to formulate and implement new treatment activities in our clinic to meet the needs of the community, such as the "Just In Time" scheduling which began in February of 2015 and seems to have significantly reduced the no show rate for doctors and will continue to monitor this process. The care management unit continues to actively engage Health Home participants in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs.

Local Government Units Activities:

- In May, the Community Services Board voted on the Local Government Plan and was submitted to the State. The department is still working with an increased effort to get the regionally developed NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) with three stages: planning,

development and implementation plans. The three entities which were approved for the development of patient provider service networks are REFUAH, Montefiore and Westchester Medical Center. There have been mergers of competing proposals in other regions in the state.

- The Department is still working with local providers and continues to submit funding applications to provide help to families whose children have been diagnosed with serious emotional disturbances. The Department is still working to add a family peer support worker with the Independent Living Center Inc.'s peer services to Sullivan County residents. The Department, ILC and Catskill Regional Medical Center continues to work on the plan and implement the integration of this peer service into the hospital's ER and inpatient unit for improved aftercare. Training for these peers continues at CRMC for the initiation of the Peer Bridger plan. SullivanARC received additional respite services to continue to help families who have children with serious emotional disturbances.

Other activities participated in:

- Our Deputy Director completed the Leadership Sullivan program.
- Meet with Catholic Charities of Orange County Recovery Center for the Prevention First meeting.
- Participated in the Montefiore & Westchester County Medical Center DSRIP Steering & Governance committee meetings.
- Meet with various county departments:
 - Office of the Aging Transportation Policy and the Long Term Care Council meetings and BIP.
 - Youth Board to go over the summer proposals.
 - Public Health Nursing for the Drug Taskforce and the Rural Health Network meetings.
 - Housing Taskforce.
 - Meetings with the Judges at Sullivan County Family Court, SC Jail, and Probation.
 - Meet with Union to go over some Labor Management issues.

Other regular activities performed: Other regular activities performed were: the meeting of the internal corporate compliance committee reviewing internal operations, Office of People with Developmental Disabilities directors and leadership meetings, Conference of Local Mental Hygiene Directors Executive and Directors meetings, Legislative committee & actions.

Family Services:

Contracts:

Basic Workload Volume in Major Program Areas – May 2015 this office began with 81 active DFS agreements (of all types) in place. The ending total of 81 active agreements includes 11 agreements of various formats required by state agencies. 9 with a range of providers (DOH required state model facilitated enrollment protocols with 3 providers, DOH required state model MOU for MA Outreach with 4 providers, DOH required MOU delineating LDSS, DDSO & DOH responsibilities in regard to adult protective services, DOH required state model provider referral agreements with 2 comprehensive Medicaid case management (CMCM) providers, and 2 with state agencies (OCFS for child protective service and child welfare services related funded portable information technology and OTDA for use of Imaging/Enterprise Document Repository (I/EDR)) The remaining agreements are for the provision of service across the areas of Child Care (3), Child Support (2), Domestic Violence/Family Violence related (1), Supplemental Nutrition Assistance Program (SNAP fka Food Stamps) related (2), institutional Foster Care (16), HEAP Related (3) Medicaid/Medical Assistance program related (12), Preventive services related (5), Non-Secure Detention (NSD) services related (1), Professional services (5), Welfare-to-Work related (3), and various inter-departmental agreements.

Major Issues in the Department - In May 2015 this office submitted one resolution and correlating legislative resolution cover memorandum requesting authorization to enter into a DFS contract active for the CY 2015. The office completed one cost trend review on Foster Care contracts in regard to 15-OCFS-

ADM-07 Implementation of January 2015 FC Funding Increase; no fiscal monitoring reports were received and no reports or cost trend reviews on contractual payments were received from DSS fiscal; and A PDF of the approval of the STSJP update plan amendment was received.

State Reports – During the month May 2015 this office received one state oversight report: OCFS 1Q 2015 Child Care Registration & Inspection Performance Measures Report with composite summary report updated and published to DFS shared access drives.

Corporate Compliance Activities -In May 2015 this office ran exclusions lists at System for Awards Management (SAM), the US Department of HHS OIG, and NYS OMIG and compared those against active DFS contractors and DFS staff names with the monthly results report published to DFS shared access drives.

Contract Monitoring -during the month May 2015 this office received, updated, compiled and published composite reports to DFS shared access drives for shared access; CACHE NR DV March 2015 self-report; BGC 1Q & 2Q OCT2014-SEP2015 COPS Preventive OCFS Outcomes/Performance Measures & Narrative self-reports; received for processing eight compliance documentations were received: St Catherine's; CHOWC; Parson's; Astor; Abbott House and St Anne Institute – all submitted their 2015 Foster Care contract Operating Certificates, Program Narrative & Financial Statements. Additionally, this office handled fifty-two contract monitoring contacts, supporting documentation reviews and interactions required to process to fully executable status and evidence maintenance of compliance to contract file records.

Fraud Investigations

Special Investigations

- As of 5/1/15 the Special Investigations Unit had 1,026 Active Investigations. During the month 126 total Fraud Referrals were received resulting in 112 investigations assigned to the Unit and 14 were dismissed. The Fraud Investigators completed 85 Investigations. As of 5/31/15 the end of the month total was 1,053 active investigations.
- The unit received 35 referrals for Front End Detection and Eligibility Verification Review investigations. The unit closed 38 FEDS/EVR investigations resulting in a \$64,440 Monthly Cost Avoidance.
- The unit collected \$12,823 for Accident lien recovery, \$23,500 Property Lien Recovery, \$36,139 Estate Claim Recovery, \$4,089 for Recoupments, and \$19,603 for Restitution, a total of \$96,154 in Resource and Collection Recovery.
- The Unit received 12 requests for indigent burials resulting in 10 burials being approved, \$26,572 total indigent burial costs.

Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of May 2015 are \$954,637. The total TANF collections are \$49,792 and the total DFS NON-TANF collections are \$16,822. The DFS total amount collected is \$66,614.

There were 24 petitions filed in the month of May 2015 and 7 Paternity Establishments (including acknowledgements). Total CSEU cases open as of May 2015 are 5574.

Services

Foster Care/Adoption

- As of May, 2015 there are 79 children in foster care. 11 of the total number are in residential centers. 26 of the total number are freed for adoption. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

Child Protective Services

- The CPS unit received 124 new reports alleging child abuse and/or maltreatment in May, 2015. 17 of these reports were assigned to the FVRT.

Preventive

- The preventive unit has 101 open cases at the end of May, 2015. During May there were 14 new referrals. The unit also has 54 active referrals that are receiving assessments and/or short term services.

Adult Services

- The adult services unit has 138 open PSA cases at the end of May, 2015. Of the 138, 74 are representative payee cases and 10 guardianships. Personal care aide services are provided to 114 cases. There is 1 long term case and 48 PERS (personal emergency response) cases.

Department Updates

- Staffing levels continue to be a concern and are under review. New caseworker positions are needed in the Adult Services Unit and the Foster Care Unit at this time. Additionally, there is a lack of support staff within the Services Department that will need to be addressed.
- The foster parent training classes have been concluded and the Department is in the process of certifying six new homes.
- The Director of Services completed the Leadership Sullivan program.

Temporary Assistance (TA)

Temporary Assistance (TA) Monthly Report:

As of 5/31/15, the breakdown of Temporary Assistance active cases was as follows:

- 375 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 319 PA SN cases (Public Assistance, Safety Net)
- 5744 NPA FS (Non- Public Assistance, Food Stamps)

Medical Assistance (MA) Monthly Report:

As of 5/31/15, the breakdown of Medical Assistance active cases was as follows:

- 6661 MA cases (Medical Assistance)
- 2668 MA/ SSI cases (Medical Assistance/ Supplemental Security Income)

Department Goals:

- Continue to utilize reports to determine timeliness of cases and assign work to Examiners. There has been tremendous improvement in timely processing of TA/ SNAP applications made possible by the use of reports and assignment of work.
- Scheduled a site visit with OTDA Employment Liaison to review employment program and available reports. Scheduled a site visit to CWD location also to review Orientation and discuss reports.
- Scheduling staff for various online trainings.
- Implementing procedures to ensure timely maintenance of caseloads.

Office for the Aging:

- EISEP SERVICES-(non-medical, non-Medicaid homemaker services)-957 hours of homemaker/personal care services provided to 32 participants. Those same participants received 102 hours of case management.
- Congregate meal sites-1277 meals provided to 178 participants.
- Home Delivered Meals-4456 meals provided to 225 participants.
- Medical Transportation-171 trips provided by RSVP /Sullivan County Transportation to doctor's offices and hospitals.

- Shopping bus-88 trips provided by Sullivan County Transportation.
- Emergency Medical Alerts provided t 43 individuals.
- HIICAP (Health Insurance Counseling & Assistance Program)-53 individuals assisted with health insurance/prescription issues.
- Fifty-five individuals assessed for Office for the Aging programs and other services they might be eligible for.
- Attended and spoke at the 20th Anniversary of the Lumberland Senior Center.
- Attended Disney Training at SCCC.
- Attended annual RSVP Luncheon AT Villa Roma.
- Continued meetings with Planning, Action Toward Independence, DFS/Community Services Commissioner to discuss and complete Balancing Incentive Program Grant.

Public Health:

Administration:

- The department's Administrative Assistant announced her intention to retire June 26. The plan is to submit a request to fill immediately so that the process of interviewing and hiring a replacement can happen expediently; this position is critical to the daily operations of the department and also handles/processes all of our contracts for the Preschool program, grants and insurance plans.
- The department's Narcan Training Program (formally NYS Registered Opioid Overdose Prevention Training Program) is up and running and our Public Health Nurse Kate Freda, RN and Ed Simon from the SC Sheriff's Office held the first training on April 27 with a second held the following week on May 6. Targeted audience for the program so far has been law enforcement and probation department staff.
- A brochure has been developed and will outline the target groups we will offer Narcan trainings to throughout the county. Primarily law enforcement, EMS, and potentially firefighters as well as public health nurses and other health care professionals. We are coordinating with Recovery Center, as they offer only community training for the general public. Discussions are beginning with local school districts who may want school nurses trained, as there is new legislation pending to allow this for schools that want to have trained staff.
- Several lives have been saved in the past few months alone as a result of the Narcan trainings being offered. Our Task Force continues to monitor data on deaths due to opioid overdoses, which has become a national public health crisis.
- A county wide forum is being planned for July to develop a Strategic Plan to address the opioid overdose problem in the county, utilizing our Task Force and various sectors of the community.
- The PH Director attended ongoing meetings with local partners regarding a variety of community needs identified in our Community Health Improvement Plan to keep the momentum moving forward to address health status indicators.
- Worksite wellness programs have been successful with a variety of organizations and continue with our Public Health Educators and the Rural Health Network grant.
- Quality improvement projects are under way in a variety of programs as we prepare to identify areas of need. This is time intensive and difficult as existing staff are stretched already.
- We will be requesting additional staff in our 2016 budget request, including the restoration of a Deputy Director position, as attrition and the cuts to staffing positions over the years has made it almost impossible to function responsively and proactively in a timely manner on important operational issues.
- Corporate compliance checks were conducted for the month with no findings.

Certified home health agency/Long Term Home Care:

- We have successfully resolved some major billing issues in Long Term Managed Care through a series of phone conferences but several new and ongoing concerns have been identified regarding payment and authorizations for services by Fidelis.

- Training continues for all nurses with the transition to ICD 10, which needs to be accomplished by August.
- Labor/management meeting held with NYSNA; discussed Narcan training of nurses and adequate staffing levels.
- Policies are being reviewed and updated and will be submitted for approval by the Professional Advisory Committee that meets in June.
- The patient census is very low– it went up to 297 patients in early March and now is down to 234. We expect it to go up again after July 4, when the summer visitors arrive. We have hired 4 nurses and two of them left, one due to performance issues and the other decided to move out of state. Recruitment of nurses continues to be a concern.

Early Intervention:

- The EI Billing system used by PCG and administered by the NYSDOH-BEI has no current billing information available. It currently is only showing 54 children served in the Early Intervention Program for 2015. This is the Initial Service Coordinators caseloads for January of 2015. No other billing information is available at this time.
- The PHCP was reviewed by state staff with no findings. We will be reviewing this program to determine if it needs to continue in 2016. Other counties have long since discontinued their programs since most people have insurance coverage now. There are no personnel positions associated with this program as the work is absorbed by existing staff.

WIC:

- SC PHS WIC program was a recipient of a Sullivan Renaissance Environmental Award which will support the purchase of a composter and bench for the WIC teaching garden.
- Approx. 20 Eco-Practicum students from around the world visited the SC WIC clinic and helped to prepare and plant the teaching garden. They spent time with participants and children in the garden and ended the day with a guided discussion with the WIC team.
- Information has been disseminated on various radio stations and WIC staff has visited the stations to promote the upcoming Farmer's Market seasons and to increase FMNP voucher redemption rates.

EPI:

- 40 immunizations were given this month.
- 79 children were screened for lead levels, with 1 positive for high LL and 1 home inspected.
- 76 reports of communicable disease were reported; 25 STD's
- 26 rabies-related incidents were reported, with 3 people needing post exposure prophylaxis treatment.
- As we gear up for the busy summer season we will see a surge in rabies exposure related incidents and communicable disease reports. We are partnering as usual with the district office on summer camp safety and health education efforts on avoiding wild or stray animals and bats, as well as offering presentations to groups on lyme disease prevention.
- Ebola preparedness requirements continue and we have received a 100,000 grant from NYSDOH for planning and deliverables expected of all health departments.

Youth Bureau:

No Report for May.

SULLIVAN COUNTY ADULT CARE CENTER 2015 MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	October	November	December
Expenses Budgeted \$16,886,927	\$860,667	\$2,084,898	\$3,162,180	\$4,114,857	\$6,864,340							
Expenses Paid YTD	\$851,135	\$1,623,986	\$2,498,766	\$3,392,536	\$4,284,223							
Revenues Budgeted \$16,886,927												
Revenues Received YTD												
% Occupancy	82.35%	81.68%	82.43%	85.50%	85.84%							
pvt pay	10.22%	10.64%	10.79%	9.84%	9.80%							
medicaid	80.36%	80.68%	81.14%	81.76%	81.60%							
medicare	9.42%	8.68%	8.07%	8.40%	8.60%							
Funded Positions (180)	4	6	7	10	9							
Vacancies												
# Activity Participation	9220	9022	9215	8886	11,437							
Meals prepared residents families registrants staff	14507	13356	13,867	14,734	15,027							
Meals contract MOW	4519	3981	5,187	5,910	5,526							
Occupational Therapy tx RNC tx	373	389	378	352	397							
Physical Therapy tx RNC tx	331	304	364	333	315							
Sp/Swallow tx Hearing tx	81	45	72	61	63							
Day Care vts	205	194	220	234	203							
% Occupancy	60.29%	57.06%	64.71%	68.82%	59.71%							
PT	6	5	0	2	3							
OT	0	3	10	6	1							
ST	0	0	0	0	0							

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: MAY 1, 2015 -MAY 31,2015						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS		
	5/1/2015	ADMISSIONS	DISCHARGES	ON ROLL: 5/31/2015	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	545	48	52	541	1,050	1,048
***CHILDREN'S UNIT	49	8	10	47	157	138
TREATMENT REACHING YOUTH (SCHOOL-BASED)	184	14	7	191	216	379
FORENSIC UNIT	112			112	265	25
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						13
TOTAL MENTAL HEALTH	890	70	69	891	1,688	1,603
ADULT CASE MANAGEMENT	48	1	4	45	126	303
HEALTH HOME	121		3	118	126	297
HEALTH HOME (KENDRA) AOT	3	0	0	3	2	3
BLENDED ICM/SCM (CHILD)	17	3	0	20	14	42
SPOA - Adult					25	96
SPOA - Child					5	12
CHEMICAL DEPENDENCY CLINIC	126	9	15	120	488	
CHEMICAL DEPENDENCY- FORENSIC				73	265	
TOTAL TREATMENT PROGRAMS	315	13	22	379	1,051	752
RPC-MICHELE EHERTS	12	0	0	12	12	44
RPC-KATHY RYAN - included in Health Home	26	3	0	29	27	27
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	308	185	30	7	5	
CM CIS						
SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: MAY 1, 2014 - MAY 31,2014						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS		
	5/1/2014	ADMISSIONS	DISCHARGES	ON ROLL: 5/31/2014	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	453	39	35	457	492	1,078
***CHILDREN'S UNIT	58	8	4	62	66	121
TREATMENT REACHING YOUTH (SCHOOL-BASED)	94	16	10	100	110	363
FORENSIC UNIT	34	10	7	37	44	195
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						13
TOTAL MENTAL HEALTH	639	73	56	656	712	1,770
CONTINUING DAY TREATMENT	0	0	0	0	0	0
ADULT CASE MANAGEMENT	55	12	8	59	67	214
BLENDED ICM/SCM (ADULT)	45	7	0	52	52	50
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	21	1	0	22	22	22
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	41	0	1	40	38	38
BLENDED ICM/SCM (CHILD)	24	2	3	23	11	48
CHEMICAL DEPENDENCY CLINIC	373	31	27	377	404	574
CHEM DEP: FORENSIC					96	104
TOTAL TREATMENT PROGRAMS	559	53	39	573	690	1,050
TRANSPORTION (CDT)						
RPC-MICHELLE EHERTS	12	0	0	12	12	48
RPC-KATHY RYAN	11	0	0	11	10	48
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	0
MOBILE MENTAL HEALTH	377	206	48	9	7	0
CM CIS	9	7	0	0	0	0

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2014 YTD	2015 YTD	2015 MAY
SUPPORT COLLECTIONS	9340224	4036597	954637
TOTAL NON-DFS	8720501	3725184	888023
TOTAL DFS	619723	311413	66614
TANF	829248	228697	49792
NON-TANF	255487	82716	16922
TOTAL PETITIONS FILED	324	112	24
# PATERNITIES ESTABLISHED	242	27	7
# OPEN CASES	5488	5574	18

ADULT SERVICES UNIT:	2014 YTD	2015 YTD	2015 MAY
PERSONAL CARE AIDES			
CASES OPENED	75	5	1
CASES CLOSED	58	22	10
# CASES (AVG.)	167.5833333	124.6	114
LTHCP			
CASES OPENED	19	0	0
CASES CLOSED	42	0	0
# CASES (AVG.)	73.1666667	1	1
PERS			
CASES OPENED	18	2	1
CASES CLOSED	28	4	0
# CASES (AVG.)	68.25	47.6	48
PSA REFERRALS			
16A Neglect by Caregiver	22	22	5
16A Physical Abuse	6	6	1
16A Sexual Abuse	0	3	0
16A Psychological Abuse	8	4	2
16A Financial or Other Exploitation	26	11	5
16B Neglects Own Basic Needs	34	45	9
16B Untreated Medical Conditions	23	25	9
16B Self-endangering Behaviors	18	11	2
16B Unable to Manage Finances	26	14	3
16B Environmental Hazards	27	26	6
PSA			
CASES OPENED	221	79	18
CASES CLOSED	260	63	24
# CASES (AVG.)	139.9166667	132	138
GUARDIANSHIPS			
OPEN	126	13	10

CHILDREN SERVICES UNIT:	2014 YTD	2015 YTD	2015 MAY
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1595	687	124
# OF INDICATED REPORTS	287	107	25
PHYSICAL ABUSE	13	9	4
EMOTIONAL ABUSE	1	0	0
SEXUAL ABUSE	8	1	0
NEGLECT	131	16	4
DOMESTIC VIOLENCE	22	7	0
EDUCATIONAL NEGLECT	51	28	7
# OF UNFOUNDED REPORTS	855	371	68
# OF COURT ORDERED 1034 INVESTIGATIONS	37	11	1
FOSTER CARE			
AVG. MONTHLY CASELOAD (TRADITIONAL)	70.25	71.4	67
AVG. MONTHLY CASELOAD (RESIDENTIAL)	13.6666667	12	12
PREVENTIVE			
AVG. MONTHLY CASELOAD	99.9166667	174	155
SPECIAL INVESTIGATIONS UNIT:			
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	3814	1,234	126
# COMPLAINTS DISMISSED	803	446	14
# ASSIGNED FOR INVESTIGATION	3012	788	112
# CASES COMPLETED	2806	781	85
# CASES; YEAR END	823	1,053	1,053
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	2401	502	35
# CASES SUBSTANTIATED	2391	584	38
# CASES UNSUBSTANTIATED	0	0	0
COST AVOIDANCE	17974446	\$ 3,604,406	\$ 64,440
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	140138	\$120,767	\$12,823
PROPERTY LIENS	130444	\$23,500	\$23,500
ESTATE CLAIMS	105848	\$68,565	\$36,139
INSURANCE, MORTGAGES	300	\$300	\$0
RECOUPMENTS	101896	\$30,865	\$4,089
RESTITUTION	33664	\$192,222	\$19,603
RESOURCE UNIT TOTAL:	512290	\$436,219	\$96,154
BURIALS:			
# REQUESTED	141	57	12
# APPROVED	91	39	10
COSTS	241556	\$97,357	\$26,572



COUNTY OF SULLIVAN
Division of Health and Family Services
Department of Family Services
SULLIVAN COUNTY HUMAN SERVICES COMPLEX
 COMMUNITY LANE
 PO BOX 231
 Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance
 Monthly Report: May 2015

Sullivan County DHFS Office of Contract Compliance Monthly Report

MAY 2015	DFS
Total number of formal agreements in effect at the end of last month:	81
Total number of agreements which expired/were terminated at the end of last month:	0
Total number of agreements renewed, extended or re-initiated this month:	0
Total number of new agreements which were initiated this month:	0
Total number of agreements in effect at the end of this month:	81
Number of RFPs, Bids, Proposals, Etc coordinated this month:	1
Number of intra-county arrangements coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	0
Performance and outcomes measures developed, identified and/or evaluated:	0
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	1
Reports received from self-report contract providers:	2
Reports received by in-house end user/s:	0
DSS related Plans/Plan updates received:	1
Trend analyses of need indicators performed:	1
Total contract related technical assistances/supports provided:	52
Total number of program areas/types of service currently handling:	11
Total number of contracts currently managing:	81

Notes:
 Additional and/or non-contract related technical assistances/supports provided: 2

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI			FHP		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
JANUARY	555	438	366	440	363	276	4668	5850	5805	6105	6675	7059	2693	2702	2636	1115	1074	0
FEBRUARY	557	438	357	443	362	277	5717	5871	5877	6104	6705	6970	2708	2696	2666	1100	1051	0
MARCH	533	436	355	440	353	275	5796	5865	5779	6234	6761	6897	2704	2702	2664	1095	959	0
APRIL	523	430	367	455	348	297	5817	5834	5745	6336	6890	6797	2701	2652	2646	1099	884	0
MAY	509	422	381	439	355	319	5808	5783	5744	6351	6931	6661	2710	2640	2668	1098	791	0
JUNE	500	412		433	345		5719	5746		6379	6935		2713	2654		1111	695	
JULY	494	418		413	308		5716	5675		6455	6974		2731	2639		1092	531	
AUGUST	470	408		396	301		5715	5708		6517	7164		2730	2587		1100	316	
SEPTEMBER	462	379		379	283		5689	5701		6538	7259		2730	2578		1077	166	
OCTOBER	463	372		371	265		5672	5773		6582	7263		2714	2590		1085	53	
NOVEMBER	459	364		387	273		5675	5814		6565	7214		2702	2579		1076	22	
DECEMBER	446	373		368	279		5786	5864		6580	7174		2692	2547		1089	0	
AVERAGE	498	408	365	414	320	289	5648	5790	5790	6396	6995	6877	2711	2631	2656	1095	545	0
	-10%	-18%		-8%	-22%		8%	3%		11%	9%		0%	-3%		2%	-50%	

Sullivan County Public Health Services

Monthly Report: May 2015

HOME HEALTH CARE:

Certified Home Health Agency

of new patients: 124
 # of discharges: 132
 # of home visits made (includes HHA visits) 1480

Maternal Child Health Program

of referrals: 22
 # of visits made: 70

Car Seat Program and Cribs for Kids Program

of car seat installations: 9
 # of car seat checks: 0
 # of cribs and education sessions: 10

Communicable Disease Program

of communicable diseases reported: 76
 # of STDs reported: 25
 # of Rabies-related incidents: 26
 # Rabies Clinics: 0
 # of animals receiving rabies vaccines: 0
 # people receiving post exposure prophylaxis
 for rabies exposure: 3
 # of HIV Testing: 4

Long Term Home Health Care Program

of skilled nursing home visits made: 130
 # of total patients on program: 69
 # of other home visits made: 238
 # of Personal Emergency Response System: 01

Healthy Families of Sullivan Program

of families on program: 66
 # of home visits made: 167
 # of referrals: 48

Immunizations

of immunizations given: 40
 # of flu clinics: 0

Lead Poisoning Prevention Program

children screened: 79
 # children with elevated Blood Lead Levels: 1
 # homes requiring NYSDOH inspection: 1

Bilingual Outreach Worker

visits made: 46
 # of outreach: 61
 Attended all immunization clinics for 1

WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

of WIC participants served: 2172 (Women: 408 Infants: 419 Children: 935)

CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

Early Intervention Program

of children in program: 179

Pre-K Program

of children in program: 250

Physically Handicapped Children's Program

of children on PHCP: 0
 # of children in CSHCN program: 0

Child Find Program

of children in program: 75

Children Served in 2014:

Early Intervention Program: 303
 Pre-K Program: 363
 PHCP: 4

Children Served in 2015:

Early Intervention Program: **** Not available in EI Billing
 Pre-K Program: 275
 PHCP: 1