

## **PUBLIC WORKS COMMITTEE**

**June 11, 2015 – 11:00 AM**

Committee Members: LaBuda (Chair), Rouis (Vice Chair),  
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

### **PRESENTATION:**

### **DISCUSSIONS:**

1. MS4 update
2. PASNY
3. SCIA – Hangar Project update

### **RESOLUTIONS:**

1. Resolution to authorize the County of Sullivan to enter into a contract with the Towns for snow and ice removal.
2. Resolution to authorize the Power Authority of State of New York (PASNY) to proceed with a feasibility study for the Sullivan County Government Center.

### **REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

### **PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution:

**Date:** June 11, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize the County of Sullivan to enter into a contract with the  
Towns for snow and ice removal.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ \_\_\_\_\_

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** D5142-40-4001

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>1,500,220.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [various Towns in Sullivan County] of  
\_\_\_\_\_

Nature of Other Party to Contract: \_\_\_\_\_

Other: Municipalities

Duration of Contract: From 07/01/2015 To 06/30/2018

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2012 To 06/30/2015

Amount authorized by prior contract(s): 1,360,000.00

Resolutions authorizing prior contracts (Resolution #s): 359-12

Future Renewal Options if any:  
\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

Is a sharing of services with the involved townships.  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

*17/ARF*

Person(s) responsible for monitoring contract (Title): Edward McAndrew, Commission

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Tony Lewis* Date *6/9/15*
- B. Management and Budget: *John Myers* Date *6/10/15*
- C. Law Department: *Bob Adams* Date *6/9/15*
- D. County Manager: *John Stone* Date *6/9/15*
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH THE TOWNS FOR SNOW AND ICE REMOVAL**

**WHEREAS**, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the Towns for the control of snow and ice conditions on County Roads located within the Towns; and

**WHEREAS**, said section of the Highway law of the State of New York requires the approval by resolution of the legislative bodies of the County and the involved Towns; and

**WHEREAS**, it is the recommendation of the Division of Public Works that the County enter into three (3) year contracts with the involved Towns subject to annual appropriation by the Legislature.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be hereby authorized to execute contracts, commencing on July 1, 2015 and terminating on June 30, 2018, with the Town of Bethel, Town of Callicoon, Town of Delaware, Town of Fallsburg, Town of Forestburgh, Town of Fremont, Town of Highland, Town of Liberty, Town of Lumberland, Town of Mamakating, Town of Neversink, Town of Rockland, and Town of Thompson at a total annual cost not to exceed \$1,500,220 in the first year of the contract; and

**BE IT FURTHER RESOLVED**, that the contracts be in a form approved by the Sullivan County Attorney.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorize PASNY to proceed with a feasibility

**Date:** June 11, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize PASNY to proceed with a feasibility report for the Sullivan County Government Center.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 61,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): "other" in approved Capital Plan

If "No", specify proposed source of funds: \_\_\_\_\_

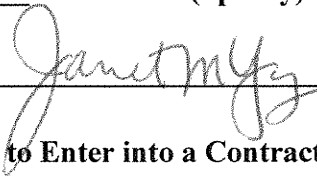
**Estimated Cost Breakdown by Source:**

County                    \$ 61,000.00                    Grant(s)                    \$ \_\_\_\_\_

State                    \$ \_\_\_\_\_                    Other                    \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_                    (Specify)                    \_\_\_\_\_

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_

Other: \_\_\_\_\_

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house to complete project.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_ *NA/K*

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date *6/9/15*
- B. Management and Budget: *[Signature]* Date *6/10/15*
- C. Law Department: *[Signature]* Date *6/19/15*
- D. County Manager: *[Signature]* Date *6/15/15*
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE POWER AUTHORITY OF STATE OF NEW YORK (PASNY) TO  
PROCEED WITH A FEASIBILITY STUDY FOR THE SULLIVAN COUNTY  
GOVERNMENT CENTER (SCGC)**

**WHEREAS**, NYPA through a sub consultant PRES Energy has completed a feasibility study of the SCGC which is the second phase in regard to the NYPA Statewide Energy Services Program (SESP); and

**WHEREAS**, the DPW and the OSE staff have reviewed and commented on the feasibility study; and

**WHEREAS**, the feasibility study has indicated potential energy savings project opportunities; and

**WHEREAS**, the next phase of the NYPA SESP involves the preparation of a 30% design report; and

**WHEREAS**, NYPA has extended an authorization to proceed; and

**WHEREAS**, DPW recommends the County proceed with the next phase of the SESP.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute the approval of the feasibility study and authorization to proceed in such form as the County Attorney’s Office shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – June 11, 2015**

**ACCOMPLISHMENTS (May 14 – June 11, 2015)**

**BUILDINGS & GROUNDS**

- Secured foreclosure properties
- Completed renovations and new sand for Lake Superior
- Opened various parks for the season
- Bridges # 353, 436 and 129 repair work
- Bridge # 167 new grout pedestals
- Upgraded elevator sprinkler system and electrical work for the new awning at the Adult Care Center
- Replaced overhead electric wires due to fire
- Replaced overhead doors at the Transportation Building and the Monticello Transfer Station
- Made required yard repairs at the Jail

**PARKS & RECREATION**

**D & H Canal Linear Park & Interpretive Center**

- Continued planning 2015 Season
- Opened Interpretive Center for season

**Fort Delaware Museum of Colonial History**

- Conducted on site staff orientation
- Completed site opening process
- Participated in Mid-Hudson Region Path Through History Heritage Fair
- Began Student Day program
- Opened to public for season
- Continued ordering merchandise for gift shop
- Continued booking special events

**Hurleyville Cultural Center**

- Completed time cards
- Reviewed and responded to facility use requests
- Met with groups to get License agreement signed

**Lake Superior State Park**

- Continued conducting interviews for seasonal employment
- Continued preparing purchase requisitions for supplies
- Continued working with operations concerning site improvement
- Wrote bid spec for overhead door
- Conducted on site staff orientation
- Opened for the season
- Completed reporting requirements to State

- Began selling season passes

### **General Parks**

- Conducted Clean Team orientation with Personnel
- Opened parks for season with Operations
- Continued responding to park/pavilion rental application inquiries
- Issued Group Picnic Permits
- Conducted Parks & Recreation Commission meeting
- Participated in Trail Task Force meeting
- Continued work with local Snowmobile Group and Real Property Department on Snowmobile Trail Maintenance Grant process
- Provided guidance to buildings staff concerning various issues

### **SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired body damage on vehicles
- Continued to maintain and repair snow equipment as necessary

### **SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Continued sign inventory

### **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued project management Airport Drainage Improvements Project, continued management coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation project

### **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 129 (BET), 188 (NEV) and 243, (MAM)
- Started inspection work and providing engineering assistance for the repair of Bridge 129 (BET) bridge railing
- Completed inspection work for the repair of the Halls Mill Covered Bridge (CB 192C, NEV) timber railings and siding
- Continued follow up with the NYS Division of Homeland Security & Emergency Services for the Bridge 192C (NEV) Pier Replacement project and the Bridge 191 (FOR) project
- Continued project administration and management work for the Bridge 45 (FAL) Replacement project

- Prepared and submitted a notice of intent to NYSDEC for the start of work Bridge 45 (FAL) Replacement Project work to comply with storm water management requirements; completed a pre-construction meeting with the contractor and the inspection firm to initiate the start of construction work and coordinate services; began administration and management work for the construction and inspection contracts
- Completed field meeting with the utility companies, contractor and the inspection firm to coordinate the relocation of utilities needed for the Bridge 45 (FAL) and County Road 53 construction work
- Continued contract management and administration work for the Bridge 359 (ROC) construction and inspection contracts and completion of the final grading work upon the property of Roscoe Schools and final inspection
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Continued administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services and processed invoices
- Continued project management of the Painting Project construction contract services and consultant inspection and engineering services for the 2015 Bridge Painting Project
- Completed the preparation and review of plans and specifications for the replacement of Bridge 252 (BET) and started coordination with utilities
- Completed bid documents for the procurement of the precast concrete structure to be used for the Replacement of Bridge 379 (LIB) and issued to obtain bids
- Completed the final review of plans for the Bridge 128 (BET) Replacement Project and issue plans to DPW Operations for construction
- Completed review of quotes for the bridge railing system for Bridge 128 (BET) and recommended award to a supplier
- Completed the final review of plans for the Bridge 252 (BET) Replacement Project and issue plans to DPW Operations for construction
- Completed review of quotes for the bridge railing system for Bridge 252 (BET) and recommended award to a supplier
- Continued preliminary engineering and planning work for the Bridge 36 (MAM) Replacement Project
- Started providing engineering assistance and inspection work during the construction of Bridge 461 (MAM)
- Completed engineering assistance and inspection work for the Bridge 192C (NEV) repairs
- Inspected both Sunset Lake Dam (LIB) and Toasperm Dam (HIGH) and prepared an inspection report
- Inspected Bridge 48 (FAL) and provided engineering assistance with respect to the repair of a severely deteriorated steel beam
- Reviewed As-Built plans for the Bridge 101 (FOR) railing system and responded to property concerns

## **BUILDINGS**

- Completed foster care home inspections and reports as requested by the Department of Family Services (DFS)

- Proceeded with Department of State (DOS) mandated 2015 Building Inspections and Reports along with Annual/Triennial Building Inspection Summary Chart
- New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) at the Sullivan County International Airport Notice Of Violation (NOV) coordination with SMP Pump & Tank Co., field pics, application and as-built plan update
- Adult Care Center & Shared Clinic Facility roof replacement coordination & inspections
- Sullivan County Courthouse four signs shop drawing review and approval
- Shared Clinic Facility building exterior lettering specification and letter to OGS
- Updated the “Insurance Valuation Data Chart For 2015 on all Sullivan County Buildings”
- Sullivan County Maintenance-In-Lieu-Of-Rent(MILOR) CAD plan updates
- Researched Lake Superior Park plumbing code
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms and completion online
- Updates to Radio License Data Chart for tracking 155 radio frequencies
- Emergency Services Training Facility parking lot lighting estimate and letter to OGS
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Prepared and submitted the Human Service Complex & Airport mandated quarterly treated water bacteriological reports and letters to the NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system and documents
- Water testing letter to Pace labs on extension of existing contract for one year
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011 (Hurricane Irene); County Road 55 (FHWA road) embankment stabilization project (MAM) - continued to work through regulatory permit application process (topographic cadd maps); FEMA 4085 (October 2012 - Hurricane Sandy) - supplied all requested (DPW & Public Safety) backup cost and administrative data electronically to the Governor’s Office of Storm Recovery (GOSR) for the 10% local match grant
- Continued to progress the County Road 173 (THO) reconstruction project (processed consultant invoicing)
- Coordinated with the developers design consultant (AKRF) and the County’s design review consultant (MJI) on construction scheduling for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI construction inspection scope and fee - MJI resolution - Adelaar Developer, LLC escrow agreement with legal)
- Held pre-construction meeting with contractor for 2015 contract paving of approximately 30 miles of county road - field marked full-depth repair areas to be milled and filled on all roads - assisted operations with daily material and contractor coordination along with

- material testing and tracking on County Roads 125 and 128
- Completed field layout of the tower compound corners and tower centerline for the proposed Emergency Services Towers at the Lumberland (LUM) and Monticello (THO) sites - prepared layout sketches - met with operations on site to coordinate tree cutting for boring machine access - continued with GPS survey control sessions
  - Completed the field staking of the centerline of the detour road and the clearing limits at County Bridge 461 (MAM)
  - Coordinated with NYSDOT planning and construction management personnel on the installation of overhead flashing beacons to institute an all-way stop at County Road 15 (LIB) and it's intersection with Ferndale Loomis Road (traffic pole foundations in and poles installed)
  - Prepared a revised soil mine reclamation map for NYSDEC at the Sullivan County Sanitary Landfill
  - Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 85 (LIB) - farm machinery crossing sign request; County Road 174 (THO) - marked twenty (20) speed zone (45 mph) sign locations for installation; County Road 178 (ROC) - deer crossing sign and speed zone extension request; County Road 179 (ROC) - NYSEG transmission line crossing and access and; D & H Canal (MAM) - deed and mapping research for right-of-way and access maintenance issue
  - Compiled necessary cost and payment backup data for the next quarterly CHIP's reimbursement request for highway unit projects
  - Prepared a road condition power point for DPW legislative committee presentation
  - Prepared the 2016-2021 (6) year capital budget plan for highway projects
  - Attended a mobile mini asphalt plant patch demonstration at the NYSDOT residency in Monticello

#### **LAND & CLAIMS**

- Accidents – None
- Claims – Campoverde (FOR), Enker (TUS) EBTs
- Incidents – None
- Complaints – Windshield, Route 17
- Continued correspondence – CR 173 permit, CB 252, CR 62
- Research property & releases – CB 252
- Radio Towers – Delaware, Mamakating
- FOIL – None
- Misc. – Tax foreclosure properties

**PERMITS**

<b>TYPE</b>	<b>NUM</b>	<b>YEAR</b>	<b>NAME</b>	<b>CR</b>
D	1710	2015	Congregation Camp	14
M	3067&3068	2015	Sullivan Farms II	62
O	1551	2015	Amhof Trucking	11, 12, 13
O	1552-1554	2015	Bennett Truck Trnsport	14, 15
O	1555	2015	Mercer Transportation	11, 12, 13
O	1556	2015	Lezzer Transportation	21A, 21, 22, 26
O	1557-1558	2015	P Carter Trucking	11, 12, 13, 14, 15

Subdivision/development review/correspondence: CR 59 Monticello Boat, CR 14 Camp  
 Inspections: None

**PROJECTIONS (June 12– July 9, 2015)****BUILDINGS & GROUNDS**

- Bridges # 461 & 252 complete replacements
- Replace windows at Maplewood
- Repair roof at the Monticello Transfer Station
- Repair walls at the Hurleyville Cultural Center
- Repair sidewalks at the Government Center

**PARKS & RECREATION**

- Deliver supplies to parks
- Oversee operation of Fort, Lake & D&H Interpretive Center
- Continue selling Lake Superior season passes
- Continue issuing park / pavilion use applications and permits
- Continue to oversee Hurleyville Cultural Center
- Continue working on seasonal employment where necessary
- Continue attending Town of Mamakating D&H Canal Committee Meetings
- Continue participating in Trail Task Force Meetings
- Continue hosting Park & Recreation Commission Meetings
- Continue work on Snowmobile Trail Maintenance Grant
- Continue participating in SCIA grant meetings and conversations
- Continue to assist buildings staff when needed

**SHOP STAFF**

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles

## **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Continue sign inventory

## **Engineering:**

### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF).
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar, the Drainage Improvements project and the Design of the Terminal Access Roadway and Traffic Circle project

### **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Follow-up with respect to Bridge 45 (FAL) additional work provided for the Preliminary Engineering and Right-of-Way Acquisition portion of the project engineering work and coordinate additional funding from NYSDOT
- Continue project management and administration work for the 2015 Bridge Painting Project and the Bridge 45 Replacement Project (FAL) construction and inspection contracts
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge 191 (FOR) stream embankment and the Bridge 192C (NEV) bridge pier replacement project
- Complete contract administration, management and inspection close out work for the Bridge 359 (ROC) project
- Review and approve shop drawings for the materials for the Bridge 128 (BET) Project
- Complete engineering design work for the replacement of Bridge 379 (LIB) and issue plans for construction
- Provide follow-up for 2015 concrete testing for the Radio Tower foundation work
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services
- Provide engineering assistance and inspection work for the Bridge 129 (BET) repairs.
- Continue planning and preliminary engineering work for the replacement of Bridge 36 (MAM)
- Prepare documents and specifications for soliciting bids for concrete beams needed for the Bridge 36 (MAM) replacement project
- Start engineering assistance and inspection work during the replacement of Bridge 252 (BET)
- Continue providing engineering assistance and inspection work during the construction of Bridge 461 (MAM)



## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Adult Care Center & Shared Clinic Facility roof installation coordination & inspections
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Attended New York State Department of State mandated building code training
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Continue with GPS observations for FAA 1A certification surveys on the next two (2) emergency services tower locations - Monticello (THO) and Knights Eddy (LUM)
- Continue permitting process with DEC and ACOE for next phase of County Road 55 (FHWA) wall project
- Continue with full depth repair sections for the 2015 contract paving roads - assist operations with daily construction planning, contractor coordination, material testing, quantities and tracking
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Finalize permitting and construction inspection preparations for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

## **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims

- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2014 tonnage (T)	2015 tonnage (T)
January	2,884	2,368
February	2,366	2,212
March	3,130	3,075
April	4,133	3,908
May	4,560	
June	5,192	
July	8,252	
August	7,349	
September	4,391	
October	3,954	
November	3,052	
December	3,259	
<b>TOTAL</b>	<b>52,522</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (May 14 – June 11, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill and Transfer Stations
- Conducted operational meeting with IESI staff and NYSDEC
- Received permit renewals for the Ferndale, Mamakating and Monticello Transfer Stations from the NYSDEC

### PROJECTIONS (June 11 – July 9, 2015)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Continue preparation of annual reports for closed Landfill and Transfer Stations

## **RECYCLING PROGRAM**

### **ACCOMPLISHMENTS (May 14 – June 11, 2015)**

- Cooke School Materials Management Facility tours for 3<sup>rd</sup> and 5<sup>th</sup> Graders with Jane Sorensen
- Materials Management Facility tour, regionalization meeting for Ulster County Legislators, Resource Recovery Agency staff with Sullivan Co. officials
- Fallsburg Central School 3<sup>rd</sup> and 5<sup>th</sup> Grade Materials Management Facility tour with Elizabeth Evans
- Continued Electronic Scrap vendor coordination at recycling facilities
- Continued development & coordination of two Countywide 2015 Household Hazardous Waste Collection Events
- Continued preparation of 2015 NYSDEC Annual Materials Management Reports
- Continued Municipal Cleanup program coordination and planning for 2015 program
- Attended Hudson Valley Regional Council Materials Management meetings/discussions
- Continued Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Reviewed recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continued water & leachate sampling invoices/Pace Analytical Labs

### **PROJECTIONS (June 11 – July 9, 2015)**

- Continue coordination of two Countywide 2015 Residential Household Hazardous Waste Collection Events
- Continue Municipal Cleanup program coordination and planning for 2015 program
- Attend Hudson Valley Regional Council Materials Management meetings/discussions
- Continue Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs