



**SULLIVAN COUNTY LEGISLATURE**  
**Planning, Environmental Management and Real Property Committee**  
*Thursday, April 9, 2015 ~ 2:00 PM*

*Committee Members: Alan Sorensen (Chair); Ira Steingart (Vice Chair);  
Cora Edwards; Cindy Kurpil Gieger and Gene Benson*

**AGENDA**

**PRESENTATIONS: None**

**DISCUSSION: None**

**RESOLUTIONS:**

**COUNTY ATTORNEY - None**

**COUNTY TREASURER – None**

**PLANNING – None**

**REAL PROPERTY – None**

**DEPARTMENT/PROGRAM UPDATES AND REPORTS:**

County Attorney: - None

County Treasurer: - Update on Current Issues

Real Property: - Monthly Deed and Subdivision Report

**DIVISION DISCUSSION ITEMS: None**

**PUBLIC COMMENTS:**

**RECESS**



## S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF		February	2015				ADDRESS VERIFICATION & OTHER ISSUES	
NEW E-SITES ADDED	ADDRESS VERIFICATIONS ETC	TOWN		NEW E-SITES ADDED				
54		BETHEL		MONTH	2014	2015	2014	2015
		CALLICOON		JANUARY	2	69	14	11
1	1	COCHECTON		FEBRUARY	6	57	6	4
1		DELAWARE		MARCH				
	1	FALLSBURG		APRIL				
	1	FORESTBURGH		MAY				
	1	FREMONT		JUNE				
		HIGHLAND		JULY				
		LIBERTY		AUGUST				
		LUMBERLAND		SEPTEMBER				
		MAMAKATING		OCTOBER				
		NEVERSINK		NOVEMBER				
1		ROCKLAND		DECEMBER				
		THOMPSON						
		TUSTEN						
		OUTSIDE CO.		TOTAL	8	126	20	15
57	4	126 New E-Sites added in 2015						
		15 Address verification, address changes, and other issues, 2015						

This report reflects the number of new E-Sites created in February 2015 as well as the # of address verifications, etc.

Other issues include road name issues, address changes and corrections, etc.

# S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF		MARCH		2015	
NEW E-SITES ADDED	ADDRESS VERIFICATIONS ETC	TOWN			
	2	BETHEL	MONTH	2014	2015
		CALLICOON	JANUARY	2	69
		COCHECTON	FEBRUARY	6	57
		DELAWARE	MARCH	8	142
	122	FALLSBURG	APRIL		
		FORESTBURGH	MAY		
		FREMONT	JUNE		
		HIGHLAND	JULY		
		LIBERTY	AUGUST		
	2	LUMBERLAND	SEPTEMBER		
	3	MAMAKATING	OCTOBER		
	1	NEVERSINK	NOVEMBER		
11	1	ROCKLAND	DECEMBER		
9	10	THOMPSON			
		TUSTEN			
		OUTSIDE CO.	TOTAL	16	268
142	26		268 New E-Sites added in 2015		
		41 Address verification, address changes, and other issues, 2015			
		40	41		

This report reflects the number of new E-Sites created in March 2015 as well as the # of address verifications, etc. Other issues include 3 new roads added, 1 road extended, address changes and corrections

# S.C.R.P.T.S. DEED/SUBDIVISION REPORT

MONTH OF February 2015			DEEDS			SUBDIVISION LOTS	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2014	2015	2014	2015
	17	BETHEL	JANUARY	228	236	8	0
	12	CALLICOON	FEBRUARY	200	214	8	68
	1	COCHECTON	MARCH				
	11	DELAWARE	APRIL				
64	30	FALLSBURG	MAY				
	3	FORESTBURGH	JUNE				
	6	FREMONT	JULY				
	8	HIGHLAND	AUGUST				
	26	LIBERTY	SEPTEMBER				
2	11	LUMBERLAND	OCTOBER				
	27	MAMAKATING	NOVEMBER				
	3	NEVERSINK	DECEMBER				
	14	ROCKLAND	TOTAL	428	450	16	68
	33	THOMPSON					
2	11	TUSTEN					
68	214						
			<b>450 NEW DEEDS RECEIVED IN 2015</b>				
			<b>68 NEW SUBDIVISION LOTS FILED IN 2015</b>				

This report reflects the number of deeds received for processing during February 2015.

1 County Deed was included in the total number of deeds recorded for the month of February 2015

64 units of the Subdivision lots total for February 2015 were Condos.

# S.C.R.P.T.S. DEED/SUBDIVISION REPORT

MONTH OF		March		2015	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2014	2015
	19	BETHEL	JANUARY	228	236
	3	CALLICOON	FEBRUARY	200	214
	3	COCHECTON	MARCH	205	219
2	6	DELAWARE	APRIL		
	43	FALLSBURG	MAY		
	8	FORESTBURGH	JUNE		
	3	FREMONT	JULY		
	10	HIGHLAND	AUGUST		
	26	LIBERTY	SEPTEMBER		
	11	LUMBERLAND	OCTOBER		
	25	MAMAKATING	NOVEMBER		
	3	NEVERSINK	DECEMBER		
	15	ROCKLAND	TOTAL	633	669
	41	THOMPSON			17
	3	TUSTEN			
2	219				
		669 NEW DEEDS RECEIVED IN 2015			
		70 NEW SUBDIVISION LOTS FILED IN 2015			

This report reflects the number of deeds received for processing during March 2015.

0 units of the Subdivision lots total for March 2015 were Condos.

### Highlights

- Small Business Assistance
  - Five sessions of entrepreneurial training for Microenterprise Assistance Program (MAP) completed; 3 remaining; loan applications expected in May
  - RLF loan to Bashakill Vineyards and Neversink Farms completed; Parksville Studio approved and in process; Majestic Farms (cider orchard) under review
  - RLF program promotion launched with advertisement in the Democrat's Business insert; ad accompanied article on the program; professional brochure update being planned
  - Workshop on MWBE certification scheduled for May 20<sup>th</sup>, in concert with Chamber, Partnership SVCA, IDA; outreach initiated
  - Participated in launch of Workforce Alliance spearheaded by CWD & Partnership; assisting in grant development for workforce studies
  - Roundtable discussion between Upper Delaware River guides and Long Eddy businesses identified market opportunities for businesses based in the river corridor
  - Ongoing meetings with small businesses to discuss potential CFA applications for assistance through CDBG Small Business and ESD programs
- NYS Main Street Technical Assistance grant program for Monticello
  - Project moving forward with solicitation of quotes for five building assessment projects
  - Drafting zoning amendment to permit second story residential in the downtown
- Broadband/Telecommunications
  - Met with Frontier Communications to engage them in service enhancement/expansion discussions; working with them to confirm unserved locations in their service area
  - Upgraded Survey Monkey account to support Broadband Survey; will launch once account upgrade is complete (anticipated 4/9)
  - Developing RFEI to engage potential WISP providers
- HOME project closeout initiated; DFS family placed in apartment renovated under the program
- Technical assistance
  - Assisting municipalities to receive zoning code reviews through William Penn Foundation program; arrangements proceeding with Tusten and Lumberland, others pending
  - Staff supporting Sullivan Renaissance efforts in placemaking project for Monticello Library
  - Assisting Livingston Manor with downtown and recreation planning, and coordinating ACOE flood remediation project; ACOE preliminary design expected April 10<sup>th</sup>
  - Coordinating ACOE study of Callicoon Creek overflow channel to mitigate impacts on Callicoon water supply, and supporting planning for sewer treatment plant upgrades/Delaware River access
- Agriculture
  - 30 day ag district application process launched simultaneously with 8-Year review for ag district 4; updated County website to provide more info on ag districts
  - Ag Plan Implementation Task Force assembled; 1<sup>st</sup> meeting set for April 7<sup>th</sup>

- 239 reviews – 18 reviews in 11 municipalities received last month

## I. Admin

Task/Issue	Current Status	Notes/Issues
Personnel	<ul style="list-style-type: none"> <li>• Economic development planner advertising placed on professional websites; open until filled</li> <li>• CWD intern joined to update department outreach lists and provide general office support</li> </ul>	
DPEM website	<ul style="list-style-type: none"> <li>• Initiated work with MIS to update the site, with more people being directed there for information</li> </ul>	
DPEM	<ul style="list-style-type: none"> <li>• E-newsletter issued promoting small grants program, ag district review, upcoming MWVBE training and RLF programs</li> </ul>	

## II. Grants

### Grants - Projects

Project Name	Description	Sponsoring Agency/\$	Lead	Current Status	Next Steps	Notes/Issues
Catskill Mountain Dairies	\$100k to assist start up in Bethel	NYS HCR CDBG Small Business (2014 award)	JW/MM	<ul style="list-style-type: none"> <li>• Terms of lease agreements under negotiation</li> </ul>	<ul style="list-style-type: none"> <li>• Equipment can be purchased once lease agreements are finalized</li> </ul>	<ul style="list-style-type: none"> <li>• Both these grants, RBEG and CDBG, are supporting the establishment of this dairy</li> </ul>
RBEG – Dairy Processing RBEG	Dairy Processing Equipment Lease	USDA-RD	JW/MM	<ul style="list-style-type: none"> <li>• Resolving issues with applicant business plan</li> </ul>		<ul style="list-style-type: none"> <li>• State funding short of requested amount; sources of gap financing being sought</li> </ul>
Maranantha Maple	\$50k to assist expansion in Neversink	NYS HCR CDBG Small Business (2014 award)	JW/MM	<ul style="list-style-type: none"> <li>• Contract in process</li> </ul>		<ul style="list-style-type: none"> <li>• LWRP contract process typically lengthy</li> </ul>
Highland River Access	\$35k to fund final design and engineering	NYS DOS LWRP program (2014 award)	HJ	<ul style="list-style-type: none"> <li>• Program launched, see highlights, above</li> </ul>		
RBEG Small Business Development	Microenterprise Grant Program	USDA (2014 award)	JW	<ul style="list-style-type: none"> <li>• Progress report received</li> </ul>	<ul style="list-style-type: none"> <li>• na</li> </ul>	<ul style="list-style-type: none"> <li>• In collaboration with Pike County and Delaware Highlands Conservancy</li> </ul>
Eagle Institute Nest Monitoring & Education	Pass through grant to map/monitor eagle nesting sites, and do public education	TAG from UDC	HJ	<ul style="list-style-type: none"> <li>• See highlights section above</li> </ul>		
Monticello: NY Main Streets Technical Assistance	Regranting program to fund design work on Main Street improvements	NYS HCR, with Sullivan Renaissance	JW			



Project Name	Description	Sponsoring Agency/\$	Lead	Current Status	Next Steps	Notes/Issues
HOME Rental Rehab	Rental Rehab	NYS HCR	HJ	<ul style="list-style-type: none"> <li>DFS tenant secured; close out in process</li> </ul>	<ul style="list-style-type: none"> <li>Complete close out</li> </ul>	Tenancy requirements met prior to grant deadline

### III. Studies, Plans & Reports

Project Name	Sponsoring Agency/\$	Lead	Start Date	Due date	Current Status
Economic Development Strategic Plan	USDA - RBOG	JW/FE			<ul style="list-style-type: none"> <li>No activity this month</li> <li>Previous meeting raised issue of revision to respond to the casino announcement; additional text needed</li> </ul>
Comprehensive Coordinated Transportation Plan (CCTP)	RBOG funded grant, \$75k	EC	4/1/14		<ul style="list-style-type: none"> <li>Consultant to provide final recommendations end of April; presentation to committee scheduled for May 20th</li> </ul>
Agricultural Protection Plan	NYS Ag & Mkts	MM	10/1/2013	2/1/2015	<ul style="list-style-type: none"> <li>Task Force on plan implementation convened; to meet April 7th</li> </ul>
LWRP	NYS DOS	HJ			<ul style="list-style-type: none"> <li>Pending final consultant revisions; complete appendices, formatting, etc.</li> </ul>
LWRP River Access Plan	Under LWRP	HJ			<ul style="list-style-type: none"> <li>Work initiated on developing an action plan for implementation, including grant requirements</li> </ul>
LWRP Parking Study	With Orange County				<ul style="list-style-type: none"> <li>Draft complete</li> <li>Develop multi-year implementation plan for basis of ongoing funding pursuits</li> <li>Public hearing to be scheduled in Lumberland</li> </ul>

### IV. Committees/Task Forces/Boards

Name	Lead	Next Mtg Date	Notes/Issues/Activity
Trails Committee	FE/HJ	4/14	Inventory proceeding, along with work to establish subcommittees
Broadband & Connectivity Working Group	FE/JW	tbd	See highlights section, above
Telecommunications Task Force	FE/JW	TBD/April	New entity starting up
Emerald Corporate Center Board/ Emerald Springs Water Corp	FE/JW	TBD	Appraisal received; meeting being scheduled to review
Ag and Farmland Protection Board	MM		Eight year ag district review
Ag Advisory Committee	MM		Previous meeting identified marketing and branding as focus for ag plan implementation.
Sullivan – Wawarsing REAP Corp	JW	TBD/ May	Board met on 2/4; reviewed REAP funding program and discussed potential projects

V. GML 239 Referrals

For the Period 3/1/2015 to 3/31/2015

Dt Rec	Dt Request	Project Name	Action Type	Referral ID #	Referral #	Legislator
3/26/2015	4/26/2015	Morning Side Pines, PUD#11	Other	FAL15-04	15-0041	Gene Benson
3/23/2015	4/6/2015	Adas Yereim	Special Use Permit	LIB15-09	15-0040	Kitty Vetter
3/23/2015	4/6/2015	Camp B'Nes	Special Use Permit	LIB15-08	15-0039	Cindy Gieger
3/23/2015	4/6/2015	Bais Yaakov Council	Special Use Permit	LIB15-07	15-0038	Cora Edwards
3/23/2015	4/23/2015	Local Law No. 1 of 2015	Adoption/Amendment of Zoning Text	NEV15-01	15-0037	Kitty Vetter
3/23/2015	4/23/2015	Stanzoni Campground	Other	COCC15-01	15-0036	
3/23/2015	4/20/2015	Adelaar Resort	Other	THO15-05	15-0035	
3/23/2015	4/20/2015	Bed & Breakfast	Area Variance	BET15-02	15-0029	Scott B. Samuelson
3/20/2015	4/20/2015	Heron Lounge & Event Space	Special Use Permit	TUS15-05	15-0030	Scott B. Samuelson
3/16/2015	4/1/2015	The River Market (Parking Lot)	Site Plan Review	HIG15-03	15-0028	Kathleen LaBuda
3/13/2015	4/10/2015	Veria Lifestyle Wellness Center	Other	THO15-02	15-0032	
3/13/2015	4/13/2015	Local Law #2 of 2015	Adoption/Amendment of Zoning Text	HIG15-02	15-0027	Kathleen LaBuda
3/9/2015	4/9/2015	Proposed Annexation	Other	THO15-03	15-0033	
3/9/2015	4/1/2015	42-44 Main Street	Special Use Permit	ROC15-01	15-0031	Kitty Vetter
3/6/2015	4/6/2015	Proposed Annexation	Other	THO15-04	15-0034	
3/6/2015	4/6/2015	M&M Auto Sales	Site Plan Review	LIV15-01	15-0026	Cora Edwards
3/2/2015	4/2/2015	Local Law #1 of 2015	Adoption/Amendment of Zoning Text	WOO15-01	15-0024	Gene Benson
3/2/2015	4/2/2015	Local Law #2 of 2015	Adoption/Amendment of Zoning Text	WOO15-02	15-0025	Gene Benson