



EXECUTIVE COMMITTEE
April 23, 2015 at 11:30AM

COMMITTEE MEMBERS: Samuelson, Steingart, LaBuda, Vetter, Rouis, Gieger,
Edwards, Benson, Sorensen

I. COUNTY MANAGER'S MONTHLY REPORT

II. COUNTY ATTORNEY'S MONTHLY REPORT

III. PRESENTATION

2015-2016 SCCC Budget – Dr. Karin Hilgersom

IV. DISCUSSION

1. Vacancies (4)
2. Coroner Vacancy
3. Vet to Vet Legislative Representative (referred from April 9, 2015 Veterans Committee)

V. RESOLUTIONS :

1. Set public hearing for a proposed local law of 2015 for 5/21/15 at 1 :50PM entitled « To authorize the Sale and use of Sparkling Devices »
2. Authorize contract with Sullivan County Paving and Construction, Inc., for resurfacing portions of various county roads
3. Authorize contract with Advance Testing Company, Inc for asphalt plant testing for quality assurance and in place density testing of hot mix asphalt
4. Authorize modification agreement to the contract with LaBella Associates, PC and authorize use of the committed fund balance
5. Authorize the preparation and submission of a rural business development grant (RBDG) Application to fund a labor availability study for Sullivan County
6. Authorize the extension of an agreement with Sullivan County BOCES to provide services under the Workforce Investment Act
7. Appoint Karen Ellsweig and Robert Kaplan to the Sullivan County Revolving Loan Fund Advisory Board
8. Authorize application for funding from the United States Department of Agriculture's Farmers Market Promotion Program
9. Authorize extension of Integrys Constellation contract
10. Accept the recommendations of the Sullivan County Solid Waste/Recycling Fee Grievance Committee
11. Set public hearing for 2015-2016 SCCC Budget for 5/7/15 at 9:00AM

VI. PUBLIC COMMENT

2

Vacancy Request Fact Sheet

Date: 04/15/15

Department: Division of Public Works

Department Head: Edward McAndrew, Commissioner

Position / Duties: *WJG*

Pos # 1818 - Part Time Bus Driver - Operates a bus for Seniors' programs such as nutrition, shopping and medical transport as well as Veteran's transportation.

Salary: \$16,661.00

Benefits: \$9,914.00

Total Cost: \$26,575.00

County Share: \$26,575.00

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No

Budget Line: A-5680

Date of Vacancy: April 14, 2015

Notes:

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>4/20/15</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

VI


Vacancy Request Fact Sheet

Date: 4/23/2015

Department: DFS

Department Head: Joseph A. Todora, Acting Commissioner

Position/Duties: Account Clerk

Budget Position: # 388 ✓ 

This position involves the performance of entry level account clerical, auditing, and bookkeeping functions. Employee posts to a variety of accounts, money received and disbursed; makes out checks and keeps records of checks issued; prepares payroll with aid of a bookkeeping machine, collects and deposits funds in various accounts; audits bills and payrolls and other financial records.

Salary: \$22,457

Benefits: \$26,578

Total Cost: \$49,035

County Share: \$12,263 est.

Federal Share: \$24,518 est.

State Share: \$12,259 est.

Other:

Mandated:

Budgeted: Budget Line: A.6010.52.10.1011 PERSONAL SERVICES REGULAR
A.6010.52.10.80.800 to 80.8007 BENEFITS

Date of Vacancy: 4/24/2015

Notes: _____

Date Received 4/8/15

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

YES _____ NO _____

Held _____

Reviewed: 

Joseph A. Todora

V2

Vacancy Request Fact Sheet

Date: April 15, 2015

Department: Dept. of Community Services

Department Head: Joe Todora, Director; DCS

Position/Duties: Database Clerk (#2819) [✓] This person schedules appointments for clients, answer phones, does monthly statistics for our utilization review of charts, attaches records to clients charts, helps with outgoing faxes and attaches incoming faxes to charts, and covers the front desk, as needed. This person is calling clients to schedule appointments with the doctor.

Salary: \$21,547 / \$22,682

Benefits: \$22,951/\$23,249

Total Cost: \$44,498 / \$45,931

County Share: \$44,498/\$45,931

Federal Share: \$0

State Share: \$0

Other:

Mandated: No

Budgeted: Yes **Budget Line:** A4310-10-1011

Date of Vacancy: 8/6/2014

Notes: Person is out on medical and would like to hire contingent to fill the void by picking up the work and help relieve the stress of the other support workers.

Date Received _____

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

YES _____ NO _____

Held _____

V3

Vacancy Request Fact Sheet

Date: 04/02/15

Department: Division of Public Works

Department Head: Edward McAndrew, P.E., Commissj

Position / Duties: *✓*

Position # 2848 - Construction Equipment Operator I and backfill - operates snow plow/ sander/ wing loaders, backhoes, rollers, pavers, trucks over 26,000 lb. GVW , compactors, vacall, stone spreader, pick-up broom lift truck, snow blowers, sweepers, chippers, road mowers, post drivers, crack sealers and other power equipment. Assists in building and maintaining bridges, installing pipe and guiderail etc.

Salary: \$48,772.00

Benefits: \$36,029.00

Total Cost: \$84,801.00

County Share: \$84,801.00

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No

Budget Line: D-5110-45

Date of Vacancy: 04/02/15

Notes:

Position also needed to comply with LIU 17 side agreement.

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>4/3/15</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V4

**RESOLUTION INTRODUCED BY SULLIVAN COUNTY DISTRICT 9
LEGISLATOR ALAN SORENSEN TO SET A PUBLIC HEARING FOR A
PROPOSED LOCAL LAW TO AUTHORIZE THE SALE AND USE OF
SPARKLING DEVICES**

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on April 23, 2015 a proposed Local Law entitled "a Local Law to Authorize the Sale and Use of Sparkling Devices;" and

NOW THEREFORE BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on May 21, 2015 at 1:50 PM, in the Legislative Chambers, County Government Center, Monticello, New York, at least six (6) days notice of public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspaper of the County.

Moved by _____.
Seconded by _____.
and Adopted on motion _____, 2015.

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on April 23, 2015, a proposed Local Law of 2015, entitled "To Authorize the Sale and Use of Sparkling Devices".

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the Local Law at the Legislative Meeting Room, County Government Center, Monticello, New York 12701 on May 21, 2015 at 1:50 p.m. at which time all persons interested will be heard.

Dated: April 23, 2015
Monticello, New York

AnnMarie Martin
Clerk of the Legislature
County of Sullivan, New York

IA

Resolution No. _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, bids were received for Resurfacing Portions of Various County Roads and

WHEREAS, Sullivan County Paving & Construction Inc., 420 Bernas Road, Cohecton, NY 12726, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Sullivan County Paving & Construction, Inc., at a total price not to exceed \$6,676,150.64, plus the fluctuating cost of asphalt as per "Asphalt price Adjustment" as published by the PGB Index price and in accordance with B-15-17, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Kathy Jones

Re: Request for Consideration of a Resolution:

Date: 4/23/15

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the award of the Resurfacing of Portions of Various County Roads bid and execute a construction agreement with the lowest responsible bidder for the paving of approximately 30 miles of County Road.

Is subject of Resolution mandated? Explain:

No - It is the responsibility of the County to maintain the County Road network for the safety of the traveling public.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 6,676,150.64

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H 63, D-5110-45, D-5110-47

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>5,000,000.00</u>	Grant(s)	\$ _____
State	\$ <u>1,676,151.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Sullivan County Paving, Inc.] of
[420 Bernas Road, Cochection, New York 12726]

Nature of Other Party to Contract: Local Supplier

Other:

Duration of Contract: From 06/01/2015 To 10/16/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Asphalt paving operations are a material intensive process. Competitively bidding this work to suppliers is the most cost effective method to place large quantities of Hot Mix Asphalt. Contractor has exclusive plant access & trucking advantages.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 6,676,150.64 (plus the fluctuating cost of asphalt)

Efforts made to find Less Costly alternative:

The road sections that will be paved in this contract are in a condition that the pavement treatment that will yield the lowest life cycle repair cost over the 15 year life of the pavement is a 3 inch overlay with spot full depth repairs.

Efforts made to share costs with another agency or governmental entity:

The road sections that will be resurfaced by this contract are on the County's Official Highway Inventory and all cost to repair them are bourne by the County.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Competitively Bid B 15-17 Bid Opened 4/10/2015

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, Civil Eng.

Pre-Legislative Approvals:

- A. Director of Purchasing: *Judy Jones* Date 4/15/15
- B. Management and Budget: *Janet Mygale* Date 4/16/15
- C. Law Department: *S. Yasgur* Date 4/17/15
- D. County Manager: *John Dowd* Date 4/21/15
- E. Other as Required: _____ Date _____

Vetted in Executive Committee Committee on 04/23/2015

Resolution No. _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, proposals were received for Asphalt Plant Testing for Quality Assurance & In Place Density Testing of Hot Mix Asphalt of Quality Control (R 15-16), and

WHEREAS, the hot mix asphalt placed in the 2015 resurfacing program has to be tested to assure the quality, and

WHEREAS, Advance Testing Company, Inc., 3348 Route 208, Campbell Hall, New York 10916, is the responsible proposer for this project, and

WHEREAS, the Sullivan County Division of Public works has approved said proposal and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Advance Testing Company, Inc., at a total price not to exceed \$35,000.00, for Asphalt Plant Testing for Quality Assurance, in accordance with R 15-16, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Kathy Jones

Re: Request for Consideration of a Resolution:

Date: 4/23/15

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the award of the Asphalt Plant Testing for Quality Assurance & In Place Density Testing of Hot Mix Asphalt for Quality Control Proposal and execute an agreement with the lowest responsible firm for the quality assurance quality control work.

Is subject of Resolution mandated? Explain:

No - It is the responsibility of the Co. to assure that materials produced and placed on Co. Rds meet specifications to ensure the proper life expectancy is met.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 35,000.00

Are funds already budgeted? Yes No

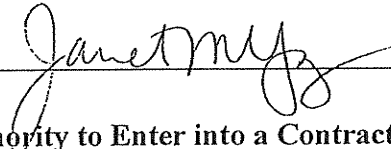
If "Yes" specify appropriation code(s): D5110-45-47-4720 Pndg. Budget Mod.

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>35,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Advance Testing Company] of
[3348 Route 208 Campbell Hall, N.Y. 10916]

Nature of Other Party to Contract: Out Of County Vendor Other:

Duration of Contract: From 05/01/2015 To 12/31/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The paving contract was bid using NYSDOT Specifications and these specifications require both quality control / quality assurance testing of the construction materials. County forces cannot provide this specialized testing work.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 35,000

Efforts made to find Less Costly alternative:

A Request for Proposal was issued and the quote from the lowest responsible firm for the quality assurance / quality control work was chosen.

Efforts made to share costs with another agency or governmental entity:

By specification the QC / QA testing is required for the placement of hot mix asphalt and all costs to repair the County Roads are bourne by the County.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Request for Proposals RFP 15-16 RFP Returned 4/10/2015

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, Civil Eng.

Pre-Legislative Approvals:

- A. Director of Purchasing: Lashy Jones Date 4/15/15
B. Management and Budget: Janet Murphy Date 4/15/15
C. Law Department: B. Masgur Date 4/17/15
D. County Manager: John Dowd Date 4/21/15
E. Other as Required: _____ Date _____

Vetted in Executive Committee Committee on 04/23/2015

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE
RESOLUTION TO AUTHORIZE MODIFICATION AGREEMENT TO THE
CONTRACT WITH LABELLA ASSOCIATES, P.C. AND AUTHORIZE USE OF THE
COMMITTED FUND BALANCE**

WHEREAS, pursuant to Resolution 8-06, adopted by the Sullivan County Legislature on January 26, 2006, the County of Sullivan ("County") entered into a contract with LaBella Associates, P.C. ("LaBella"), dated March 27, 2007 ("Original Contract"), and

WHEREAS, the Original Contract provided for LaBella to perform professional services, including architectural and engineering services, to the County in regard to the proposed construction of a new County Jail, and

WHEREAS, additional services not included in the Original Contract are now being requested by the County, said additional services consisting of design of a new Sheriff's Administration and Road Patrol building, and

WHEREAS, the additional design of a new Sheriff's Administration and Road Patrol building requested will require additional fees not to exceed \$299,000.00, and

WHEREAS, the additional design services and fees are detailed in a proposal from LaBella, dated March 25, 2015, said proposal is attached hereto as Exhibit A, and

WHEREAS, in order to acquire the additional design services and authorize payment of the additional fees, the County and Labella can enter into a Modification Agreement, and

WHEREAS, the additional fees to be authorized in the Modification Agreement, can be paid from the committed fund balance that was appropriated and set aside pursuant to Resolution No. 371-13, adopted by the Sullivan County Legislature on October 17, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a Modification Agreement with LaBella, in order to acquire the additional design services and authorize payment of the additional fees as outlined above, said Modification Agreement to be in a form approved by the County Attorney's Office, and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to utilize the committed fund balance that was appropriated pursuant to Resolution No. 371-13 to pay LaBella the additional fees authorized in the Modification Agreement.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE PREPARATION AND SUBMISSION OF A RURAL BUSINESS DEVELOPMENT GRANT (RBDG) APPLICATION TO FUND A LABOR AVAILABILITY STUDY FOR SULLIVAN COUNTY

WHEREAS, the United States Department of Agriculture Rural Development (USDA) and Rural Development of New York administer the Rural Business Development Grant (RBDG) program to promote sustainable economic development in rural communities with exceptional needs by making grants to organizations for economic development planning, technical assistance, or training; and

WHEREAS, the planned Montreign Casino/Adelaar resort projects and the additional economic development growth will significantly increase the demand for a skilled workforce that will include workers from Sullivan County and the entire region; and

WHEREAS, USDA/Rural Development is seeking funding proposals for FY2014; and

WHEREAS, the Center for Workforce Development, with the assistance of the Division of Planning, Department of Grants Administration, and the Partnership for Economic Development, seeks to engage a workforce consultant to conduct a labor availability study of the Sullivan County labor shed area focused on identifying the number and skillsets of the labor shed's available workforce, with emphasis on underemployed individuals.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature (as required by the funding source award agreement) to execute any and all necessary documents to prepare and submit an application under the USDA/Rural Development RBDG Program for funding, to accept the award, and enter into an award agreement or contract to administer the funding secured, all such documents to be in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that if funding is made available, the Center for Workforce Development shall administer the funds and the grant program with technical support from the Department of Grants Administration; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken for the use of this funding.

Moved by , seconded by , put to a vote, carried and declared duly adopted on motion

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Laura Quigley, Director Center for Workforce Development

Re: Request for Consideration of a Resolution: RBOG Grant Application

Date: 4/17/15

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Permission to apply, accept and administer an RBDG application to fund a labor availability study for the Sullivan County Labor Shed area.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

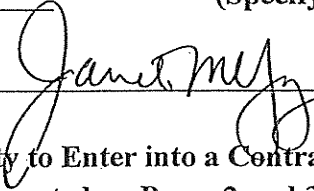
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$	_____	Grant(s)	\$	_____
State	\$	_____	Other	\$	_____
Federal Government	\$	_____	(Specify)	_____	

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [USDA Rural Development] of
[_____]

Nature of Other Party to Contract: _____ Other: Government

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

required by grant if awarded

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): requesting a maximum of \$150,000

Efforts made to find Less Costly alternative:

none known - grant will help to identify less costly alternatives

Efforts made to share costs with another agency or governmental entity:

Partners will be providing in-kind match for grant

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
if awarded, RFP needed for consultant _____

Person(s) responsible for monitoring contract (Title): CWD Director

Pre-Legislative Approvals:

- A. Director of Purchasing: *Kathy Jones* Date 4/20/15
- B. Management and Budget: *Janet My* Date 4/20/15
- C. Law Department: *Thomas J. Cowley* Date 4/20/15
- D. County Manager: *John Powell* Date 4/21/15
- E. Other as Required: _____ Date _____

Vetted in Director Committee on 04/17/2015

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE EXTENSION OF AN AGREEMENT WITH SULLIVAN COUNTY BOCES TO PROVIDE SERVICES UNDER THE WORKFORCE INVESTMENT ACT.

WHEREAS, resolution 259-14 extended the contract between the County of Sullivan and Sullivan County BOCES through June 30, 2015, and

WHEREAS, the needs of the program undertaken require an extension through August 31, 2015, and

WHEREAS, the initial contract contained certain approved vocational training courses, and

WHEREAS, BOCES has recently developed a new Certified Nurse's Aide Prep course that is necessary for students to be successful, and

WHEREAS, Federal regulations address the percentage of indirect cost rates for relevant NYS Education Department grant programs that prohibit supplanting, and

WHEREAS, the administrative indirect cost rate is set each July, and on July 1, 2014 the rate increased from 1.7% to 2%, and

WHEREAS, the increase does not change the overall cost of the contract to the County.

NOW THEREFORE, BE IT RESOLVED, that the County Manager be authorized to enter into a contract modification and extension, as follows:

1. The contract end date is now August 31, 2015.
2. The Certified Nurse's Aide Prep course is added to the list of courses.
3. The BOCES Administrative indirect rate is now capped at 2%.

BE IT FURTHER RESOLVED, that the Modification and Extension be in such form as approved by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Laura Quigley, Director Center for Workforce Development

Re: Request for Consideration of a Resolution: Modify BOCES Contract

Date: April 1, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To modify youth contract with BOCES. Specifically to extend contract end date to August 31, 2015; add a BOCES course (Certified Nurse's Aide Prep) to list of approved courses and to change the cap on BOCES federal administrative cost rate from 1.7% to 2%.

Is subject of Resolution mandated? Explain:

This resolution is to modify a contract.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Susan Schmidt] of
[ISC BOCES 6 Weirk Ave Liberty NY 12754]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 04/01/2014 To 06/30/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

2 one year renewals

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Workforce Investment Act Section 123 requires the bidding of youth services.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$84,000

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP R-13-58

Person(s) responsible for monitoring contract (Title): Laura Quigley, Director; Meg Edwards, Jr

Pre-Legislative Approvals:

- A. Director of Purchasing: ^{Assistant} Ampere Suis Date 4/14/15
- B. Management and Budget: Janet My Date 4/14/15
- C. Law Department: A. B. B. Date 4/14/15
- D. County Manager: John P. P. Date 4/14/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
APPOINT KAREN ELLSWEIG AND ROBERT KAPLAN TO THE SULLIVAN
COUNTY REVOLVING LOAN FUND (RLF) ADVISORY BOARD**

WHEREAS, pursuant to Resolution 142-11, members were appointed to the Sullivan County Revolving Loan Fund (RLF) Advisory Board, for the purpose of reviewing and making recommendations to the County Legislature with respect to County loan funds; and

WHEREAS, vacancies exist on the Board and they were advertised on the County website under Board Vacancies, as required; and

WHEREAS, a letter of interest was received from both Karen Ellsweig and Robert Kaplan and the Advisory Board recommends his appointment.

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby appoints Karen Ellsweig and Robert Kaplan to the Sullivan County Revolving Loan Fund Advisory Board.

**Moved by , seconded by , put to a vote, resolution as amended, carried and declared
duly adopted on motion .**

**RESOLUTION NO. -15 INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE APPLICATION FOR FUNDING FROM THE UNITED STATES DEPARTMENT
OF AGRICULTURE'S FARMERS MARKET PROMOTION PROGRAM**

WHEREAS, in Sullivan County recently updated its Agriculture and Farmland Protection Plan in December of 2014; and

WHEREAS, priority Initiatives of the Agriculture and Farmland Protection Plan include Agri-Tourism Enhancement and a Buy Local Initiative, with specific action steps of the plan that call for "develop[ment of] a coordinated effort between Sullivan County's farmers' markets", "expand[ing] marketing of farms, farmers markets..." and to "continue existing consumer education efforts and farmers' markets to help the public understand the importance of agriculture"; and

WHEREAS, Sullivan County currently has six different farmers markets and the Agriculture and Farmland Protection Plan recommends joint promotion in order to increase consumer participation and support our local farms; and

WHEREAS, the Division of Planning and Environmental Management, with assistance from Cornell Cooperative Extension Sullivan County, has identified the Farmers Market Promotion Program (FMPP) of the federal Farmers Market and Local Food Promotion Program as a source of potential funding to address the recommendations in the Agriculture and Farmland Protection Plan pertaining to farmers markets, a buy local campaign and agri-tourism expansion; and

WHEREAS, the Farmers Market Promotion Program provides grants of between \$15,000 and \$100,000 and does not require a local funding match;

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature (as required by the funding source award agreement) to execute any and all necessary documents to prepare and submit an application under the USDA program for funding, to accept the award, and enter into an award agreement or contract to administer the funding secured, all such documents to be in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that if funding is made available, the Division of Planning & Environmental Management shall administer the funds and the grant; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken for the use of this funding.
Moved by _____, **seconded by** _____, put to a vote, unanimously carried and declared
duly adopted on motion

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Melinda Meddaugh, Agricultural Planner, Division of Planning & Environmental Mgmt.

Re: Request for Consideration of a Resolution: To authorize application for funding from the
USDA Farmers Market Promotion Program

Date: April 21, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To apply for the USDA Farmers Market Promotion Program. If awarded, the grant will help to promote SC Farmers Markets and increase redemption of WIC FMNP checks. This strategy is part of the recently adopted Farmland Protection Plan.

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

8A

Request for Authority to Enter into Contract with [_____] of
[USDA, if awarded _____]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From 09/30/2015 To 09/30/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The contract would allow the County to receive money to print publications and potentially hire a consultant to assist in marketing our farmers markets. If a consultant is necessary, this would be a separate contract and resolution.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): maximum cost is \$75,000

Efforts made to find Less Costly alternative:

there is no cost to County, only in-kind services

Efforts made to share costs with another agency or governmental entity:

there is no cost to County, only in-kind services

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

If a consultant is necessary we would issue an RFP _____

Person(s) responsible for monitoring contract (Title): Melinda Meddaugh, Ag Issue Leader

Pre-Legislative Approvals:

- A. Director of Purchasing: *Lacey Jones* Date 4/22/15
- B. Management and Budget: *Janet Myers* Date 4/22/15
- C. Law Department: *R. Decker* Date 4/22/15
- D. County Manager: *John P. Ross* Date 4/22/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO EXTEND THE AGREEMENT WITH CONSTELLATION ENERGY SERVICES OF NEW YORK (FORMERLY INTEGRYS ENERGY SERVICES OF NEW YORK)

WHEREAS, by Resolution 282-08 the Sullivan County Legislature authorized the County Manager to enter into a contract with Integrys Energy Services of New York (“Integrys”); and

WHEREAS, effective April 1, 2015 Integrys Energy Services of New York, Inc. changed its name to Constellation Energy Services of New York, Inc. (“Constellation”); and

WHEREAS, no changes are being made to the terms of the existing contract; and

WHEREAS, Constellation (formerly Integrys) has been awarded the most recent bid through the Municipal Electric and Gas Alliance (MEGA); and

WHEREAS, Constellation has provided the County with a price quote of \$0.06598/kWh for the period commencing May 1, 2015 through October 2018; and

WHEREAS, this price represents a savings of \$0.00182/kWh, or approximately \$16,000 per year based on current County electricity usage; and

WHEREAS, it would be in the best interest of the County to lock in the aforesaid fixed prices in order to provide for long term stability of the County’s electricity supply costs.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute the Constellation “Confirmation” which will extend the power sale agreement effective August 8, 2008 for an additional period commencing May 1, 2015 and terminating October 31, 2018 in accordance with the terms of the confirmation, said confirmation to be in a form approved by the County Attorney’s Office; and

BE IT FURTHER RESOLVED, that the remaining terms of the existing power sale agreement shall remain unchanged.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joshua Porosek, County Manager

Re: Request for Consideration of a Resolution: Extend The Agreement With Constellation Energy Services Of New York (Formerly Integrys Energy)

Date: April 23, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Seeking to extend the agreement with Constellation Energy Services of New York (formerly Integrys Energy Services of New York) in light of most recent bid award through the Municipal Electric and Gas Alliance (MEGA), which would lower current price of electricity

Is subject of Resolution mandated? Explain:

No, resolution seeks to extend the contract and reduce current operating costs of County

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ ~~0.07~~ \$0.06598/kWh

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): xxxx-44-4401 (Electric accounts)

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet M. Yag

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

QA

Request for Authority to Enter into Contract with [Constellation Energy Services] of
[_____]

Nature of Other Party to Contract: Out Of County Vendor Other:

Duration of Contract: From 05/01/2015 To 10/31/2018

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2014 To 02/29/2016

Amount authorized by prior contract(s): \$10.0678/kWh

Resolutions authorizing prior contracts (Resolution #s): 114-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Electricity is essential utility and the extension of the current contract will reduce electricity costs.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

This effort is done through the Municipal Electric and Gas Alliance, which aggregates electricity loads of municipalities and gets reduced pricing for bulk purchase.

Efforts made to share costs with another agency or governmental entity:

See above.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Bid through Municipal Electric and Gas Alliance - procurement thru Alliance followed - [Signature]

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Gary Jones* Date 4/21/15
- B. Management and Budget: *James McGee* Date 4/21/15
- C. Law Department: *[Signature]* Date 4/21/15
- D. County Manager: *John Pollock* Date 4/22/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION OF THE EXECUTIVE COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE.

WHEREAS, the Sullivan County Legislature (“Legislature”) Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

WHEREAS, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee (“Committee”) to review written appeals from property owners, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

WHEREAS, the Committee has reviewed appeals and it recommends approving reduction/elimination of the user fee for properties detailed on the Recommended Approval List attached hereto as Appendix “A” and made a part hereof, and

WHEREAS, the Committee has reviewed appeals and it recommends denying reduction/elimination of the user fee for properties detailed on the Recommended Denial List attached hereto as Appendix “B” and made as part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature acknowledges receipt of the Committee’s recommendations detailed on Appendix “A” and Appendix “B” and hereby ratifies said recommendations contained on Appendix A and B.

BE IT FURTHER RESOLVED, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding approval/denial of their respective appeals.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

APPENDIX A - RECOMMENDED APPROVAL LIST

Apr-15

TOWN	SBL	CLASS CODE	PRIMARY OWNER	ADDRESS	TWN ST ZIP	FEE	New Bill	IMPACT
FALLSBURG	FA2.-1-2.3	210	TIMOTHY SMITH	113 Lindholm Road	Hurleyville, NY 12747	\$120.00	\$ 108.00	\$ 12.00
							\$	\$ 12.00

APPENDIX B - RECOMMENDED DENIAL LIST

TOWN	SBL	CLASS CODE	PRIMARY OWNER	ADDRESS	TWN ST ZIP	FEE
FALLSBURG	FA34.-6-4	484	HURLEYVILLE SULLIVAN FIRST	PO Box 372	Hurleyville, NY 12747	\$120.00
FORESTBURGH	FO38.-1-15.40	210	JUSTIN R. EVANS	4 Hemlock Terrace	Kinnelon, NJ 07405	\$120.00
LIBERTY	LI11.-1-1.2	240	GINA MOLINET	PO Box 391	Livingston Manor, NY 12758	\$108.00
LIBERTY	LI11.-2-3	210	ARNOLD T. CHERUBINO	450 Benton Hollow Road	Livingston Manor, NY 12758	\$120.00
LIBERTY	LI25.-1-3.9	210	MARY & FREDERICK HYZER	788 Fox Mountain Road	Livingston Manor, NY 12758	\$120.00
LIBERTY	LI45.-5-2	210	HERMAN LAMMEUX	11 Birch Lane	Swan Lake, NY 12783	\$120.00
LUMBERLAND	LU18.-1-79	210	BENJAMIN & CATARINA CANCEMI	238 Beaver Drive	Mastic Beach, NY 11951	\$120.00
ROCKLAND	RO47.-3-3	482	GINA MOLINET	PO Box 391	Livingston Manor, NY 12758	\$300.00

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Solid Waste/Recycling Fee Grievance Committee

Re: Request for Consideration of a Resolution:

Date: April 7, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to accept the recommendations of the Solid Waste/Recycling Committee for written appeals from property owners.

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>12.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

10b

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

100

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____

B. Management and Budget: _____ Date _____

C. Law Department: _____ Date _____

D. County Manager: _____ Date _____

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

10 d.

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING ON THE TENTATIVE 2015 – 2016 BUDGET FOR SULLIVAN COUNTY COMMUNITY COLLEGE

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on April 23, 2015 a tentative 2015- 2016 budget for the Sullivan County Community College.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said tentative 2015- 2016 budget for the Sullivan County Community College by the Sullivan County Legislature on Thursday, May 7, 2015 at 9:00AM, in the Legislative Hearing Room, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on April 23, 2015, a tentative 2015-2016 budget for the Sullivan County Community College.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid tentative 2015- 2016 budget for the Sullivan County Community College at the Legislature's Hearing Room, County Government Center, Monticello, New York, 12701, on Thursday, May 7, 2015 at 9:00AM at which time all persons interested will be heard.

DATED: April 23, 2015

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

11A.