

Facility Disaster Plan Facts for Families and Visitors  
A Short Overview

- In the event of an emergency at the facility all families, representatives and contractors (as needed) will be notified by facility staff.
- The Facility works with the Sullivan County Emergency Management Agency regularly to review policies and procedures for emergency events.
- The Facility will employ the Incident Command System in the event of an emergency, see attached Power Point on Incident Command System.
  - o The incident command system is used by all law enforcement agencies and has been adopted in the last few years by health care and nursing homes so that in the event of an emergency we are all “speaking the same language”
- In the event of an emergency, we request that families and loved ones do not come to the facility unless directed to do so by the staff member responsible for communication with families vendors and loved ones.
- The facility has regular annual trainings for all staff on the disaster plans and incident command
- The facility runs regular drills for emergency situations both internally and externally in participation with the community agencies which would respond in the event of an emergency.
- The facility has completed a hazard analysis specific to scenarios which we feel are most likely to occur
- Disaster policies are in place for a range of possibilities, and disaster manuals are accessible at all times at the facility
- In the event of an emergency situation the senior most staff member on site would direct operations, in the event of the emergency occurring on off hours they would remain in charge until administration arrives.
- The facility has plans in place for evacuation, shelter in place, temporary shelter at another location as well as surge capacity if needed
- Emergency food and water stores are available at the facility and there are contracts in place with vendors to supply these items in emergencies.
- In the event of an emergency the facility will notify and collaborate with Sullivan County Emergency Management and NYS DOH.

If you have any further questions please contact the facility.