



Insurance Raters *Irwin Siegel Agency* Rock Hill, NY

Overview: Irwin Siegel Agency is seeking **Insurance Raters** in Rock Hill, NY.

Insurance raters are responsible for rating renewals, new business, and endorsements with all applicable companies. Rater will convert and book policies, as well as build policies, ensuring accuracy.

Requirements:

High School Diploma, college preferred

Reference check required

Skills Required to Perform Job:

Ability to balance and prioritize workflow

Proficient computer skills, including use of Microsoft Suite, including Microsoft Office, Excel, and Outlook

Critical attention to detail

Excellent communication skills, both written and verbal

Shift: This is a full time, regular position working Monday through Friday, first shift.

Salary and Benefits: This position pays \$20 per hour. Benefits include health insurance, dental insurance, paid vacation, paid sick leave, holidays, and retirement.

Apply: Email Emily Calabro at Emily.calabro@siegelagency.com with resume and interest.